

TOWN MANAGER'S WEEKLY REPORT



UPCOMING MEETINGS & EVENTS ...

- ✓ **Caroling on the Circle:** Monday, December 4, 6:30 PM, The Circle
- ✓ **Sussex County Association of Towns:** Wednesday, November 6, 6:00 PM, hosted by Rehoboth Beach
- ✓ **Georgetown Christmas Parade:** Thursday, December 7, 7:00 PM, Downtown
- ✓ **Sussex County Association of Towns Steering Committee:** Friday, December 8, 9:00 AM, Arena's at the Airport
- ✓ **Town Council Meeting:** Wednesday, December 13, 7:00 PM, Regular Meeting, Town Hall

UPDATES FROM DEPARTMENTS ...

Finance

- No Report this week

Wastewater

- Lagoon depths: Large Lagoon is 6.75 feet and Small Lagoon is 4.50 feet
- Ran sewer auger machine through cleanout at residence experiencing slow drainage – removed a significant amount of roots
- Pulled supernatant pump and check valve to remove debris

Public Works

- Christmas decorations completed
- Assisted with stage preparation for Caroling on the Circle
- Started quarterly meter readings
- Relocated water meter pit on Bridgeville Road

Police

- Weekly and Year to Date crime statistics (selected crimes) updated (copy attached)
- Departmental Press Releases issued as warranted

TOWN MANAGER'S WEEKLY REPORT



Planning

- Predevelopment Meetings:
 - 423 South Bedford Street – Car Sales/Repair
 - Arrow Safety Road/DuPont Boulevard – Retail/Office/Warehouse
- 2018 Business License Renewals prepared for Mail Movers - \$211,580 billed
- Approval of revised site plan for County Seat Apartment – December 1
- Final C of O issued for Primeros Pasos – November 29
- Building Permit Summary (November 2017)

Building Activity	November 2017	October 2017	November 2016
Permits Issued	34	37	21
Value of Improvements	\$444,228	\$1,250,020	\$345,189
Permit Revenue	\$2,916	\$6,697	\$1,995

TOWN MANAGER'S UPDATE ...

