

# TOWN MANAGER'S WEEKLY REPORT



## UPCOMING MEETINGS & EVENTS ...

- ✓ **Town Offices Closed:** Monday, September 4, in observance of Labor Day
- ✓ **Board of Adjustment:** Wednesday, September 6, 5:00 PM, Regular Meeting, Town Hall
  1. Georgetown Package Store – 502 North Bedford Street
    - Extension of a nonconforming use
    - Reduction in required parking
  2. Mid Atlantic Farm Credit – 20816 DuPont Boulevard
    - Increase in allowable signage
    - Permission for electronic message board
- ✓ **Sussex County Association of Towns:** Wednesday, September 6, 6:00 PM, hosted by Bridgeville
- ✓ **Open House – Davis, Bowen & Friedel:** Thursday, September 7, 4:00 PM – 6:00 PM, 1 Park Avenue, Milford
- ✓ **Sussex County Association of Towns Steering Committee:** Friday, September 8, 9:00 AM, Arena's at the Airport
- ✓ **Town Council Meeting:** Wednesday, September 13, 7:00 PM, Regular Meeting, Town Hall

## UPDATES FROM DEPARTMENTS ...

### **Finance**

- As of August 22, the Town has collected \$863,587 (91%) of the July utility billing (\$944,635.58) – Due date was August 9
- As of August 22, the Town has collected \$1,498,676 (96.3%) of the FY 2018 Property Tax billing (\$1,556,860)
- July 2017 Budget vs. Actual Report attached (see attached)
- Police Department vehicle fleet meeting with Enterprise on August 22 (Chief Hughes, Laura Givens)
- Attended the Annex & Town Hall Construction Progress Meeting on August 22 (Laura Givens, Jocelyn Godwin, Jeff Ward)

### **Police**

- Weekly and Year to Date crime statistics (selected crimes) updated (copy attached)
- Departmental Press Releases issued as warranted

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## **Wastewater**

- Lagoon depths: Large Lagoon is 8.75 feet and Small Lagoon is 2.50 feet
- Rebuilt both starters at Stevenson Lane station – pulled both pumps and removed debris
- Met with Beacon Engineering to review plans for installation of flow meters at Easter Seals and County Seat pump stations
- The farmer sprayed the big side of the Towns field for weeds
- Pulled chlorine feed pump at Cedar Lane and removed debris

## **Public Works**

- Patch work along North and South Bedford Street completed
- Grading along Old Laurel Road completed
- Proposal for pruning Circle Roses received and work scheduled

## **Planning**

- Predevelopment Meetings:
  - Briggs Properties (DDD) – Redevelopment – August 28
  - 22168 DuPont Blvd – Exxon Renovations – August 31
- KFC/Taco Bell (1 Georgetown Plaza) applied for renovation building permit.
- C of O's issued for the Georgetown Armory and The Little Gym on August 22

## TOWN MANAGER'S UPDATE ...

- Work on Annex Building – 37 The Circle continues (see attached photos)
- Met with local property owner to review and discuss development options – joint meeting with Senator Pettyjohn, Sussex County, and Town of Georgetown (Gene Dvornick, Jocelyn Godwin)
- Worked with local event organizers regarding upcoming event (Gene Dvornick, Captain Holm, Chief Hughes, Mayor West)
- Addressed alleyway abandonment process with local resident – potential future action
- Provided road closure and DelDOT Special Event Permit information to 16 Mile Brewery for upcoming road closure request
- Provided local municipality with information on Town's implementation of branding materials
- Followed up on several code enforcement issues

