

TOWN MANAGER'S WEEKLY REPORT



UPCOMING MEETINGS & EVENTS ...

- ✓ **Town Council Meeting:** Wednesday, September 26 – *Cancelled*
- ✓ **Delaware League of Local Governments:** Thursday, September 27, 5:30 PM (Duncan Center), Dover
- ✓ **Town Council Meeting:** Wednesday, **October 3**, 7:00 PM, Regular Meeting, First State Community Action Agency (308 North Railroad Avenue) – *Revised Date*
- ✓ **Sussex County Association of Towns:** Wednesday, **October 10**, 6:00 PM, Hosted by City of Seaford (Candidates Night) – *Revised Date*
- ✓ **Sussex County Association of Towns Steering Committee:** Friday, **October 12**, 9:00 AM, Arena's at the Airport – *Revised Date*

UPDATES FROM DEPARTMENTS ...

Finance

- As of September 21, the Town has collected:
 - \$973,495 (94%) of the July Utility Billing (\$908,945)
 - \$1,539,947 (97%) of the annual property tax billing (\$1,581,677)
- Disconnects were scheduled for Tuesday, September 18 – fourteen (14) properties were shut off for non-payment – three (3) properties remain disconnected for non-payment
- July 2018 Budget vs. Actual Report completed (copy attached)

Wastewater

- Lagoon depths: Large Lagoon is 5.00 feet and Small Lagoon is 3.50 feet
- Responded to sewer complaint at State Police Credit Union – notified water department and they flushed some hydrants in the area
- Pulled chlorine injection pump at Wastewater Plant and cleared debris
- Responded to sewer issue on South Front Street – ran jetter through clean out

Police

- Weekly and Year to Date crime statistics (selected crimes) updated (copy attached)
- Code Enforcement Report – August 2018 issued and posted to website (copy attached)
- Departmental Press Releases issued as warranted

TOWN MANAGER'S WEEKLY REPORT



Planning

- God's Way Thrift Store – Site Plan submitted for demo and new construction (7,680 SF retail/warehouse)
- DTCC Parking Site Plan resubmitted On September 18
- Predevelopment Meeting scheduled:
 - 128 East Market Street – September 25 – Bridal/Formal Shop
 - 220 South Railroad Avenue – September 27 – Lot line adjustment
 - South Dupont Boulevard & Arrow Safety Road (formerly Whispering Breeze) – October 9 – Multi-family and Commercial

Public Works

- Town-wide grass cutting continues
- Edging and curb painting continues
- Shut off properties for non-payment of July utility billing
- Assisted with set up and clean up for the Hispanic Festival

TOWN MANAGER'S UPDATE ...

- Represent the Town at the Hispanic Festival (Jamie Craddock, Gene Dvornick, Jocelyn Godwin, Mike Picarello)
- Met with Delaware State Housing Authority (DSHA) and Office of State Planning Coordination (OSPC) to review DDD process, successes, interest, and promotion (Jamie Craddock, Gene Dvornick, Jocelyn Godwin)
- Followed up with Verizon Wireless on application process, fees, and public information session (October 3 Town Council Meeting)
- Met with local resident to discuss setbacks and accessory building placement
- Received input from local property regarding concerns over the railroad and persons loitering along the tracks
- Attended DFIT Quarterly Trustee Meeting – the Town received \$32,783.46 in return of premium from our Workers Compensation Pool
- Attended 3rd and Final Walkability & Connectivity Study Presentation (Gene Dvornick, Laura Givens, Jocelyn Godwin)
- Provided interview for WMDT regarding the recommendation of the Walkability & Connectivity Study
- Prepared a Fact Sheet for US EPA, Drinking Water State Revolving Fund, for our Service Line and Main Replacement Project
- Followed up on several Code Enforcement concerns

