

TOWN MANAGER'S WEEKLY REPORT



UPCOMING MEETINGS & EVENTS ...

- ✓ **Planning Commission:** Wednesday, March 21, 6:00 PM, Regular Meeting, Town Hall
 1. The Oaks of Georgetown – Amendment to an Approved RPC Site Plan
- ✓ **Delaware League of Local Governments:** Thursday, March 22, 5:30 PM, Duncan Center (Dover)
- ✓ **Town Council Meeting:** Wednesday, March 28, 7:00 PM, Regular Meeting, Town Hall
- ✓ **Town Offices Closed:** Friday, March 30, in observance of Good Friday

UPDATES FROM DEPARTMENTS ...

Finance

- As of March 14, the Town has collected \$865,769 (95%) of the January utility billing (\$909,769.01)
- As of March 14, the Town has collected \$1,538,465 (99%) of the FY 2018 Property Tax billing (\$1,556,860)
- Attended Annex & Town Hall Construction Progress Meeting on March 13 (Gene Dvornick, Laura Givens, Jeff Ward)
- February 2018 Budget vs. Actual Report attached (see attached)

Wastewater

- Lagoon depths: Large Lagoon is 14.50 feet and Small Lagoon is 5.00 feet
- Rebuilt 8 Air Lifts at the treatment plant
- Responded to sewer issue in The Meadows – cleared blockage through cleanout
- Met with Bob Palmer, Beacon Engineering, to discuss drafting a request to DNREC to reduce sampling frequency of Lysimeters
- Met with Dan String, KCI, to provide and review information on sewer lines and pump stations for Asset Management

Public Works

- Completed re-reads for April Utility Billing
- Installed additional stormwater conveyance piping near Highland Terrace
- Preparing weed treatment for once the weather cooperates
- Build a crosswalk marking template

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Police

- Weekly and Year to Date crime statistics (selected crimes) updated (copy attached)
- Departmental Press Releases issued as warranted

Planning

- Predevelopment Meetings:
 - 30 Georgetown Plaza (New ATM Drive Thru) – March 23
- New Projects:
 - 413 South Bedford Street – 16 Mile Expansion
 - 206 East Laurel Street – Mixed Use
- Building Permit Summary (February 2018)

Building Activity	February 2018	January 2018	February 2017
Permits Issued	18	16	18
Value of Improvements	\$349,206	\$144,581	\$1,656,286
Permit Revenue	\$2,049	\$1,015	\$8,625

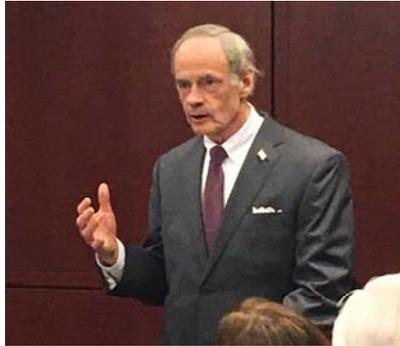
TOWN MANAGER'S UPDATE ...

- Work on Annex Building – 37 The Circle continues (see attached photos)
 - ✓ Exterior site work continues
 - ✓ Elevator inspection preparation
 - ✓ Cleaning of second floor
- Completed 2018 Mosquito Control Agreement with DNREC
- Drafted and sent out Community Transportation Fund request to local Senators and Representatives for the Bridgeville Road/North Bedford Street Median Project
- Made contact with State Division of Facility Services regarding relocation of Town Clock to Old Courthouse property
- Met with representatives from Artesian Water Resources regarding Town sewer capacity and expansion possibilities (Gene Dvornick, Laura Givens)
- Attended Annex & Town Hall Construction Progress Meeting on March 13 (Gene Dvornick, Laura Givens, Jeff Ward)
- Attended Delaware League Visit to Capitol Hill – opportunity to meet with Senators Carper and Coons and Representative Blunt-Rochester (Stephani Ballard, Gene Dvornick, Bob Holston)
- Contacted DelDOT requesting pedestrian actuation devices for the crosswalk at West Market Street and Sussex Central Drive

