

TOWN MANAGER'S WEEKLY REPORT



UPCOMING MEETINGS & EVENTS ...

- ✓ **Town Council Meeting:** Wednesday, February 22, 6:30 PM, Executive Session; 7:00 PM, Regular Meeting, Town Hall
- ✓ **Delaware League of Local Governments:** Thursday, February 23, 5:30 PM, Duncan Center (Dover)
- ✓ **Sussex County Association of Towns:** Wednesday, March 1, 6:00 PM, hosted by Blades
- ✓ **Sussex County Association of Towns Steering Committee:** Friday, March 3, 9:00 AM, Arena's at the Airport
- ✓ **Town Council Meeting:** Wednesday, March 8, 6:45 PM, Public Hearing; 7:00 PM, Regular Meeting, Town Hall

UPDATES FROM DEPARTMENTS ...

Finance

- As of February 17, the Town has collected \$792,076 (88%) of the January 2017 Utility Billing (\$895,193)
- Mailed 340 Utility billing reminder notices on February 14
- As of February 17, the Town has collected \$1,506,672 (98%) of the May 2016 Property Tax Billing (\$1,533,832)
- December 2016 Budget vs. Actual Report attached (see attached)

Wastewater

- Lagoon depths: Large Lagoon is 14.50 feet and Small Lagoon is 4.00 feet
- Replaced several drops on irrigation rigs
- Pulled Pump 1 at Del Tech –sent out for repair
- Addressed several sewer issues – all were on property owner

Police

- Weekly and Year to Date crime statistics (selected crimes) updated (copy attached)
- New recruits enter the Academy March 13
- Station lobby renovation almost complete

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Public Works

- Fire hydrant struck on South Bedford Street – insurance claim filed – driver located
- Repairs to transport trailer made
- Water leak on East Market Street scheduled for repair next week

Planning

- CHEER expansion scheduled for PLUS Review – February 22
- Planning Commission Meeting:
 - Shops of College Park – Retail and Hotel – **Preliminary Approval**
 - VA Clinic – Additional Signage – **Reviewed**
- Boulevard Ford Storage Area (Bridgeville Road and North Bedford Street) site plan submitted

TOWN MANAGER'S UPDATE ...

- Ensured a smooth rally for the Sussex County Democratic Party and Progressive Democrats of Sussex County (Gene Dvornick, Chief Hughes)
- Working with The Child Abuse Prevention Center to plan a pin wheel display on The Circle for April 2017 (Child Abuse Awareness Month)
- Coordinated contact and grant updates with the Bureau of Justice Assistance
- Represented the Town of Georgetown at the unveiling of the [2017 Sussex County Profile](#)
- Attended Water Infrastructure Advisory Council Meeting. The Town was awarded an Asset Management Grant – Water Department: \$100,000 (Tabled from December 2016 meeting)
- Met with property owner to discuss Downtown Development District and potential benefits to their property
- Answered permitting question from local legislator assisting a constituent with issues relocating a business
- Meet with representatives of the Village of Cinderberry Board to discuss the Town's snow removal policy and planning (Bill Bradley, Gene Dvornick)
- Reviewed several questions regarding the Town Hall and Annex Project (Gene Dvornick, Laura Givens)
- Addressed local property owner questions and concerns regarding supportive housing
- Coordinating with Sussex County Community Development a possible infrastructure project

