

# TOWN MANAGER'S WEEKLY REPORT



## UPCOMING MEETINGS & EVENTS ...

- ✓ **Town Offices Closed:** Monday, September 3, in observance of Labor Day
- ✓ **Board of Adjustment Meeting:** Wednesday, September 5, 5:00 PM, First State Community Action Agency (308 North Railroad Avenue)
  - 1. 502 North Bedford Street – Extension of Previously Granted Special Exemption
- ✓ **Sussex County Association of Towns:** Wednesday, September 5, 6:00 PM, Hosted by SCAOR
- ✓ **Sussex County Association of Towns Steering Committee:** Friday, September 7, 9:00 AM, Arena's at the Airport
- ✓ **Council Meeting:** Wednesday, September 12, 7:00 PM, Regular Meeting, First State Community Action Agency (308 North Railroad Avenue)

## UPDATES FROM DEPARTMENTS ...

### **Finance**

- As of August 23, the Town has collected:
  - \$826,405 (90%) of the July Utility Billing (\$908,945)
  - \$1,525,746 (96%) of the annual property tax billing (\$1,581,677)
- Risk Assessment Meeting with Selective and Insurance Broker (Laura Givens)
- Meeting with Inacom regarding printer/copier leases (Laura Givens)
- June 2018 Budget vs. Actual Report completed (copy attached)

### **Wastewater**

- Lagoon depths: Large Lagoon is 3.50 feet and Small Lagoon is 3.00 feet
- Completed Compliance Inspection with DNREC – no major issues
- Changed flat tire on irrigation rig 3 at Baxter farms
- Pulled chlorine feed pump and removed debris
- Replaced deck belt on 797 lawn mower

### **Police**

- Weekly and Year to Date crime statistics (selected crimes) updated (copy attached)
- Departmental Press Releases issued as warranted

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## **Planning**

- Village of College Park – Rezone application submitted August 23 – Comprehensive Plan Amendment
- Comment received and parking reduction approved for 9 Academy Street
- New single family home applications received for 12 and 30 Frankenberry Drive
- Predevelopment Meeting scheduled:
  - 130 Burton Street – Lot Subdivision (08/28/18)
  - 510 South Bedford Street – Marvel Museum Expansion (08/29/18)
  - 32 The Circle – Tenant Fit Out Retail (08/29/18)

## **Public Works**

- Street Sweeper returned this week – back on the streets
- Weed spraying continues
- Reviewed various water well location with DNREC Staff

## TOWN MANAGER'S UPDATE ...

- Work on Town Hall – 39 The Circle continues
  - ✓ Exterior wall repointing underway
  - ✓ Interior demolition wrapping up
- Attended 2018 Hispanic Festival Planning Meeting (Gene Dvornick, Captain Holm)
- Met with representatives from Attack Addiction to discuss Overdose Awareness Day and how the Town can assist
- Work on the electronic message board base is complete – awaiting installation of the board next
- Contacted local legislators requesting CTF assistance for South Race Street Rehabilitation Project
- Participated in DFIT Conference call regarding new member acceptance – Regular quarterly meeting resume in September
- Prepared and distributed response to inquiry regarding vacation accrual calculations
- Met with representatives of Perdue Georgetown to discuss the possibility of effluent from the plant (non-production related) coming to the Town (Gene Dvornick, Eric Rust, Jeff Ward)
- Continued revision of the Public Works Agreement for The Oaks at Georgetown
- Followed up on several Code Enforcement concerns