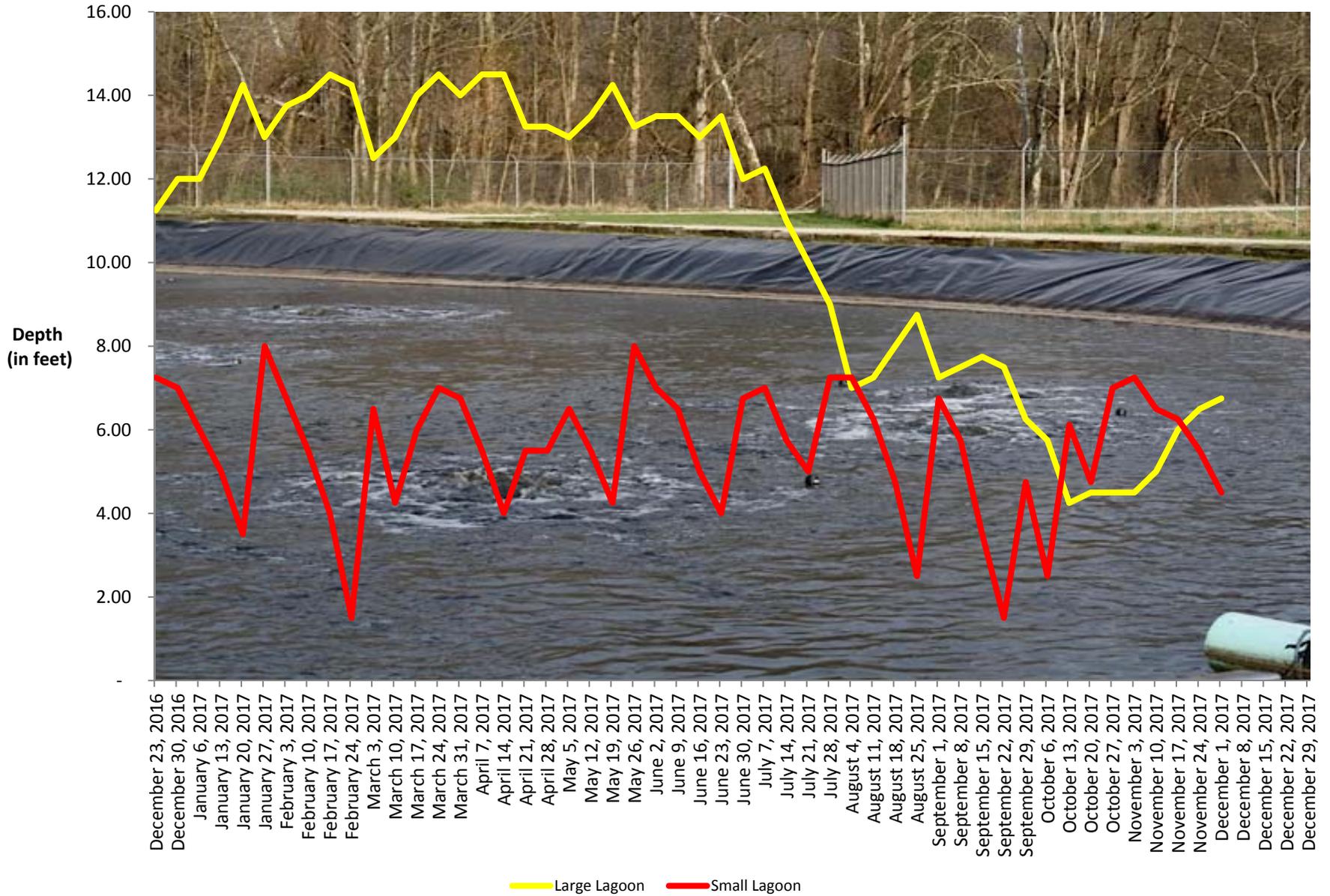
- Work on Annex Building – 37 The Circle continues (see attached photos)
 - ✓ Elapsed time since Notice to Proceed is 208 days (57%)
 - ✓ Payments to date: \$615,564 (39%)
 - ✓ Phase 1 Substantial Completion anticipated for January 5, 2017
- Attended the Delaware Resilient and Sustainable Communities Summit – topics included:
 - ✓ Weather and its impact on Delaware and the mid-Atlantic
 - ✓ Sea Level Rise
 - ✓ Key Learnings for storm preparation
 - ✓ Successful mitigation strategies
- Met with Family Court facilities to discuss gravel lot on Love Lane (Gene Dvornick, Jocelyn Godwin)
- Met with Village of Cinderberry Board to review Building Permit applications and process for handling common elements (Gene Dvornick, Bill West)
- Structure demolition completed at 129 East Pine Street and 412 North Race Street
- Worked with Public Works Department on preparing a Street Sweeper Schedule
- Prepared initial draft of an RFP for the Walkability and Connectivity Study – currently under staff and legal review
- Provided information on the Georgetown Parklet Program for inclusion in the Complete Communities Toolbox
- Answered several property zoning questions
- Followed up with Enterprise Fleet Management the possibility of incorporating pursuit vehicles (GPD) under their fleet management program
- Addressed several Code Enforcement concerns