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- Followed up with Sussex Conservation District on the status of work on the Burger King Road stormwater management pond – application submitted to and under review by the Army Corps of Engineers
- Notified Simone Collins Landscape Architecture of awarding of Walkability & Connectivity Study
- Coordinated meeting with Senator Pettyjohn, Representative Briggs-King and Town Council to discuss the US 113-SR 18/SR 404 Grade Separated Intersection
- Followed up on several Code Enforcement concerns



Senator Carper



Senator Coons



Representative Blunt-Rochester

Delaware League Visit to Capitol Hill



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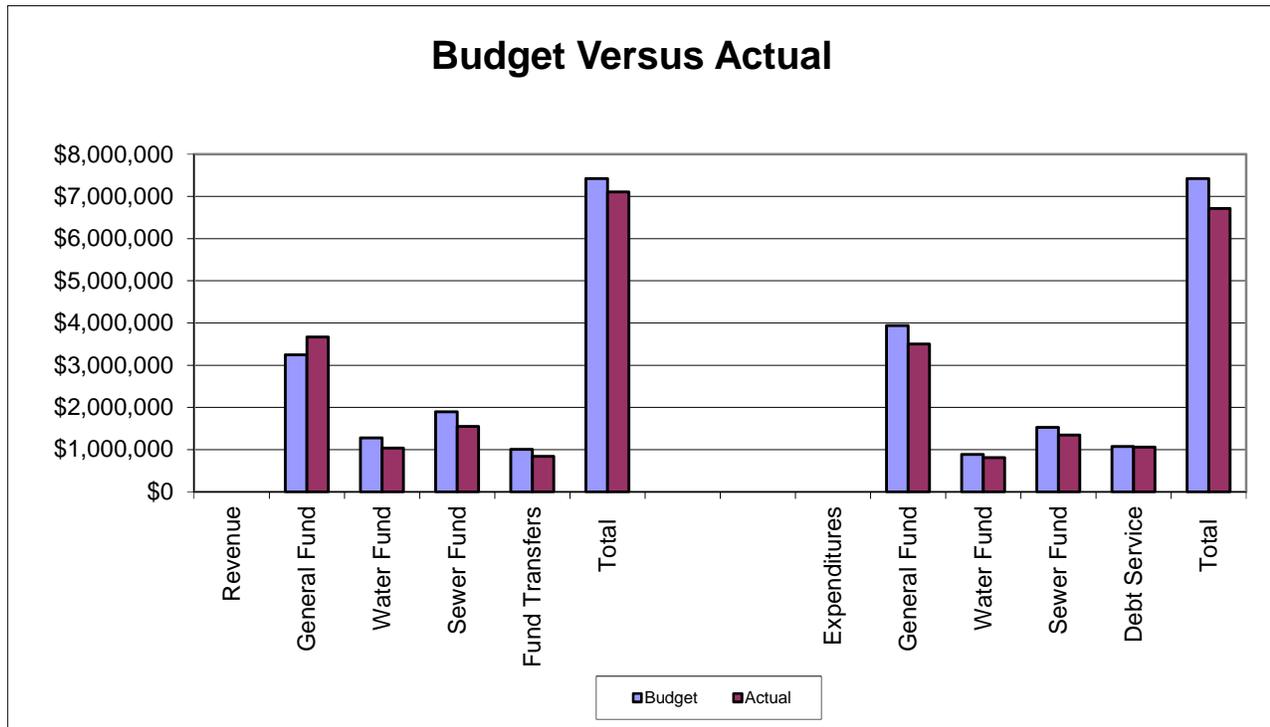
***THIS REPORT AND ANY ATTACHMENTS ARE ONLY BEING SENT
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**Town of Georgetown
Budget Versus Actual (Operating)
As of February 28, 2018**