TOWN MANAGER'S  
WEEKLY REPORT



**Town Hall & Annex**



Front Entrance – New Windows

# TOWN MANAGER'S WEEKLY REPORT



1<sup>st</sup> Floor Insulation & Drywall



2<sup>nd</sup> Floor Drywall & Windows

TOWN MANAGER'S  
WEEKLY REPORT



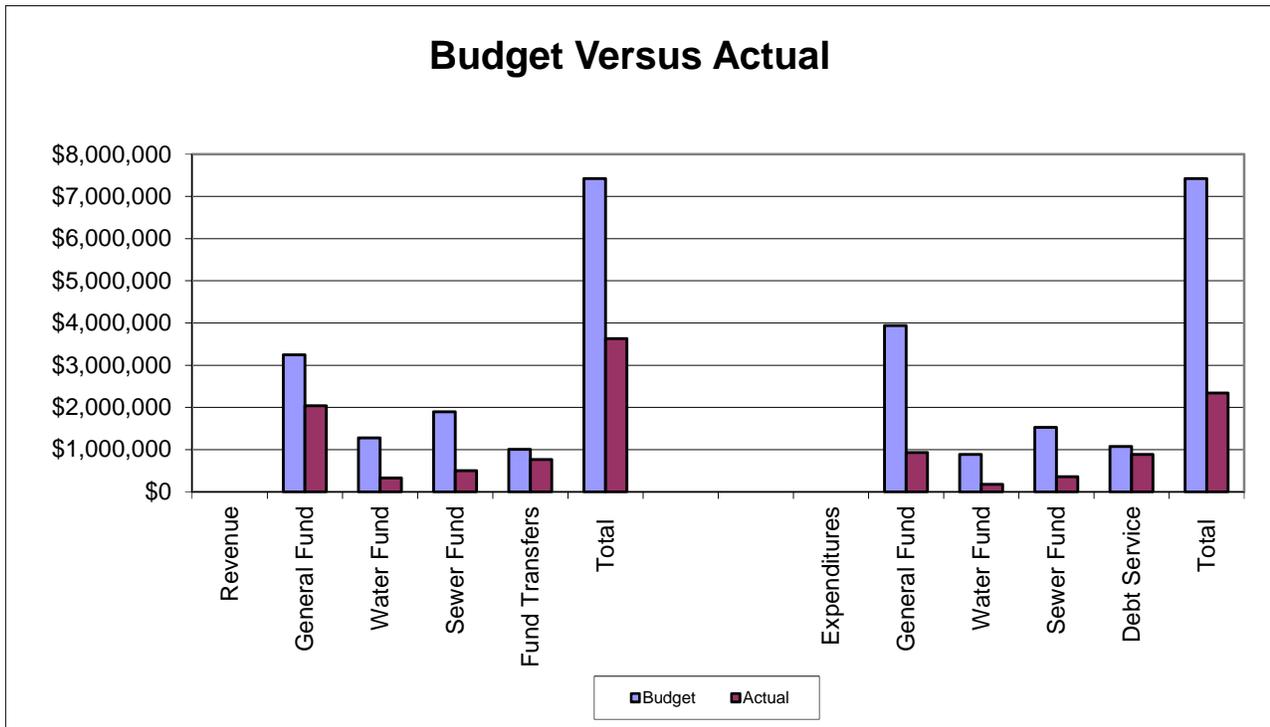
*THIS REPORT AND ANY ATTACHMENTS ARE ONLY BEING SENT  
ELECTRONICALLY UNLESS OTHERWISE REQUESTED*

