

TOWN MANAGER'S WEEKLY REPORT



UPCOMING MEETINGS & EVENTS ...

- ✓ **Planning Commission:** Wednesday, May 16, 6:00 PM, First State Community Action Agency
 1. Splash Laundromat – 201 East Laurel Street
 2. Legal Opinion Regarding Oaks Public Hearing
 3. The Oaks of Georgetown – Phase 1 Approval
- ✓ **Town Council Meeting:** Wednesday, May 23, 7:00 PM, Town Hall
- ✓ **Delaware League of Local Governments:** Thursday, May 24, 5:30 PM, Duncan Center (Dover)
- ✓ **Memorial Day Service:** Sunday, May 27, 1:30 PM, The Circle
- ✓ **Town Offices Closed:** Monday, May 28, in observance of Memorial Day
- ✓ **Sussex County Association of Towns:** Wednesday, June 6, 6:00 PM, Hosted by Town of Milton
- ✓ **Sussex County Association of Towns Steering Committee:** Friday, June 8, 9:00 AM, Arena's at the Airport

UPDATES FROM DEPARTMENTS ...

Finance

- As of May 11, the Town has collected \$816,241 (89%) of the April Utility Billing (\$916,175)
- On May 1, the Town mailed the FY 2019 Property Tax Billing (period covers May 1, 2018 to April 30, 2019) – Total tax billing is \$1,581,677 and is due by June 8, 2018
- As of May 11, the Town has collected \$ 190,591 (12%) of the annual property tax billing (\$1,581,677)
- Attended the Annex & Town Hall Construction Progress Meeting on May 8 (Laura Givens, Jeff Ward)
- On May 10 held fiscal visit with Ericka Blythe, Planner/Monitor for the Criminal Justice Council, for Grant #VW14-1640 for the GPD Domestic Violence and Sexual Assault Investigator

Police

- Weekly and Year to Date crime statistics (selected crimes) updated (copy attached)
- Departmental Press Releases issued as warranted

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Wastewater

- Lagoon depths: Large Lagoon is 12.75 feet and Small Lagoon is 4.75 feet
- W.G. Malden calibrated all flow meters at the plant and at the pumping stations
- Flushed all the piping in Pettyjohn Woods
- Inspected all seasonal zones in Pettyjohn woods and started spraying

Public Works

- Start grass cutting rotation for Town owned properties
- Followed up with Delaware Forest Service on Willow Oak in The Circle
- Street Sweeper repaired and placed back in service
- Completed water meter replacement at Dunbarton Oaks

Planning

- KHS Holdings (Arrow Safety Road/DuPont Blvd) – Minor subdivision submitted on May 7
- Isaacs Farm – Meeting with new owners on May 7 regarding development process
- Completed DSHA Housing Code Annual Report on May 8 (Jocelyn Godwin, Mike Picarello)
- Building Permit Summary (April 2018)

Building Activity	April 2018	March 2018	April 2017
Permits Issued	21	19	16
Value of Improvements	\$181,501	\$858,282	\$324,861
Permit Revenue	\$1,265	\$4,687	\$1,556

TOWN MANAGER'S UPDATE ...

- Attended 2018 Drinking Water State Revolving Fund Borrower's Conference. Topics covered:
 - ✓ Considerations for Emergency Response
 - ✓ FirstMap Navigation and GIS Basics
 - ✓ EPA: What's Next with Unregulated Contaminants
 - ✓ How Important is Source Water Protection
- Met with property owner to discuss Comprehensive Plan status and impact on their properties (Gene Dvornick, Jocelyn Godwin)

