

TOWN MANAGER'S WEEKLY REPORT



UPCOMING MEETINGS & EVENTS ...

- ✓ **Town Council Meeting:** Wednesday, September 27, 7:00 PM, Regular Meeting, Town Hall
- ✓ **Delaware League of Local Governments:** Thursday, September 28, 5:30 PM, Duncan Center (Dover)
- ✓ **Sussex County Association of Towns:** Wednesday, October 4, 6:00 PM, hosted by Seaford
- ✓ **Sussex County Association of Towns Steering Committee:** Friday, October 6, 9:00 AM, Arena's at the Airport

UPDATES FROM DEPARTMENTS ...

Finance

- As of September 22, the Town has collected \$933,872 (98%) of the July utility billing (\$944,635.58)
- Disconnects were scheduled for Monday, September 18 – 15 properties were shut off for non-payment. Five (5) properties remain disconnected for non-payment of the July billing
- As of September 22, the Town has collected \$1,503,684 (97%) of the FY 2018 Property Tax billing (\$1,556,860)

Wastewater

- Lagoon depths: Large Lagoon is 7.50 feet and Small Lagoon is 1.50 feet
- Chlorine feed pump was pulled and cleared of debris and re-installed
- Jetted the sewer main from Ennis Road to West North Street and the sewer main at the intersection of West North Street and Route 113 due to a blockage beginning to form in those areas

Public Works

- Installed Georgetown banners (East Market Street) and Fall banners (The Circle)
- Completed water meter rereads
- Contacted other public works agencies regarding flag poles
- Assisted with clean up from Festival Hispano

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Police

- Weekly and Year to Date crime statistics (selected crimes) updated (copy attached)
- Departmental Press Releases issued as warranted

Planning

- Predevelopment Meetings:
 - Megee Motors – Rezoning & Lot consolidation (September 28)
 - 206 East Laurel Street – Change of Use: Restaurant (September 28)
- Planning Commission meeting for September 21 rescheduled for October 18 due to lack of quorum
- Georgetown Marketplace resubmitted final plan on September 21 – received approval from Town Engineer
- NAPA resubmittal received on September 18, comments received September 21
- Little Caesars, 432 East Market Street, received building permit on September 19

TOWN MANAGER'S UPDATE ...

- Work on Annex Building – 37 The Circle continues (see attached photos)
- Attended 2017 Festival Hispano (Gene Dvornick, Rebecca Johnson-Dennis, Bill West)
- Town Hall employees staffed an information table (Jamie Craddock, Laura Givens, Jocelyn Godwin, Mike Picarello)
- Attended Richard Allen Coalition Advisory Board Meeting
- Provided goose hunting information and regulation to local property manager
- Scheduled meeting with Village of Cinderberry HOA for use of community center during Town Hall renovations
- Prepared Letter of Support for Sussex Sports Center Foundation – delivered to Sussex County Council
- Researched Bucks County (PA) and Commonwealth of Pennsylvania transitional housing efforts
- Responded to Dover Post questions regarding Discretionary Funds and spending of same
- Executed Engineering Tank Agreement (elevated storage)
- Attended event follow up meeting for Festival Hispano (Gene Dvornick, Captain Holm)
- Represented Town at Sussex Sport Center Foundation Board Meeting
- Represented Delaware for the NE Regional Leadership Conference Call (ICMA)
- Met with investors looking into purchase contracts for two parcels within town limits
- Represented the Town at Perdue Diversity Day & 2 Million Safe Hours Celebration
- Followed up on several Code Enforcement items