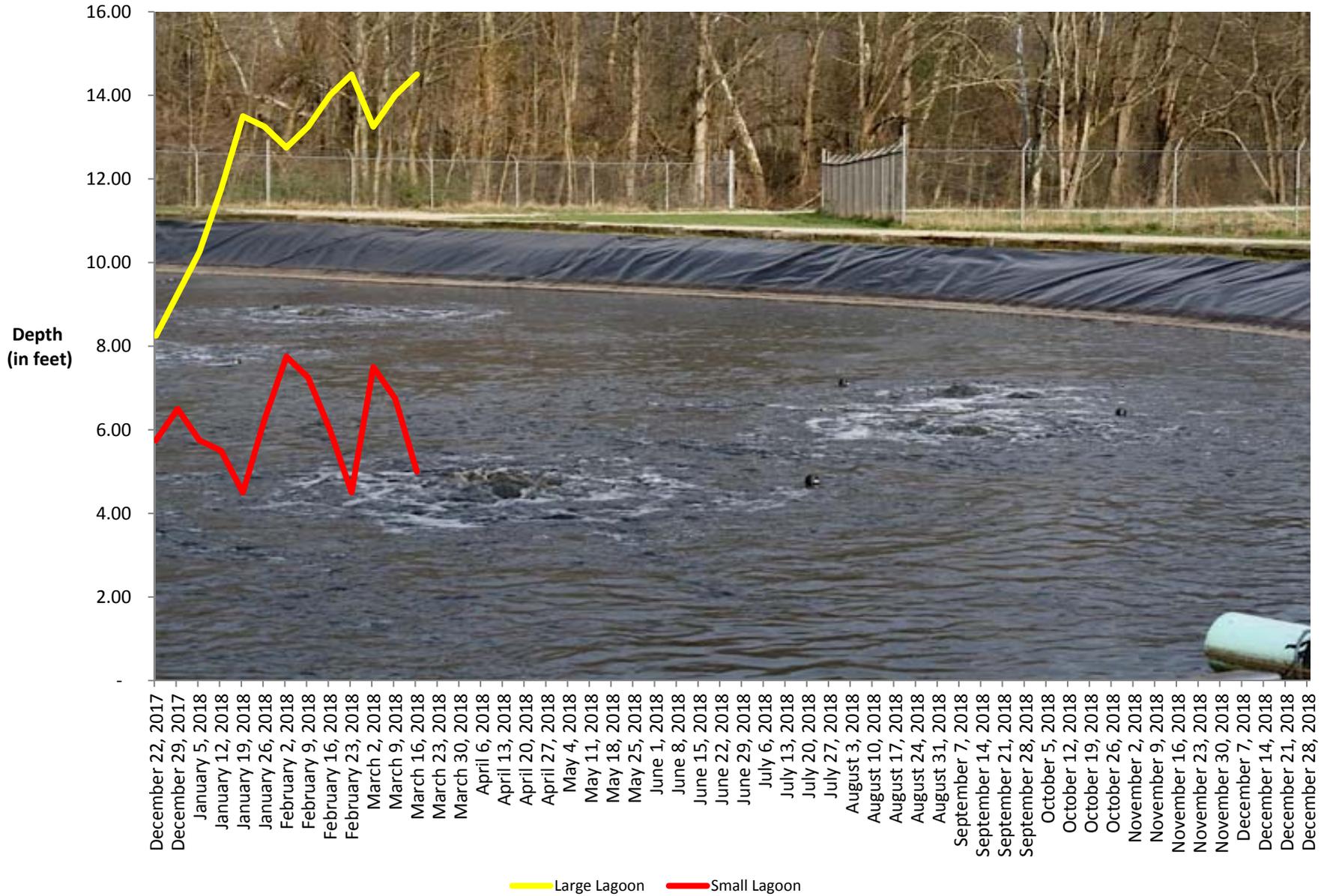
	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>	<u>0.83% Percent of Budget</u>
<u>Revenue</u>				
General Fund	\$3,245,814	\$3,668,930	(\$423,116)	113%
Water Fund	\$1,279,025	\$1,039,853	\$239,172	81%
Sewer Fund	\$1,896,500	\$1,552,270	\$344,230	82%
Fund Transfers	\$1,005,428	\$842,936	\$162,492	84%
Total	<u>\$7,426,767</u>	<u>\$7,103,989</u>	<u>\$322,778</u>	<u>96%</u>

