

TOWN MANAGER'S WEEKLY REPORT



UPCOMING MEETINGS & EVENTS ...

- ✓ **Planning Commission:** No meeting this month
- ✓ **Town Council Meeting:** Wednesday, October 24, 7:00 PM, Regular Meeting, First State Community Action Agency (308 North Railroad Avenue)
- ✓ **Delaware League of Local Governments:** Thursday, October 25, 5:30 PM (Duncan Center), Dover
- ✓ **Sussex County Association of Towns:** Wednesday, November 7, 6:00 PM, Hosted by Town of Bridgeville
- ✓ **Sussex County Association of Towns Steering Committee:** Friday, November 9, 9:00 AM, Arena's at the Airport
- ✓ **Town Council Meeting:** Wednesday, November 14, 7:00 PM, Regular Meeting, First State Community Action Agency (308 North Railroad Avenue)

UPDATES FROM DEPARTMENTS ...

Finance

- As of October 12, the Town has collected:
 - \$108,650 (11%) of the October Utility Billing (\$986,899)
 - \$1,548,482 (98%) of the annual property tax billing (\$1,581,677)
- Completed October 2018 "Take Note Newsletter"
- Monthly Key Revenue Items Report (August 2018) – Copy Attached
- Real Estate Transfer Tax Summary (September 2018)

| | September 2018 | | September 2017 | |
|----------------------|----------------|--------------|----------------|--------------|
| | Month | Year To Date | Month | Year To Date |
| Transfer Tax Revenue | \$11,925 | \$108,145 | \$12,135 | \$114,636 |

Planning

- Building Permit – 4 Sweet Gum Court (Single family home)
- Zoning Verifications issued for 522 North Bedford Street and 107 Depot Street
- Final Plans – University Drive received on October 11
- Predevelopment Meeting scheduled:
 - 32 The Circle – October 15 – New Tenant and signage
 - Dunbarton Oaks (Phase 1) – October 16 – Community Center, Office, Building Renovation

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Police

- Weekly and Year to Date crime statistics (selected crimes) updated (copy attached)
- Departmental Press Releases issued as warranted

Wastewater

- Lagoon depths: Large Lagoon is 5.50 feet and Small Lagoon is 6.50 feet
- Aztech repaired the discharge line at Stevenson lane station
- Aztech and ICS repaired the outfall piping and the slope under the out fall pipe (See before and after photos)
- ICS repaired over 78 small problems in the storage lagoon liner

Public Works

- Street lights along Layton Avenue repaired and working properly
- Begun preparing equipment for Return Day activities
- Completed edging and curb painting

TOWN MANAGER'S UPDATE ...

- Prepared FY 2018 Audit responses from the Town
- Participated in Water Infrastructure Advisory Council Conference call
- Responded to local business questions regarding Return Day traffic closures
- Worked with local property owner regarding zoning and potential uses (Jamie Craddock, Gene Dvornick, Jocelyn Godwin)
- Attended the Annex & Town Hall Construction Progress Meeting (Gene Dvornick, Laura Givens, Jeff Ward)
- Training on new website platform (Jamie Craddock, Kristen Dabrowski, Gene Dvornick, Laura Givens, Jocelyn Godwin, Olga Holm)
- Met with two local non-profits to discuss potential property swaps and land development opportunities (Jamie Craddock, Gene Dvornick, Jocelyn Godwin, Jeff Ward)
- Attended Sussex County Association of Towns Dinner Meeting – Program was Candidates Night (Gene Dvornick, Steve Hartstein, Bob Holston, Rebecca Johnson-Dennis, Chris Lecates, Bill West)
- Followed up on several Code Enforcement concerns
- Attended Sussex County Association of Towns Steering Committee – topics discussed include cellular towers and 2019 legislative priorities (Gene Dvornick, Bill West)

TOWN MANAGER'S WEEKLY REPORT



Outfall Piping (Before)



Outfall Piping (After)



TOWN MANAGER'S
WEEKLY REPORT



*THIS REPORT AND ANY ATTACHMENTS ARE ONLY BEING SENT
ELECTRONICALLY UNLESS OTHERWISE REQUESTED*

Town of Georgetown Take Note



Important Phone Numbers:

