

TOWN MANAGER'S WEEKLY REPORT



UPCOMING MEETINGS & EVENTS ...

- ✓ **Town Council Meeting:** Wednesday, March 22, 7:00 PM, Regular Meeting, Town Hall
- ✓ **FY 2018 Budget Workshop:** Thursday, March 23, 4:30 PM, Town Hall
- ✓ **Delaware League of Local Governments:** Thursday, March 23, 5:30 PM, Duncan Center (Dover)
- ✓ **Sussex County Association of Towns:** Wednesday, April 5, 6:00 PM, hosted by South Bethany
- ✓ **Sussex County Association of Towns – Legislative Breakfast:** Friday, April 7, 9:00 AM, CHEER Center

UPDATES FROM DEPARTMENTS ...

Finance

- As of March 17, the Town has collected \$887,948 (99%) of the January 2017 Utility Billing (\$895,193)
- Disconnects for non-payment of the January billing were on Thursday, March 16 – 13 properties were disconnected
- As of March 17, the Town has collected \$1,508,400 (98%) of the May 2016 Property Tax Billing (\$1,533,832)
- Staff attended Delaware Archives Records Management Training (Jamie Craddock, Kristen Dabrowski)

Wastewater

- Lagoon depths: Large Lagoon is 14.00 feet and Small Lagoon is 6.00 feet
- During the recent Nor'easter our facilities had increased pump run times and extremely high levels
- Cleared a grease build up in the area of James Street
- Investigated odor complaint at North Georgetown Elementary
- Repaired a broken clean out on South Bedford Street

Police

- Weekly and Year to Date crime statistics (selected crimes) updated (copy attached)

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Public Works

- Cleaned up trash along the railroad tracks with assistance of VOP
- Checked and cleaned catch basins along South Front Street
- Completed water meter re-reads

Planning

- Shops of College Park Out-pads – Final submittal received on March 14
- Village of Cinderberry Site Plan Amendment – comments to applicant on March 13
- Boulevard Storage Lot – comments to applicant on March 15
- Planning Commission:
 - Revision to §230-200 (Planning Commission) – **Recommended Approval**
 - Revision to §230-179 (Procedures) – **Recommended Approval**
 - Xergy (310 North Race Street) – Conditional Use Application – **Recommended Approval**

TOWN MANAGER'S UPDATE ...

- Provided information regarding Tax Increment Financing and Special Development Districts to City of Harrington
- Issued project concurrence letter to USDA for Town Hall & Annex Project
- Reviewed temporary and permanent easement documents for Burger King Road Stormwater Management Pond improvements
- Address concern over property use and occupancy – Code Enforcement follow up
- Reviewed and recommended solid waste solutions for American Legion Ambulance (Station 93)
- Participated in DFIT Trustee teleconference regarding application from a municipality interested in joining the trust
- Attended Delaware League of Local Governments Annual Congressional Visit. Speakers included Senators Carper and Coons, Congresswoman Blunt-Rochester. Focus of comments were budget concerns at the Federal level, importance of infrastructure funding, and impacts of reductions in CDBG and CSBG funding levels. (Gene Dvornick, Rebecca Johnson-Dennis) (See photos 1 – 3)
- Followed up on several potential code violations with Code enforcement Officer
- Shared several vacation policy samples with staff to determine potential modifications to the Town's policy (Laura Givens, Olga Holm)
- Researched several state statutes regarding definitions and occupancy limits for single family homes

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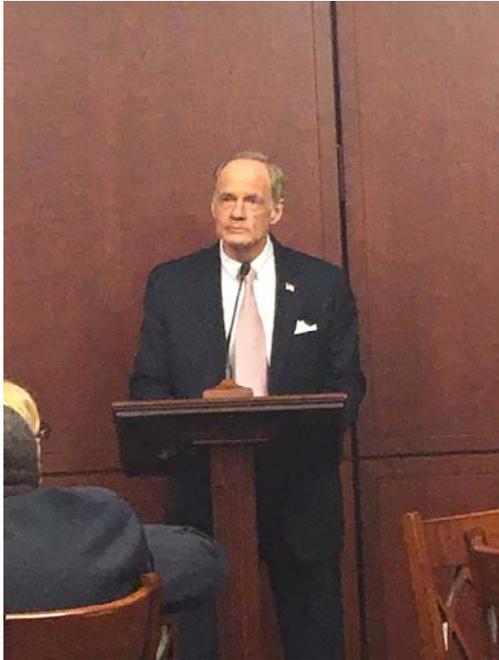


