

TOWN MANAGER'S WEEKLY REPORT



UPCOMING MEETINGS & EVENTS ...

- ✓ **Planning Commission:** Wednesday, October 19, 6:00 PM, Town Hall
 1. Change of Zone Application – Temporary Moratorium discussion
 2. Proposed Parking Ordinance discussion
- ✓ **Town Council Meeting:** Wednesday, October 26, 6:45 PM, Public Hearing; 7:00 PM, Regular Meeting, Town Hall
- ✓ **Delaware League of Local Governments:** Thursday, October 27, 5:30 PM, Duncan Center (Dover)

UPDATES FROM DEPARTMENTS ...

Finance

- As of October 14, the Town has collected \$57,214 (6%) of the October 2016 Utility Billing (\$960,143)
- As of October 14, the Town has collected \$1,491,554 (97%) of the May 2016 Property Tax Billing (\$1,533,832)
- Worker's Compensation audit completed on Friday, October 14

Wastewater

- Lagoon depths: Large Lagoon is 11.75 feet and Small Lagoon is 5.75 feet
- Replaced Pump 1 at Main Station, Old pump sent out for repair
- Met with Bob Palmer about Easter Seals pump station flow meter
- Rebuilt air relief valve on Pump 1 at Big Park Pump Station

Police

- Weekly and Year to Date crime statistics (selected crimes) updated (copy attached)
- Code Enforcement Report – September 2016 completed (copy attached)

Public Works

- Preparations for Return Day continues
- Road salt received, mixing with sand for use on roads completed
- Completed electrical work for GPD Technology Wall

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Planning

- University Drive plan comments to the applicant on October 11
- Sun Behavioral Health final plan comments received from engineer on October 10
- Lynch's Lane Rezone Application received on October 11: 10.19 acres from UR1 to MR1
- Met with the Onix Group to review ongoing plans for the Shops of College Park

TOWN MANAGER'S UPDATE ...