TOWN MANAGER'S WEEKLY REPORT



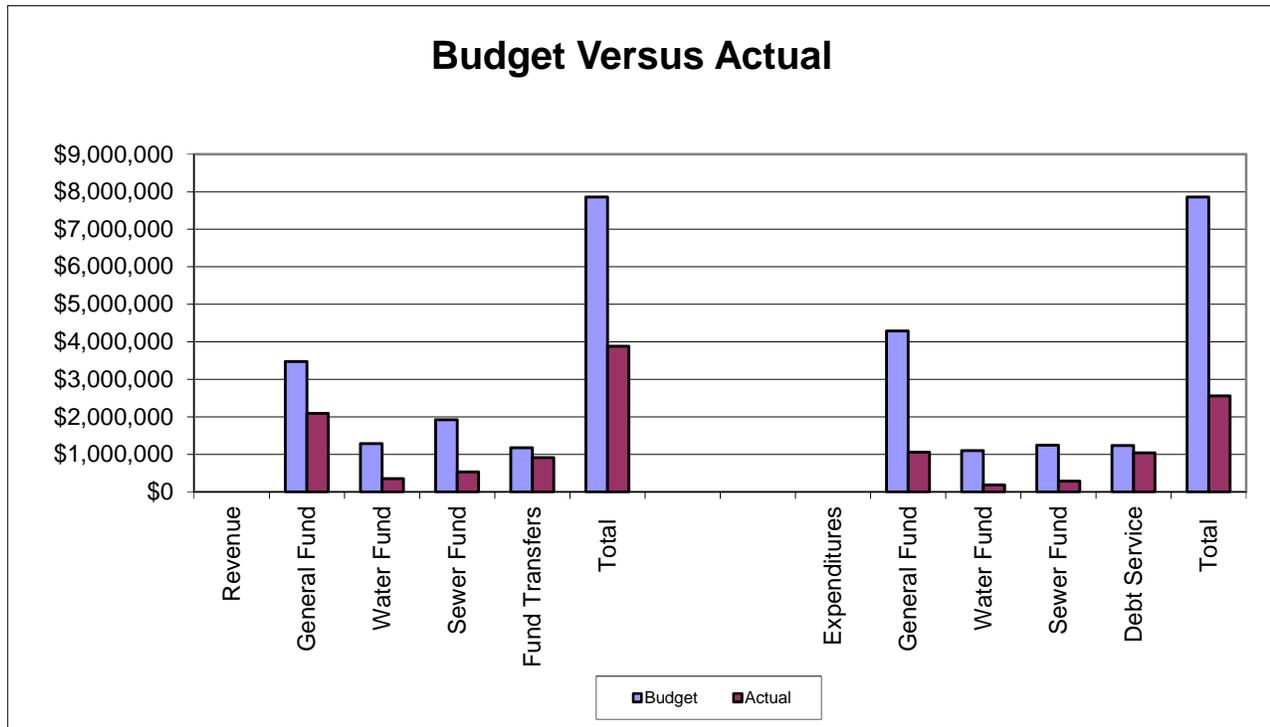
***THIS REPORT AND ANY ATTACHMENTS ARE ONLY BEING SENT
ELECTRONICALLY UNLESS OTHERWISE REQUESTED***