TOWN MANAGER'S WEEKLY REPORT



***THIS REPORT AND ANY ATTACHMENTS ARE ONLY BEING SENT
ELECTRONICALLY UNLESS OTHERWISE REQUESTED***

**Town of Georgetown
Budget Versus Actual (Operating)
As of December 31, 2016**

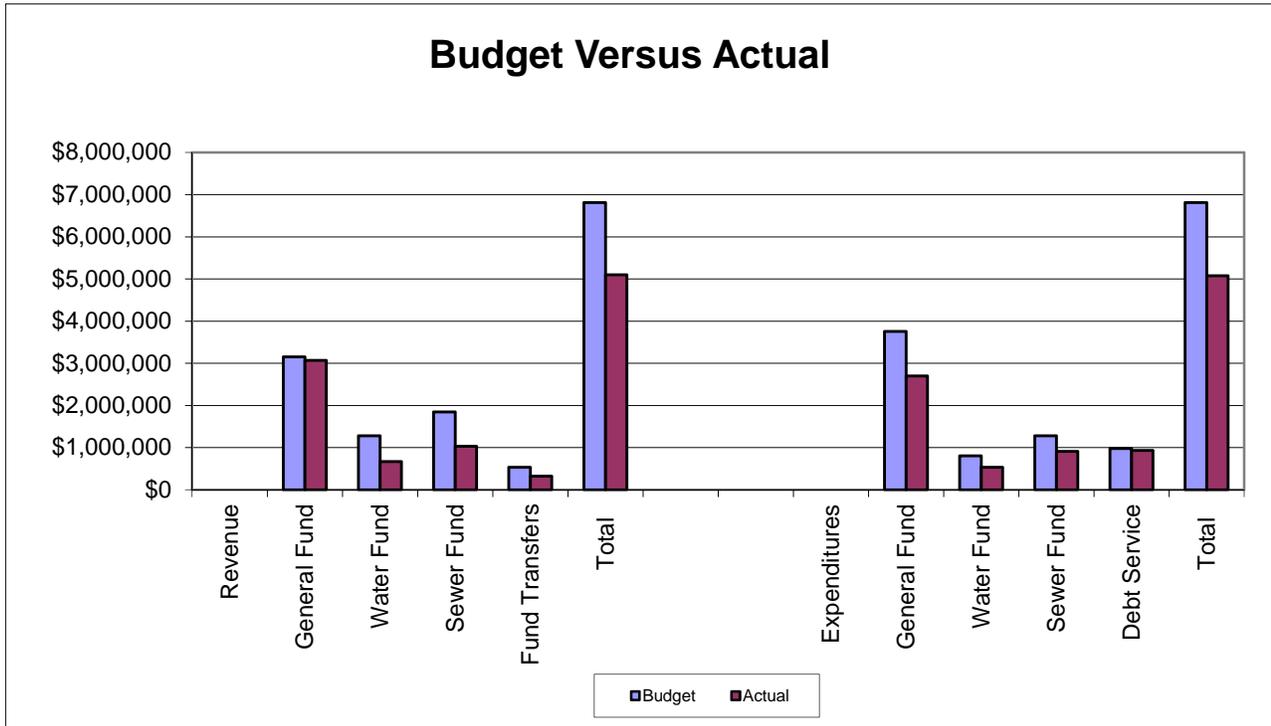
0.67%

**Percent
of Budget**

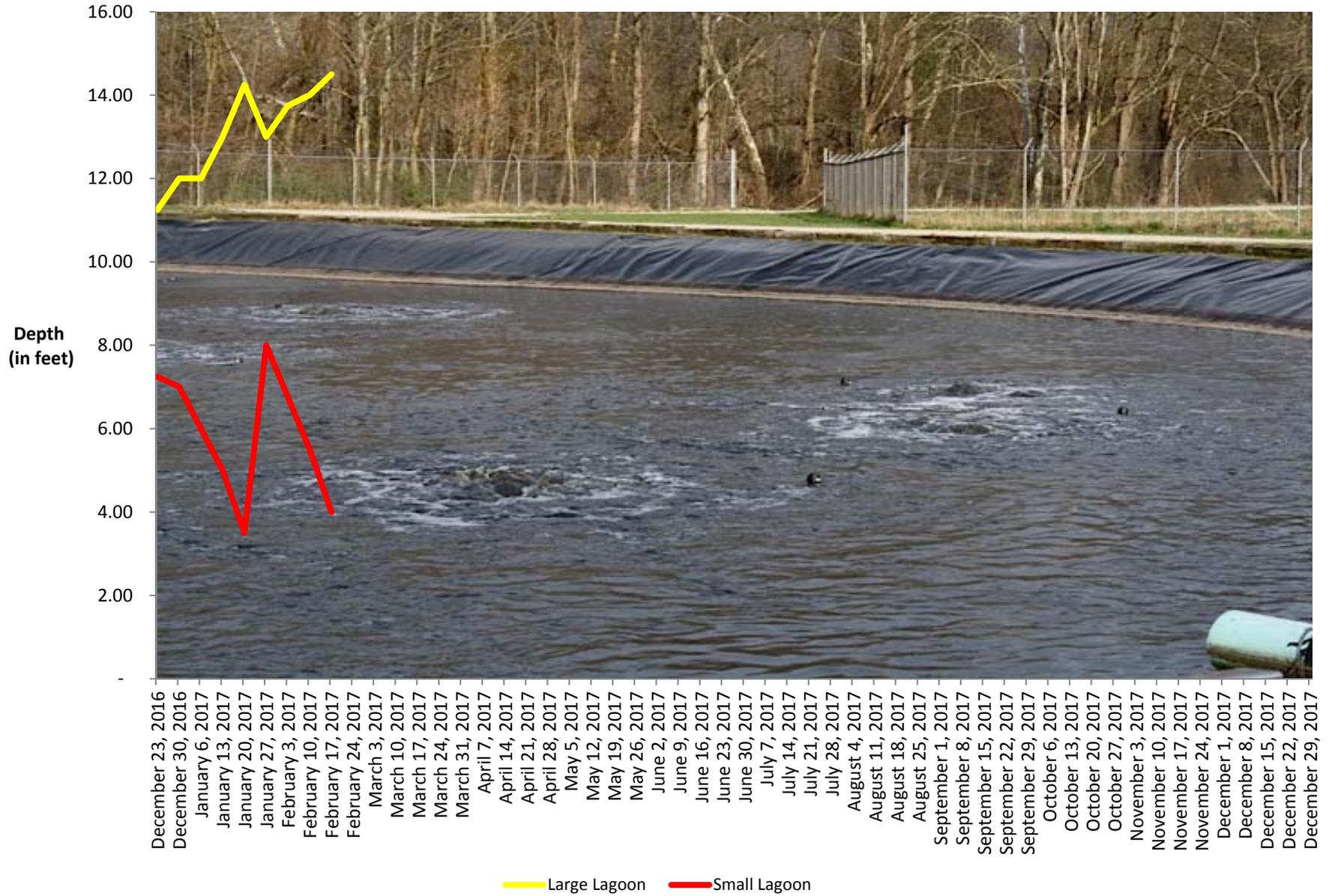
<u>Revenue</u>	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>	<u>Percent of Budget</u>
General Fund	\$3,153,171	\$3,070,282	\$82,889	97%
Water Fund	\$1,279,025	\$669,719	\$609,306	52%
Sewer Fund	\$1,846,000	\$1,033,419	\$812,581	56%
Fund Transfers	\$535,379	\$321,729	\$213,650	60%
Total	<u>\$6,813,575</u>	<u>\$5,095,150</u>	<u>\$1,718,425</u>	<u>75%</u>

<u>Expenditures</u>	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>	<u>Percent of Budget</u>
General Fund	\$3,752,482	\$2,700,833	\$1,051,649	72%
Water Fund	\$801,946	\$533,593	\$268,353	67%
Sewer Fund	\$1,277,404	\$908,298	\$369,106	71%
Debt Service	\$981,743	\$935,116	\$46,627	95%
Total	<u>\$6,813,575</u>	<u>\$5,077,840</u>	<u>\$1,735,735</u>	<u>75%</u>

* Line item detail available upon request.