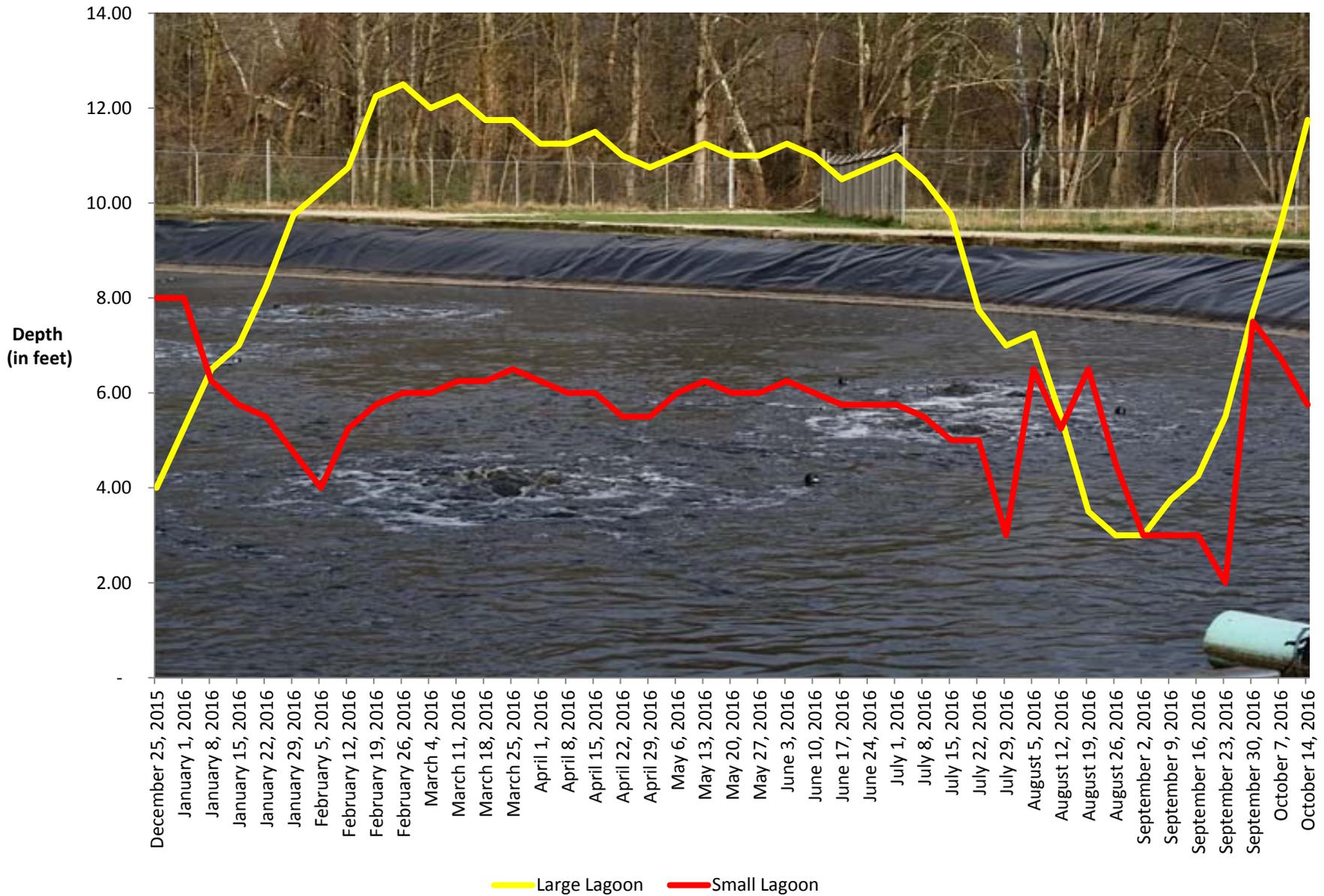
- Provided proposed Downtown Development District incentives summary to local restaurateur
- Met with representatives of Preston Ford regarding their property at the intersection of Bridgeville Road and North Bedford Street (Gene Dvornick, Jocelyn Godwin)
- Contacted Norfolk Southern to ensure rail service halted for Return Day and Christmas Parade
- Provided Solid Waste Ordinance information with the City of Lewes
- Met with property owner after fire damaged home to explain condemnation process
- Reviewed FY 2016 Draft Audit with auditors (Gene Dvornick, Laura Givens, Olga Holm)
- Drafted and mailed correspondence to DelDOT regarding the intersection of Sand Hill Road/Airport Road and Lewes-Georgetown Highway (US 9)
- Met with members of the Planning Commission to discuss potential impacts of a moratorium on the Town of Georgetown (Linda Dennis, Gene Dvornick, Jocelyn Godwin, Gary Tonge)
- Prepared presentation on Change of Zone Considerations for the October 17 Planning Commission Meeting
- Finalized Vehicle Repossession Ordinance – 1st Reading at October 26 Town Council Meeting
- Completed draft of Downtown Development District Incentives Ordinance – currently under final review
- Met with KCI Technologies to formalize next steps on Downtown Development District parcel mapping and inventory

