

TOWN MANAGER'S WEEKLY REPORT



UPCOMING MEETINGS & EVENTS ...

- ✓ **Festival Hispano:** Sunday, September 17, 11:00 AM – 7:00 PM, North Race Street
- ✓ **Planning Commission:** Wednesday, September 20, 6:00 PM, Town Hall
 1. Public Hearing - Conditional Use
 - Georgetown Storage Facility (533 & 535 South Bedford Street)
 2. Regular Meeting
 - Sussex Sports Center Foundation (Sand Hill Road soccer fields)
 - 32 The Circle – Exterior Renovations
 - Comprehensive Plan Update
- ✓ **Town Council Meeting:** Wednesday, September 27, 7:00 PM, Regular Meeting, Town Hall
- ✓ **Delaware League of Local Governments:** Thursday, September 28, 5:30 PM, Duncan Center (Dover)

UPDATES FROM DEPARTMENTS ...

Finance

- As of September 14, the Town has collected \$904,248 (96%) of the July utility billing (\$944,635.58)
- Water disconnects are scheduled for Monday, September 18
- As of September 14, the Town has collected \$1,502,966 (97%) of the FY 2018 Property Tax billing (\$1,556,860)
- Attended the Annex & Town Hall Construction Progress Meeting on September 12 (Gene Dvornick, Laura Givens, Jeff Ward)

Wastewater

- Lagoon depths: Large Lagoon is 7.75 feet and Small Lagoon is 3.50 feet
- Switched cooling fans on the variable frequency drives at Cinderberry pump station to troubleshoot an overheating code issue on Pump 1 VFD
- Responded to a sewer backup at 236 West Pine Street – mains were flowing properly and no clean out was present – sewer lateral had been left exposed near the house and opened to snake through the line. The homeowner was notified to have this repaired and Code Enforcement was contacted to advise of the situation

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Police

- Weekly and Year to Date crime statistics (selected crimes) updated (copy attached)
- Code Enforcement Report – August 2017 issued and posted to website (copy attached)
- Departmental Press Releases issued as warranted

Public Works

- Flower pots have been removed from light fixture
- Street light survey completed – reported 16 outages to Delmarva Power
- Completed service of sludge truck
- Handled equipment preparation for Festival Hispano

Planning

- Predevelopment Meetings:
 - Bramhall Street/DuPont Blvd corner – new office building and Mid-South Audio expansion (September 22)
 - 327 North Race Street – new office with apartment (September 22)
- 28 The Circle – Site plan comments to applicant on September 13
- 340 South Bedford Street – meeting decision to subdivide property requiring BOA application, split zoning to remain on one parcel (September 11)
- Meeting on September 22 with prospective property owner of two properties (prior projects)

TOWN MANAGER'S UPDATE ...

- Work on Annex Building – 37 The Circle continues (see attached photos)
- Followed up on issues related to final site plan submission for Georgetown Marketplace (Gene Dvornick, Jocelyn Godwin, Jeff Ward)
- Town received executed Parklet Right-of-Way Agreement from DeIDOT
- Attended final preparation meeting for Festival Hispano (Gene Dvornick, Captain Holm, Chief Hughes)
- Prepared and issued press release regarding Parking Restrictions along North Race Street for Festival Hispano (Sunday, September 17)
- Completed and submitted Application for Right-of-Way Use Agreement for planting areas on North Bedford Street and Bridgeville Road to DeIDOT
- Attended quarterly City Managers Association of Delaware meeting

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- Attended the quarterly DFIT Stewardship meeting – Workers Compensation Insurance Pool
- Met with a DelDOT representative regarding street lighting ownership and maintenance responsibility
- Worked with Town Engineer on sewer/water expansion request for the Sussex Conservation District
- Reviewed estimates for pavement rehabilitation along South Race Street and South King Street
- Followed up on several Code Enforcement items