Town Hall: (302) 856-7391

Fax: (302) 856-6348

Planning Department:
(302) 853-0104

Public Works:
(302) 856-6045

Sewer Department:
(302) 856-7377

Sewer Emergency
Beeper: (302) 441-7377
Cell: (302) 381-5642

Water Department:
(302) 856-9529

Water Emergency:
Cell: (302) 236-2647

Non-Emergency Police
Dept. (302) 856-6613

Code Enforcement:
(302) 448-5027

Fire, Ambulance, Police:
911

Waste Industries: Trash
(302) 934-1364

Sussex County:
(302) 855-7700

Georgetown State Service
Center: (302) 856-5574

Town Office Hours:

Monday through Friday
8:00 a.m. to 4:30 p.m.

Visit us on the Town of Georgetown's Website located at www.georgetowndel.com

Ladies and Gentlemen of Georgetown,

Fall is here and I hope everybody had a nice summer and ready for our events this Fall. We have Return Day (November 8th), 50th Anniversary of the Christmas Parade (December 6th), and New Year's on The Circle (December 31st).



The night before Return Day on The Circle we will have four bands to enjoy: The Jones Boys, Danny Paisley and Southern Grass Bluegrass Band, Big Hat No Cattle, and the Funsters. This is a great night to enjoy music and socialize with the people of our community.

This year's Christmas Parade will be the 50th, so let's try to make it a golden one by making it the best one ever. The New Year's event on The Circle will be a night of music, featuring Glass Onion and food vendors. Last year it was 9 degrees and we still had 200 people. Hopefully this year will be warmer. This event is made possible through sponsorships from our local car dealerships. Thanks to Boulevard Preston Ford, First State Chevrolet, and Megee Motors. Remember to support them with a new car purchase as they help make Georgetown great.

We have the Arts and Flowers group continuing to make Georgetown beautiful with the hanging baskets and flowers in The Circle. This year a scarecrow competition between businesses will result in winners getting gift cards. Thanks to Vice Mayor Chris Lecates for her hard work in the community to make this happen.

I hope you had the opportunity to observe our new electronic sign at the railroad tracks. This is an effective and timely way to share important information as well as promoting upcoming events here in Town.

The remodeling of the Town Hall continues to be a major project. I'm sure you have observed the work as you travel through town. When completed, this building and our Administrative Office Building will be showpieces on The Circle complemented by the County and State Buildings.

I hope everyone understands the importance of new housing options and young families taking an interest in the Town. The addition of new homes will help to increase our property values. The Council is making decisions to enhance the quality of life and bring people to our great town and not just passing through it.

We hope the community has a great Winter with good health and safe travels. Remember, Georgetown is "Well Rounded" and continues to grow.

Sincerely,

Bill West

Mayor

Town of Georgetown Take Note

Meetings

Town Council Meetings

Second & Fourth Wednesday of each month at 7:00 p.m.

Planning Commission Meetings

Third Wednesday of each month at 6:00 p.m.

Board of Adjustment

First Wednesday of each month at 5:00 p.m.

Looking for information on what is happening in Georgetown?

Follow us on Twitter or Facebook in order to get current events and notices!



Online Payments!

Please visit our website www.georgetowndel.com to pay your water/sewer/trash, and taxes online. The Town does not accept phone payments



Questions or concerns?

Please feel free to contact Town Hall, (302) 856-7391 or email your local councilmember.

Mayor—Bill West
bwest@georgetowndel.com

Ward 1—Steve Hartstein
shartstein@georgetowndel.com

Ward 2—Rebecca Johnson-Dennis
rjdennis@georgetowndel.com

Ward 3—Chris Lecates
clecates@georgetowndel.com

Ward 4—Robert Holston
rholston@georgetowndel.com

Holiday Closing & Upcoming Events

Wings & Wheels - Saturday, October 6, 2018 (10:00 a.m. - 4:00 p.m.)

Election Day - Tuesday, November 6, 2018 (Town Offices Closed)

Return Day - Thursday, November 8, 2018 (Town Offices Closed)

Veteran's Day - Monday, November 12, 2018 (Town Offices Closed)

***Thanksgiving Day** - Thursday, November 22, 2018 (Town Offices Closed)

Day after Thanksgiving - Friday, November 23, 2018 (Town Offices Closed)

**Trash/Recycle is delayed one day - pick up will be on Sat., November 24, 2018*

Caroling on the Circle - Monday, December 3, 2018 at 6:30 p.m. on The Circle

Georgetown Christmas Parade - Thursday, December 6, 2018 at 7:00 p.m.