TOWN MANAGER'S  
WEEKLY REPORT



***THIS REPORT AND ANY ATTACHMENTS ARE ONLY BEING SENT  
ELECTRONICALLY UNLESS OTHERWISE REQUESTED***

**Town of Georgetown  
Budget Versus Actual (Operating)  
As of June 30, 2018**

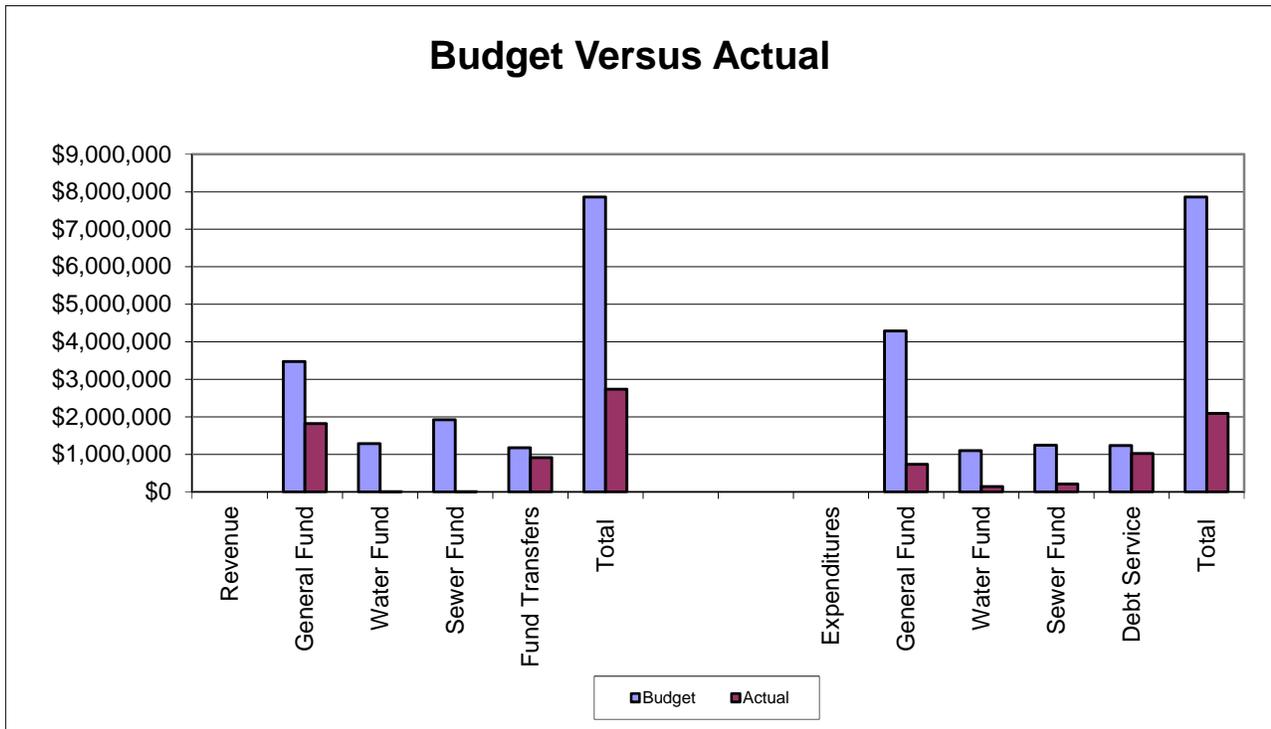
**0.17%**

**Percent  
of Budget**

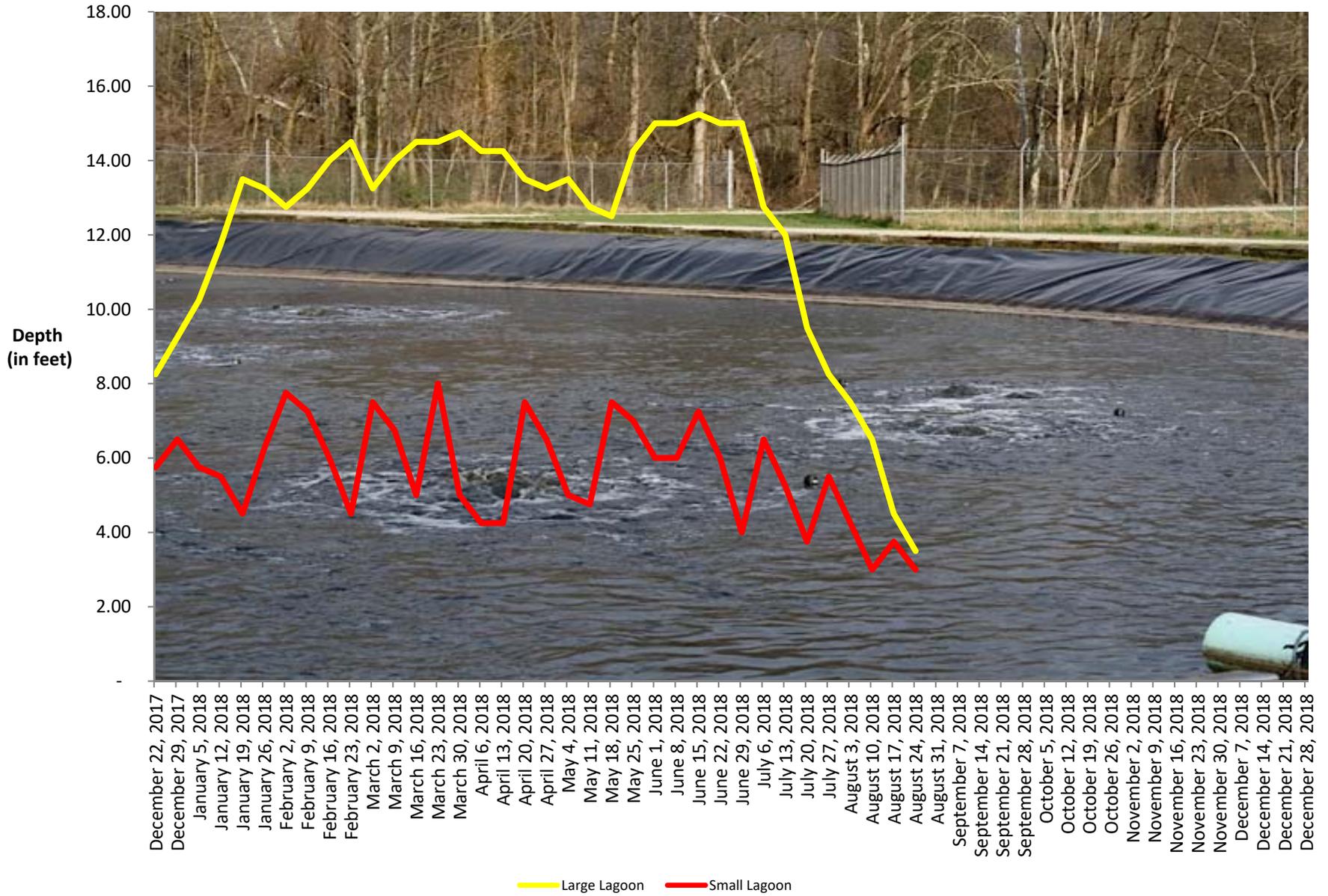
<u>Revenue</u>	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>	<u>Percent of Budget</u>
General Fund	\$3,473,247	\$1,818,987	\$1,654,260	52%
Water Fund	\$1,288,500	\$4,078	\$1,284,422	0%
Sewer Fund	\$1,923,500	\$6,172	\$1,917,328	0%
Fund Transfers	\$1,177,721	\$907,606	\$270,115	77%
Total	<u>\$7,862,968</u>	<u>\$2,736,842</u>	<u>\$5,126,126</u>	<u>35%</u>

<u>Expenditures</u>	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>	<u>Percent of Budget</u>
General Fund	\$4,290,418	\$732,798	\$3,557,620	17%
Water Fund	\$1,094,622	\$138,096	\$956,526	13%
Sewer Fund	\$1,242,689	\$205,097	\$1,037,592	17%
Debt Service	\$1,235,239	\$1,018,573	\$216,666	82%
Total	<u>\$7,862,968</u>	<u>\$2,094,564</u>	<u>\$5,768,404</u>	<u>27%</u>

\* Line item detail available upon request.

