

TOWN MANAGER'S WEEKLY REPORT



UPCOMING MEETINGS & EVENTS ...

- ✓ **Town Council Meeting:** Wednesday, October 25, 6:45 PM, Public Hearing (Georgetown Storage facility); 7:00 PM, Regular Meeting, Town Hall
- ✓ **Delaware League of Local Governments:** Thursday, October 26, 5:30 PM, Duncan Center (Dover)
- ✓ **Board of Adjustment:** Wednesday, November 1, 5:00 PM, Regular Meeting, Town Hall
 1. NAPA Auto Parts – 20601 DuPont Boulevard
 - Additional signage
 2. Sussex Sports Center Foundation – Sand Hill Road
 - Parking space size 9' x 18'
 - Interior roadway width of 24'
- ✓ **Sussex County Association of Towns:** Wednesday, November 1, 6:00 PM, hosted by SCOAR
- ✓ **Sussex County Association of Towns Steering Committee:** Friday, November 3, 9:00 AM, Arena's at the Airport

UPDATES FROM DEPARTMENTS ...

Finance

- As of October 20, the Town has collected \$409,243 (39%) of the October utility billing (\$1,040,713)
- As of October 20, the Town has collected \$1,508,574 (97%) of the FY 2018 Property Tax billing (\$1,556,860)
- Monthly Key Revenue Items Report (September 2017) – Copy Attached
- Real Estate Transfer Tax Summary (September 2017)

	September 2017		September 2016	
	Month	Year To Date	Month	Year To Date
Transfer Tax Revenue	\$12,135	\$114,636	\$21,575	\$113,019

Public Works

- Leak on West Market Street (service line) repaired
- Leak on South Railroad Avenue (main) repaired
- Damaged fire hydrant on Bramhall Street replaced
- Water meter vault replacement at Comfort Inn being scheduled

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Wastewater

- Lagoon depths: Large Lagoon is 4.50 feet and Small Lagoon is 4.75 feet
- Handled several sewer calls for service – all were property owner responsibility
- Removed fallen tree in Pettyjohn Woods
- Switched pumps at Gordy Street pump station due to excessive run times

Police

- Weekly and Year to Date crime statistics (selected crimes) updated (copy attached)
- Departmental Press Releases issued as warranted

Planning

- Predevelopment Meetings:
 - 1 East Laurel Street – law office
- Pilot Food Truck siting – 17 North Race Street
- Planning Commission:
 - Public Hearing – Conditional Use
 1. Georgetown Storage Facility (533 & 535 South Bedford Street) – ***Recommended Approval***
 - Regular Meeting
 1. Sussex Sport Center Foundation (Soccer Fields – Sand Hill Road) – ***Recommended Approval***
 2. Comprehensive Plan Update provided by KCI Technologies
- Building Permit Summary (September 2017)

Building Activity	September 2017	August 2017	September 2016
Permits Issued	26	25	10
Value of Improvements	\$827,569	\$334,390	\$66,965
Permit Revenue	\$4,783	\$2,127	\$535

TOWN MANAGER'S UPDATE ...

- Work on Annex Building – 37 The Circle continues (see attached photos)
 - ✓ Elapsed time is 163 days (45%)
 - ✓ Pay application #5 submitted for USDA approval
- Completed and submitted eGrant 3rd quarter financial reports
- Followed up with lawyer for County Seat Apartments regarding issuance of Certificate of Occupancy for Building 5
- Represented the Town at the Sussex Tech Advisory Dinner (Gene Dvornick, Bill West)

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- Participated in Supportive Housing meeting with State Representatives, DHSS, and DSHA – opportunity to share Georgetown information
- Represented the Town at Ribbon Cutting for Georgetown Plant, Flower, and Garden Shop (Gene Dvornick, Bob Holston, Rebecca Johnson-Dennis, Steve Hartstein)
- Attended Water Infrastructure Advisory Council Meeting
- Attended Planning Commission Meeting
- Met with Code Officials from Town of Milton to share our code enforcement process, Comcate system, and answer questions (Gene Dvornick, Mike Picarello)
- Answered questions regarding when a building permit is required
- Trick-or-Treat will be on Tuesday, October 31, 2017 from 6:00 PM to 8:00 PM – flyer posted to Facebook, Twitter, and website
- Responded to drainage concerns from the Cinderberry Estates HOA
- Followed up on several Code Enforcement items



