

# TOWN MANAGER'S WEEKLY REPORT

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## UPCOMING MEETINGS & EVENTS ...

- ✓ **Town Council Meeting:** Wednesday, July 27, 6:45 PM, Executive Session; 7:00 PM, Regular Meeting, Town Hall
- ✓ **Board of Adjustment:** Wednesday, August 3, 5:00 PM, Town Hall
  1. Workshop – Education Session
  2. 1 New Street – Rear yard setback variance
- ✓ **Town Council Meeting:** Wednesday, August 10, 7:00 PM, Regular Meeting, Town Hall

## UPDATES FROM DEPARTMENTS ...

### **Finance**

- As of July 22, the Town has collected \$1,469,319 (96%) of the FY 2017 Property Tax Billing (\$1,533,832)
- As of July 22, the Town has collected \$425,320 (46%) of the July 2016 Utility Billing (\$926,959)
- Budget vs. Actual Report – June 2016 is completed and posted to website

### **Wastewater**

- Lagoon depths: Large Lagoon is 7.75 feet and Small Lagoon is 5.00 feet
- Inspection plate was removed from Pump 2 at Big Park pump station and the impeller was cleared of debris causing vibration and pumping issues
- Remaining areas of grass around the risers in the large side hay field have been cut
- Replaced a section of split tubing for the end gun shut off control on the Prettyman field irrigation rig

### **Public Works**

- Completing Above Ground Storage Tank (AST) registration with DNREC
- Repaired hydrant on North Railroad Avenue
- Trimming trees along alleys and streets

### **Police**

- Significant Incident Reports and Press Releases distributed as prepared

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## Planning

- Sun Behavioral – Review comments received by Town on July 21
- Primeros Pasos – Permit issued for toddler playground; building fit-out permit submitted
- 4 West Market Street – predevelopment meeting for retail space on July 21
- Planning Commission:
  - BOA – 1 New Street (Rear yard setback variance) – Approved
  - Historic Review – 21 East Market Street (Sign) – Recommended Denial

## TOWN MANAGER'S UPDATE ...

- Completed Letter of Interest for USDA-RCDI (DEDO Application for Downtown assistance)
- Met with property owner to review code violations and requirements for “in home” business (Jamie Craddock, Gene Dvornick, Jocelyn Godwin)
- Prepared correspondence to all ice cream vendors reinforcing hours of operation and other applicable code requirements
- Held meeting to review and select agenda and minute formats for iCompass (automated agenda) (Kristen Dabrowski, Gene Dvornick, Laura Givens, Jocelyn Godwin)
- Responded to All Terrain Vehicle question from American Legion Ambulance (Station 93)
- Met with Planning Commission member to review and discuss Transitional Housing Report and associated statutes
- Prepared and mailed notices of survey work to property owners adjacent to the stormwater pond along Burger King Road
- Met with representative of local church regarding issues with attempted repossession of a motor vehicle and possible ordinance related to same
- Executed USDA forms required to advance USDA Community Facilities funding for 37 & 39 The Circle
- Attended Progress Meeting #2 for King Street Water Plant Project:
  - ✓ Notice to Proceed granted on May 16, 2016
  - ✓ 22% complete as to contract time (67 days/300 days)
  - ✓ No requests for payment have been submitted
- Addressed several FY 2016 Audit questions
- Handled numerous Code Enforcement issues (new cases & follow up)



## EXTREME HEAT

**CAUSES MORE DEATHS**  
each year than hurricanes, lightning, tornadoes, earthquakes, and floods

**COMBINED!**

### WHO'S AT RISK?

Adults over 65, children under 4, people with existing medical problems such as heart disease, and people without access to air conditioning

## WHAT CAN YOU DO?

### STAY COOL

- Find an air-conditioned shelter
- Avoid direct sunlight
- Wear lightweight, light-colored clothing
- Take cool showers or baths
- Do not rely on a fan as your primary cooling device

### STAY HYDRATED

- Drink more water than usual
- Don't wait until you're thirsty to drink more fluids
- Avoid alcohol or liquids containing high amounts of sugar
- Remind others to drink enough water

### STAY INFORMED

- Check local news for extreme heat alerts and safety tips
- Learn the symptoms of heat illness

[www.vdh.virginia.gov/Weather/ExtremeHeat.htm](http://www.vdh.virginia.gov/Weather/ExtremeHeat.htm)  
[www.cdc.gov/ephtracking](http://www.cdc.gov/ephtracking)