Photo 1 - Senator Carper



Photo 2 - Senator Coons



Photo 3 - Representative Blunt-Rochester

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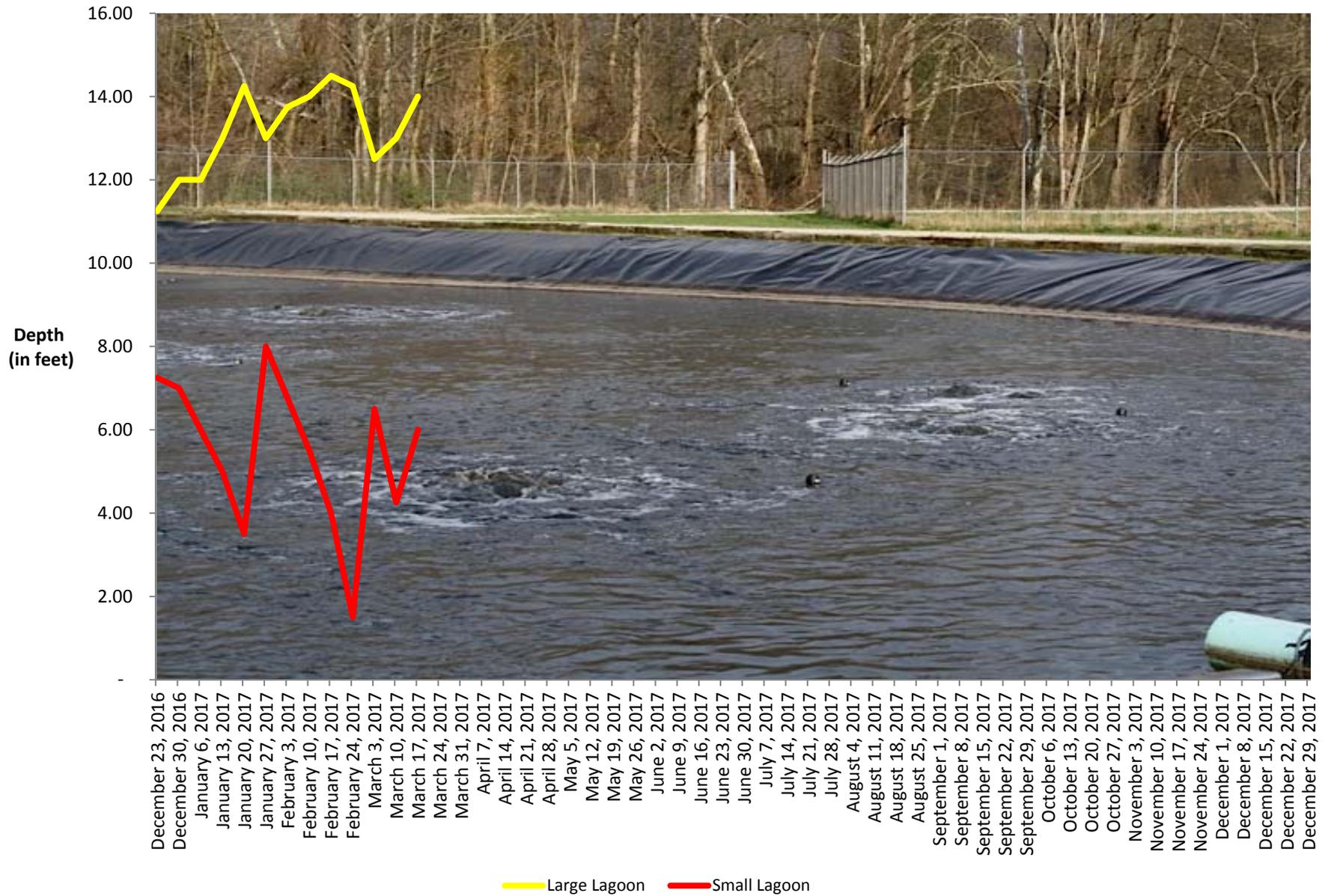