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Town Hall & Annex



1st Floor



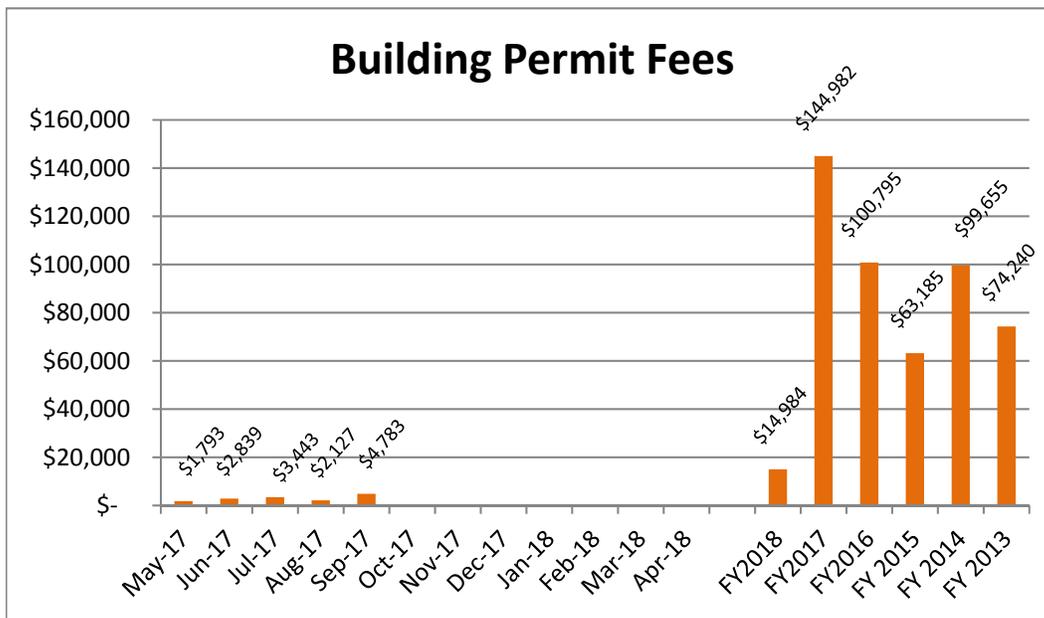
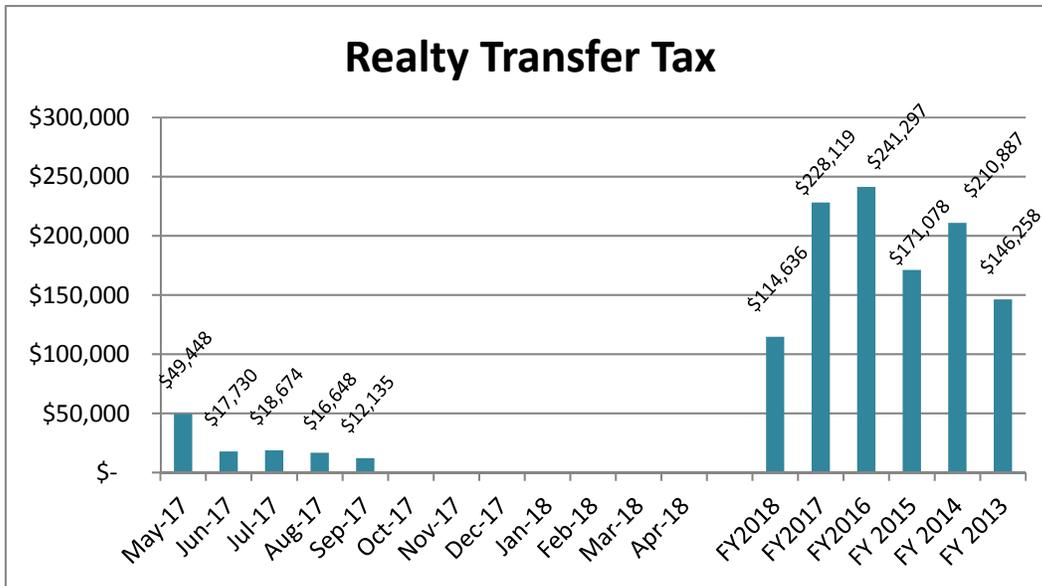
2nd Floor