Town of Georgetown Budget Versus Actual (Operating) As of July 31, 2018

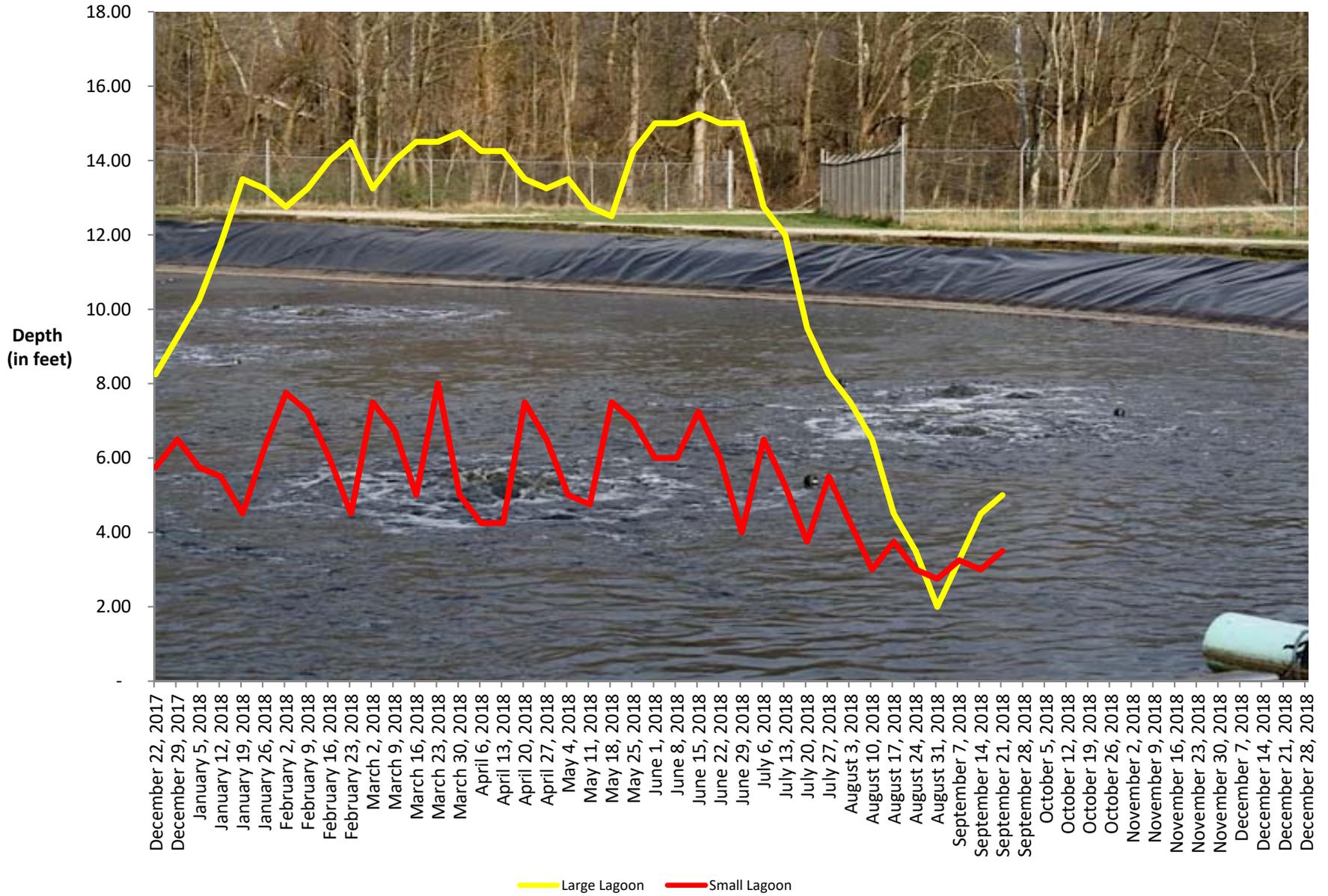
	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>	<u>0.25% Percent of Budget</u>
<u>Revenue</u>				
General Fund	\$3,473,247	\$2,092,471	\$1,380,776	60%
Water Fund	\$1,288,500	\$354,259	\$934,241	27%
Sewer Fund	\$1,923,500	\$527,444	\$1,396,056	27%
Fund Transfers	\$1,177,721	\$907,606	\$270,115	77%
Total	<u>\$7,862,968</u>	<u>\$3,881,780</u>	<u>\$3,981,188</u>	<u>49%</u>

<u>Expenditures</u>				
General Fund	\$4,290,418	\$1,055,549	\$3,234,869	25%
Water Fund	\$1,094,622	\$180,726	\$913,896	17%
Sewer Fund	\$1,242,689	\$286,773	\$955,916	23%
Debt Service	\$1,235,239	\$1,036,275	\$198,964	84%
Total	<u>\$7,862,968</u>	<u>\$2,559,323</u>	<u>\$5,303,645</u>	<u>33%</u>

* Line item detail available upon request.

