

TOWN MANAGER'S WEEKLY REPORT



UPCOMING MEETINGS & EVENTS ...

- ✓ **Town Offices Closed:** Monday, September 5, in observance of Labor Day
- ✓ **Board of Adjustment:** Wednesday, September 7, 5:00 PM, Town Hall
 1. Workshop – Education Session
 2. 1 New Street – Rear yard setback variance
- ✓ **Sussex County Association of Towns:** Wednesday, September 7, 6:00 PM, hosted by Bridgeville
- ✓ **Sussex County Association of Towns Steering Committee:** Friday, September 9, at 9:00 AM, Arena's at the Airport
- ✓ **Town Council Meeting:** Wednesday, September 14, 7:00 PM, Regular Meeting, Town Hall

UPDATES FROM DEPARTMENTS ...

Finance

- As of September 2, the Town has collected \$858,248 (93%) of the July 2016 Utility Billing (\$926,832)
- As of September 2, the Town has collected \$1,482,748 (97%) of the FY 2017 Property Tax Billing (\$1,533,832)
- A total of 120 disconnect notices were mailed and properties posted. Disconnect date is September 19

Wastewater

- Lagoon depths: Large Lagoon is 3.00 feet and Small Lagoon is 3.00 feet
- Exercised all generators in preparation of impending weather
- Pulled pump 1 at Plaza pump station and replaced with spare. Old pump sent out for repair
- Replaced gearbox on Prettyman irrigation rig at Baxter Farms

Public Works

- Ran street sweeper downtown
- Coordinated new sidewalk at Georgetown Elementary/Middle School
- Set up for Thursday Concert at 16 Mile

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Police

- Significant Incident Reports and Press Releases distributed as prepared
- Weekly and Year to Date crime statistics (selected crimes) updated (copy attached)
- Held wreath laying ceremony honoring Chad Spicer (See photo 1)

Planning

- Met with Office of State Planning to review revision to Downtown Development District boundaries
- Comprehensive Plan Outreach event on September 1 – good response
- Sussex Academy – Temporary CO issued for part of 30,000 SF addition (valid until October 14)
- Primeros Pasos – building permit issued for tenant fit out on two buildings

TOWN MANAGER'S UPDATE ...

- Issued Condemnation Order on structure damaged by fire
- Addressed realtor questions regarding a parcel with a non-conforming use
- Met with local commercial property owner to address code violations and corrective actions needed
- Met with Office of State Planning to review revision to Downtown Development District boundaries and discuss upcoming educational session with DSHA (Gene Dvornick, Jocelyn Godwin)
- Updated website to include information relating to the Comprehensive Plan effort:
 - ✓ [Plan Georgetown \(Comprehensive Plan\)](#)
 - ✓ [Comprehensive Plan Online Survey](#)
- Participated in Sussex County All Hazard Mitigation Plan – addressing concerns, risks, and potential mitigation actions for Georgetown
- Reviewed issues with Delaware Tech Water Plant with Town Engineer and options to address the issues (Bill Bradley, Gene Dvornick, Bill West)
- Attended Wreath Laying at Chad Spicer Memorial
- Participated in Comprehensive Plan Outreach event at final Summer Concert (Jamie Craddock, Gene Dvornick, Jocelyn Godwin)
- Completed updates via eGrants for Program 1368 (Technology Updates) – finalizing Budget Detail and Recipient Agency Budget
- Addressed new code violations and followed up on several existing violations

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Photo 1 - Spicer Memorial Wreath Laying