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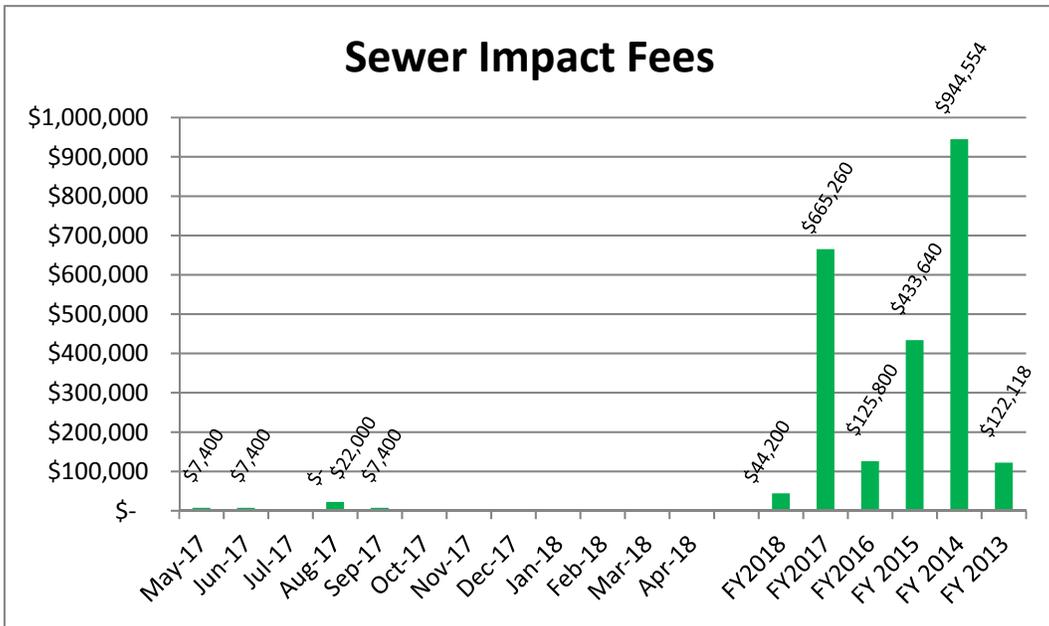
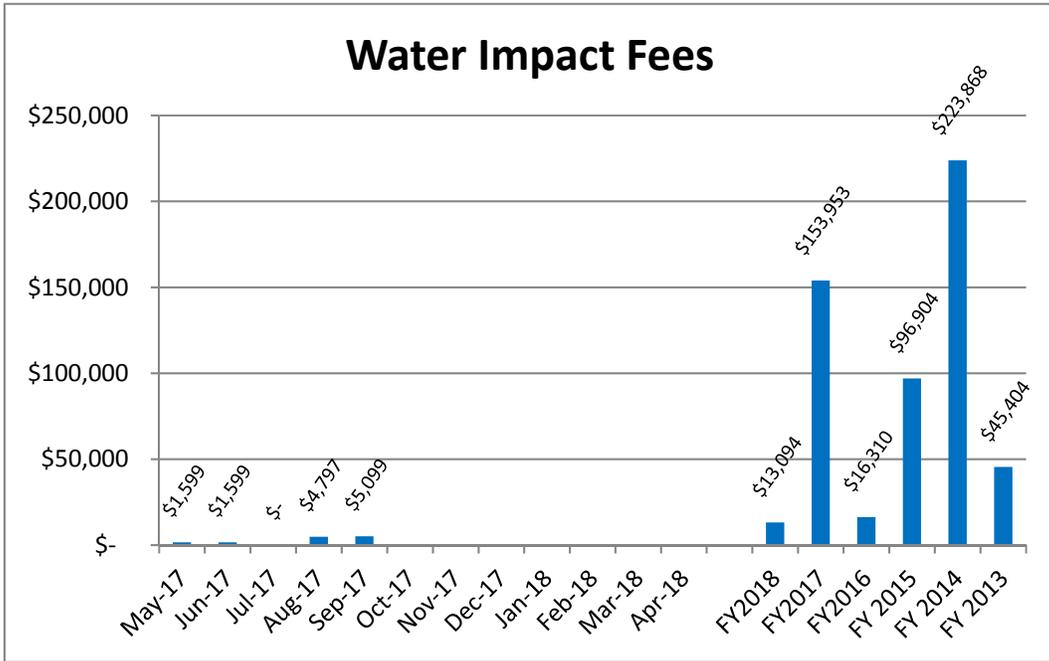