Christmas Eve - Monday, December 24, 2018 (Town Offices Closed)

***Christmas Day** - Monday, December 25, 2018 (Town Offices Closed)

**Trash is delayed one day - pick up will be on Saturday, December 29, 2018*

New Year's Eve Celebration - Monday, December 31, 2018 (9:00 p.m. - 12:30 a.m.)

**Featuring Glass Onion*

***New Year's Day** - Tuesday, January 1, 2019 (Town Offices Closed)

**Trash/Recycle is delayed one day - pick up will be on Sat, January 5, 2019*

2019 Business/Rental License Renewals

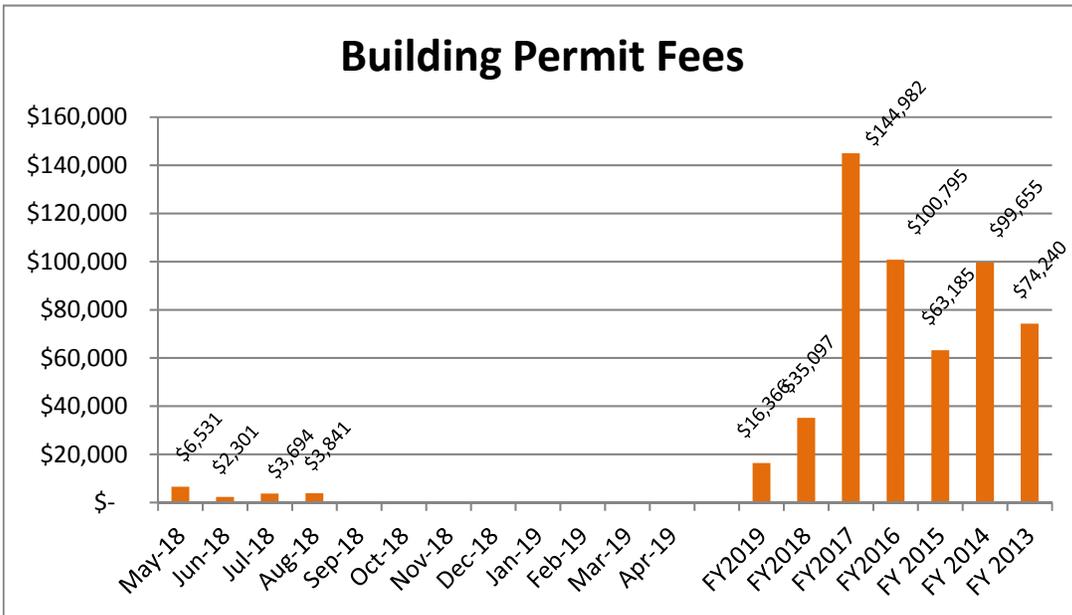
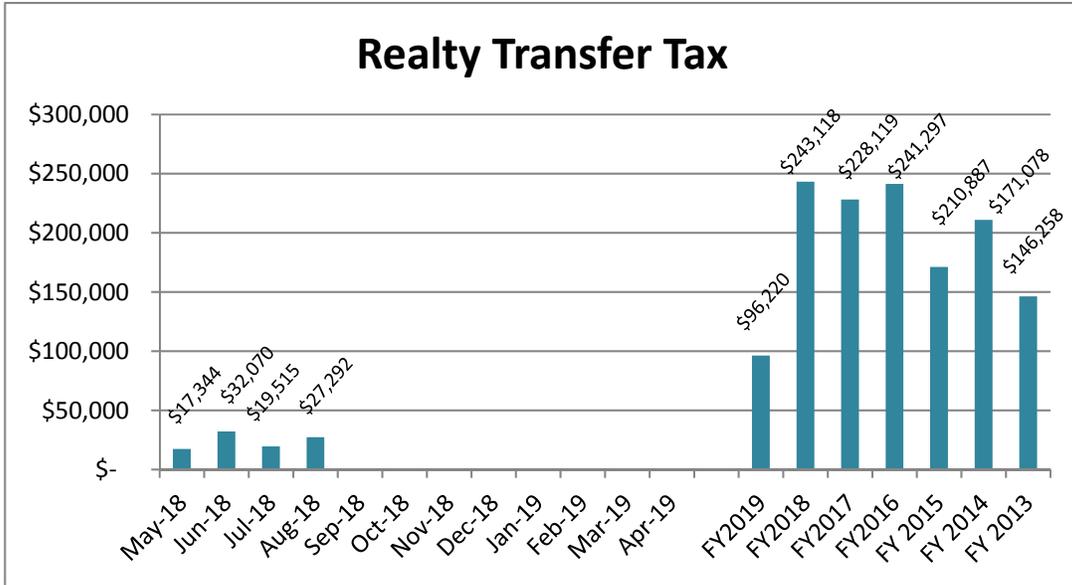
Business/Rental License Renewals will be mailed in December. In order to renew a business license, the applicant must be current on all Town obligations. The Town of Georgetown has a "Clean Hands Ordinance", §89-2, that requires applicants to be current on all of their obligations (such as, but not limited to, taxes and utilities) owed to the Town prior to receiving any approvals, permits, licenses (renewals), and/or the use, receipt, or provision of Town services.