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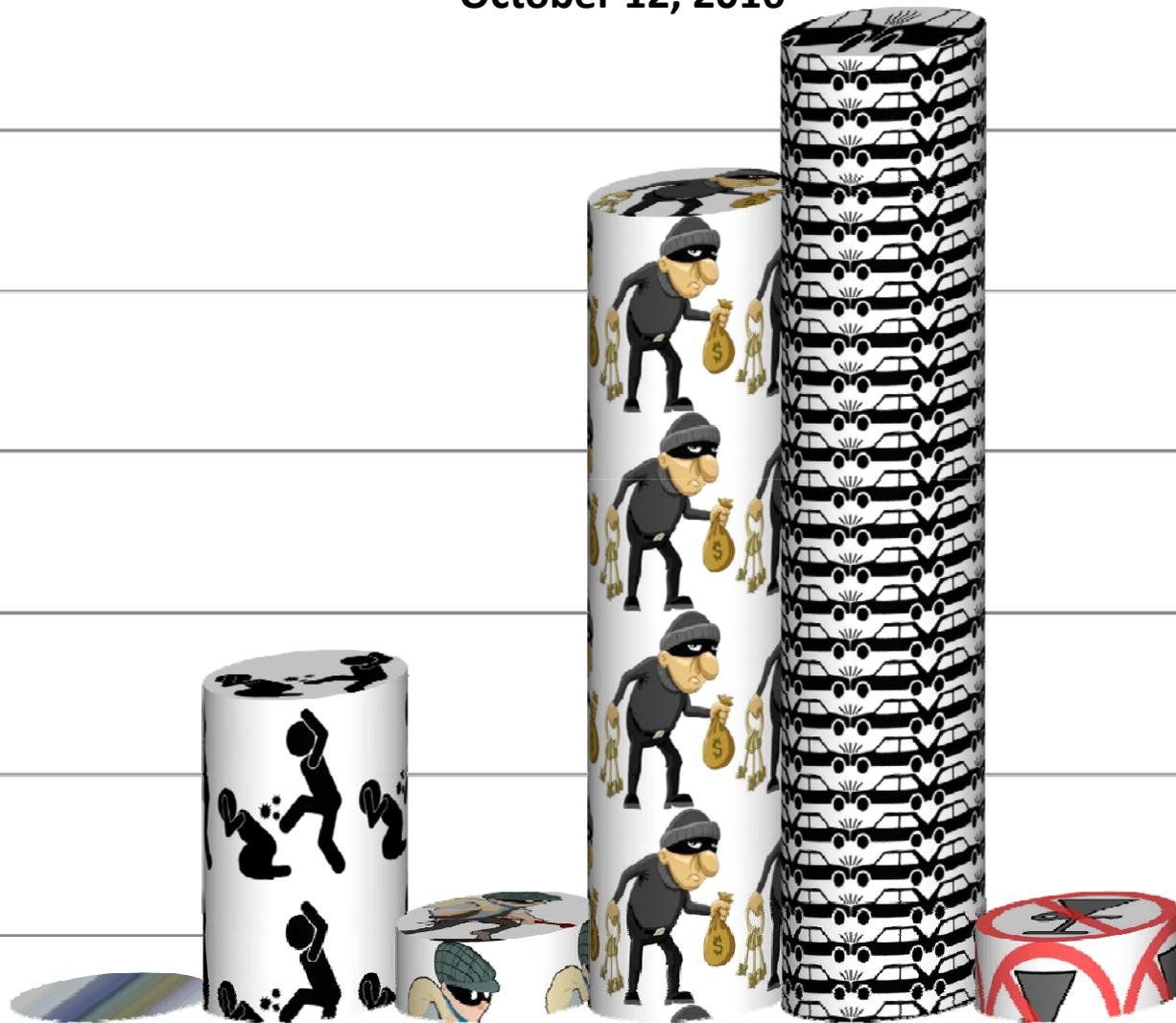
***THIS REPORT AND ANY ATTACHMENTS ARE ONLY BEING SENT
ELECTRONICALLY UNLESS OTHERWISE REQUESTED***

