

TOWN MANAGER'S WEEKLY REPORT



UPCOMING MEETINGS & EVENTS ...

- ✓ **Town Offices Closed:** Monday, September 4, in observance of Labor Day
- ✓ **Board of Adjustment:** Wednesday, September 6, 5:00 PM, Regular Meeting, Town Hall
 1. Georgetown Package Store – 502 North Bedford Street
 - Extension of a nonconforming use
 - Reduction in required parking
 2. Mid Atlantic Farm Credit – 20816 DuPont Boulevard
 - Increase in allowable signage
 - Permission for electronic message board
- ✓ **Sussex County Association of Towns:** Wednesday, September 6, 6:00 PM, hosted by Bridgeville
- ✓ **Open House – Davis, Bowen & Friedel:** Thursday, September 7, 4:00 PM – 6:00 PM, 1 Park Avenue, Milford
- ✓ **Sussex County Association of Towns Steering Committee:** Friday, September 8, 9:00 AM, Arena's at the Airport
- ✓ **Town Council Meeting:** Wednesday, September 13, 7:00 PM, Regular Meeting, Town Hall

UPDATES FROM DEPARTMENTS ...

Finance

- As of August 31, the Town has collected \$879,336 (93%) of the July utility billing (\$944,635.58) – Due date was August 9
- As of August 31, the Town has collected \$1,500,436 (96.4%) of the FY 2018 Property Tax billing (\$1,556,860)
- Meeting with Scott Stohrer, Strategic Risk Control Consultant, regarding Worker's Compensation Claims (Laura Givens, Donald Robinson)
- A total of 138 disconnect notices were mailed and properties posted on September 1 – Disconnect date is September 18

Police

- Weekly and Year to Date crime statistics (selected crimes) updated (copy attached)
- Departmental Press Releases issued as warranted

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Wastewater

- Lagoon depths: Large Lagoon is 7.25 feet and Small Lagoon is 6.75 feet
- Installed new bearing on grinder #2 at SCI pump station
- Pulled pump 2 at Gordy Street pump station, and removed debris

Public Works

- Removed tree grates and pulled weeds
- Circle rose bushes pruned by Bella Terra
- Completed stage set up for final concert at 16 Mile Brewery

Planning

- Village of Cinderberry Site Plan Amendment final approval on August 29
- Final rental inspections for C & C Real Estate completed - two properties passed; two properties need additional work
- Georgetown Marketplace resubmitted final site plans on August 28
- Certificate of Occupancy issued on August 29 for Sussex Academy Nest (concession)

TOWN MANAGER'S UPDATE ...

- Work on Annex Building – 37 The Circle continues (see attached photos)
- Met with representatives of the Brazilian Soccer Academy regarding interest in promoting soccer – referred to Sussex Sports Center (Gene Dvornick, Jocelyn Godwin)
- Discussed Downtown Development District and potential project ideas with local property owner (Jamie Craddock, Gene Dvornick, Jocelyn Godwin)
- Drafted Public Works Agreement for Georgetown Marketplace with input from staff. Under review by Town Solicitor – future Council agenda item
- Provided Food Vendor information (State of Delaware and Town of Georgetown) to La Esperanza
- Addressed resident issue concerning water and impacts from refilling of Delaware Tech water tower
- Discussed new propane storage facility and State requirements with DNREC (Gene Dvornick, Jocelyn Godwin)
- Met with representatives of Family Court, OMB, and Facilities Management in continuation of Family Court expansion discussions
- Met with local property owner to review compliance with code enforcement actions (Gene Dvornick, Mike Picarello)

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- Submitted sewer service expansion request to Town Engineer for review and identification of options
- Represented Town at Festival Hispano planning meeting – Event scheduled for September 17 from 11:00 AM to 7:00 PM (Gene Dvornick, Captain Holm, Chief Hughes)
- Met with concerned property owner regarding Town ordinances over rental properties
- Completed and submitted 2017 Commercial District Affiliate Application for the Town of Georgetown
- Followed up on several Code Enforcement items