TRICK OR TREATING IN GEORGETOWN OCTOBER 31ST 6:00 P.M.—8:00 P.M.

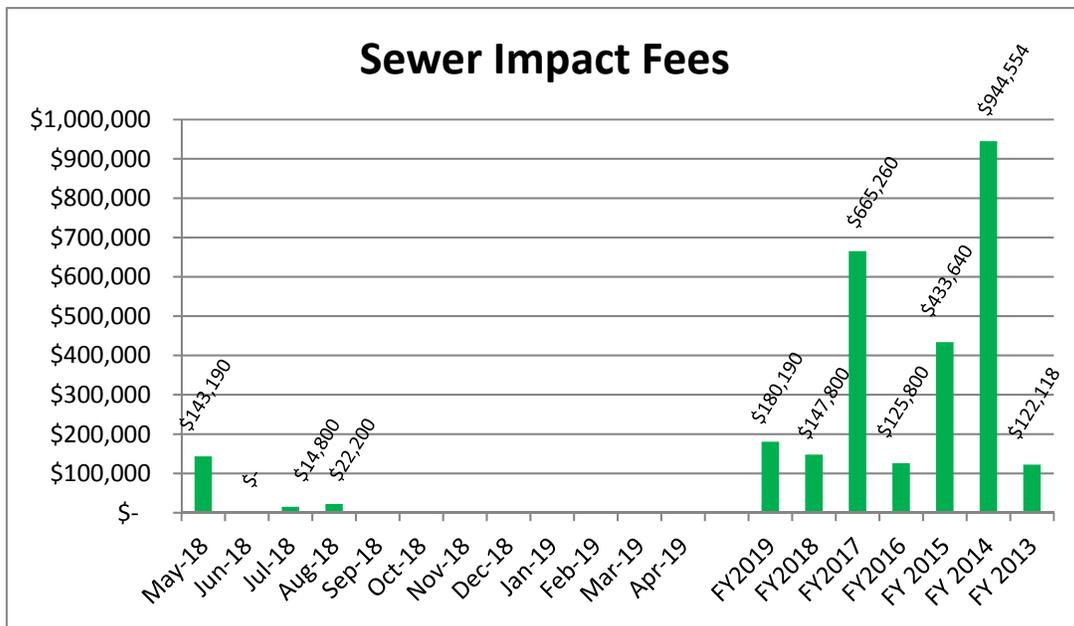
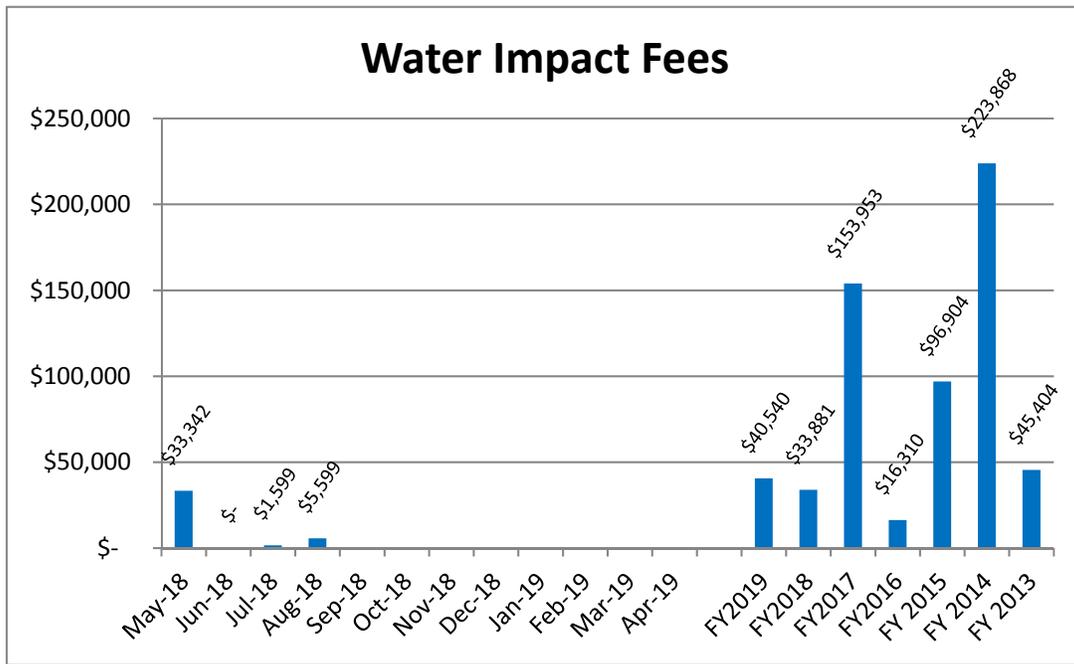
- Parents should walk with their children when trick-or-treating and stick to familiar neighborhoods. Do not let them go alone! Teach children never to go into strangers homes or cars.
- In case young children become lost, put a nametag with two phone numbers on their costumes.
- Choose light-colored costumes that are labeled "flame-retardant," meaning the material will not burn. Add reflective tape to costumes and trick-or-treat bags.
- Walk on well-lit sidewalks and driveways with flashlights. Use crosswalks and never assume that vehicles will stop for pedestrians. Insist that trick-or-treaters walk, not run or ride bicycles at night.
- Throw away treats that are unsealed, have holes in the packages, are spoiled, or are home-made treats that were not made by someone you know.



