

TOWN MANAGER'S WEEKLY REPORT



UPCOMING MEETINGS & EVENTS ...

- ✓ **Town Council Meeting:** Wednesday, October 24, 7:00 PM, Regular Meeting, First State Community Action Agency (308 North Railroad Avenue)
- ✓ **Delaware League of Local Governments:** Thursday, October 25, 5:30 PM (Duncan Center), Dover
- ✓ **Sussex County Association of Towns:** Wednesday, November 7, 6:00 PM, Hosted by Town of Bridgeville
- ✓ **Sussex County Association of Towns Steering Committee:** Friday, November 9, 9:00 AM, Arena's at the Airport
- ✓ **Town Council Meeting:** Wednesday, November 14, 7:00 PM, Regular Meeting, First State Community Action Agency (308 North Railroad Avenue)

UPDATES FROM DEPARTMENTS ...

Finance

- As of October 12, the Town has collected:
 - \$425,142 (43%) of the October Utility Billing (\$986,899)
 - \$1,548,482 (98%) of the annual property tax billing (\$1,581,677)
- Completed Annual Workers Compensation Audit (Olga Holm)
- Monthly Key Revenue Items Report (September 2018) – Copy Attached

Planning

- Marvel Museum DeIDOT ROW Dedication Plot approved on October 17
- Isaacs Farm PLUS Presentation scheduled for October 31
- University Drive/Route 18 Plans approved on October 19 – Maintenance Agreement signed by Applicant
- Village of College Park Rezone & Concept Plan submitted on October 17
- PLUS Review comments – Comp Plan Map Amendment received on October 17

Police

- Weekly and Year to Date crime statistics (selected crimes) updated (copy attached)
- Departmental Press Releases issued as warranted

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Wastewater

- Lagoon depths: Large Lagoon is 6.50 feet and Small Lagoon is 5.50 feet
- Re-installed both drive cables for the clarifier traveling rake at the treatment plant and adjusted cable tension
- Removed the post-aeration airlift and two additional airlifts from the clarifier to clear blockages and re-installed
- Met with Bob Palmer (Beacon Engineering) to discuss repair options for the discharge piping at Stevenson Lane pump station

Public Works

- Preparation for Return Day continues
- Stone around base of electronic message board installed
- Bollard lights (on The Circle) have been repaired
- Stage and equipment for Breast Cancer Car Show set up at Marvel Museum

TOWN MANAGER'S UPDATE ...