Happy St. Patrick's Day



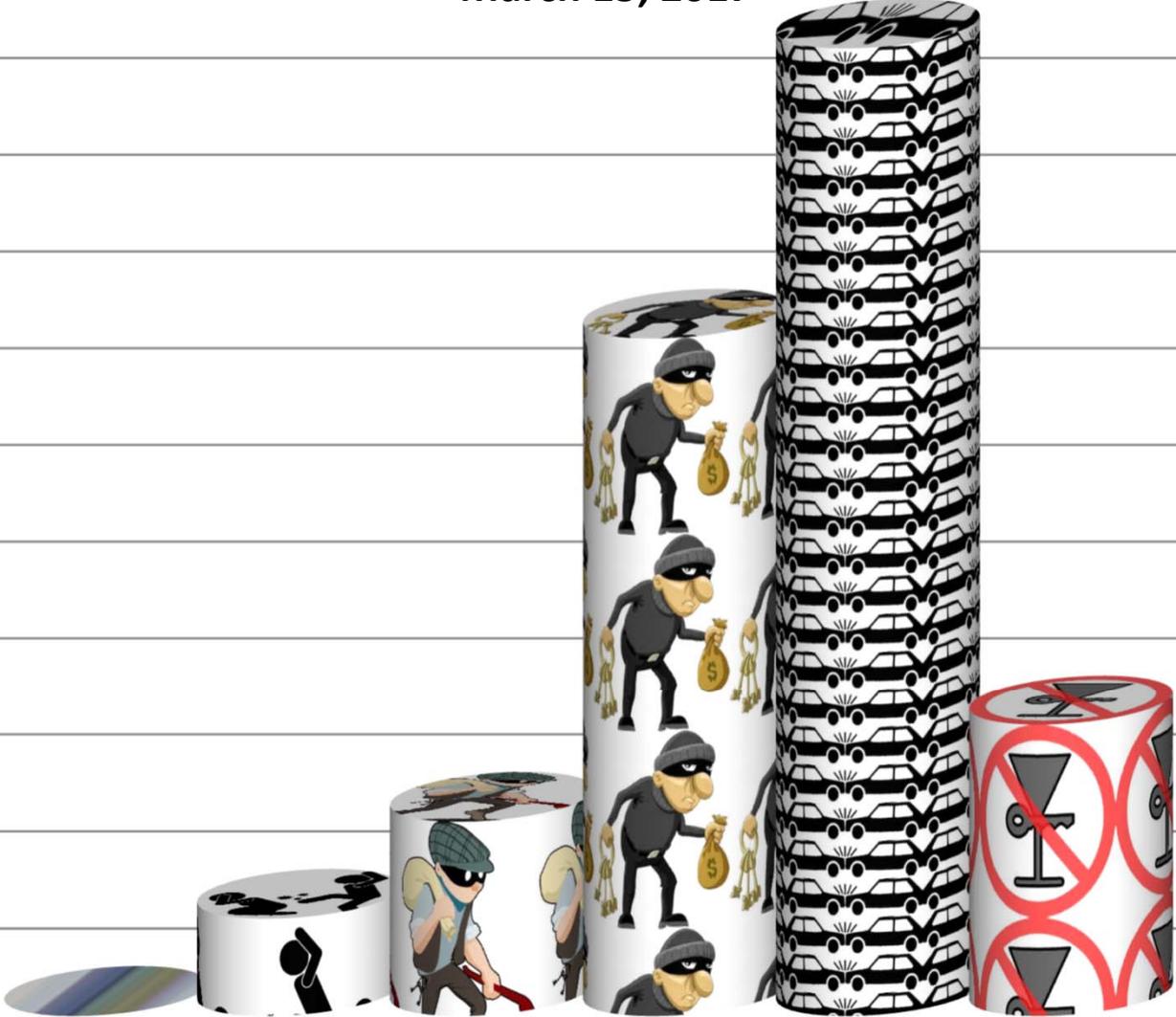
***THIS REPORT AND ANY ATTACHMENTS ARE ONLY BEING SENT
ELECTRONICALLY UNLESS OTHERWISE REQUESTED***