*THIS REPORT AND ANY ATTACHMENTS ARE ONLY BEING SENT
ELECTRONICALLY UNLESS OTHERWISE REQUESTED*

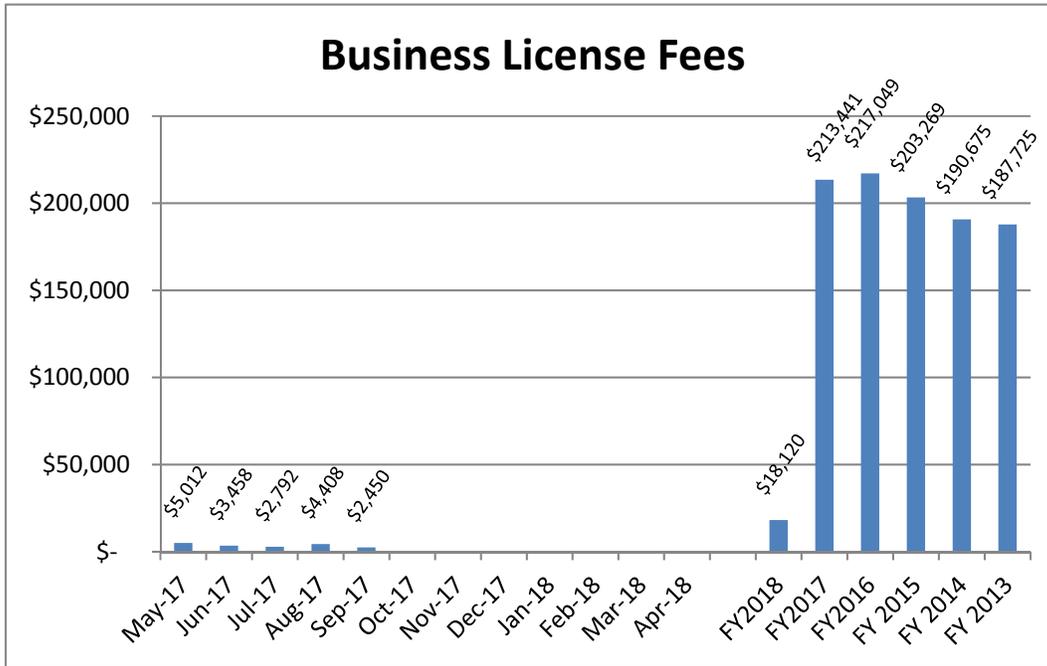
Key Revenue Items