<u>Expenditures</u>				
General Fund	\$3,938,178	\$3,501,900	\$436,278	89%
Water Fund	\$887,617	\$807,417	\$80,201	91%
Sewer Fund	\$1,525,110	\$1,344,370	\$180,740	88%
Debt Service	\$1,075,862	\$1,060,413	\$15,449	99%
Total	<u>\$7,426,767</u>	<u>\$6,714,100</u>	<u>\$712,667</u>	<u>90%</u>

* Line item detail available upon request.

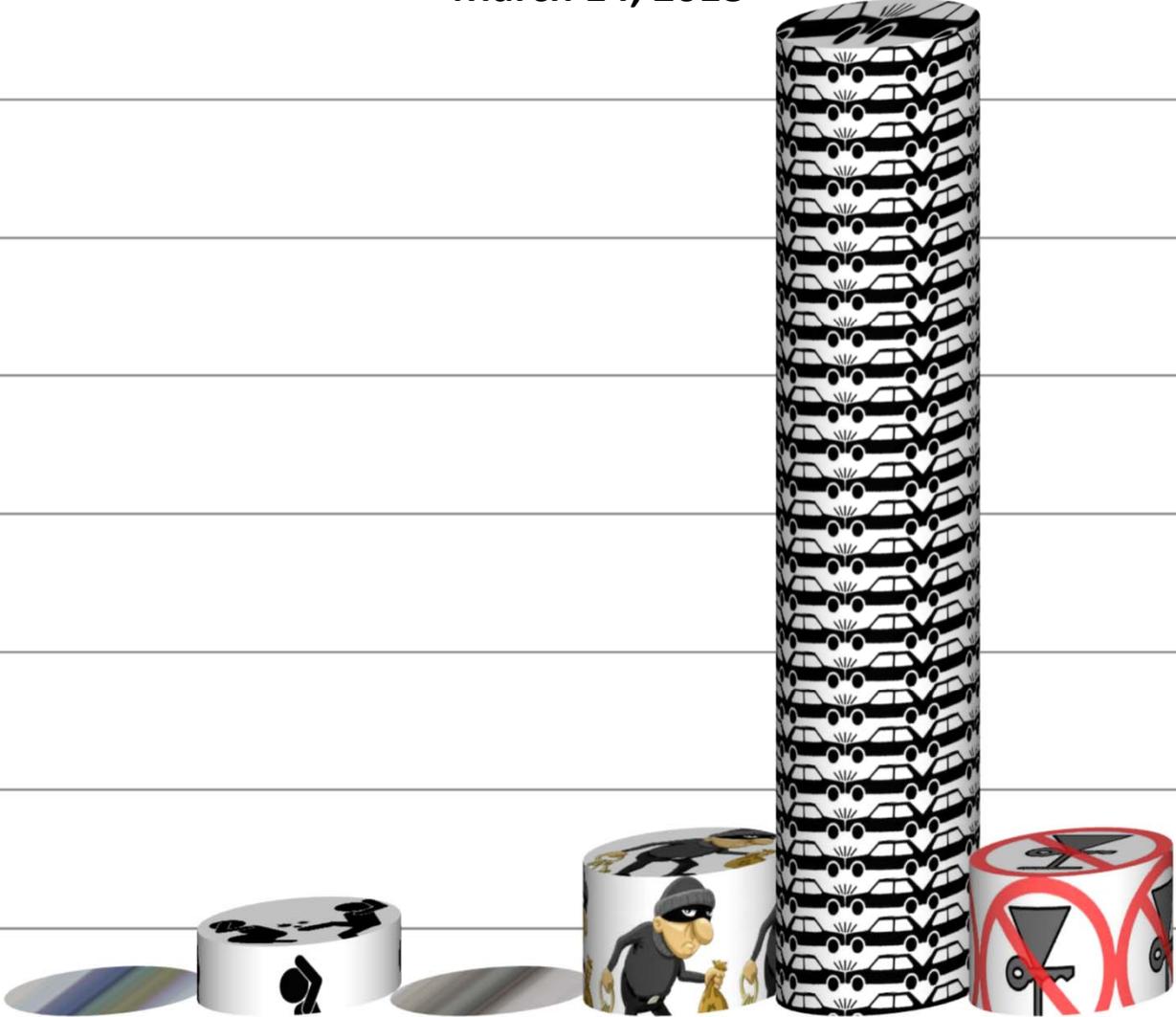


WWTF Lagoon Depths



March 14, 2018

14
12
10
8
6
4
2
0

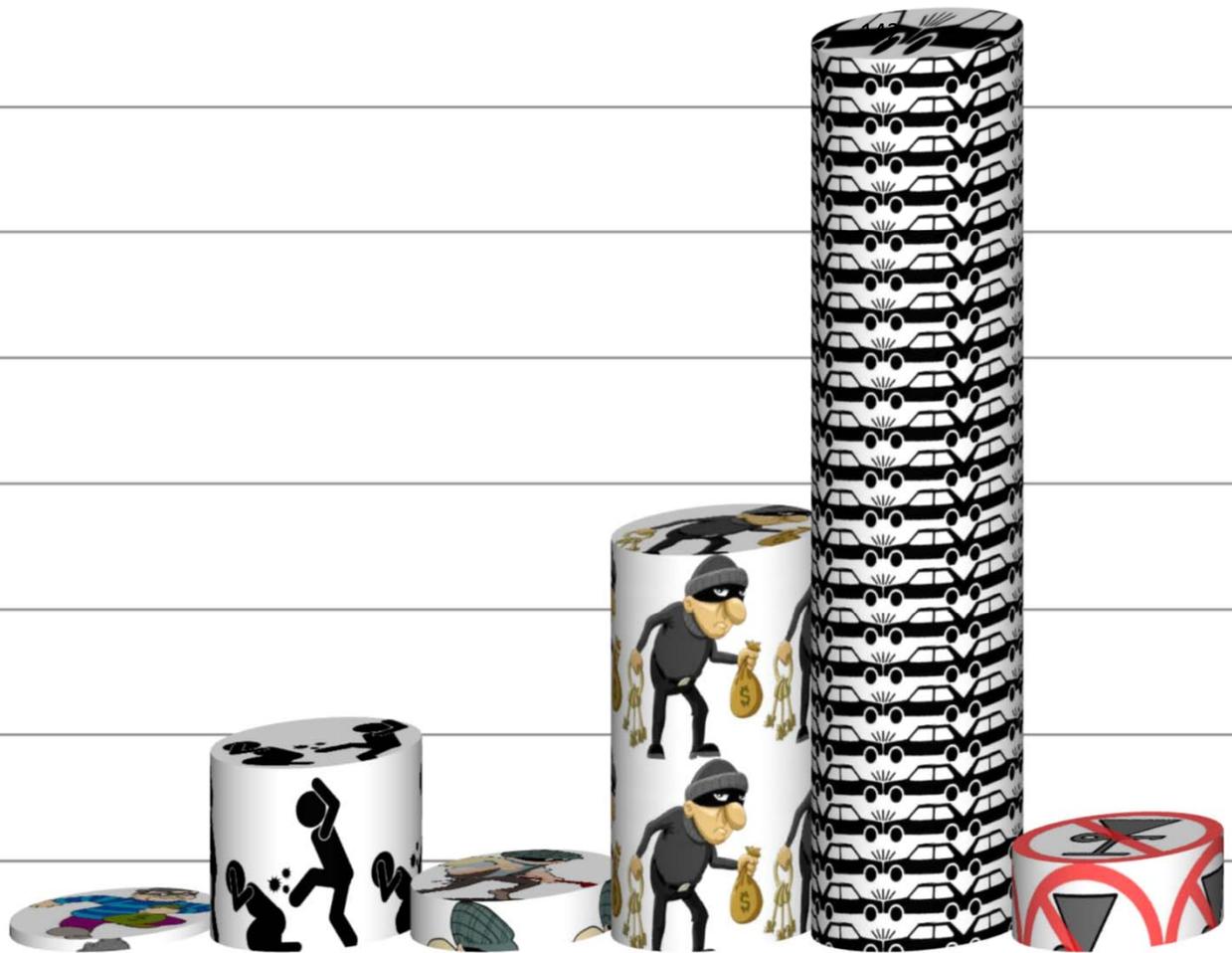


Weekly

🚔 Robbery 🚔 Assault 🚔 Buglary 🚔 Thefts 🚗 Collision 🚗 DUI

March 14, 2018

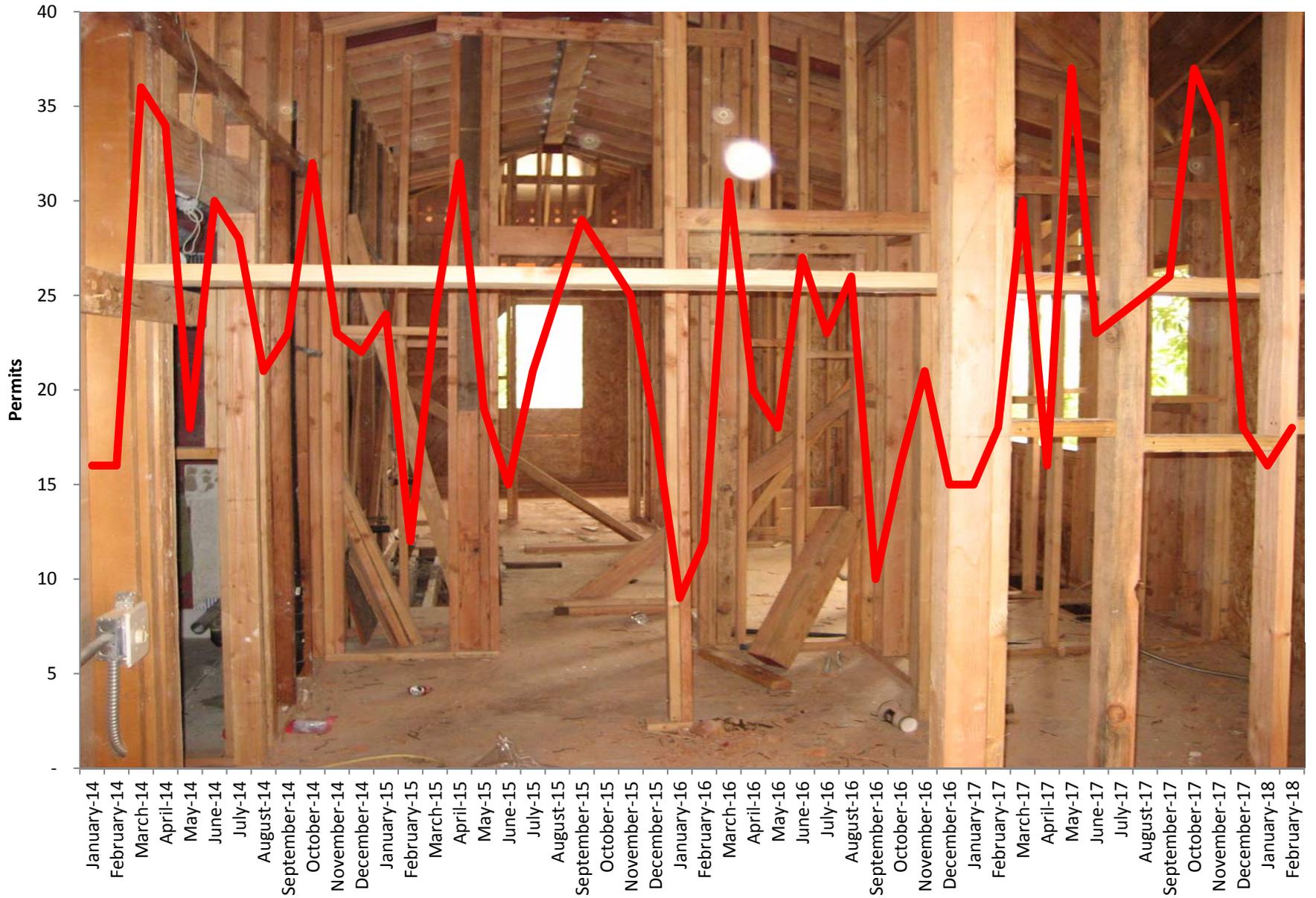
160
140
120
100
80
60
40
20
0



Year to Date

Robbery Assault Buglary Thefts Collision DUI

Building Permit Activity





EXIT





EXIT

21000-002-1000 1000-1000