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Town Hall & Annex



1st Floor HVAC Lines & Drywall



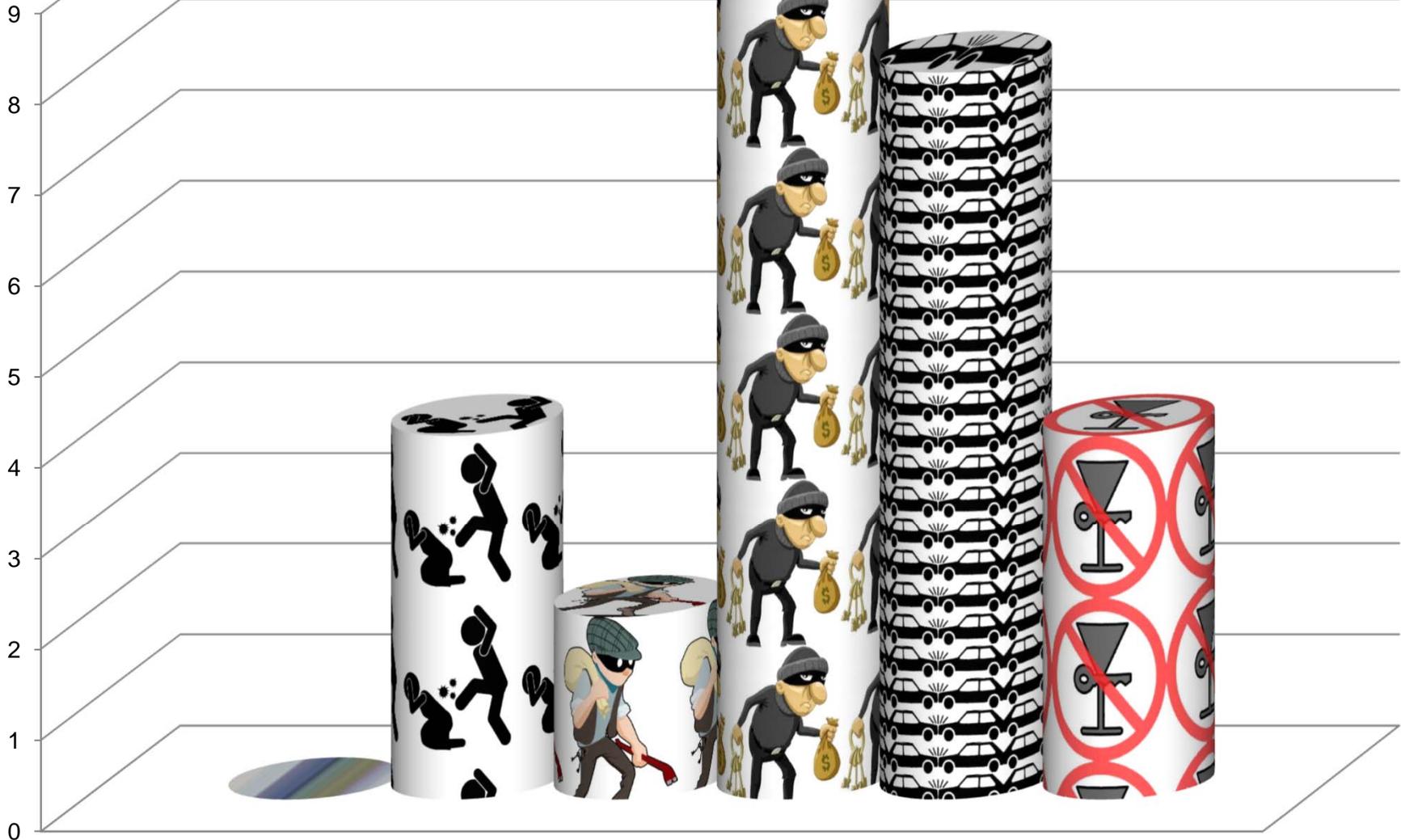
2nd Floor Drywall Finishing & HVAC Hook Ups

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*THIS REPORT AND ANY ATTACHMENTS ARE ONLY BEING SENT
ELECTRONICALLY UNLESS OTHERWISE REQUESTED*

