

**TOWN OF GEORGETOWN  
TOWN COUNCIL MEETING MINUTES**

**Meeting Date:** Wednesday, January 27, 2016  
**Location:** Town Hall, 39 The Circle, Georgetown, DE  
**Time:** 7:00 P.M. Regular Meeting

**PRESENT:**  
Bill West, Mayor  
Rebecca Johnson-Dennis, Ward Two  
Chris Lecates, Ward Three

**STAFF PRESENT:**  
Angela Townsend, Town Clerk  
Eugene S Dvornick, Jr Town Manager  
Stephani Ballard, Town Solicitor

**ABSENT:**  
Dave Anderson, Ward Four  
Steve M Hartstein, Ward One

**7:00 P.M. Regular Meeting**

1. **PLEDGE OF ALLEGIANCE**  
Mayor West led the Pledge of Allegiance.
2. **INVOCATION**  
Mayor West led the Invocation.
3. **ADOPTION OF THE AGENDA**  
Motion by Councilperson Johnson-Dennis, seconded by Councilperson Lecates, to adopt the agenda as presented. **APPROVED (unanimous).**
4. **APPROVAL OF JANUARY 13, 2016 TOWN COUNCIL MINUTES**  
Motion by Councilperson Lecates, seconded by Councilperson Johnson-Dennis, to approve the minutes as presented. **APPROVED (unanimous).**
5. **1<sup>ST</sup> READING OF ORDINANCE**  
**A. ORDINANCE #2016-1 SPECIAL EVENTS POLICY**  
Amending Chapter A240, Policies. No action at this time. This is the 1<sup>st</sup> reading, 2<sup>nd</sup> reading will be February 10, 2016 Town Council meeting.
6. **DEPARTMENTAL REPORTS**  
**A. GENE DVORNICK – TOWN MANAGER**  
**123 West Market Street**  
The listing for 123 West Market Street is set to expire on January 29, 2016. There are currently two (2) parties investigating the property. Mayor West and I have discussed this and believe it in the best interest of the Town to extend the listing agreement for an additional six (6) months, with a new expiration date of July 29, 2016.  
  
Motion by Councilperson Lecates, seconded by Councilperson Johnson-Dennis, to extend the listing agreement for an additional six (6) months, with a new expiration date of July 29, 2016. **APPROVED (unanimous).**

### **Stevenson Lane**

Karins and Associates have completed a survey of the study area at Stevenson Lane (DNREC VCP Site). This was needed for DNREC to finalize and advertize the Proposed Plan of Remedial Action for the site.

### **2016 Annual Municipal Election**

The Town has begun the process of preparing for the 2016 Municipal Election (May 14, 2016). One of the items we need determined early on is the hours for the polls to be open. In 2014, the polling hours were set at 1:00 PM to 7:00 PM.

Motion by Councilperson Johnson-Dennis, seconded by Councilperson Lecates, to set the polling hours from 10:00am to 6:00pm. **APPROVED** (unanimous).

### **Family Court Visioning Session**

Mayor West and I attended the Visioning Session regarding the Family Court facilities in Kent and Sussex Counties earlier today. The time was well spent and Chief Judge Newell confirmed goals related to the project include: safe and dignified courts and placement in the downtown areas (both Dover and Georgetown). Several properties were discussed and they are open to others being identified.

### **Miscellaneous**

- Burger King Drive – Awaiting one final signature on the easement release and the final deed and dedication of the road to the Town of Georgetown can be completed. Both the Town and Fuqua, Willard & Yori representatives are making attempts to contact the outstanding party.
- Upcoming Events:
  - **Delaware League of Local Governments**: Thursday, January 28, 5:30 PM, Duncan Center (Dover)
  - **Sussex County Association of Towns**: Wednesday, February 3<sup>rd</sup>, 6:00 PM, Sussex Pines, Hosted by the Town of Georgetown
  - **Sussex County Association of Towns Steering Committee**: Friday, February 5<sup>th</sup>, at 9:00 AM, Arena's at the Airport

## **7. PUBLIC COMMENT**

- Louise Rathfon and Scouts of Troop 95 were in attendance as part of working on their Citizenship in the Community merit badge. The Scouts contributed their thoughts on what would make Georgetown a place to visit in addition to business ideas for the downtown area.
- Mayor West, received correspondence from Jeff with the Heroin Coalition, thanking the Mayor for his efforts in the Town Hall Meeting, as well as being a speaker on the panel.
- Mayor West, received correspondence from Broad Valley, thanking the Town for all their help and assistance with walking them through all the necessary permits making their art fiber network a reality in Georgetown and Sussex County.
- Town Manager, received correspondence from Carlton R Moore, giving a bit of history on 37 The Circle. The Town is currently in the process of renovating the property to become the future Town Hall annex. Always thought to be the original firehouse, it was discovered to be the Georgetown Trust building. Mr Moore was extremely pleased with the efforts to restore the building.

**8. ADJOURNMENT**

Motion by Councilperson Lecates, seconded by Councilperson Johnson-Dennis, to adjourn at 7:35p.m. **APPROVED (unanimous).**

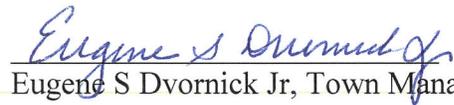
APPROVED:



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Steve M. Hartstein, Secretary

ATTEST:



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Eugene S. Dvornick Jr, Town Manager