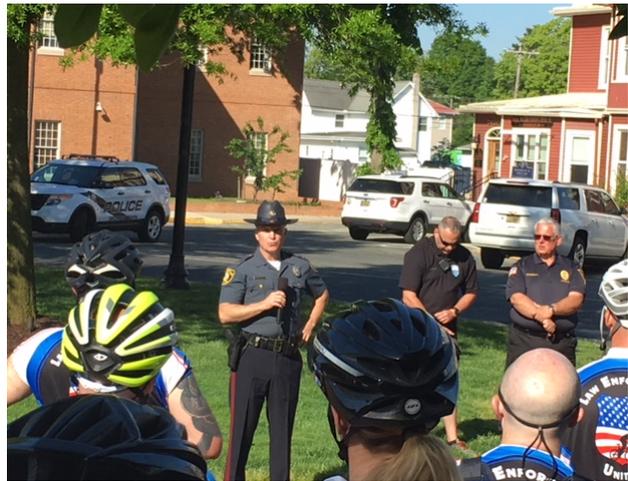
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- Represented the Town at the Ribbon Cutting for Starbucks (Jamie Craddock, Gene Dvornick, Jocelyn Godwin, Steve Hartstein, Bill West)
- Met with local student investigating a bike share program to Georgetown (Gene Dvornick, Jocelyn Godwin)
- Addressed resident concerns regarding shed removal and building permit requirements
- Attended Quarterly City Manager's Meeting
- Provided local eatery information to assist planning for a Taste of Georgetown project
- Attended 2018 Law Enforcement United Bicycle Tour Memorial Event on The Circle (See photos)
- Addressed concern over The Oaks and prepared communications related to Planning Commission Meeting
- Completed Signage RFP for 37 The Circle – Anticipate release on May 14
- Attended 2018 Hispanic Festival Planning Meeting (Gene Dvornick, Captain Holm)
- Followed up on several Code Enforcement concerns



**Photo 1 - Ruth Ann Spicer shares comments
with Riders**



**Photo 2 - Chief Hughes Welcomes Riders to
Georgetown**

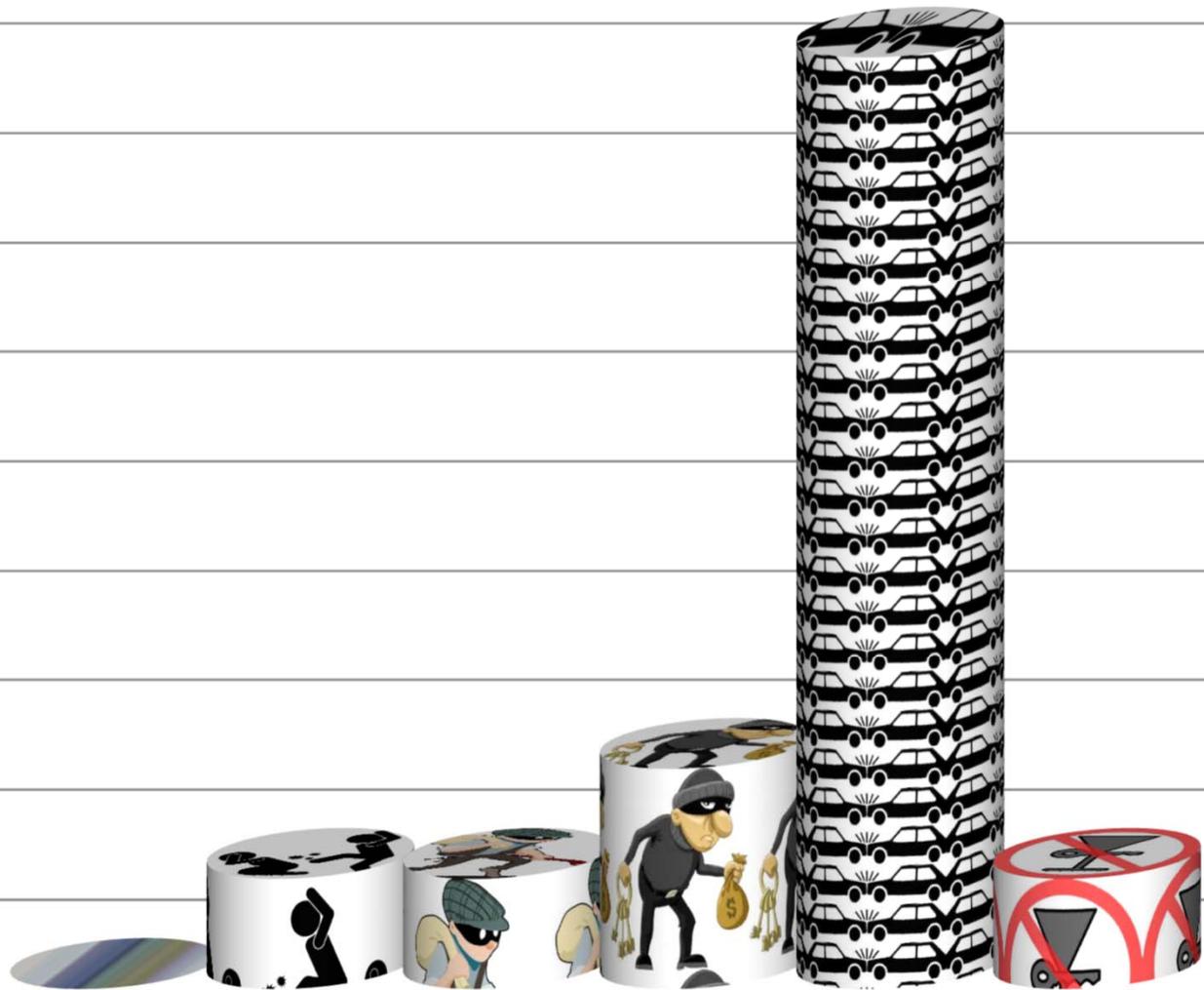
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***THIS REPORT AND ANY ATTACHMENTS ARE ONLY BEING SENT
ELECTRONICALLY UNLESS OTHERWISE REQUESTED***