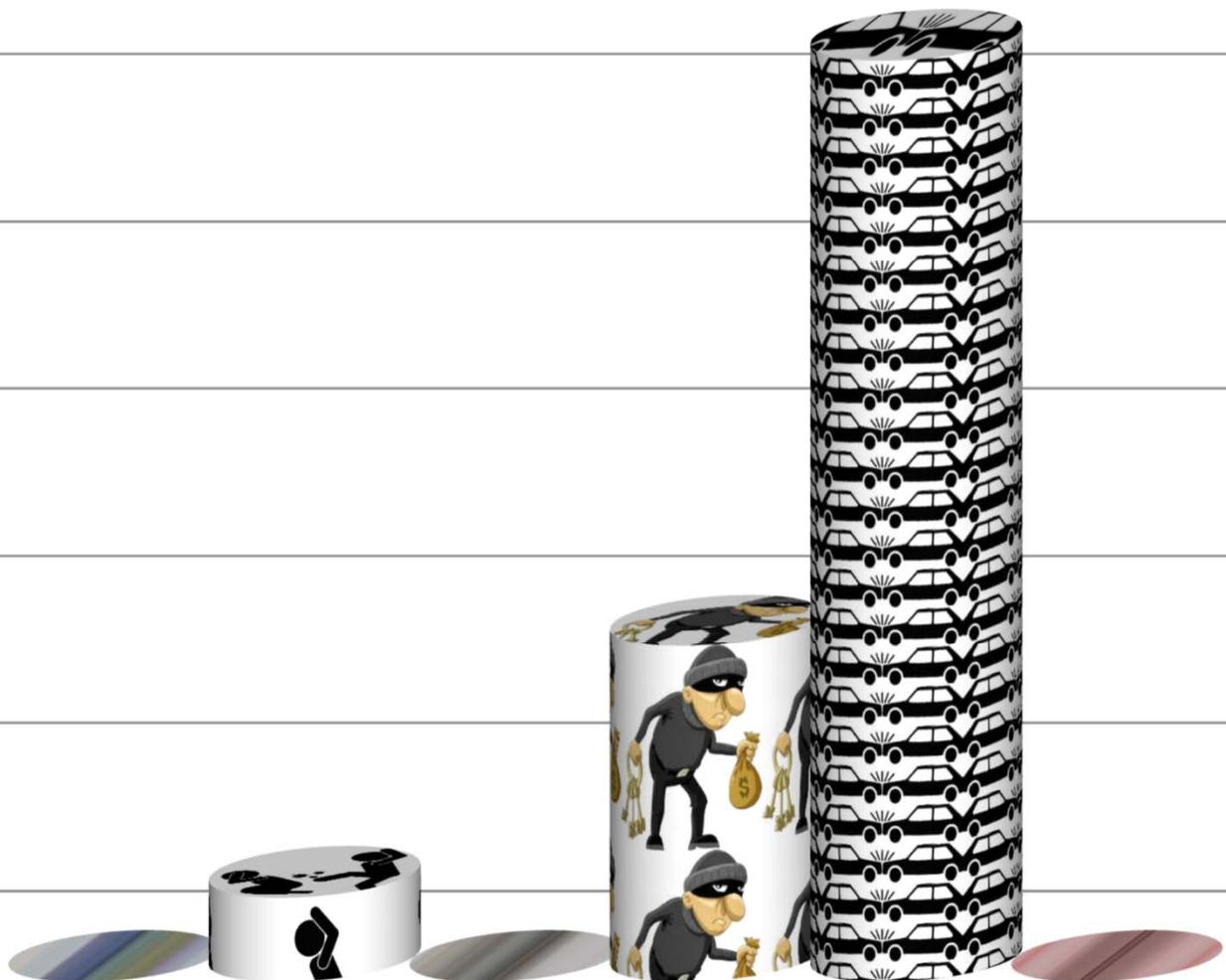


WWTF Lagoon Depths



September 19, 2018

12
10
8
6
4
2
0

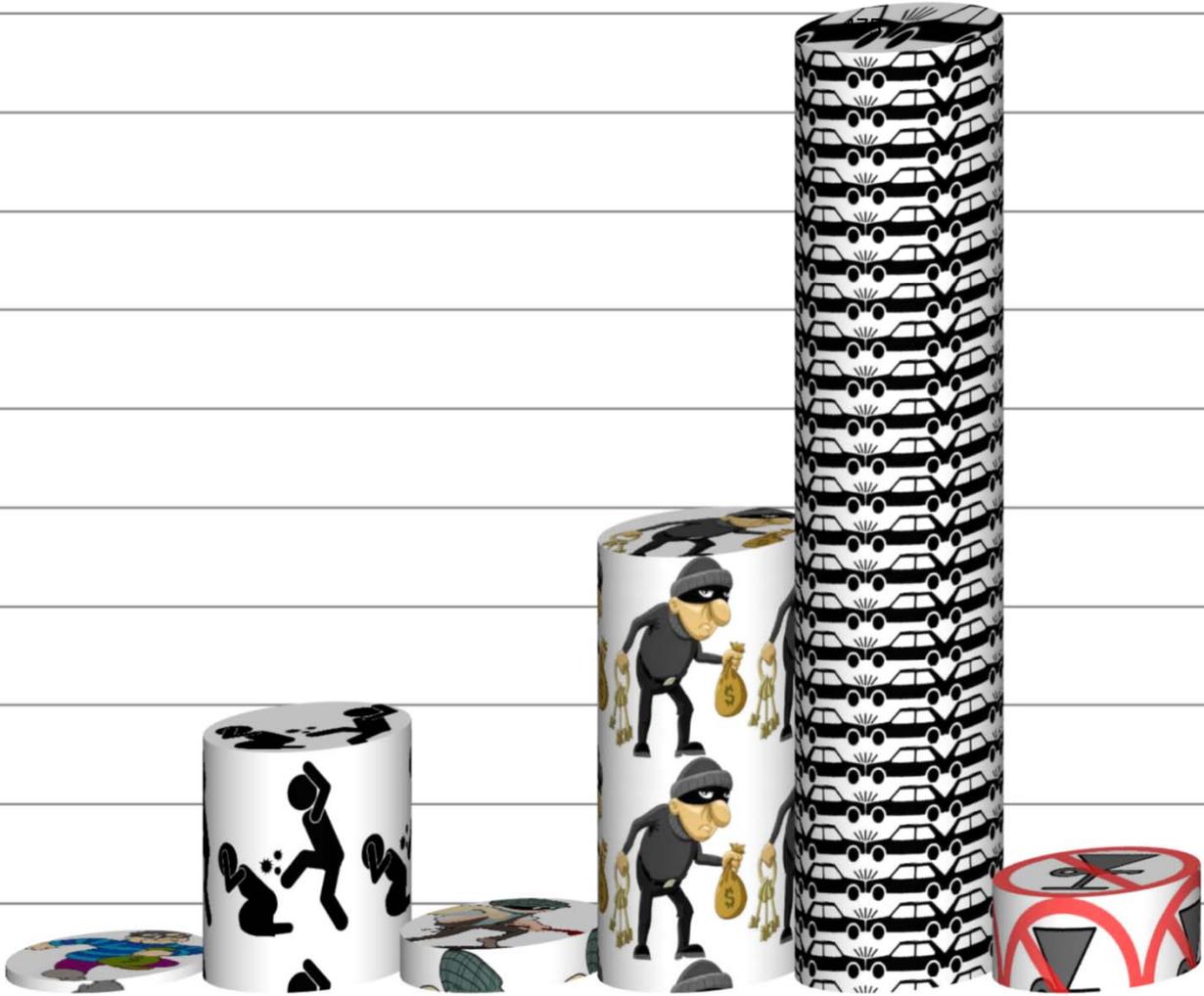


Weekly

▣ Robbery ▣ Assault ▣ Buglary ▣ Thefts ▣ Collision ▣ DUI

September 19, 2018

500
450
400
350
300
250
200
150
100
50
0



Year to Date

Robbery Assault Buglary Thefts Collision DUI



Code Enforcement

Code Enforcement Activity Report

Report Criteria:

Location Type	Location Field	Date From	To
Ward	All	08/01/2018	08/31/2018

Case Activity:

	Dvornick, Gene	Picarello, Michael	Total
New Cases		64	64
Closed Cases		56	56
Open Cases at start of period	2		57
Open Cases at end of period	2	63	65