#FESTIVAL2017

TOYOTA Let's Go Places PRESENTA TheVoice RADIO NETWORK

Auto Equity Loans

festival HISPANO 2017

SEPTIEMBRE 17

11:00 AM @ DOWNTOWN GEORGETOWN

COMIDA LATINOAMERICANA, INFORMACION, PREMIOS, MUSICA Y MUCHA DIVERSION PARA TODA LA FAMILIA

La Esperanza

ALEJANDRA GNOSTICC

JASON CERDA

FRANKIE NEGRON

PAPI WILLO

SONORA DINAMITA

CARLOS ERAZO Y SU FLOKLORE

KENTY LOVE

GRATIS / FREE MAXIMA 95.3

NORTH RACE STREET GEORGETOWN, DE 19947

POWER 101.7 CLASSIC ROCK 103.5 & 106.1 THE VAULT

WRDE COAST TV

NANTICOKE HEALTH SERVICES

i.g. Burton

PERQUE HISPANIC DMV BART DELDOT FULTON BANK

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Town Hall & Annex



1st Floor Duct Work & Drywall



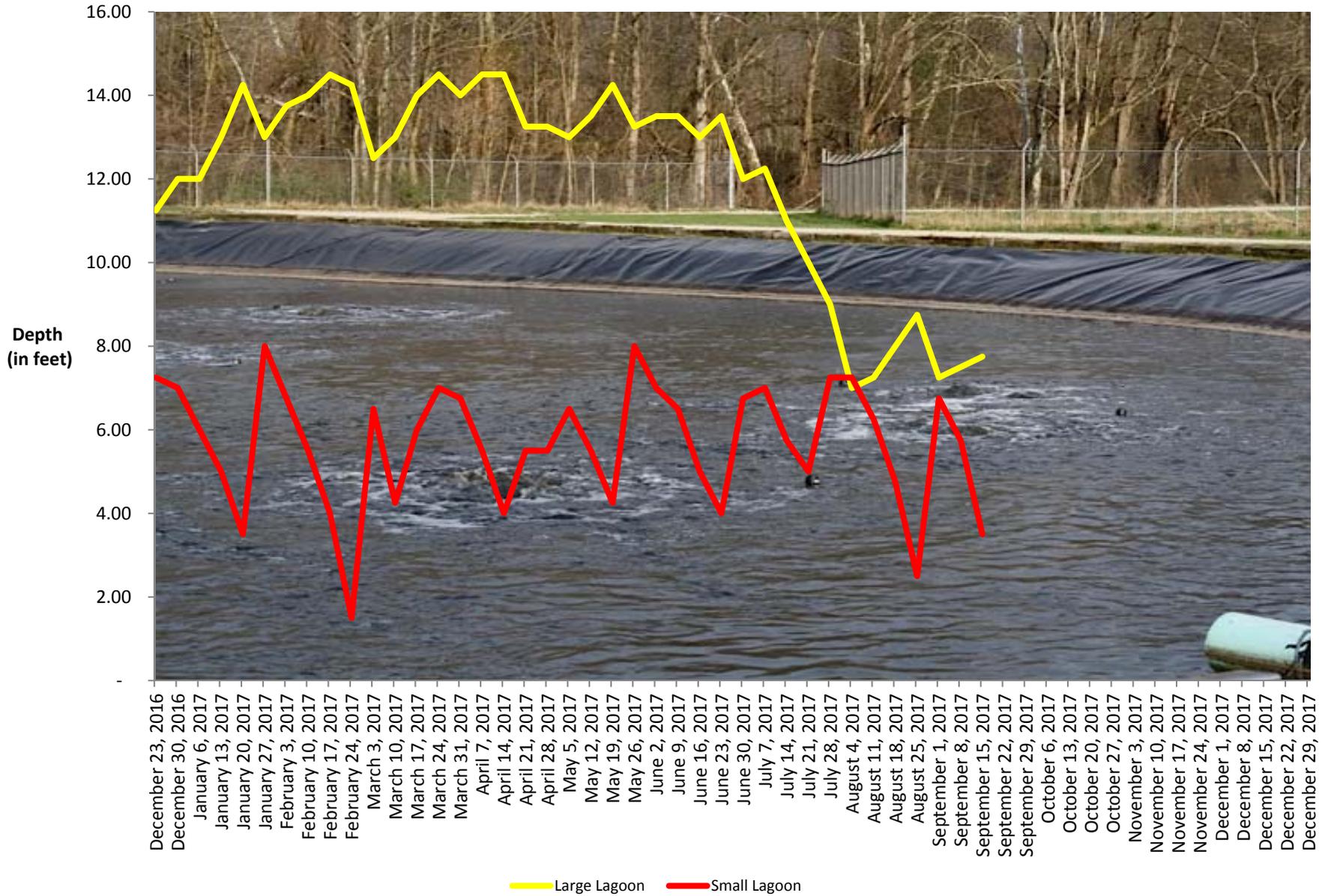
2nd Floor New Floor & Door Frames

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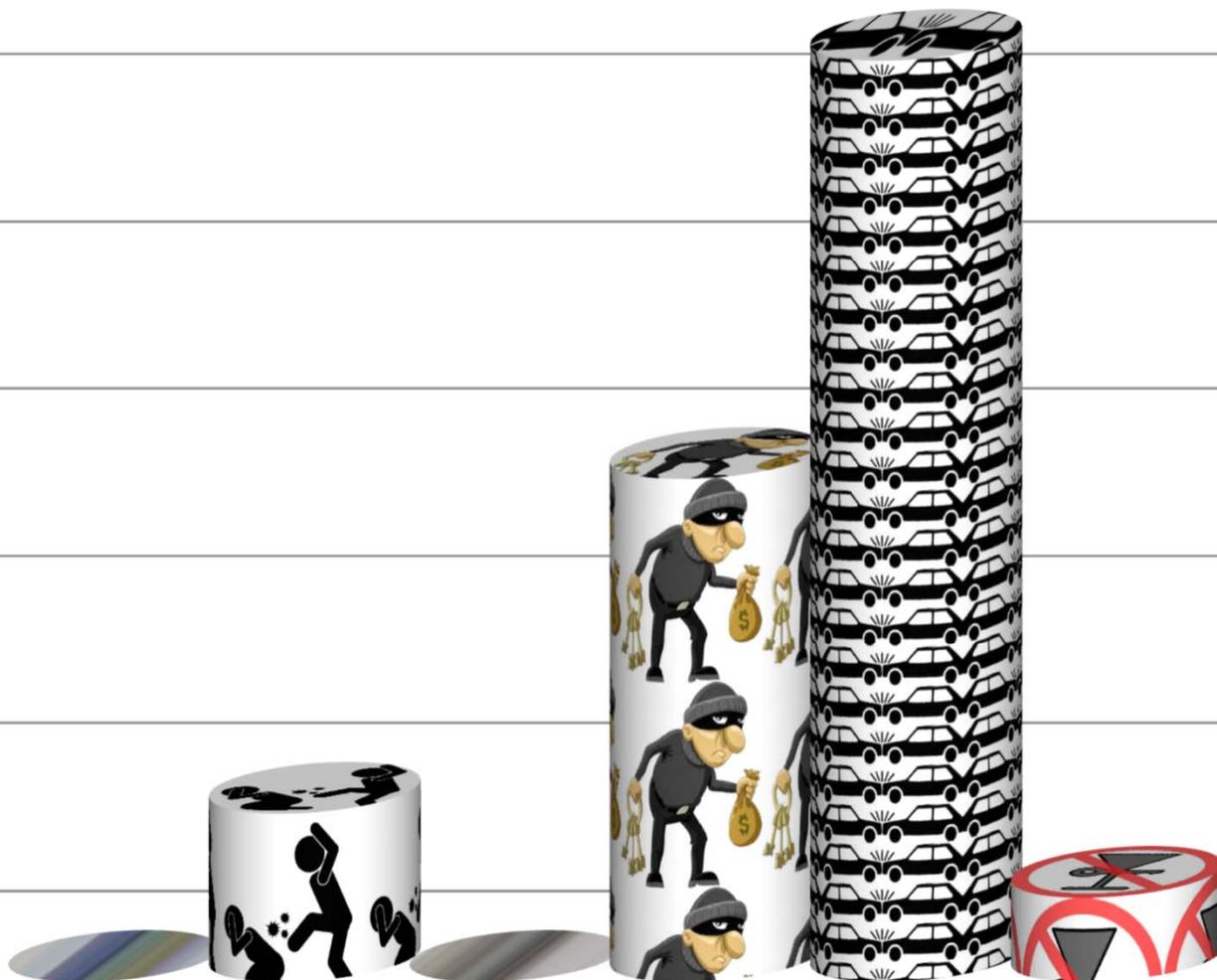
*THIS REPORT AND ANY ATTACHMENTS ARE ONLY BEING SENT
ELECTRONICALLY UNLESS OTHERWISE REQUESTED*