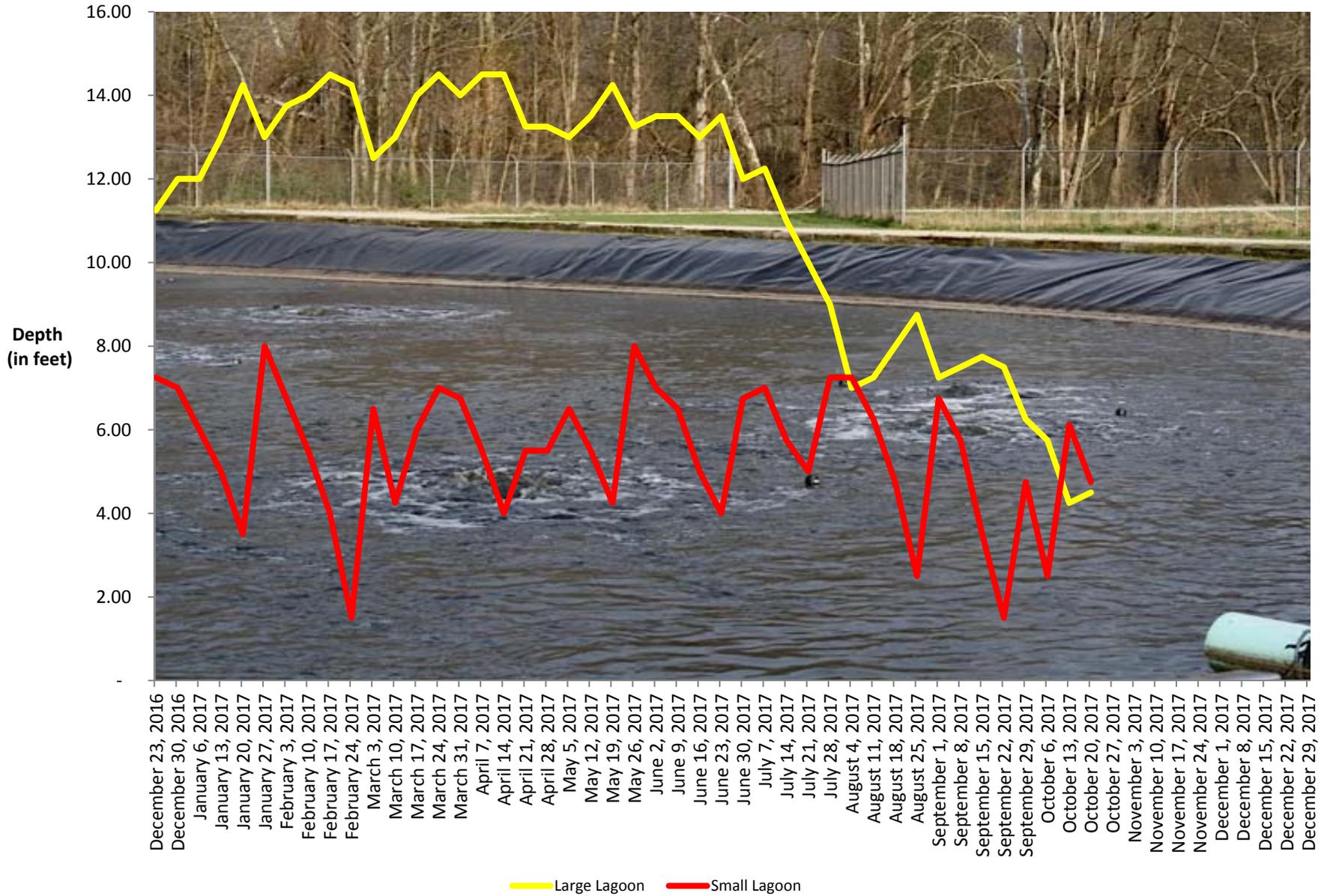
Key Revenue Items



Key Revenue Items



WWTF Lagoon Depths



October 18, 2017

10
9
8
7
6
5
4
3
2
1
0

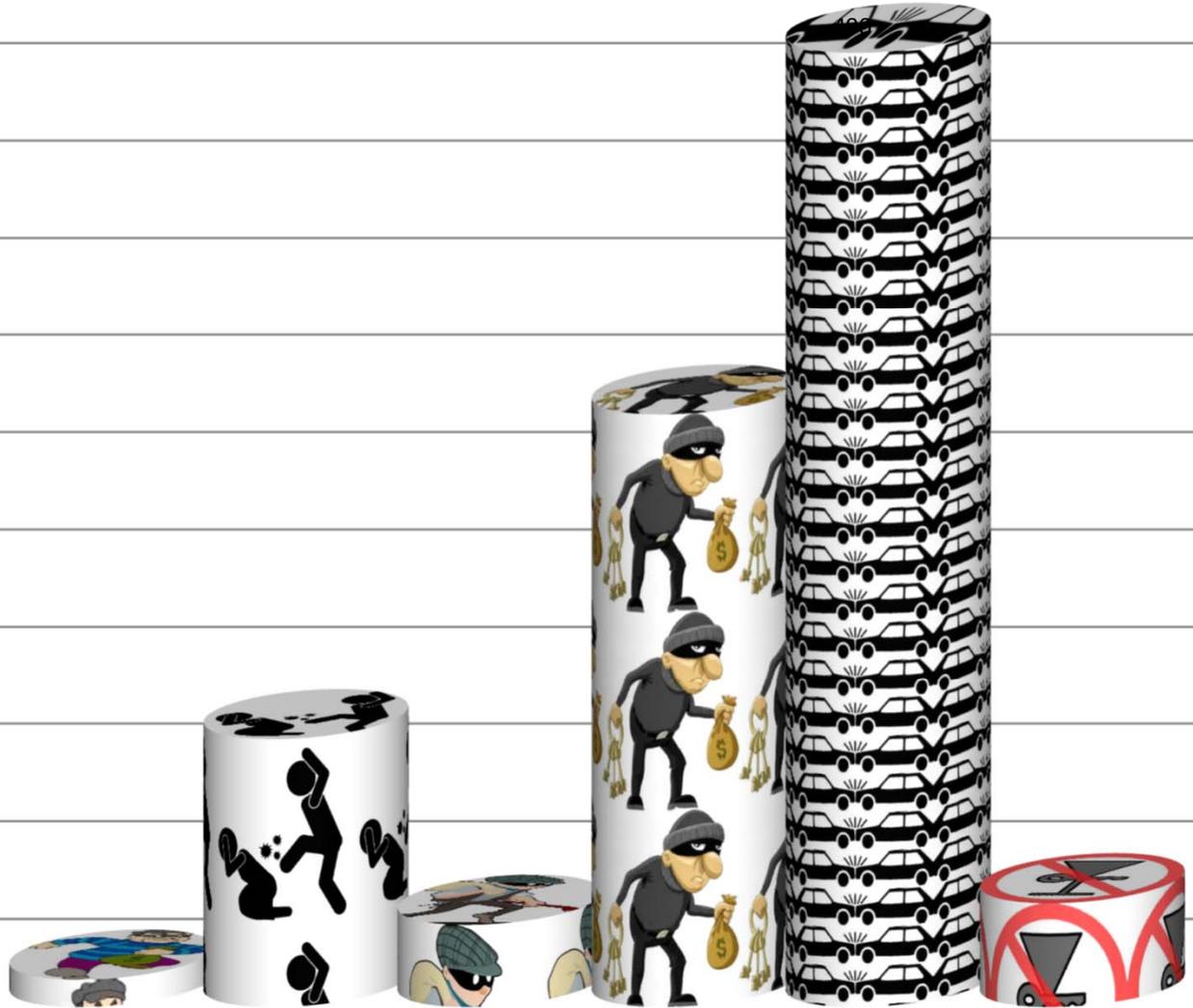