May 9, 2018

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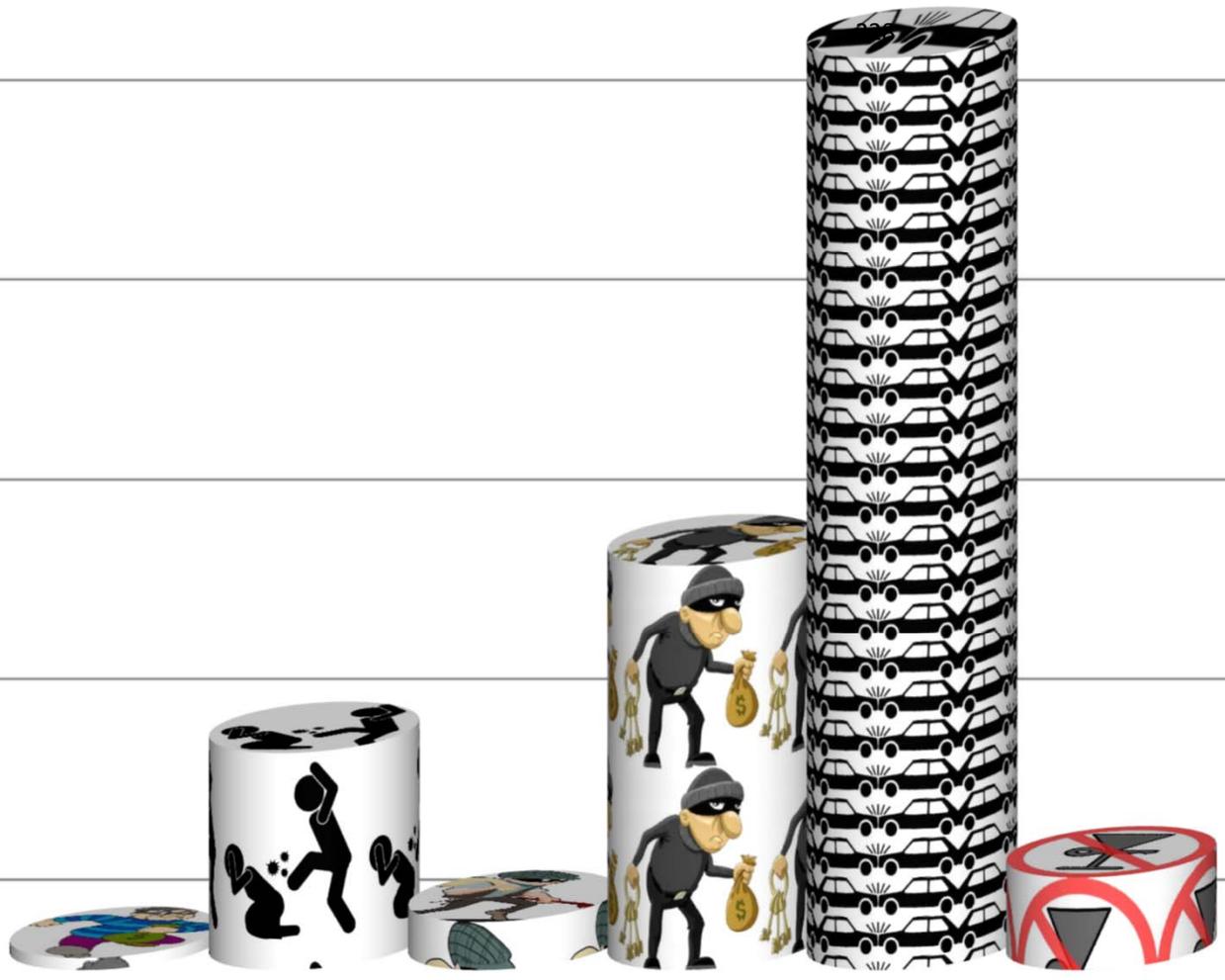