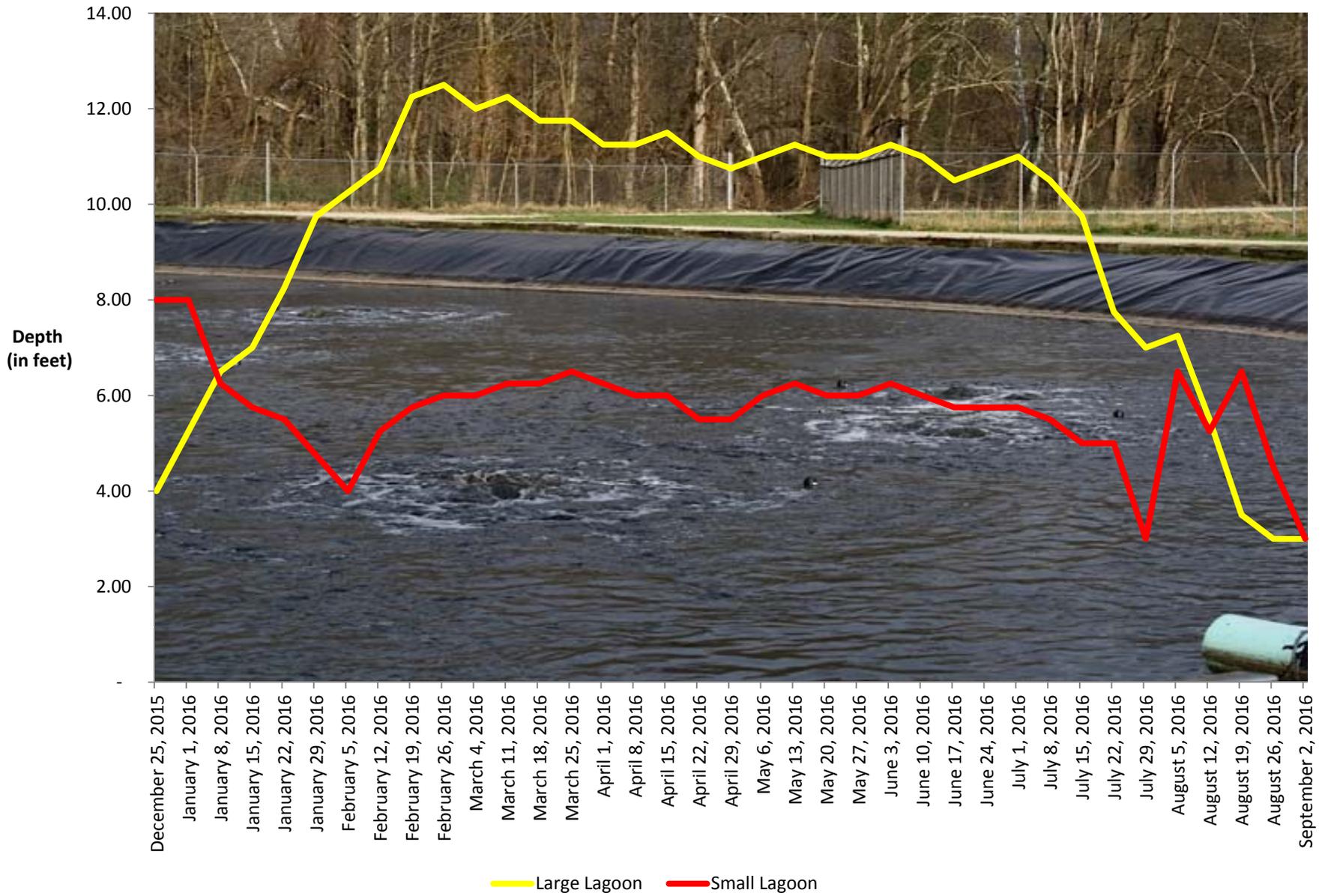
*Patrolman
Chad Ernest Spicer
Georgetown Police Department
End of Watch: Tuesday, September 1, 2009*