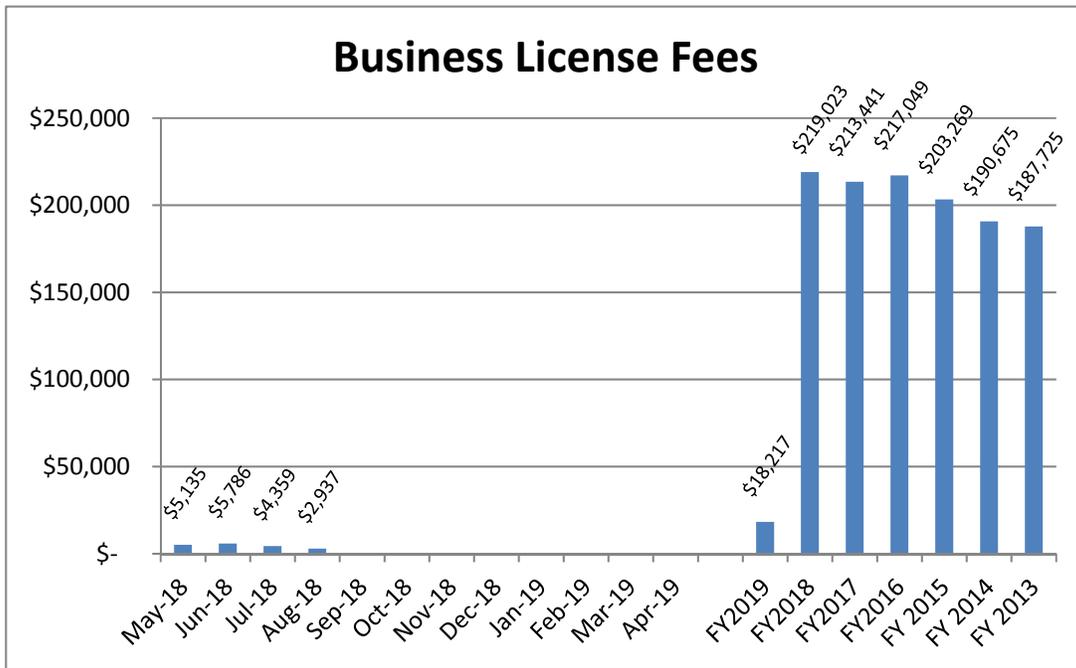
Key Revenue Items



Key Revenue Items

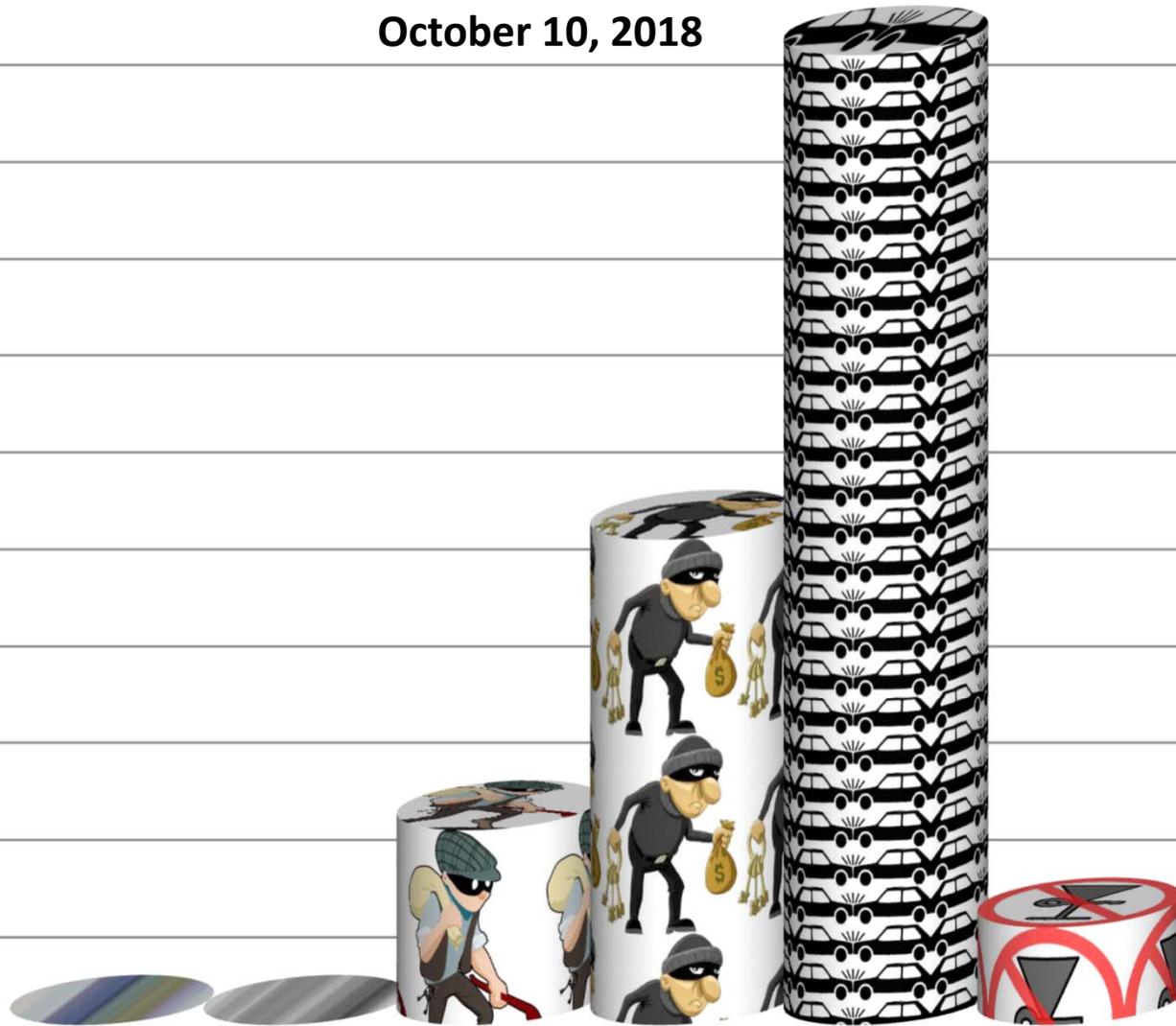


Key Revenue Items