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2017 Festival Hispano



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Town Hall & Annex



1st Floor



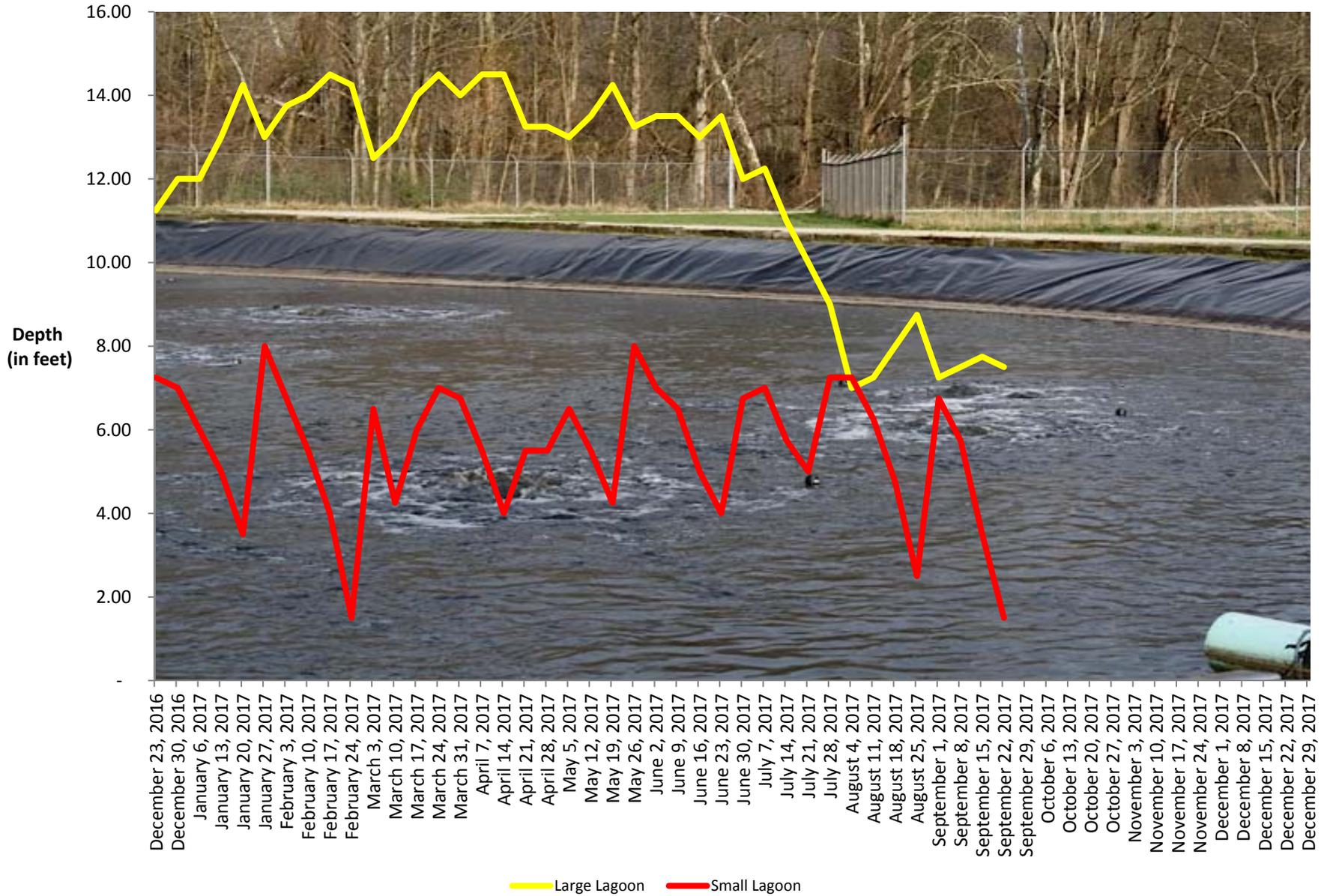