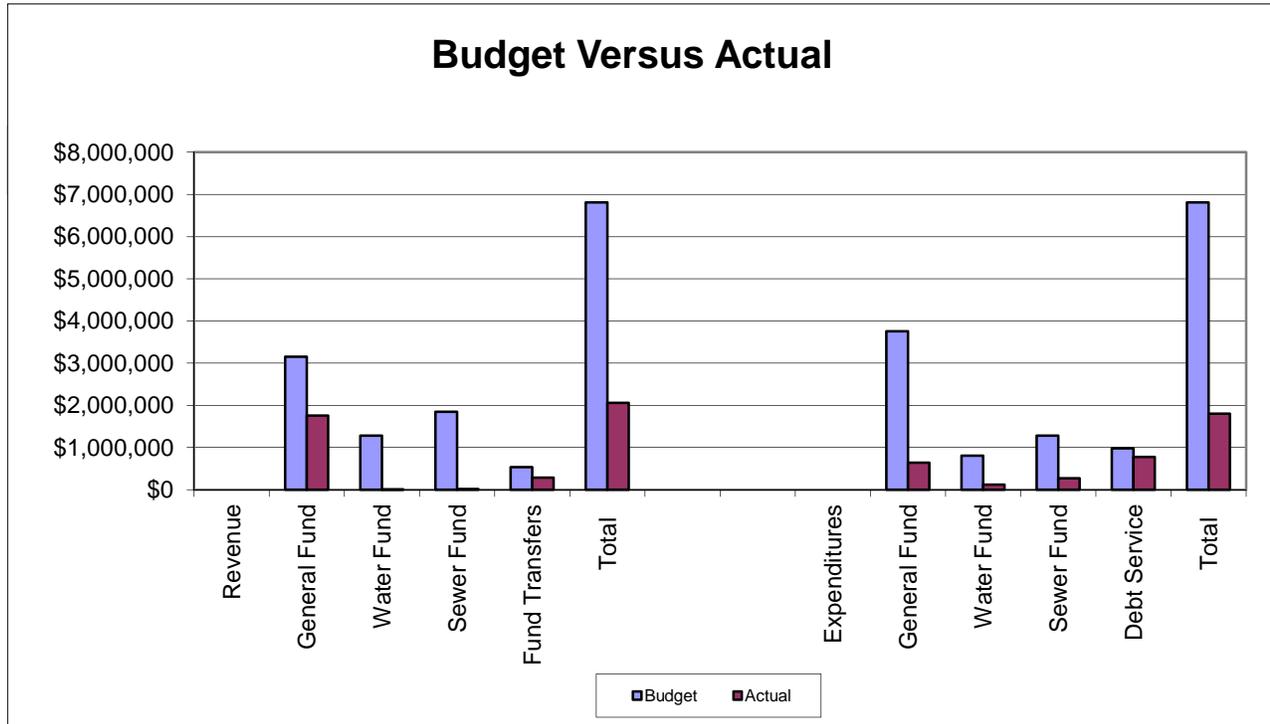
***THIS REPORT AND ANY ATTACHMENTS ARE ONLY BEING SENT  
ELECTRONICALLY UNLESS OTHERWISE REQUESTED***

**Town of Georgetown  
Budget Versus Actual (Operating)  
As of June 30, 2016**

	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>	<u>0.17% Percent of Budget</u>
<b><u>Revenue</u></b>				
General Fund	\$3,153,171	\$1,754,120	\$1,399,051	56%
Water Fund	\$1,279,025	\$5,187	\$1,273,838	0%
Sewer Fund	\$1,846,000	\$10,488	\$1,835,512	1%
Fund Transfers	\$535,379	\$285,135	\$250,244	53%
<b>Total</b>	<b>\$6,813,575</b>	<b>\$2,054,930</b>	<b>\$4,758,645</b>	<b>30%</b>

<b><u>Expenditures</u></b>				
General Fund	\$3,752,482	\$639,045	\$3,113,437	17%
Water Fund	\$801,946	\$119,975	\$681,971	15%
Sewer Fund	\$1,277,404	\$268,090	\$1,009,314	21%
Debt Service	\$981,743	\$772,375	\$209,368	79%
<b>Total</b>	<b>\$6,813,575</b>	<b>\$1,799,485</b>	<b>\$5,014,090</b>	<b>26%</b>

\* Line item detail available upon request.



# WWTF Lagoon Depths