WWTF Lagoon Depths



October 12, 2016

12
10
8
6
4
2
0

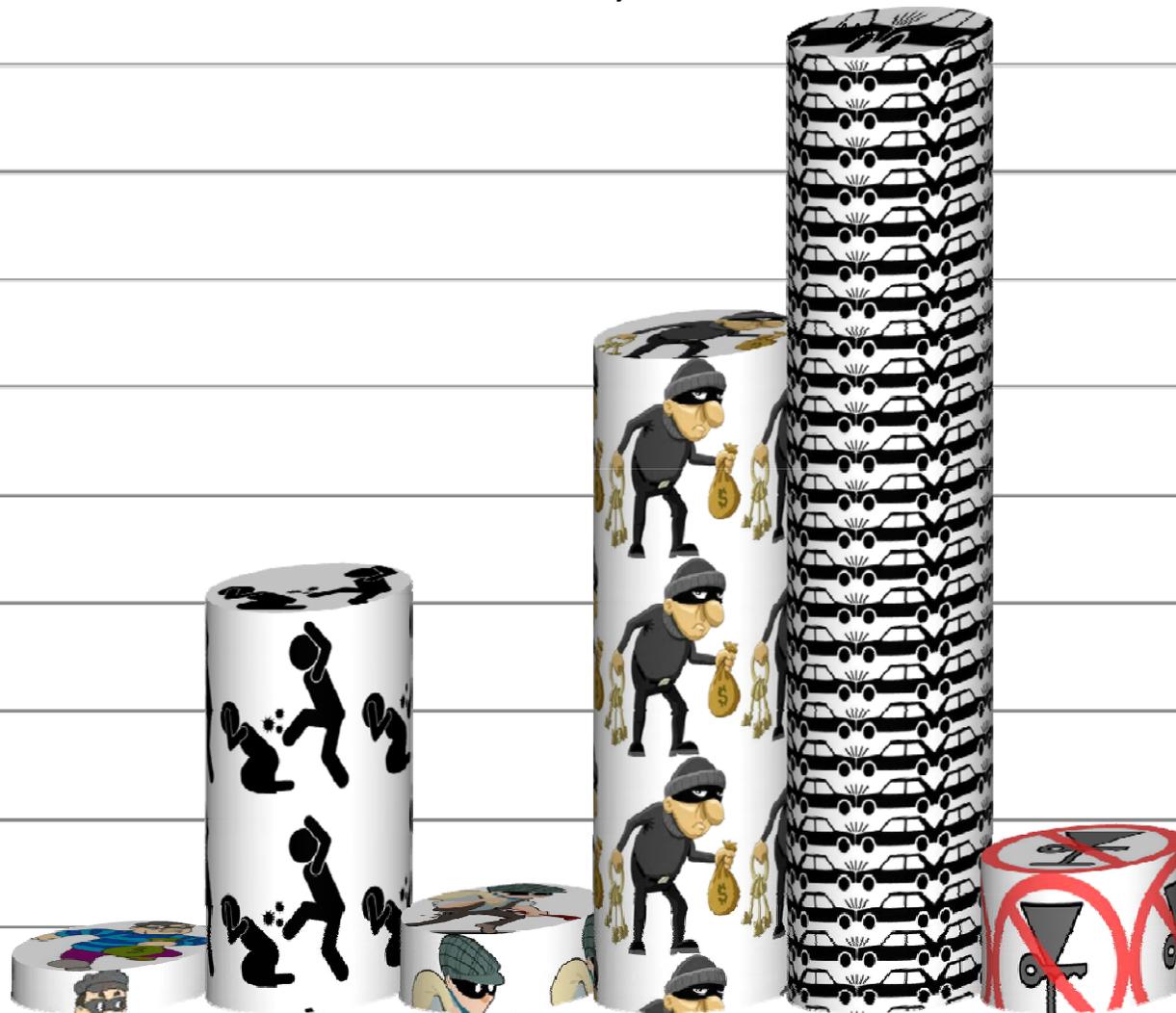


Weekly

Robbery Assault Buglary Thefts Collision DUI

October 12, 2016

450
400
350
300
250
200
150
100
50
0



Year to Date

Robbery Assault Buglary Thefts Collision DUI

**Code Enforcement Activity Report****Report Criteria:**

<i>Location Type</i>	<i>Location Field</i>	<i>Date From</i>	<i>To</i>
All	All	09/01/2016	09/30/2016

Case Activity:

	<i>Dvornick, Gene</i>	<i>Hume, David</i>	<i>Picarello, Michael</i>	<i>Total</i>
New Cases	4		56	60
Closed Cases	13	5	81	99
Open Cases at start of period	17	9	97	123
Open Cases at end of period	8	4	72	84

Violation Activity

<i>New Violations Cited</i>	<i>Dvornick, Gene</i>	<i>Hume, David</i>	<i>Picarello, Michael</i>	<i>Total</i>
Addressing of buildings			9	9
Animals not allowed to be kept			1	1
Condemnation			4	4
Depositing garbage prohibited			3	3
Detrimental Objects		3	15	18
Exit facilities, maintenance of stairs, porches and railings			1	1
Exterior Surfaces			4	4
Growth of bushes		1		1
Growth of weeds		1	6	7
Height limit of other vegetation			2	2
Height of Grass		1	18	19
Maintenance of trees and other vegetation.			3	3
Notice deemed effective for remainder of year.		1	8	9
Roofs			1	1
Trash, Collection			2	2
Vehicles abandoned on public property			1	1
Vehicles wrecked, dismantled, inoperable or unregistered on private property			16	16
Violations and penalties. (Grass, Bushes, Trees, Vegetation)			1	1
Windows, Doors & Frames			1	1
Yard Waste			2	2

Totals	7	98	105
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Code Enforcement Activity Report

Report Criteria:

<i>Location Type</i>	<i>Location Field</i>	<i>Date From</i>	<i>To</i>
Ward	1	09/01/2016	09/30/2016