October 10, 2018

10
9
8
7
6
5
4
3
2
1
0

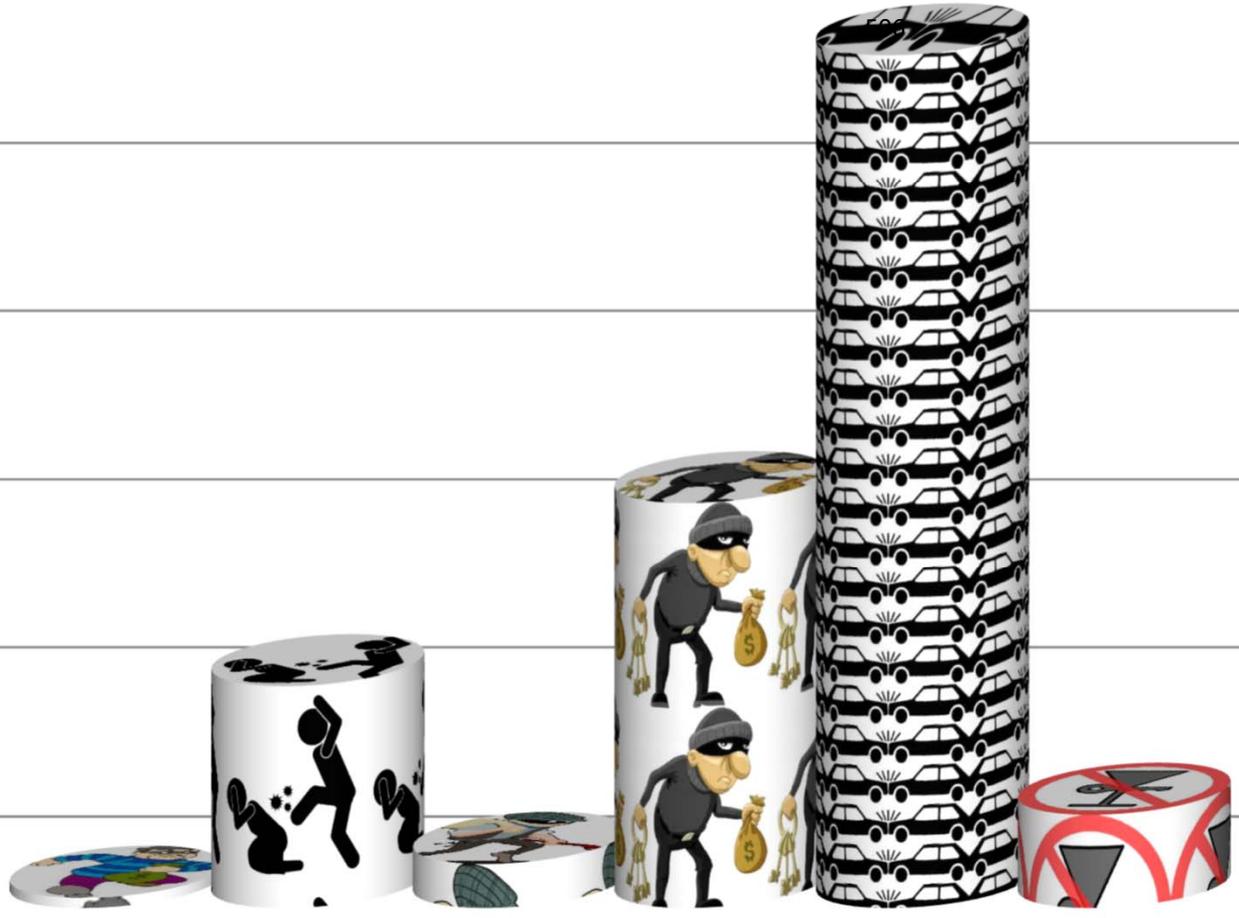


Weekly

Robbery Assault Buglary Thefts Collision DUI

October 10, 2018

600
500
400
300
200
100
0



Year to Date

▣ Robbery ▣ Assault ▣ Buglary ▣ Thefts ▣ Collision ▣ DUI

WWTF Lagoon Depths