August 30, 2017

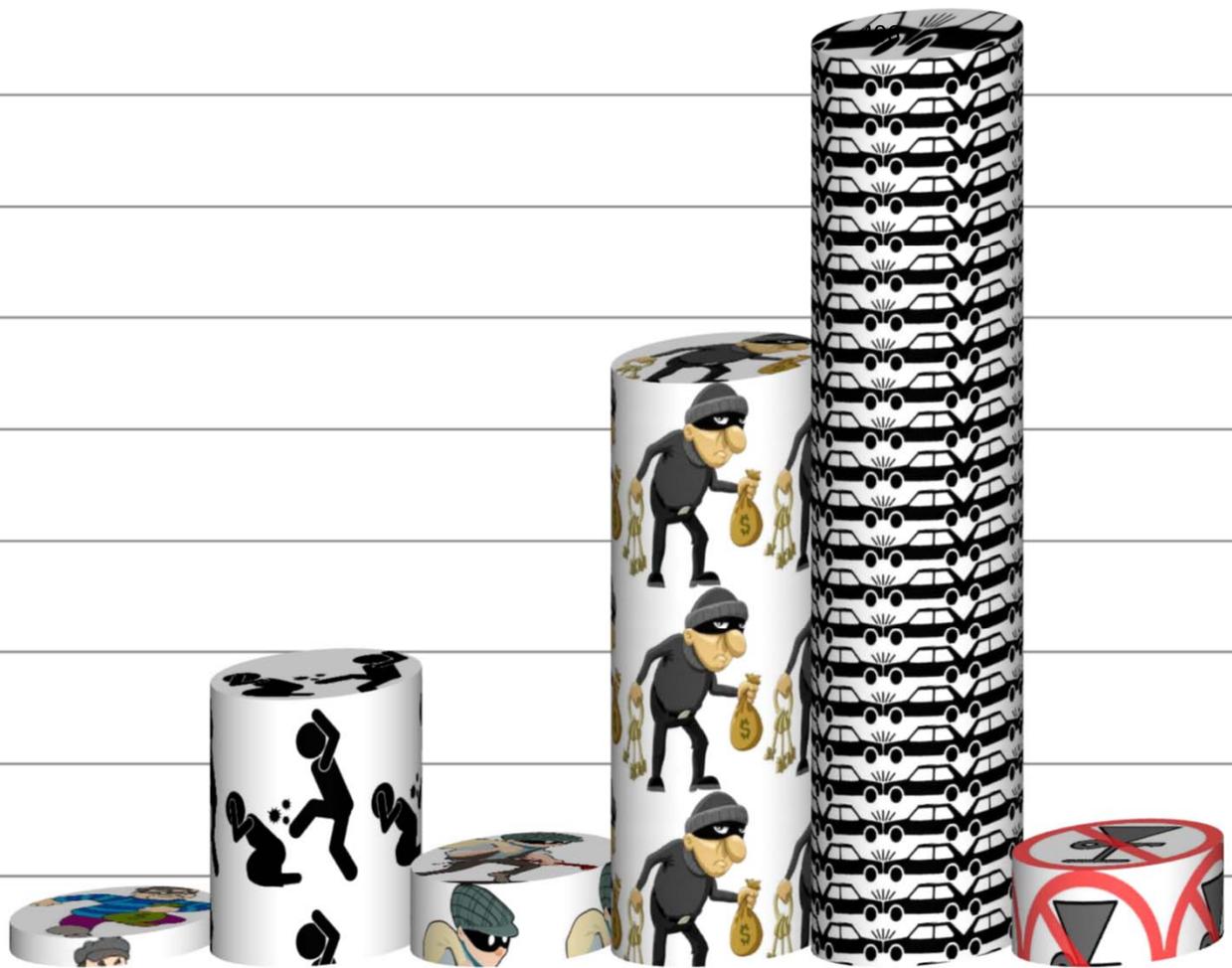


Weekly

Robbery Assault Burglary Thefts Collision DUI

August 30, 2017

450
400
350
300
250
200
150
100
50
0



Year to Date

Robbery Assault Burglary Thefts Collision DUI

WWTF Lagoon Depths