WWTF Lagoon Depths



September 13, 2017

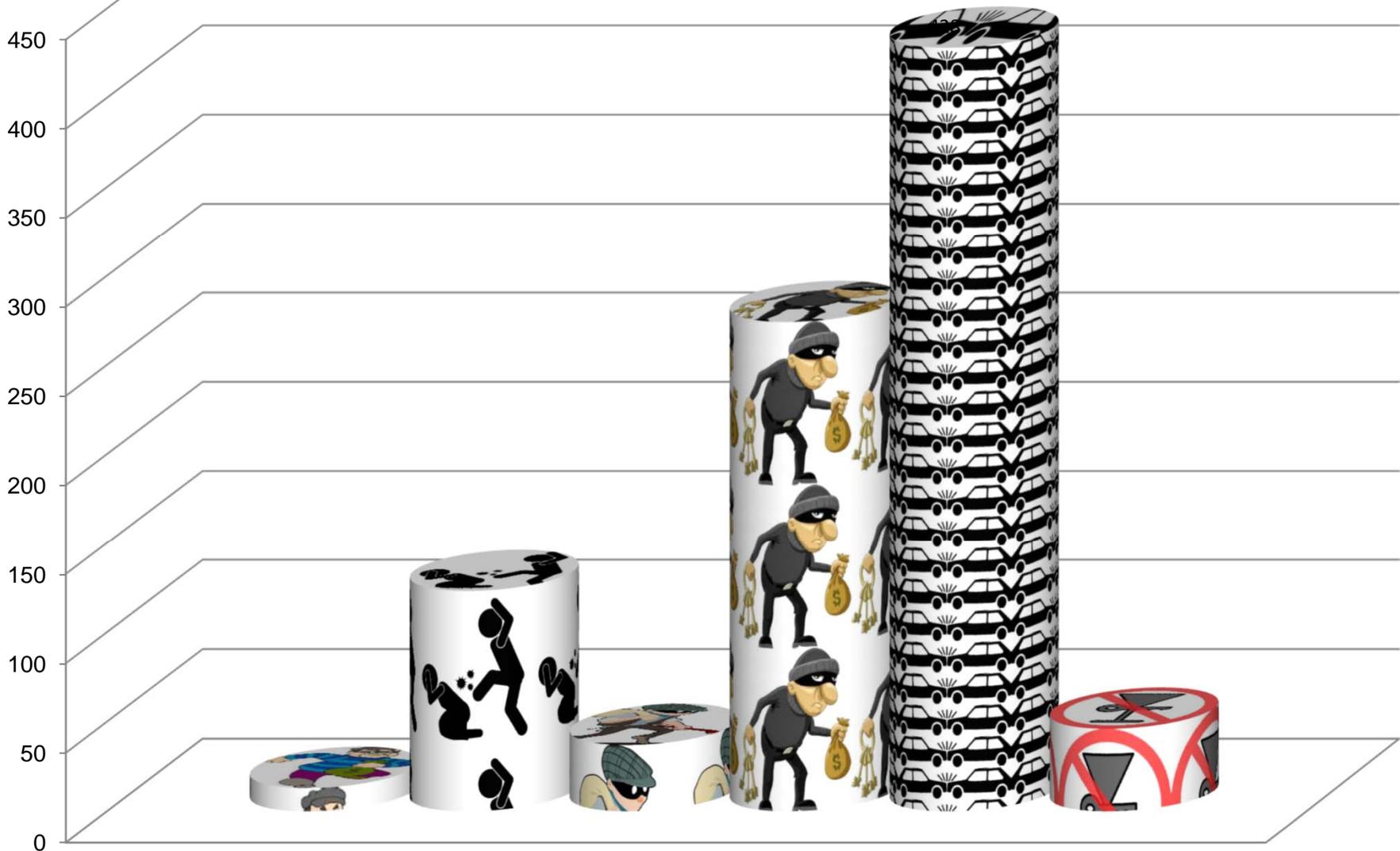
12
10
8
6
4
2
0



Weekly

Robbery Assault Buglary Thefts Collision DUI

September 13, 2017



Year to Date

Robbery Assault Burglary Thefts Collision DUI

**Code Enforcement Activity Report****Report Criteria:**

<i>Location Type</i>	<i>Location Field</i>	<i>Date From</i>	<i>To</i>
Ward	All	08/01/2017	08/31/2017

Case Activity:

	<i>Dvornick, Gene</i>	<i>Picarello, Michael</i>	<i>Total</i>
New Cases		105	105
Closed Cases	1	96	97
Open Cases at start of period	5	62	67
Open Cases at end of period	4	71	75

Violation Activity

<i>New Violations Cited</i>	<i>Dvornick, Gene</i>	<i>Picarello, Michael</i>	<i>Total</i>
225-4 Advertising of Yard Sales		1	1
Accumulation (Scrap Tires)		1	1
Animals not allowed to be kept		2	2
Deposit and accumulation of grass clippings		35	35
Depositing garbage prohibited		4	4
Detrimental Objects		12	12
Exterior Structures		1	1
Exterior Surfaces		1	1
Grading and drainage		1	1
Growth of weeds		4	4
Height limit of other vegetation		3	3
Height of Grass		26	26
Lead-based paint		1	1
Maintenance of trees and other vegetation.		13	13
Notice deemed effective for remainder of year.		7	7
Parking - Certain other parking prohibited		7	7
Parking and occupancy of trailers		1	1
Permit for construction required		2	2
Railings-Exit Facilities		1	1
Rental/Business License		1	1
Scrap Tire Management - General		3	3

Stairs & Porches	2	2
Truck parking prohibited in residential zones.	1	1
Uses not listed prohibited	1	1
Vehicles wrecked, dismantled, inoperable or unregistered on private property	4	4
Violations and penalties (Outdoor Burning)	2	2
Windows and doors to be weathertight.	2	2
Windows, Doors & Frames	1	1
Yard Waste	1	1
Totals	141	141



Code Enforcement Activity Report

Report Criteria:

<i>Location Type</i>	<i>Location Field</i>	<i>Date From</i>	<i>To</i>
Ward	1	08/01/2017	08/31/2017

Case Activity:

	<i>Dvornick, Gene</i>	<i>Picarello, Michael</i>	<i>Total</i>
New Cases		15	15
Closed Cases		13	13
Open Cases at start of period	2	9	11
Open Cases at end of period	2	11	13