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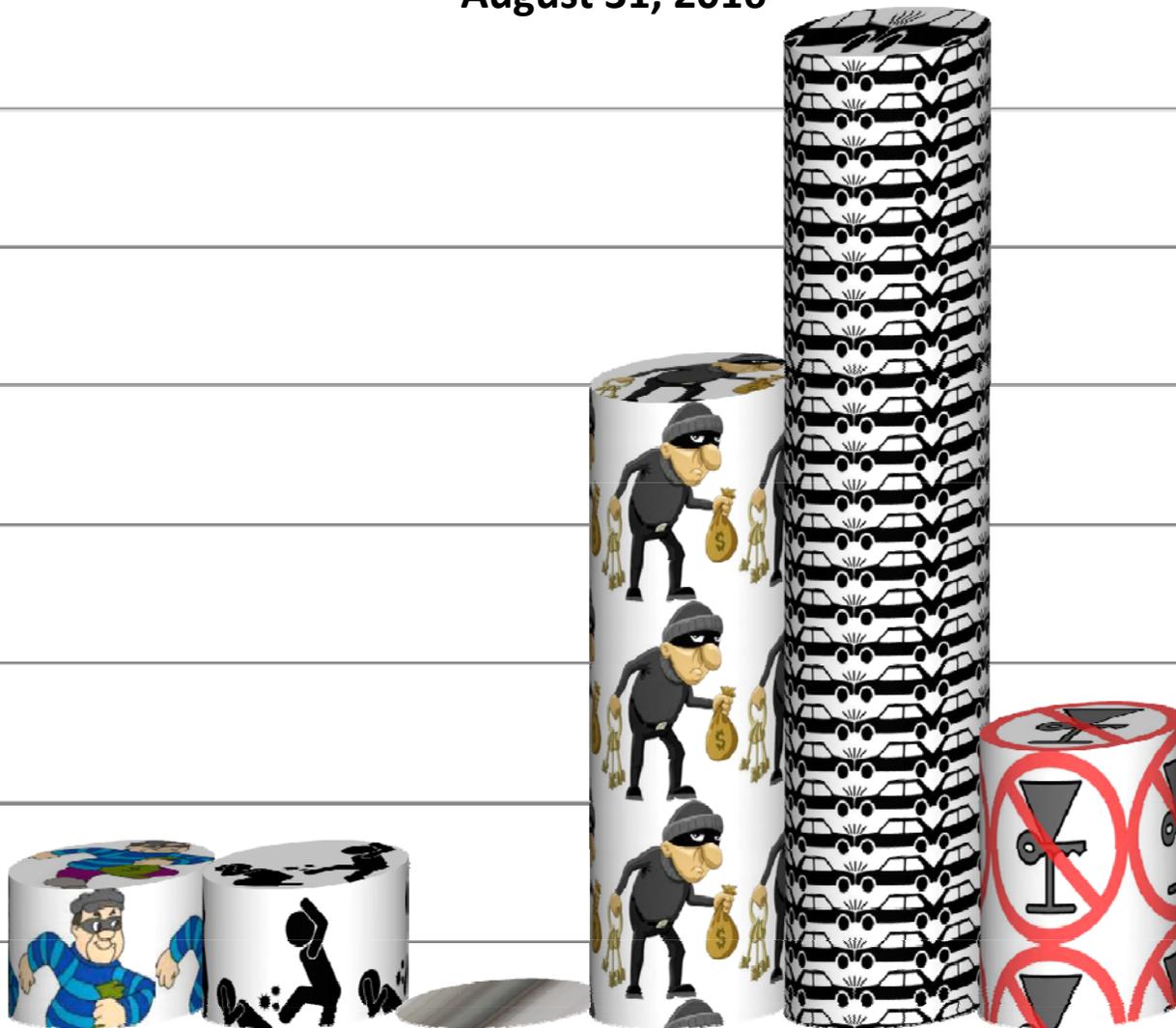
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WWTF Lagoon Depths