TOWN MANAGER'S
WEEKLY REPORT

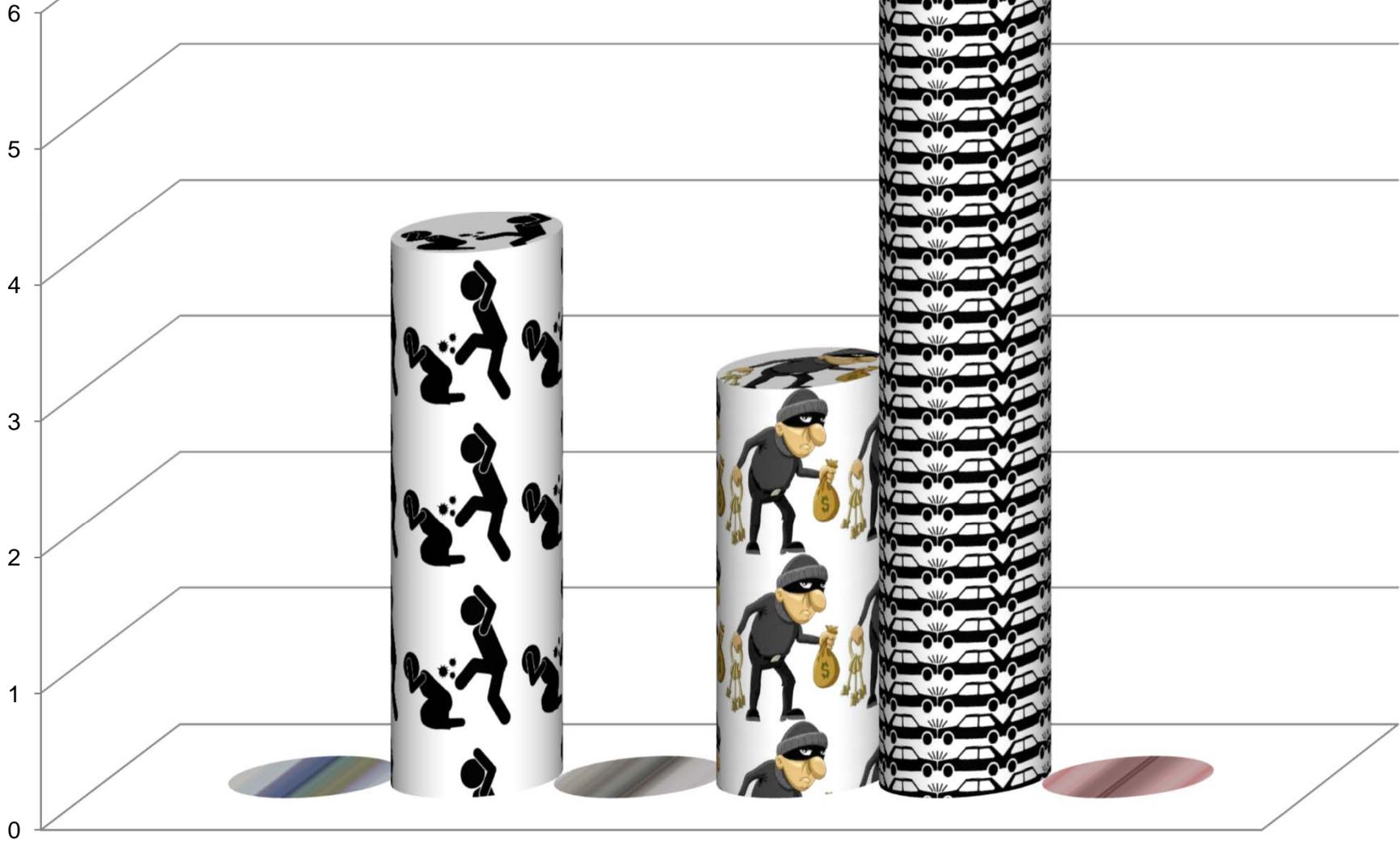


***THIS REPORT AND ANY ATTACHMENTS ARE ONLY BEING SENT
ELECTRONICALLY UNLESS OTHERWISE REQUESTED***