Weekly

- Robbery
- Assault
- Buglary
- Thefts
- Collision
- DUI

October 18, 2017

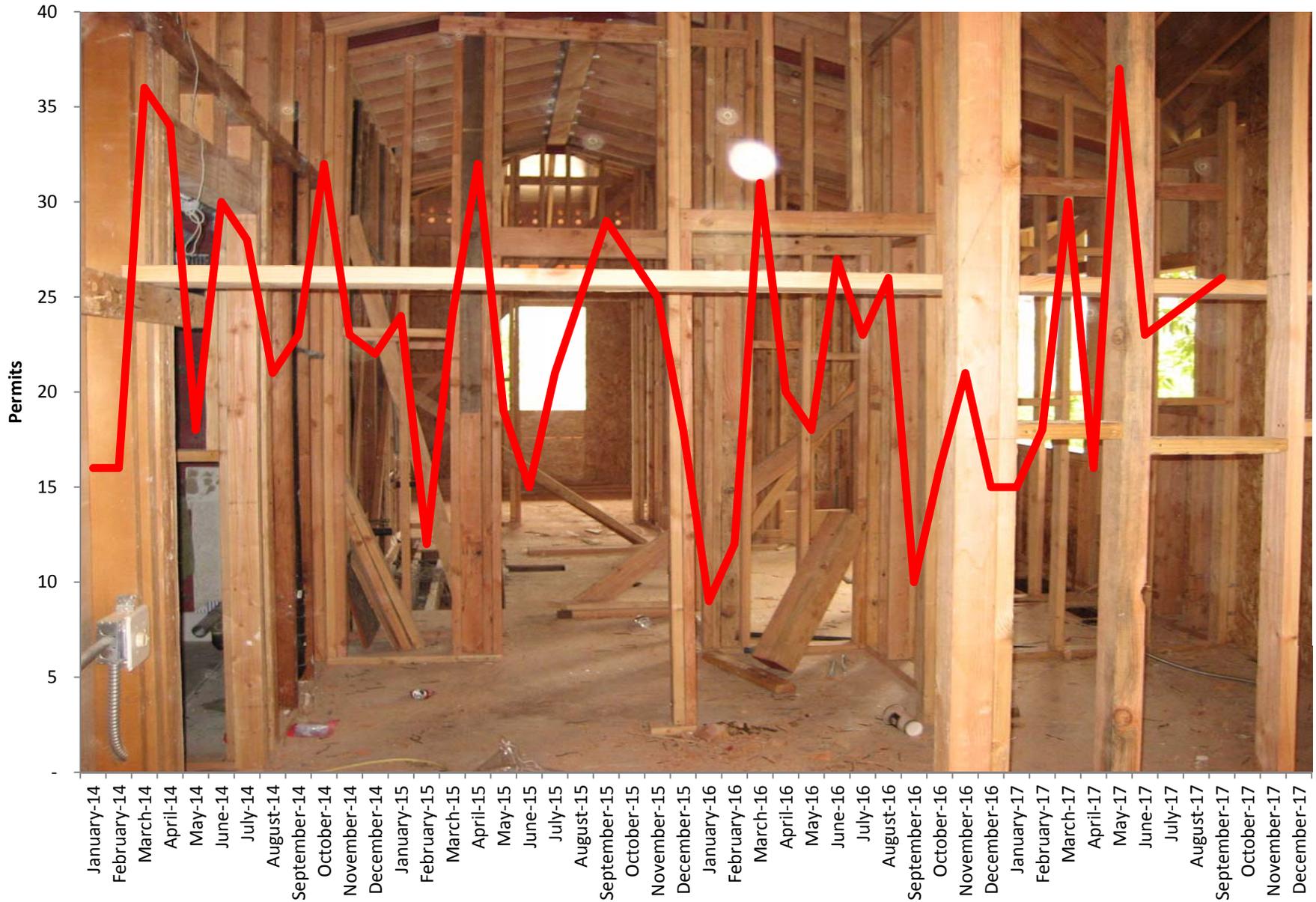
500
450
400
350
300
250
200
150
100
50
0