2nd Floor

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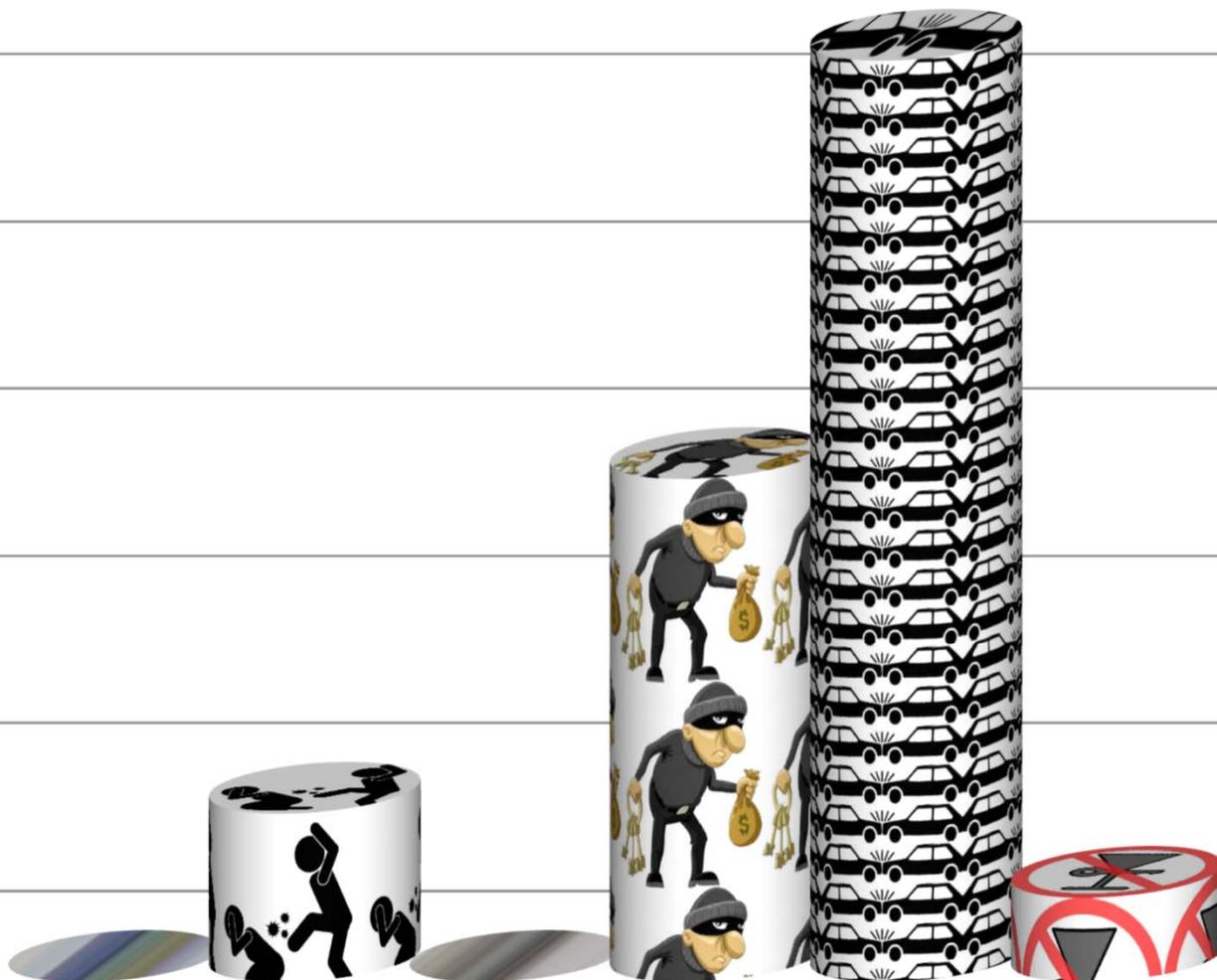
*THIS REPORT AND ANY ATTACHMENTS ARE ONLY BEING SENT
ELECTRONICALLY UNLESS OTHERWISE REQUESTED*