Violation Activity

<i>New Violations Cited</i>	<i>Dvornick, Gene</i>	<i>Picarello, Michael</i>	<i>Total</i>
Deposit and accumulation of grass clippings		6	6
Depositing garbage prohibited		1	1
Detrimental Objects		2	2
Height limit of other vegetation		1	1
Height of Grass		4	4
Maintenance of trees and other vegetation.		3	3
Scrap Tire Management - General		1	1
Vehicles wrecked, dismantled, inoperable or unregistered on private property		1	1
Totals		19	19



Code Enforcement Activity Report

Report Criteria:

<i>Location Type</i>	<i>Location Field</i>	<i>Date From</i>	<i>To</i>
Ward	2	08/01/2017	08/31/2017

Case Activity:

	<i>Dvornick, Gene</i>	<i>Picarello, Michael</i>	<i>Total</i>
New Cases		44	44
Closed Cases	1	42	43
Open Cases at start of period	3	26	29
Open Cases at end of period	2	28	30

Violation Activity

<i>New Violations Cited</i>	<i>Dvornick, Gene</i>	<i>Picarello, Michael</i>	<i>Total</i>
Accumulation (Scrap Tires)		1	1
Animals not allowed to be kept		1	1
Deposit and accumulation of grass clippings		15	15
Depositing garbage prohibited		3	3
Detrimental Objects		7	7
Exterior Surfaces		1	1
Growth of weeds		1	1
Height limit of other vegetation		2	2
Height of Grass		14	14
Maintenance of trees and other vegetation.		3	3
Notice deemed effective for remainder of year.		5	5
Parking - Certain other parking prohibited		4	4
Permit for construction required		1	1
Railings-Exit Facilities		1	1
Stairs & Porches		2	2
Vehicles wrecked, dismantled, inoperable or unregistered on private property		2	2
Violations and penalties (Outdoor Burning)		1	1
Windows and doors to be weathertight.		1	1
Yard Waste		1	1
Totals		66	66



Code Enforcement Activity Report

Report Criteria:

<i>Location Type</i>	<i>Location Field</i>	<i>Date From</i>	<i>To</i>
Ward	3	08/01/2017	08/31/2017

Case Activity:

	<i>Picarello, Michael</i>	<i>Total</i>
New Cases	34	34
Closed Cases	27	27
Open Cases at start of period	18	18
Open Cases at end of period	25	25

Violation Activity

<i>New Violations Cited</i>	<i>Picarello, Michael</i>	<i>Total</i>
225-4 Advertising of Yard Sales	1	1
Animals not allowed to be kept	1	1
Deposit and accumulation of grass clippings	11	11
Detrimental Objects	3	3
Exterior Structures	1	1
Growth of weeds	2	2
Height of Grass	6	6
Lead-based paint	1	1
Maintenance of trees and other vegetation.	7	7
Notice deemed effective for remainder of year.	2	2
Parking - Certain other parking prohibited	2	2
Permit for construction required	1	1
Scrap Tire Management - General	2	2
Truck parking prohibited in residential zones.	1	1
Uses not listed prohibited	1	1
Violations and penalties (Outdoor Burning)	1	1
Windows and doors to be weathertight.	1	1
Totals	44	44



Code Enforcement Activity Report

Report Criteria:

<i>Location Type</i>	<i>Location Field</i>	<i>Date From</i>	<i>To</i>
Ward	4	08/01/2017	08/31/2017

Case Activity:

	<i>Picarello, Michael</i>	<i>Total</i>
New Cases	12	12
Closed Cases	14	14
Open Cases at start of period	9	9
Open Cases at end of period	7	7

Violation Activity

<i>New Violations Cited</i>	<i>Picarello, Michael</i>	<i>Total</i>
Deposit and accumulation of grass clippings	3	3
Grading and drainage	1	1
Growth of weeds	1	1
Height of Grass	2	2
Parking - Certain other parking prohibited	1	1
Parking and occupancy of trailers	1	1
Rental/Business License	1	1
Vehicles wrecked, dismantled, inoperable or unregistered on private property	1	1
Windows, Doors & Frames	1	1
Totals	12	12

VIOLATION ACTIVITY