Year to Date

Robbery Assault Burglary Thefts Collision DUI

Building Permit Activity



Got Drugs?

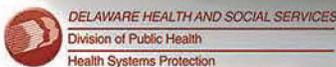
Turn in your unused or expired medication for safe disposal
Saturday, Oct. 28, 2017
from 10:00 a.m. to 2:00 p.m.
Visit DelawareHealthyHomes.org
or call 302-744-4546, ext. 4
for a collection site near you.



Several
collection
locations in
Delaware.

unused
Rx

For more
information,
visit
www.dea.gov



DELAWARE HEALTH AND SOCIAL SERVICES
Division of Public Health
Health Systems Protection

Made possible with the cooperation of the Delaware Cancer Consortium
and underwritten in part by the Delaware Health Fund.



Delaware Drug Take-Back Day

Saturday, October 28, 2017 from 10:00 a.m. to 2:00 p.m.

302-744-4546, ext. 4

New Castle County Collection Sites

Delaware City Police Department	407 Clinton St.	Delaware City	19706
Newark Police Department	220 South Main St.	Newark	19711
Christiana Care Surgical Center	4755 Ogleton Stanton Road	Newark	19718
New Castle County Airport	151 N. Dupont Hwy.	New Castle	19720
Delaware State Police Troop 2	100 LaGrange Ave.	Newark	19702
Wilmington VA Medical Center	1601 Kirkwood Hwy.	Wilmington	19805
Middletown Police Department	130 Hampden Road	Middletown	19709
New Castle County Police Department	3601 N. DuPont Hwy.	New Castle	19720
Daniel S. Frawley Stadium	801 Shipyard Dr.	Wilmington	19801

Kent County Collection Sites

Cheswold Police Department	691 Main St.	Cheswold	19936
Camden Police Department	1783 Friends Way	Camden	19934
Felton Police Department	24 E. Sewell St.	Felton	19943
Atlantic Apothecary	103 Dupont Blvd., Suite 2	Smyrna	19977
Delaware State Police Troop 3	3759 S. State St.	Camden	19934
Milford Police Department	400 NE Front St.	Milford	19963

Sussex County Collection Sites

Dagsboro Police Department	33134 Main St.	Dagsboro	19939
Delaware State Police Troop 4	23652 Shortly Road	Georgetown	19947
Milton Police Department	101 Federal St.	Milton	19968
Delaware State Police Troop 7	18006 Coastal Hwy.	Lewes	19958
Ocean View Police Department	201 Central Ave.	Ocean View	19970
City of Lewes Board of Public Works	129 Schley Ave.	Lewes	19958
Laurel Police Department	205 Mechanic St.	Laurel	19956

**For a full list of permanent collection sites,
visit DelawareHealthyHomes.org**



For information on addiction recognition, prevention, and treatment, visit <http://www.helpisherede.com>.