

TOWN MANAGER'S WEEKLY REPORT



UPCOMING MEETINGS & EVENTS ...

- ✓ **Town Council Meeting:** Wednesday, August 24, 7:00 PM, Regular Meeting, Town Hall
- ✓ **Town Offices Closed:** Monday, September 5, in observance of Labor Day
- ✓ **Board of Adjustment:** Wednesday, September 7, 5:00 PM, Town Hall
 1. Workshop – Education Session
 2. 1 New Street – Rear yard setback variance
- ✓ **Sussex County Association of Towns:** Wednesday, September 7, 6:00 PM, hosted by Bridgeville
- ✓ **Sussex County Association of Towns Steering Committee:** Friday, September 9, at 9:00 AM, Arena's at the Airport

UPDATES FROM DEPARTMENTS ...

Finance

- As of August 19, the Town has collected \$822,551 (89%) of the July 2016 Utility Billing (\$926,959)
- Reminder notices have been mailed to delinquent utility customers
- As of August 19, the Town has collected \$1,481,088 (97%) of the FY 2017 Property Tax Billing (\$1,533,832)
- Staff participated in an Edmunds webinar on "MCSJ Web Portals and Apps"
- Actual v Budget (July 2016) has been prepared (copy attached)

Wastewater

- Lagoon depths: Large Lagoon is 3.50 feet and Small Lagoon is 6.50 feet
- Replaced gearbox on irrigation rig 3 (Baxter Farms)
- Replaced 4" hose on the end section of irrigation rig 3

Public Works

- No report this week

Police

- Significant Incident Reports and Press Releases distributed as prepared

TOWN MANAGER'S WEEKLY REPORT



Planning

- Predevelopment Meetings:
 - 123 West Market Street (Office) – August 16
 - 535 South Bedford Street (Storage Facility) – August 16
 - 20785 DuPont Boulevard (God's Way Expansion) – August 18
- Sun Behavioral Health – Planning Commission Agenda for September 21
- Shops of College Park – Building A (Greater Minds Daycare) Certificate of Occupancy (CO) inspection scheduled for August 22

TOWN MANAGER'S UPDATE ...

- Worked with Staff and AECOM to revise Downtown Development District Map to encompass more residential areas – as requested by the Cabinet Committee on State Planning Issues (Gene Dvornick, Jocelyn Godwin)
- Responded to inquiry regarding Georgetown Parklet
- Made contact with Delmarva Power regarding additional street lighting along Old Laurel Road in the area of the new parking area for Georgetown Middle School
- Provided information on a Return Day street banner to design firm
- Conference call with Delaware State Housing Authority, Downtown Development District Program Manager regarding upcoming funding round (Gene Dvornick, Jocelyn Godwin)
- Received Notice to Proceed from DelDOT regarding Community Transportation Funding for ATV's (Georgetown Police Department and American Legion Ambulance)
- Completed e-Grant budget revision for Victim Services Grant
- Followed up with State Facilities Management landscaping issue near the Court of Chancery
- Addressed new code violations and followed up on several existing violations

TOWN MANAGER'S WEEKLY REPORT



Coming Soon....



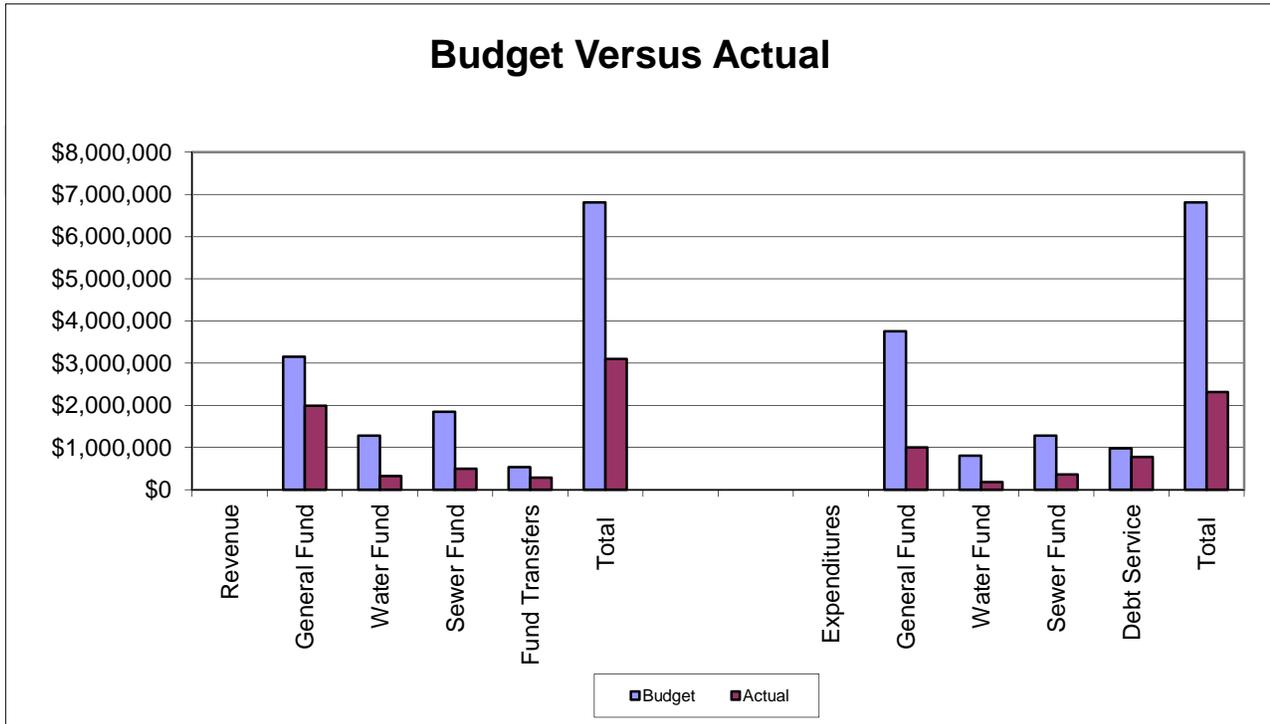
***THIS REPORT AND ANY ATTACHMENTS ARE ONLY BEING SENT
ELECTRONICALLY UNLESS OTHERWISE REQUESTED***

**Town of Georgetown
Budget Versus Actual (Operating)
As of July 31, 2016**

	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>	<u>0.25% Percent of Budget</u>
<u>Revenue</u>				
General Fund	\$3,153,171	\$1,993,220	\$1,159,951	63%
Water Fund	\$1,279,025	\$324,638	\$954,387	25%
Sewer Fund	\$1,846,000	\$498,500	\$1,347,500	27%
Fund Transfers	\$535,379	\$285,135	\$250,244	53%
Total	<u>\$6,813,575</u>	<u>\$3,101,492</u>	<u>\$3,712,083</u>	<u>46%</u>

<u>Expenditures</u>				
General Fund	\$3,752,482	\$1,004,238	\$2,748,244	27%
Water Fund	\$801,946	\$175,856	\$626,090	22%
Sewer Fund	\$1,277,404	\$363,014	\$914,390	28%
Debt Service	\$981,743	\$772,375	\$209,368	79%
Total	<u>\$6,813,575</u>	<u>\$2,315,483</u>	<u>\$4,498,092</u>	<u>34%</u>

* Line item detail available upon request.



WWTF Lagoon Depths