**Town of Georgetown  
Budget Versus Actual (Operating)  
As of July 31, 2017**

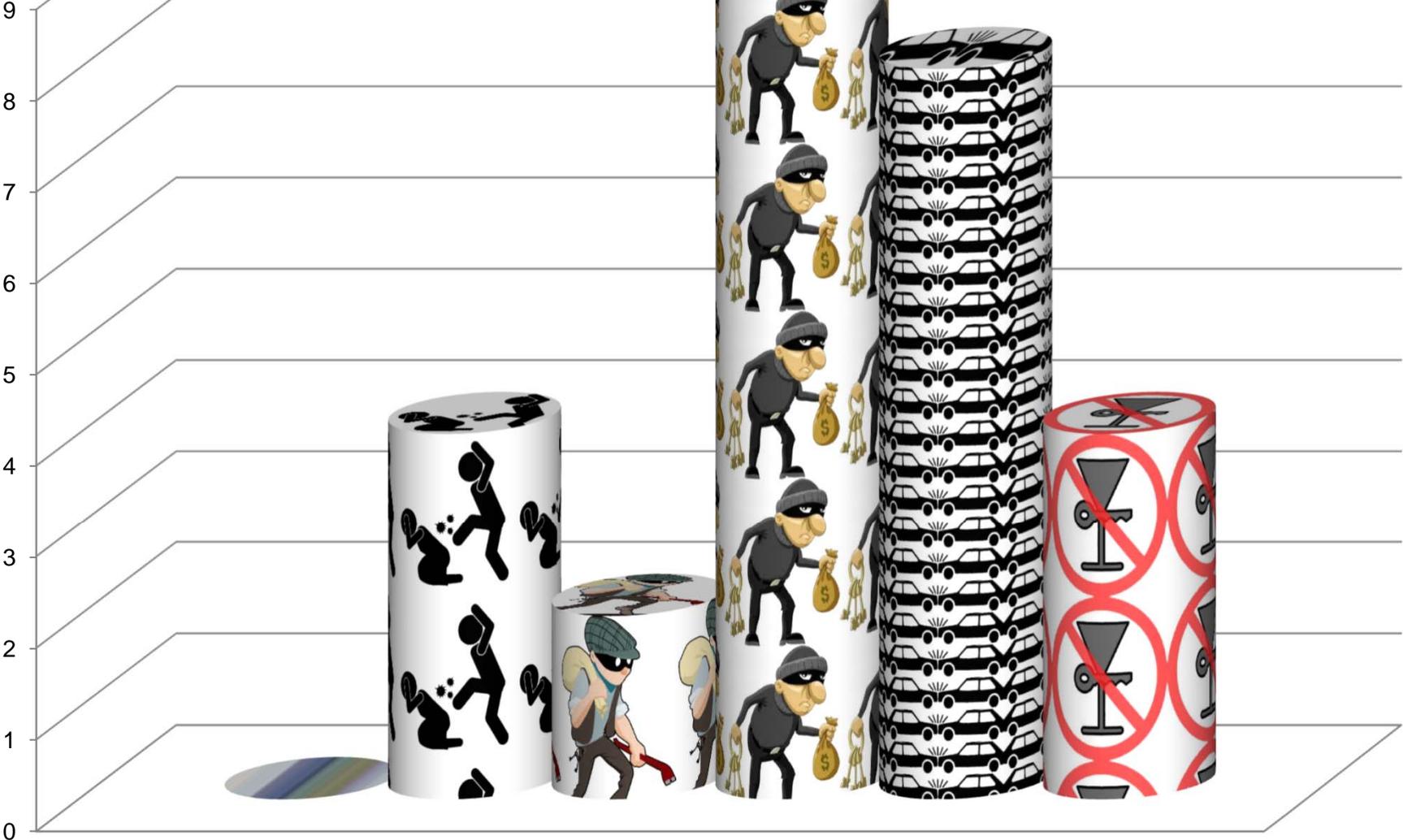
	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>	<u>0.25% Percent of Budget</u>
<b><u>Revenue</u></b>				
General Fund	\$3,245,814	\$2,037,369	\$1,208,445	63%
Water Fund	\$1,279,025	\$328,455	\$950,570	26%
Sewer Fund	\$1,896,500	\$500,775	\$1,395,725	26%
Fund Transfers	\$1,005,428	\$763,465	\$241,963	76%
Total	<u>\$7,426,767</u>	<u>\$3,630,063</u>	<u>\$3,796,704</u>	<u>49%</u>

<b><u>Expenditures</u></b>				
General Fund	\$3,938,178	\$927,861	\$3,010,317	24%
Water Fund	\$887,617	\$177,238	\$710,379	20%
Sewer Fund	\$1,525,110	\$356,278	\$1,168,832	23%
Debt Service	\$1,075,862	\$882,223	\$193,639	82%
Total	<u>\$7,426,767</u>	<u>\$2,343,601</u>	<u>\$5,083,166</u>	<u>32%</u>

\* Line item detail available upon request.