Weekly

🔪 Robbery 🧢 Assault 🎒 Buglary 🏴‍☠️ Thefts 🚗 Collision 🚗🚫 DUI

May 9, 2018

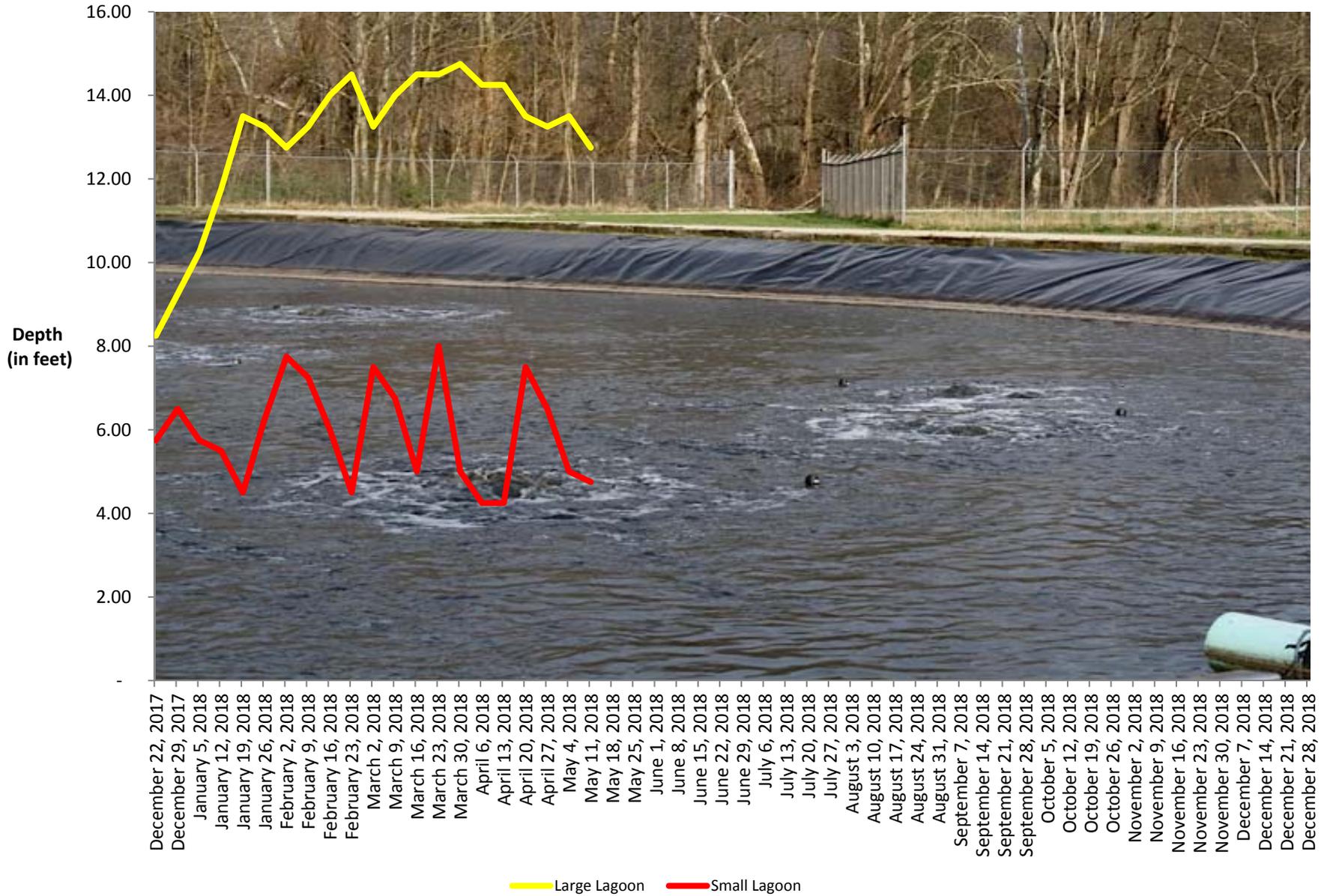
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Year to Date

Robbery Assault Burglary Thefts Collision DUI

WWTF Lagoon Depths



Building Permit Activity

