TOWN OF GEORGETOWN
TOWN COUNCIL MEETING MINUTES

Meeting Date: Wednesday, February 10, 2016
Location: Town Hall, 39 The Circle, Georgetown, DE
Time: 7:00 P.M. Regular Meeting

PRESENT:
Bill West, Mayor
Steve M Hartstein, Ward One
Rebecca Johnson-Dennis, Ward Two
Chris Lecates, Ward Three

STAFF PRESENT:
Angela Townsend, Town Clerk
Eugene S. Dvornick, Jr, Town Manager
Stephani Ballard, Town Solicitor
Bill Bradley, Dir of Public Works

ABSENT:
Dave Anderson, Ward Four

6:30 P.M. EXECUTIVE SESSION
Mayor and Council met in Executive Session for discussion of a personnel matter which the names, competency and abilities of individual employees are discussed.

Motion by Councilperson Lecates, seconded by Councilperson Hartstein, to adjourn to Executive Session.

Executive Session exited at 6:42 p.m.

6:45 P.M. PUBLIC HEARING – ABANDONMENT OF BROAD ALLEY
Town Manager presented council with an overview of the abandonment. The alley is located between Cedar Street and East Laurel Street. Considerations are for an Easement for a 8" Town Sewer Line extending from Cedar Street to East Laurel Street.

In Favor: Mr. Barlow, 308 Cedar Street, voiced his concerns with the liability of the foot traffic, and the vehicular traffic with the alley.

Opposed: No one spoke.

Record will be kept open for fourteen (14) days for public comment.

Public Hearing Closed at 6:51 p.m.

7:00 P.M. Regular Meeting

1. **PLEDGE OF ALLEGIANCE**
   David Wootten, Boy Scouts of America, led the Pledge of Allegiance.

2. **INVOCATION**
   Councilperson Lecates led the Invocation.

3. **ADOPTION OF THE AGENDA**
   Add Item #8 Letter of Resignation
   Change #9 & 10 respectively
   Motion by Councilperson Lecates, seconded by Councilperson Hartstein, to adopt the agenda as amended. **APPROVED (unanimous).**

4. APPROVAL OF JANUARY 27, 2016 TOWN COUNCIL MINUTES

Motion by Councilperson Johnson-Dennis, seconded by Councilperson Lecates, to approve the minutes as presented. **APPROVED (unanimous).**

5. 1ST READING OF ORDINANCE

A. ORDINANCE #2016-2 REMOVAL OF SNOW OR ICE

Town Manager gave an overview of the ordinance. This is the 1st reading, no action at this time. 2nd reading will be February 24, 2016

6. 2ND READING & ADOPTION OF ORDINANCE

ORDINANCE #2016-1 SPECIAL EVENTS POLICY

Amending Chapter A240, Policies.

Motion by Councilperson Lecates, seconded by Councilperson Johnson-Dennis, to adopt Ordinance #2016-1 Special Events Policy. **APPROVED (unanimous).**
"Ordinance #2016-1 is incorporated as part of the minutes."

7. DEPARTMENTAL REPORTS

A. GENE DVORNICK – TOWN MANAGER

South Railroad Avenue

The Town has received the executed Community Transportation Fund (CTF) Agreement for South Railroad Avenue improvements, consisting of ADA improvements and pavement rehabilitation – total funding for the project is $84,947. Special thanks to Representative Briggs-King.

32 The Circle

The Town has received notice from the Owner of 32 The Circle (Chardon, Ameriprise Financial, and Congressman Carney's Office) they will begin renovations to the second floor in the next few weeks. As part of the window replacement, lead paint abatement is required. It is anticipated there will be a lag between the lead abatement and window replacement. During this time, plywood painted white will be covering the openings.

2016 Urban and Community Forestry Grant

The Town is completing our 2016 Urban and Community Forestry Grant Application. This year we are preparing two applications: (1) Tree Plantings at Wilson Park and the North King Street Playground and (2) Tree Planting at the Georgetown Little League Fields.

As this is a dollar for dollar match, I suggest we use the cost for removal of the dead Silver Maple at the intersection of South Bedford Street and The Circle as part of our match. We advertised and received four bids for the removal:

Vendor	Bid
Complete Tree Care, Inc.	$1,295.00
Lawson's Tree Service	$800.00
Randy's Tree Service	$1,100.00
Sussex Tree, Inc.	$1,195.00

After review by the Construction Coordinator, it is our recommendation the tree removal is awarded to Sussex Tree at an amount not to exceed $1,195.00.

Motion by Councilperson Lecates, Seconded by Councilperson Johnson-Dennis, to grant authorization to the Town Manager to sign the Sussex Tree proposal at an amount not to exceed $1,195.00. **APPROVED (unanimous)**

2016 Annual Municipal Election

Statements of Candidacy for Mayor, Ward 3, and Ward 4 are available. The deadline for completion and filing is April 22, 2016. Should an election be needed it will be held on Saturday, May 14, 2016 from 10:00 AM to 6:00 PM.

Medical Marijuana Compassion Center

The Town was recently contacted by a property owner asking about zoning for Medical Marijuana Compassion Centers and where they are permitted in Georgetown. As our zoning code is silent to this use, we feel it is important to get ahead of this potential use. (See handout).

Miscellaneous

- Burger King Drive – Work continues with one hold out property owner – there is concern on their part with signage and they are of the impression the only leverage they have is not signing off on the easement release and the final deed and dedication of the road to the Town of Georgetown. We continue to provide information and alternatives.

  Mayor Bill West commented that he has received many calls from Town of Georgetown residents regarding the damage done to their vehicles due to the condition of the road.

B. BILL BRADLEY – DIRECTOR OF PUBLIC WORKS

Introduction of Richard Wager, who was hired January 11th.

The Town of Georgetown pumped around 245MG of water last year. That's an average of 671 thousand gallons per day. At this time the new South Railroad Avenue Water Plant is in full operation and is running with the Del-Tech water Plant they are supplying the daily flows with only having around a 12 hour run time from the plants. The Department has seen savings in Utility Bills and Chemical costs. We will show you the savings during the Budget process.

We have been remodeling the Police Department. I would encourage you to stop by and see the Police Department. R.L has designed a great flow to the building and our guys are doing a great job on it.

8. LETTER OF RESIGNATION

Councilperson David Anderson, Ward Four, submitted his letter of resignation due to personal reasons.

Motion by Councilperson Hartstein, Seconded by Councilperson Lecates, to accept his letter of resignation.

Mayor Bill West requested the Town Manager to issue a press release announcing the resignation and asking for a person of interest to submit a letter of interest by March 2nd, 2016.

9. PUBLIC COMMENT

Christina Diaz-Malone, 216 South Railroad Avenue, informed council that her and her husband are retiring to Georgetown and she feels they both can add some value to the town with their knowledge and experience with social services and housing programs such as section 8 housing. So far they are very pleased with the services and friendly demeanor from the town employees.

Sue Barlow, 306 Cedar Street, voiced concerns with trash left in streets from Trash Company and feels this needs to be addressed. Mayor Bill West agreed that this should be addressed.

Correspondence was received by Linda Kent and sent thank you card to Mayor and Council.

10. ADJOURNMENT

Motion by Councilperson Lecates, seconded by Councilperson Hartstein, to adjourn at7:26 p.m. **APPROVED (unanimous).**

APPROVED:

Steve M Hartstein, Secretary

ATTEST:

Eugene S Dvornick Jr, Town Manager