WWTF Lagoon Depths



March 15, 2017

10
9
8
7
6
5
4
3
2
1
0

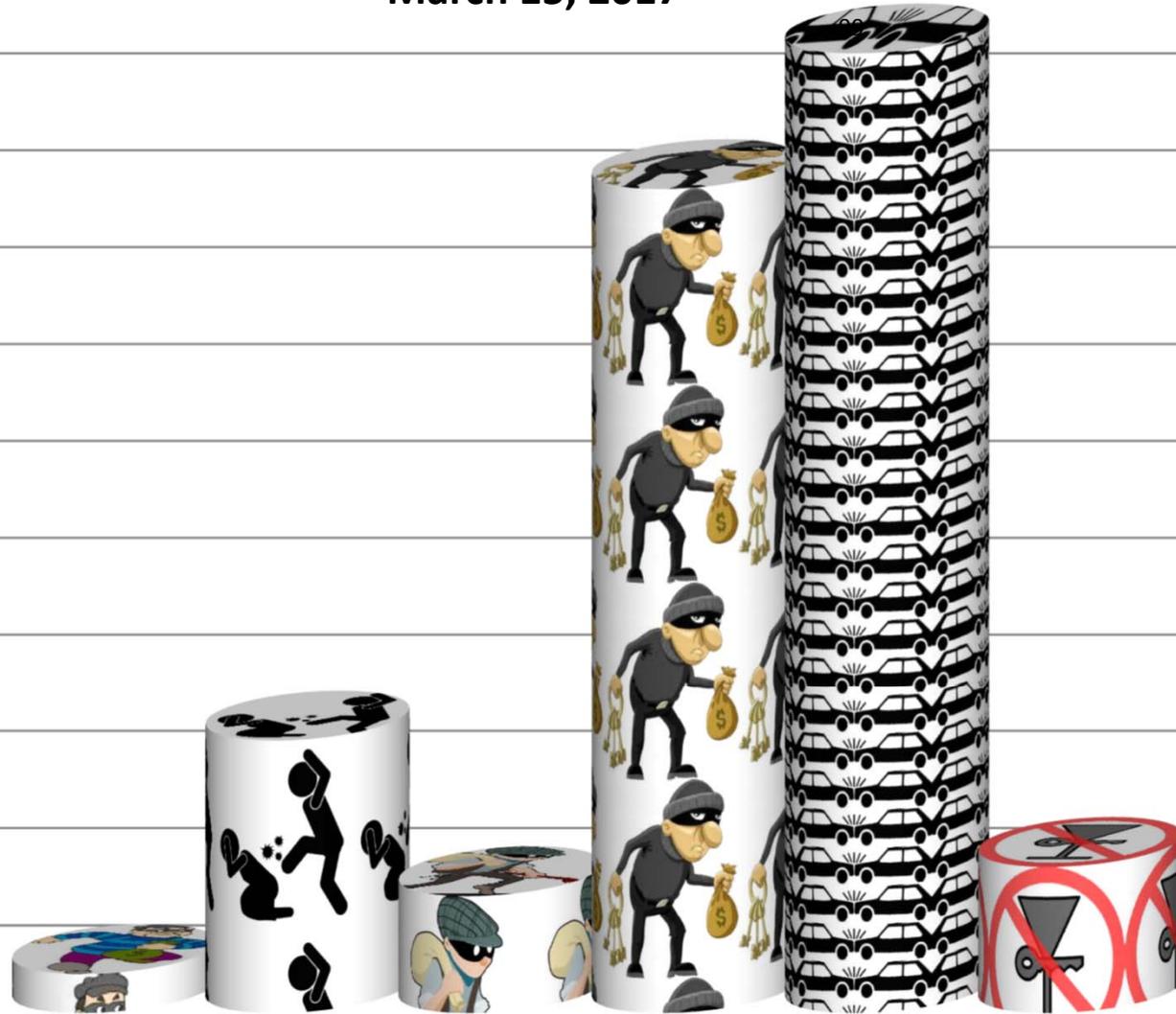


Weekly

Robbery Assault Buglary Thefts Collision DUI

March 15, 2017

100
90
80
70
60
50
40
30
20
10
0



Year to Date

Robbery Assault Buglary Thefts Collision DUI