Case Activity:

	<i>Dvornick, Gene</i>	<i>Hume, David</i>	<i>Picarello, Michael</i>	<i>Total</i>
New Cases			11	11
Closed Cases	3	1	16	20
Open Cases at start of period	4	1	26	31
Open Cases at end of period	1		21	22

Violation Activity

<i>New Violations Cited</i>	<i>Dvornick, Gene</i>	<i>Hume, David</i>	<i>Picarello, Michael</i>	<i>Total</i>
Addressing of buildings			2	2
Animals not allowed to be kept			1	1
Detrimental Objects			6	6
Height limit of other vegetation			1	1
Height of Grass			2	2
Notice deemed effective for remainder of year.			1	1
Vehicles wrecked, dismantled, inoperable or unregistered on private property			5	5
Totals			18	18



Code Enforcement Activity Report

Report Criteria:

<i>Location Type</i>	<i>Location Field</i>	<i>Date From</i>	<i>To</i>
Ward	2	09/01/2016	09/30/2016

Case Activity:

	<i>Dvornick, Gene</i>	<i>Hume, David</i>	<i>Picarello, Michael</i>	<i>Total</i>
New Cases	2		30	32
Closed Cases	7	1	47	55
Open Cases at start of period	9	4	49	62
Open Cases at end of period	4	3	32	39

Violation Activity

<i>New Violations Cited</i>	<i>Dvornick, Gene</i>	<i>Hume, David</i>	<i>Picarello, Michael</i>	<i>Total</i>
Addressing of buildings			7	7
Condemnation			1	1
Depositing garbage prohibited			2	2
Detrimental Objects	3		7	10
Exit facilities, maintenance of stairs, porches and railings			1	1
Exterior Surfaces			3	3
Growth of bushes	1			1
Growth of weeds	1		3	4
Height of Grass			8	8
Maintenance of trees and other vegetation.			1	1
Notice deemed effective for remainder of year.			4	4
Roofs			1	1
Trash, Collection			1	1
Vehicles wrecked, dismantled, inoperable or unregistered on private property			9	9
Totals	5		48	53

**Code Enforcement Activity Report****Report Criteria:**

<i>Location Type</i>	<i>Location Field</i>	<i>Date From</i>	<i>To</i>
Ward	3	09/01/2016	09/30/2016

Case Activity:

	<i>Dvornick, Gene</i>	<i>Hume, David</i>	<i>Picarello, Michael</i>	<i>Total</i>
New Cases			13	13
Closed Cases	2	3	12	17
Open Cases at start of period	4	4	16	24
Open Cases at end of period	2	1	17	20

Violation Activity

<i>New Violations Cited</i>	<i>Dvornick, Gene</i>	<i>Hume, David</i>	<i>Picarello, Michael</i>	<i>Total</i>
Condemnation			3	3
Depositing garbage prohibited			1	1
Detrimental Objects			2	2
Exterior Surfaces			1	1
Growth of weeds			3	3
Height of Grass			6	6
Maintenance of trees and other vegetation.			1	1
Notice deemed effective for remainder of year.			2	2
Trash, Collection			1	1
Vehicles abandoned on public property			1	1
Vehicles wrecked, dismantled, inoperable or unregistered on private property			2	2
Windows, Doors & Frames			1	1
Yard Waste			1	1
Totals			25	25



Code Enforcement Activity Report

Report Criteria:

<i>Location Type</i>	<i>Location Field</i>	<i>Date From</i>	<i>To</i>
Ward	4	09/01/2016	09/30/2016

Case Activity:

	<i>Dvornick, Gene</i>	<i>Picarello, Michael</i>	<i>Total</i>
New Cases	1	3	4
Closed Cases	1	5	6
Open Cases at start of period		5	5
Open Cases at end of period		3	3

Violation Activity

<i>New Violations Cited</i>	<i>Dvornick, Gene</i>	<i>Picarello, Michael</i>	<i>Total</i>
Height limit of other vegetation		1	1
Height of Grass	1	2	3
Maintenance of trees and other vegetation.		1	1
Notice deemed effective for remainder of year.	1	1	2
Violations and penalties. (Grass, Bushes, Trees, Vegetation)		1	1
Yard Waste		1	1
Totals	2	7	9