August 31, 2016

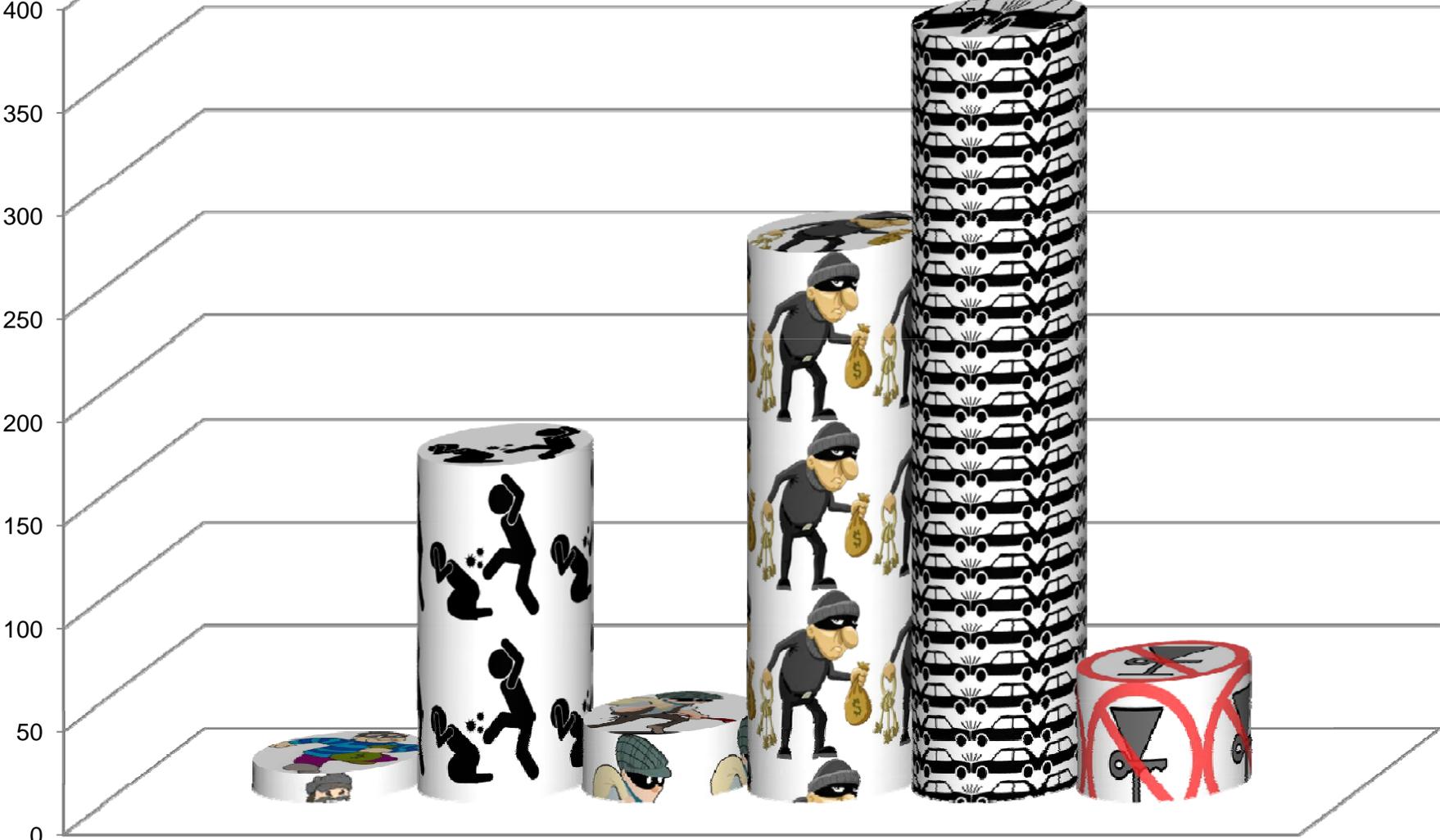
14
12
10
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Weekly

Robbery Assault Buglary Thefts Collision DUI

August 31, 2016



Year to Date

Robbery Assault Burglary Thefts Collision DUI