WWTF Lagoon Depths



September 20, 2017

12
10
8
6
4
2
0

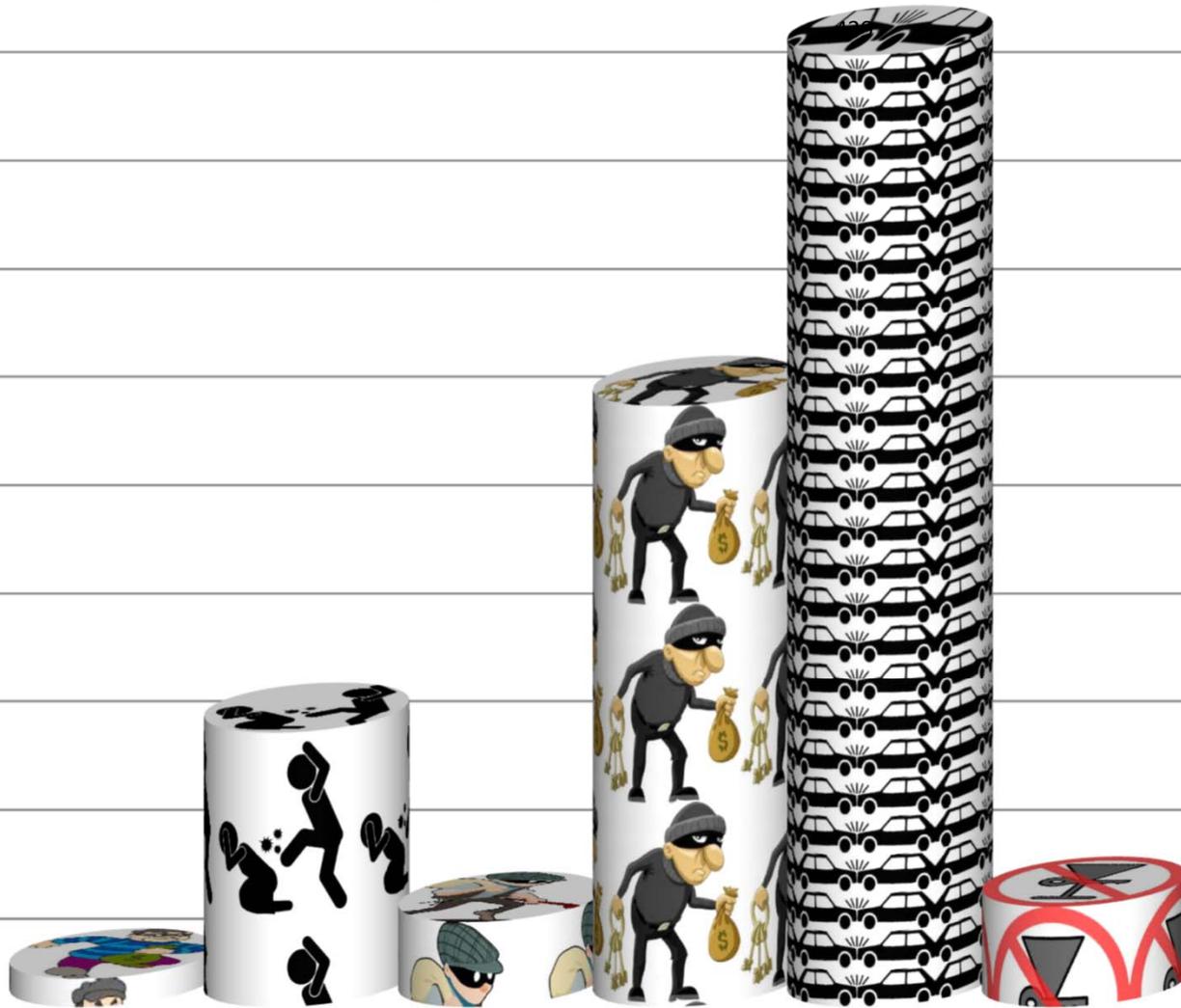


Weekly

👤 Robbery 🚶 Assault 🚗 Buglary 🏠 Thefts 🚗 Collision 🚗 DUI

September 20, 2017

450
400
350
300
250
200
150
100
50
0



Year to Date

Robbery Assault Burglary Thefts Collision DUI