August 23, 2017

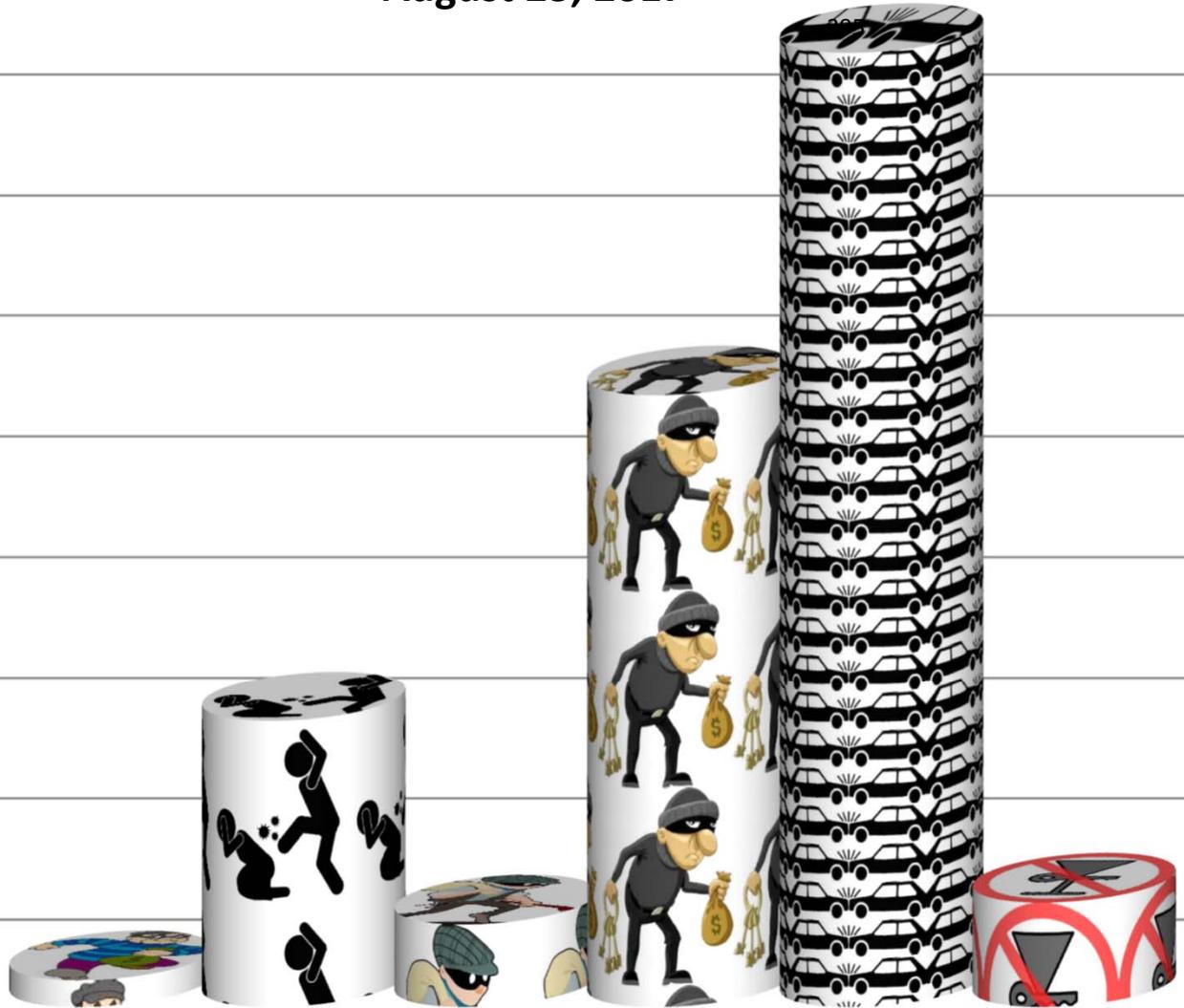


Weekly

Robbery Assault Burglary Thefts Collision DUI

August 23, 2017

400  
350  
300  
250  
200  
150  
100  
50  
0



Year to Date

Robbery Assault Buglary Thefts Collision DUI

# WWTF Lagoon Depths