WWTF Lagoon Depths



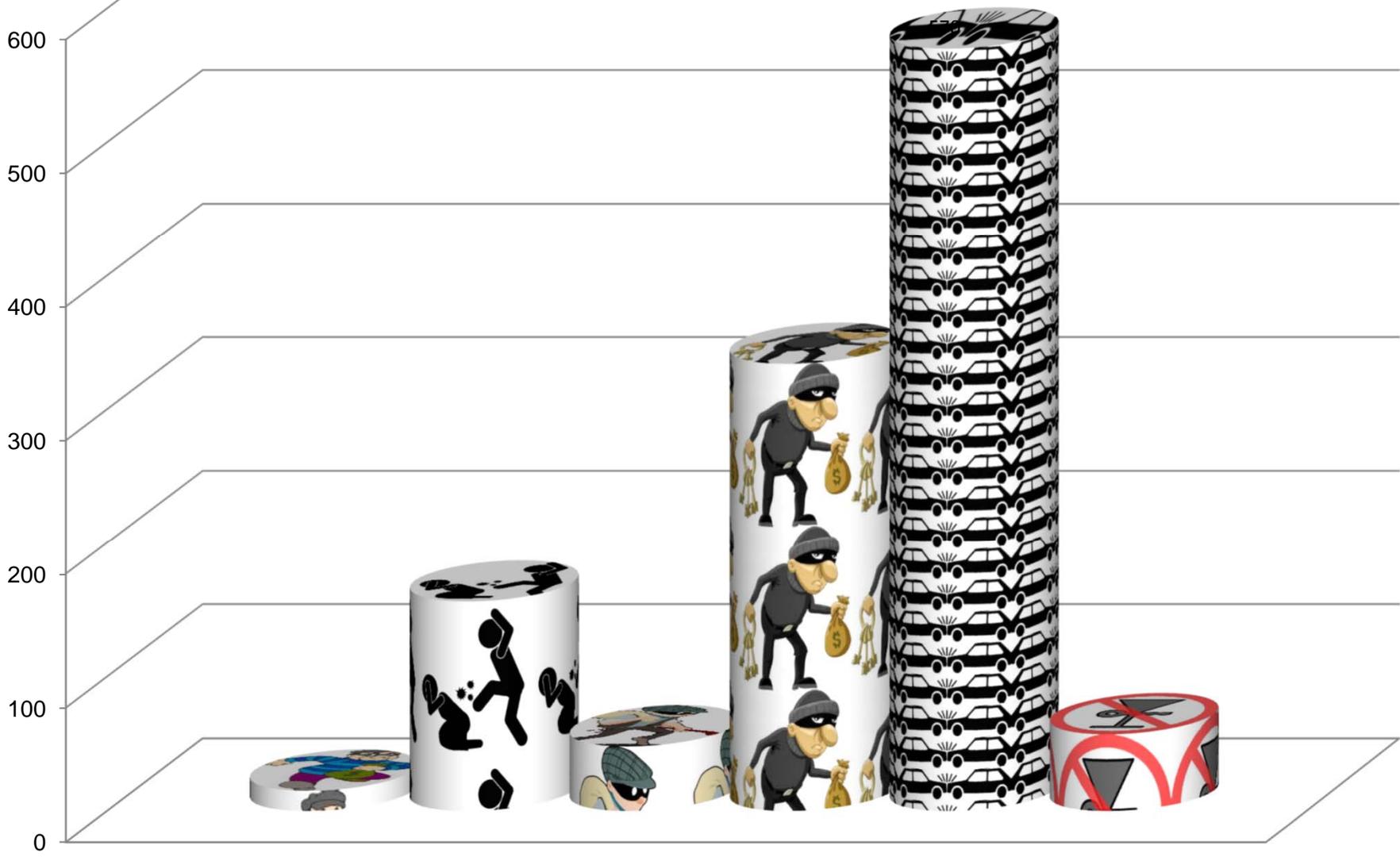
November 29, 2017



Weekly

Robbery Assault Burglary Thefts Collision DUI

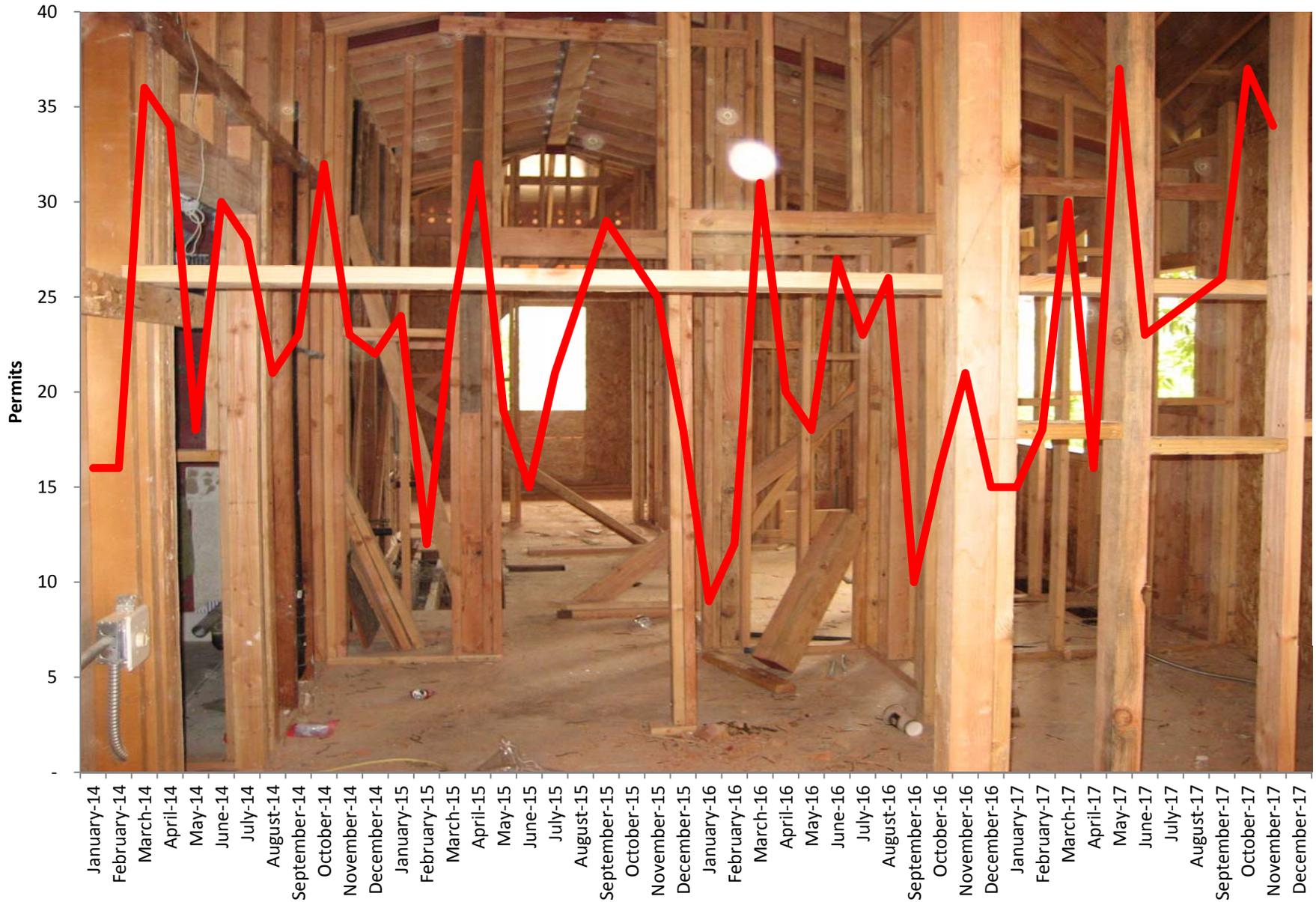
November 29, 2017

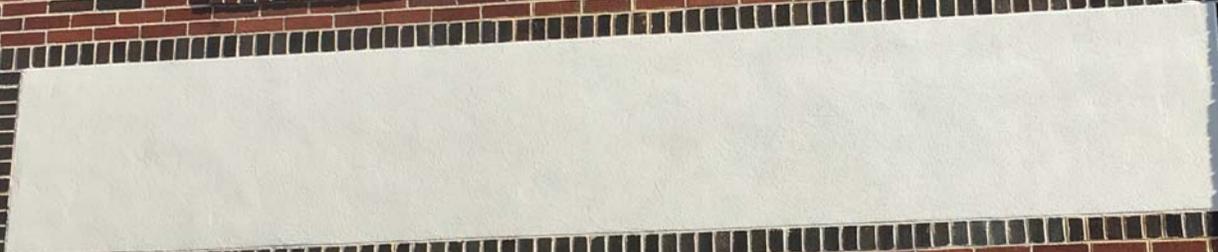


Year to Date

Robbery Assault Buglary Thefts Collision DUI

Building Permit Activity





IMPROVING

APA
SELECT



EXIT

BEST

LSEE