EXIT

3



In Delaware, **CALL 911** if you can.

TEXT 911 IF YOU CAN'T.

WHAT IS “TEXT-TO-9-1-1”?

Text-to-9-1-1 is the ability to send a text message to 911 from your mobile phone or handheld device. Messages are routed to the appropriate Delaware 911 center, in a designated queue.

- Text-to-9-1-1 is not available everywhere, and it's not always available when roaming.
- You must subscribe to your wireless carrier's text or data plan in order to make or receive text messages. Standard text messaging rates apply.
- If Text-to-9-1-1 is not available in your area, or is temporarily unavailable, you should receive a message indicating this, plus instructions on how to contact 911 by other means.
- If you do not receive a text response from 911, try to contact 911 another way.

WHO SHOULD TEXT 911?

Text-to-9-1-1 is intended for use in three emergency scenarios:

- For an individual who is deaf, hard of hearing, or has a speech disability.
- For someone who is in a situation where it is not safe to place a voice call to 911.
- A medical emergency that renders the person incapable of speech.

WARNING TO PRANK TEXTERS: Text-to-9-1-1 is for use in an emergency only. Prank texters can be identified and prosecuted according to local laws and regulations.

NOTE TO CALLERS: The preferred language for texting to 911 is English.

VOICE CALLS TO 911 ARE STILL THE BEST AND FASTEST WAY TO CONTACT 911.

HOW DO I TEXT 911?

- Enter the numbers “911” in the “To” or “Recipient” field. The first text to 911 should be short; include the location of the emergency; and ask for police, fire, or ambulance.
- Answer questions and follow instructions from the 911 call taker.
- Text in simple words — no abbreviations, emojis or slang.
- Keep all text messages short.
- **DO NOT TEXT AND DRIVE.**

WHY IS CALLING 911 STILL THE BEST OPTION?

- Voice calls are real-time communication, and Text-to-9-1-1 is not. As with all text messages, messages to 911 may take longer to receive, may get out of order, or may not be received at all.
- Photos and videos cannot be sent to 911 at this time.
- Text-to-9-1-1 cannot include more than one person. If you include anyone else on your text, it may not be received.
- Text GPS location information is not equal to current wireless-location technology.