Violation Activity

New Violations Cited	Dvornick, Gene	Picarello, Michael	Total
225-7 Violations and penalties (Yard Sales)		2	2
Addressing of buildings		1	1
Correction of defective electrical system.		1	1
Deposit and accumulation of grass clippings		9	9
Depositing garbage prohibited		2	2
Detrimental Objects		14	14
Exterior Surfaces		3	3
Growth of weeds		2	2
Height limit of other vegetation		3	3
Height of Grass		20	20
Interior Surfaces		1	1
Maintenance of trees and other vegetation.		5	5
Notice deemed effective for remainder of year.		17	17
Parking - Certain other parking prohibited		1	1
Permit for construction required		2	2
Rental/Business License		4	4
Stairs & Porches		1	1
Trash, Collection		5	5
Vacant structures and land		1	1
Vehicles wrecked, dismantled, inoperable or unregistered on private property		4	4
Violations and penalties (Licensing)		1	1
Yard Waste		2	2
Totals		101	101



Code Enforcement

Code Enforcement Activity Report

Report Criteria:

Location Type	Location Field	Date From	To
Ward	1	08/01/2018	08/31/2018

Case Activity:

	Dvornick, Gene	Picarello, Michael	Total
New Cases		9	9
Closed Cases		8	8
Open Cases at start of period	1	15	16
Open Cases at end of period	1	16	17

Violation Activity

New Violations Cited	Dvornick, Gene	Picarello, Michael	Total
225-7 Violations and penalties (Yard Sales)		1	1
Detrimental Objects		2	2
Height limit of other vegetation		1	1
Height of Grass		3	3
Maintenance of trees and other vegetation.		2	2
Notice deemed effective for remainder of year.		2	2
Rental/Business License		1	1
Vacant structures and land		1	1
Totals		13	13



Code Enforcement

Code Enforcement Activity Report

Report Criteria:

Location Type	Location Field	Date From	To
Ward	2	08/01/2018	08/31/2018

Case Activity:

	Dvornick, Gene	Picarello, Michael	Total
New Cases		32	32
Closed Cases		26	26
Open Cases at start of period	1		28
Open Cases at end of period	1	34	35

Violation Activity

New Violations Cited	Dvornick, Gene	Picarello, Michael	Total
225-7 Violations and penalties (Yard Sales)		1	1
Addressing of buildings		1	1
Correction of defective electrical system.		1	1
Deposit and accumulation of grass clippings		3	3
Depositing garbage prohibited		2	2
Detrimental Objects		7	7
Exterior Surfaces		3	3
Growth of weeds		1	1
Height limit of other vegetation		1	1
Height of Grass		12	12
Maintenance of trees and other vegetation.		1	1
Notice deemed effective for remainder of year.		11	11
Parking - Certain other parking prohibited		1	1
Permit for construction required		1	1
Rental/Business License		2	2
Trash, Collection		4	4
Vehicles wrecked, dismantled, inoperable or unregistered on private property		3	3
Violations and penalties (Licensing)		1	1
Yard Waste		1	1
Totals		57	57



Code Enforcement

Code Enforcement Activity Report

Report Criteria:

Location Type	Location Field	Date From	To
Ward	3	08/01/2018	08/31/2018

Case Activity:

	Picarello, Michael	Total
New Cases	19	19
Closed Cases	19	19
Open Cases at start of period	10	10
Open Cases at end of period	10	10

Violation Activity

New Violations Cited	Picarello, Michael	Total
Deposit and accumulation of grass clippings	6	6
Detrimental Objects	4	4
Height limit of other vegetation	1	1
Height of Grass	5	5
Interior Surfaces	1	1
Notice deemed effective for remainder of year.	4	4
Permit for construction required	1	1
Rental/Business License	1	1
Stairs & Porches	1	1
Trash, Collection	1	1
Vehicles wrecked, dismantled, inoperable or unregistered on private property	1	1
Yard Waste	1	1
Totals	27	27



Code Enforcement Activity Report

Report Criteria:

<i>Location Type</i>	<i>Location Field</i>	<i>Date From</i>	<i>To</i>
Ward	4	08/01/2018	08/31/2018

Case Activity:

	<i>Picarello, Michael</i>	<i>Total</i>
New Cases	4	4
Closed Cases	3	3
Open Cases at start of period	2	2
Open Cases at end of period	3	3

Violation Activity

<i>New Violations Cited</i>	<i>Picarello, Michael</i>	<i>Total</i>
Detrimental Objects	1	1
Growth of weeds	1	1
Maintenance of trees and other vegetation.	2	2
Totals	4	4

VIOLATION ACTIVITY