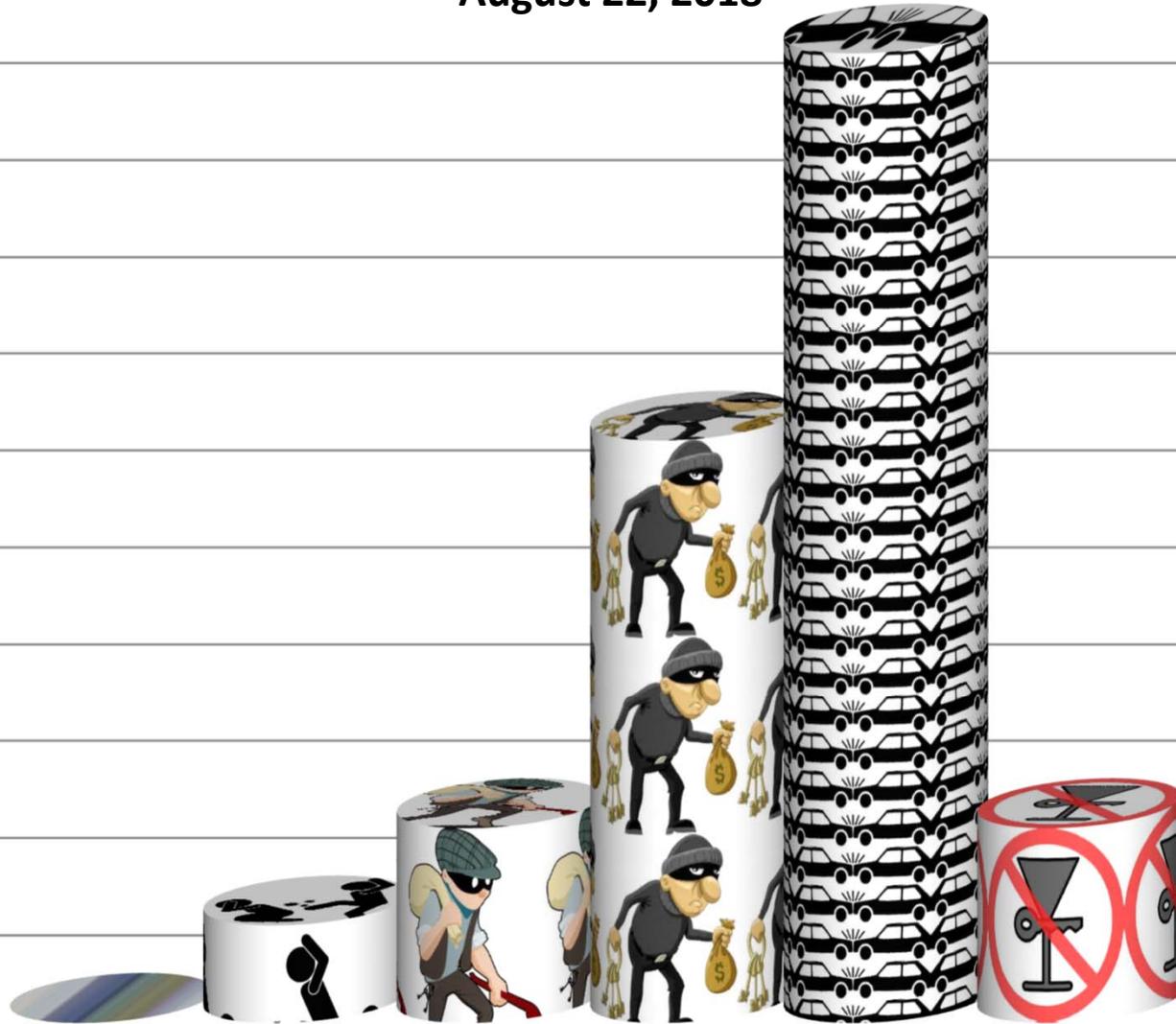


# WWTF Lagoon Depths



August 22, 2018

10  
9  
8  
7  
6  
5  
4  
3  
2  
1  
0

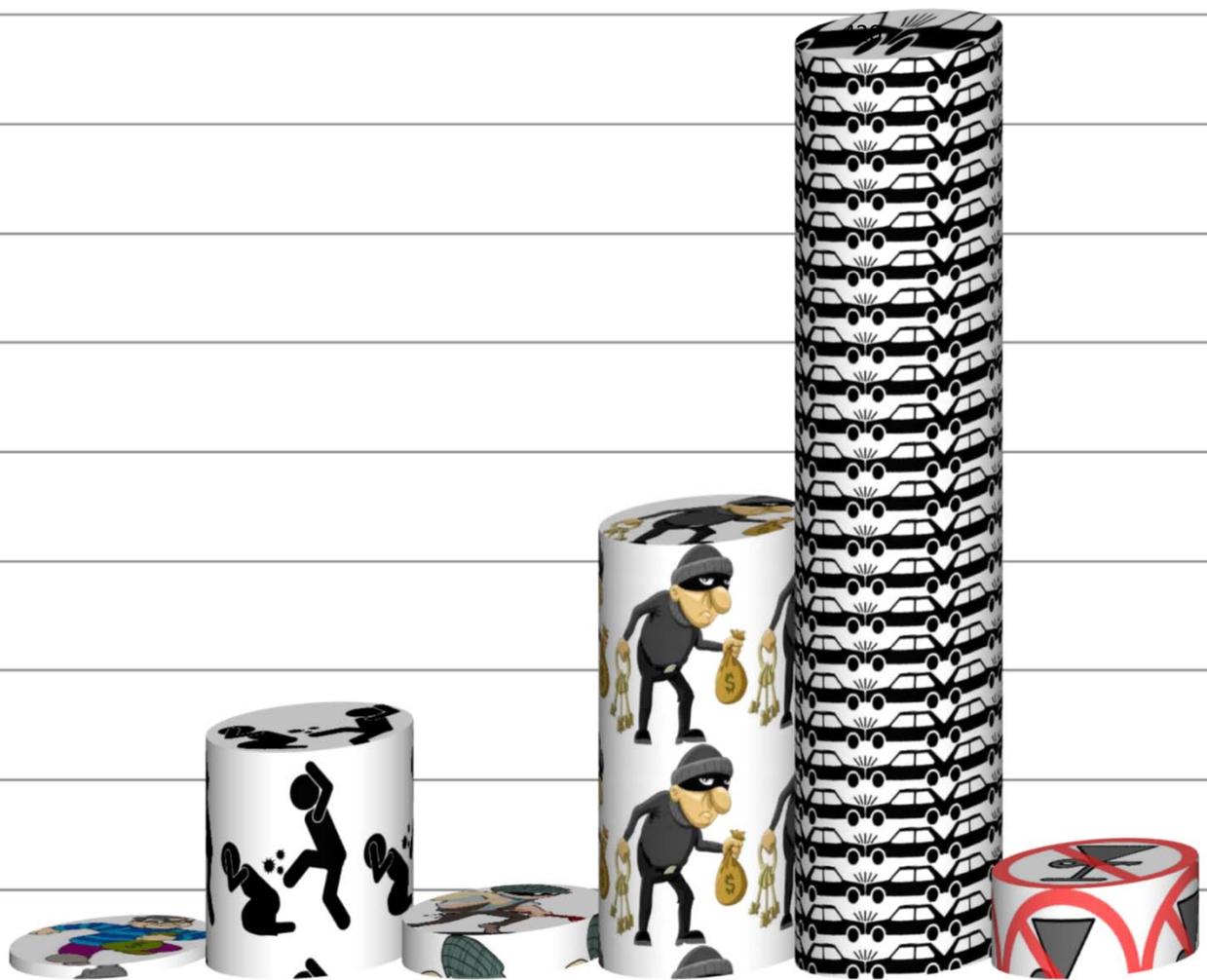


Weekly

■ Robbery   ■ Assault   ■ Buglary   ■ Thefts   ■ Collision   ■ DUI

August 22, 2018

450  
400  
350  
300  
250  
200  
150  
100  
50  
0



Year to Date

▣ Robbery   ▣ Assault   ▣ Buglary   ▣ Thefts   ▣ Collision   ▣ DUI

Sponsored by atTAcK addiction

# OVERDOSE AWARENESS DAY

Wednesday August 29th

7pm - 9:30PM

GEORGETOWN CIRCLE

Raise Awareness

Support Overdose Survivors

Honor and Remember Loved Ones Who Did Not  
Survive

Please feel free to bring or send a photo for our 'Wall of Remembrance' to  
[pauline.powell@attackaddiction.org](mailto:pauline.powell@attackaddiction.org).

Call Diane at 908-612-0117  
for questions or more information.