

**TOWN OF GEORGETOWN
TOWN COUNCIL MEETING MINUTES**

Meeting Date: Wednesday, February 24, 2016
Location: Town Hall, 39 The Circle, Georgetown, DE
Time: 7:00 P.M. Regular Meeting

PRESENT:

Bill West, Mayor
Steve M Hartstein, Ward One
Rebecca Johnson-Dennis, Ward Two
Chris Lecates, Ward Three

STAFF PRESENT:

Kristen Dabrowski, Receptionist
Eugene S. Dvornick, Jr, Town Manager
Jason Loar, Town Engineer

ABSENT:

Stephani Ballard, Town Solicitor

7:00 P.M. Regular Meeting

1. PLEDGE OF ALLEGIANCE

Mayor Bill West led the Pledge of Allegiance.

2. INVOCATION

Mayor Bill West led the Invocation.

3. ADOPTION OF THE AGENDA

Motion by Councilperson Lecates, seconded by Councilperson Johnson-Dennis, to adopt the agenda as presented. **APPROVED (unanimous).**

4. APPROVAL OF FEBRUARY 10, 2016 TOWN COUNCIL MINUTES

Motion by Councilperson Hartstein, seconded by Councilperson Lecates, to approve the minutes as presented. **APPROVED (unanimous).**

5. ABANDONMENT OF BROAD ALLEY

This is the formal action of abandonment of Broad Alley. There are a total of five (5) property owners impacted. The town had a survey, and an easement prepared for the sewer line that runs down the center of Broad Alley. There was no correspondence for or against the abandonment.

Motion by Councilperson Lecates, seconded by Councilperson Hartstein, to approve the Abandonment of Broad Alley. **APPROVED (unanimous).**

6. BID AWARD – KING STREET WATER TREATMENT PLANT UPGRADE

Jason Loar, Town Engineer, reviewed the submitted bids and recommends award to General Contractor, Layne Christensen in the amount of \$2,367,308.00.

Motion by Councilperson Hartstein, seconded by Councilperson Lecates, to award the bid to Layne Christensen in the amount of \$2,367,308.00. **APPROVED (unanimous).**

7. **1ST READING OF ORDINANCE**

A. ORDINANCE #2016-3 FOOD VENDORS

Town Manager gave an overview of the ordinance. This is the 1st reading, no action at this time. 2nd reading will be March 9, 2016

8. **2ND READING & ADOPTION OF ORDINANCE**

ORDINANCE #2016-2 REMOVAL OF SNOW OR ICE

Amending Chapter 190, Streets and sidewalks

Motion by Councilperson Johnson-Dennis, seconded by Councilperson Hartstein, to adopt Ordinance #2016-2 Removal of Snow or Ice. **APPROVED (unanimous).**
“Ordinance #2016-2 is incorporated as part of the minutes.”

9. **DEPARTMENTAL REPORTS**

A. GENE DVORNICK – TOWN MANAGER

Cool & Connected

The Town, working with the University of Delaware, has submitted a letter of interest to the U. S. Department of Agriculture Rural Utilities Service and EPA’s Office of Sustainable Communities under their Cool & Connected Program, seeking broadband planning assistance. The Cool & Connected program focuses on assistance in helping communities take advantage of new or existing broadband service to create walkable, connected, economically vibrant main streets and small town neighborhoods. The timing is in excellent alignment with Broad Valley Fiber Networks and completion of the Broadband ring around Georgetown.

Outdoor Seating

Keystone Ridge Design is once again offering Free Shipping February (orders over \$3,000 placed through February 29, 2016). The Town has been contacted regarding the addition of a bench for Wilson Park and two (2) benches, available for public use, in front of the Georgetown Billiards. I’d like permission to pursue cost share arrangements with both the Georgetown Playground Committee and Georgetown Billiards to take advantage of the free shipping and enhance some downtown seating. Style would be consistent with the existing benches on The Circle. Funding would be from Realty Transfer Tax.

Request Town Council grant authorization to the Town Manager to work on a cost share agreement for benches.

Motion by Councilperson Johnson-Dennis, seconded by Councilperson Hartstein, to grant the Town Manager authorization to work on a cost share agreement for the benches. **APPROVED (unanimous).**

FY 2017 Budget Workshop

The Finance staff and I have been working on the FY 2017 Budget – initial presentation was made this evening. We’d like to schedule a workshop with the Mayor and Council to review the information, identify alternatives, and discuss potential solutions to address the projected deficit. Possible dates: Monday, March 7; Monday, March 14; or Wednesday, March 28.

Need Council to select a date for a workshop on the FY 2017 budget

Mayor and council decided to meet at the Train Station, Monday, March 14th at 9:00am for the FY 2017 budget workshop.

2016 Annual Municipal Election

Statements of Candidacy for Mayor, Ward 3, and Ward 4 are available. The deadline for completion and filing is April 22, 2016. Should an election be needed it will be held on Saturday, May 14, 2016 from 10:00 AM to 6:00 PM.

Miscellaneous

- Burger King Drive – One final letter has been sent to the hold out property owner indicating our moving forward without their agreement to extinguish the existing easement.
- 101 East Market Street – The Town has received notice that the much anticipated façade work at 101 East Market Street will begin early next week – February 29th or March 1st
- Town Hall will be closed from 10:30 AM to NOON on Friday, March 18th, for Delaware Economic Development Office sponsored Team Building Workshop
- Upcoming Events:
 - **Delaware League of Local Governments**: Thursday, February 25th, 5:30 PM, Duncan Center (Dover)
 - **Sussex County Association of Towns**: Wednesday, March 2nd, 6:00 PM, Bear Trap Dunes, Hosted by Town of Ocean View
 - **Sussex County Association of Towns Legislative Breakfast**: Friday, March 18th, at 9:00 AM, CHEER Georgetown

10. PUBLIC COMMENT

No one spoke.

11. ADJOURNMENT

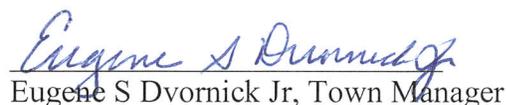
Motion by Councilperson Lecates, seconded by Councilperson Hartstein, to adjourn at 7:19 p.m. **APPROVED (unanimous).**

APPROVED:



Steve M Hartstein, Secretary

ATTEST:



Eugene S Dvornick Jr, Town Manager