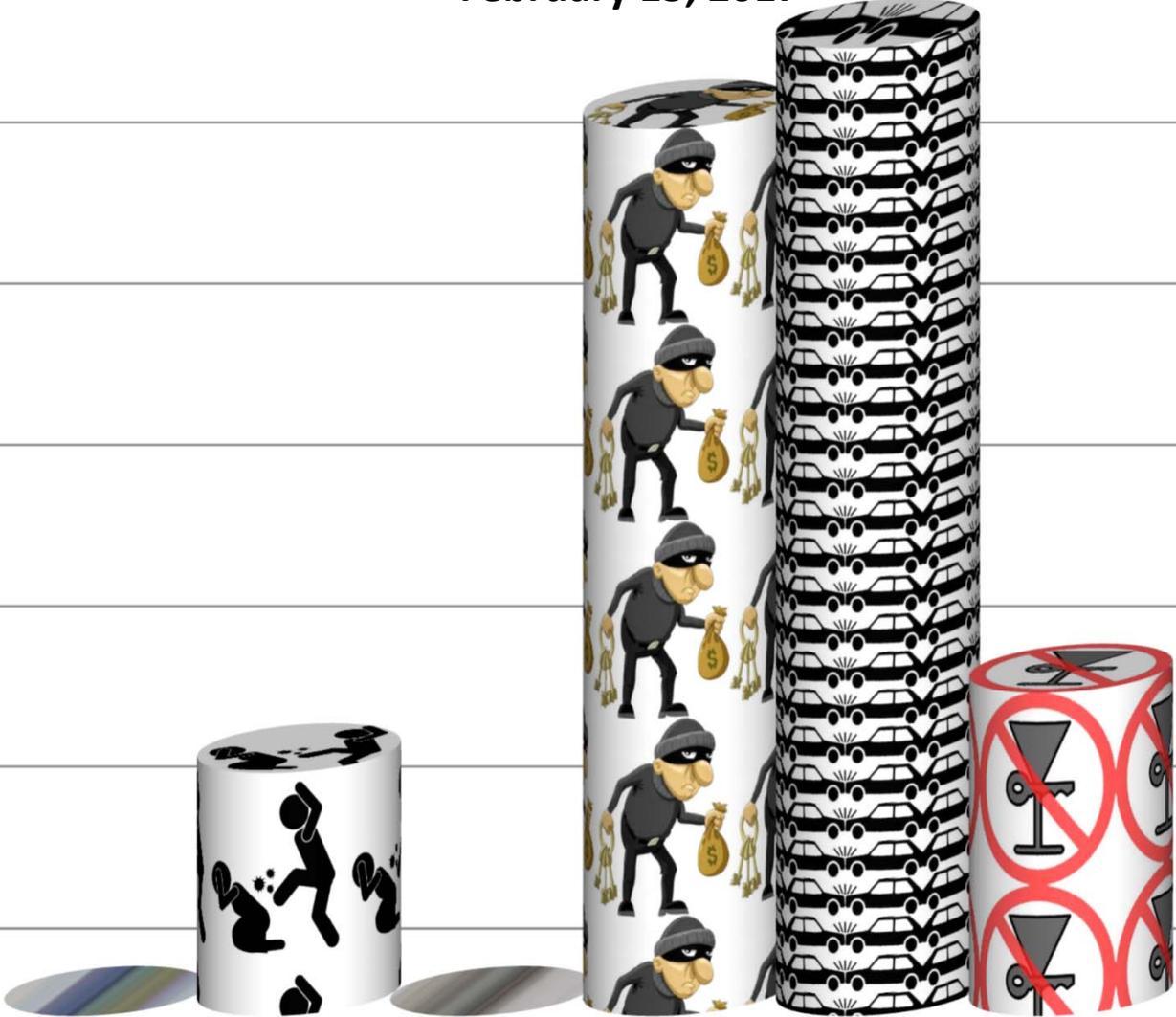


WWTF Lagoon Depths



February 15, 2017

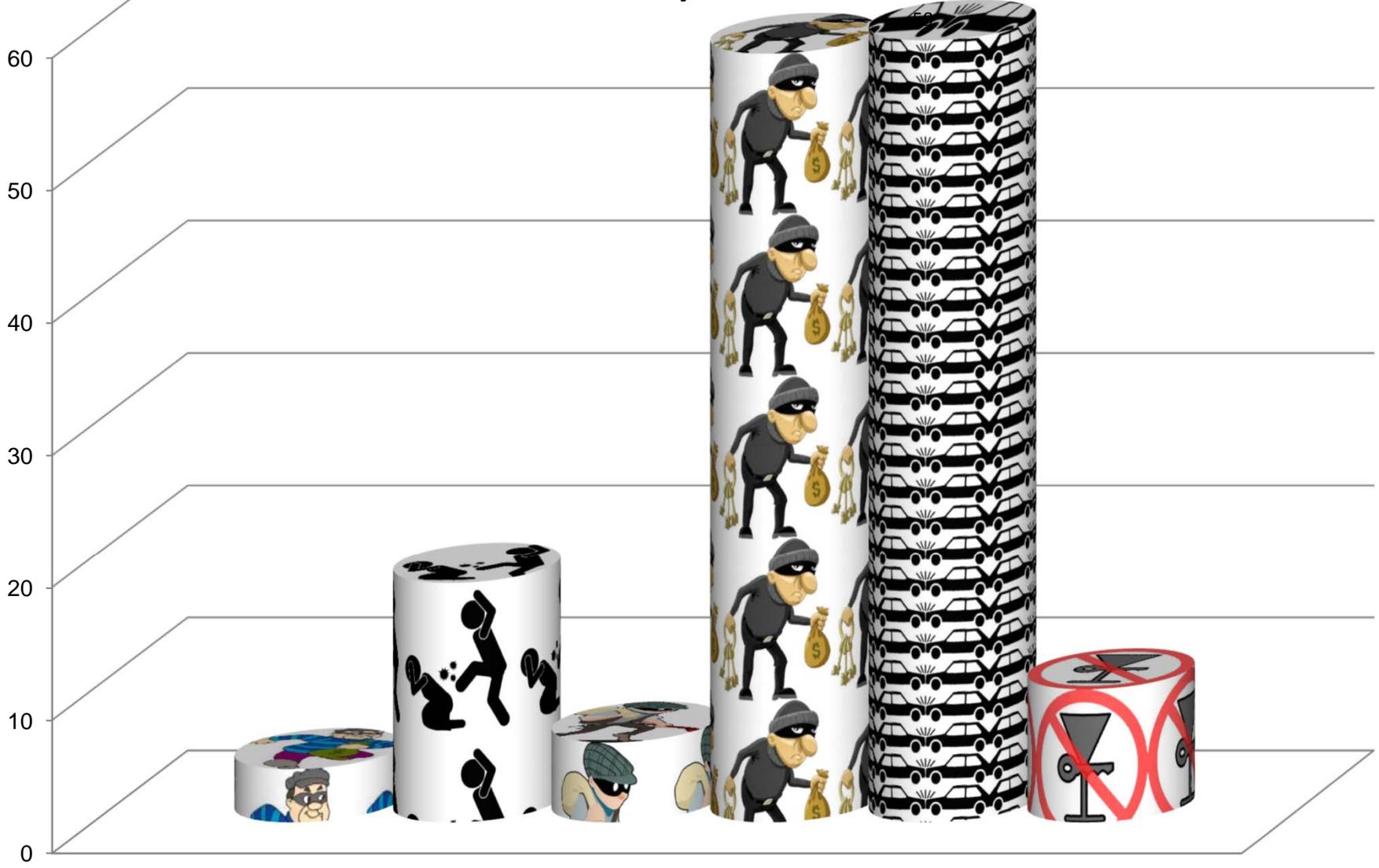
12
10
8
6
4
2
0



Weekly

Robbery Assault Buglary Thefts Collision DUI

February 15, 2017



Year to Date

Robbery Assault Buglary Thefts Collision DUI