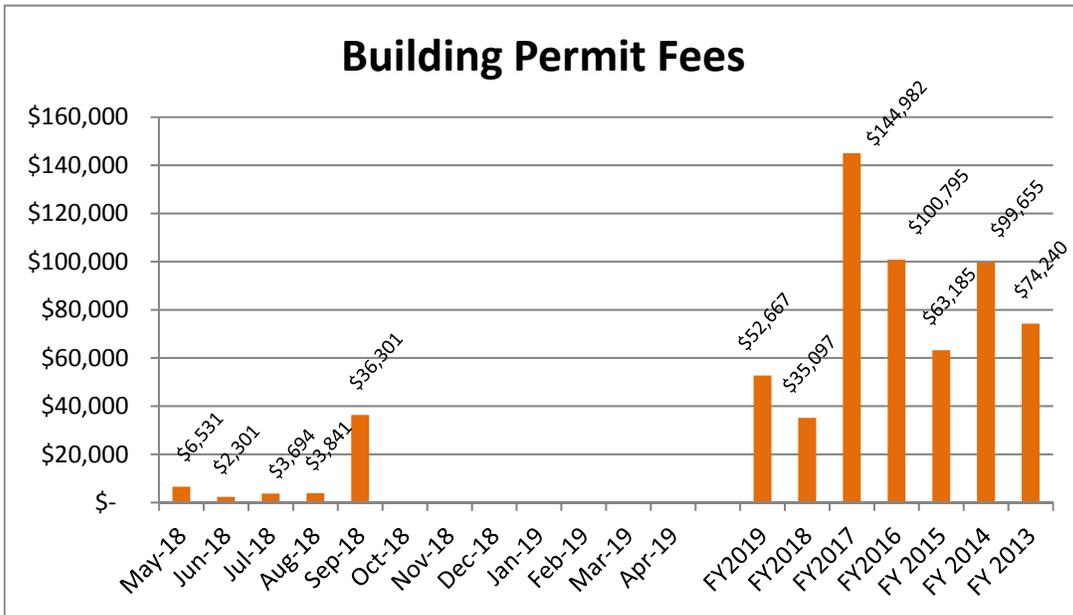
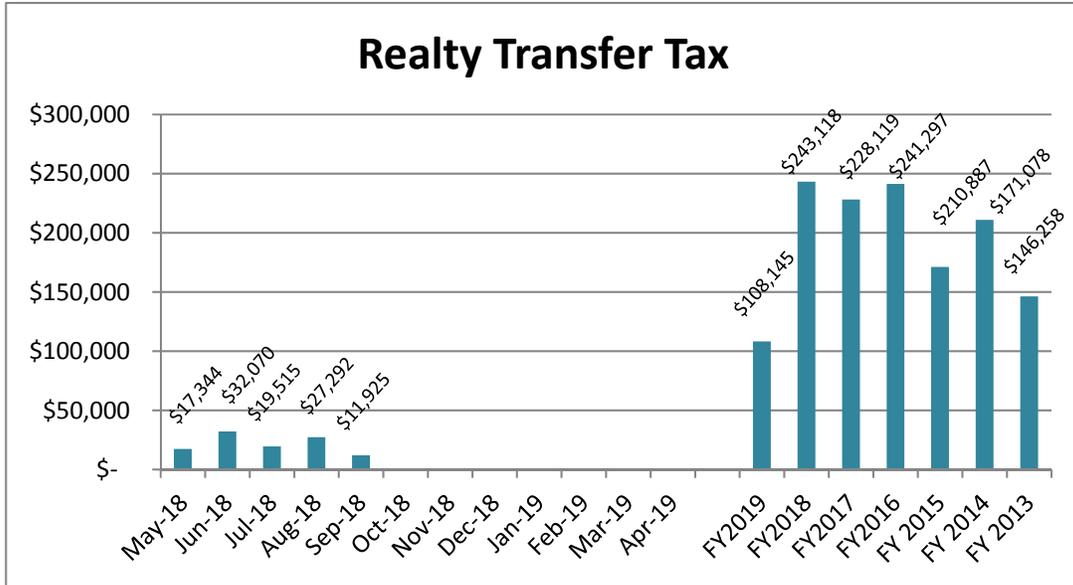
- Addressed property owner request for alley abandonment and impact on property development plans (Jamie Craddock, Gene Dvornick, Jocelyn Godwin)
- Reviewed planning for 2018 Mayor's Reception (Kristen Dabrowski, Gene Dvornick, Chris Lecates, Bill West)
- Attended UD-IPA program on Executive Lessons on Public Sector Leadership. Speaker panel included:
 - ✓ Jennifer Cohan, Secretary of the Delaware Department of Transportation
 - ✓ Rita Landgraf, former Secretary of the Delaware Department of Health and Social Services
 - ✓ Michael Purzycki, Mayor of the City of Wilmington
 - ✓ David Small, former Secretary of the Delaware Department of Natural Resources and Environmental Control
- Followed up on out-of-town CTF Project status for American Legion Post 28
- Researched rapid flashing beacon pedestrian crossing systems
- Finalized presentation on Georgetown Downtown Development District for the 2018 Latino Summit (October 30)
- Researched and drafted potential ordinances addressing:
 - ✓ Camping
 - ✓ Water & Sewer Impact Fees for Apartments
 - ✓ Height Restriction Exceptions
- Followed up on several Code Enforcement concerns

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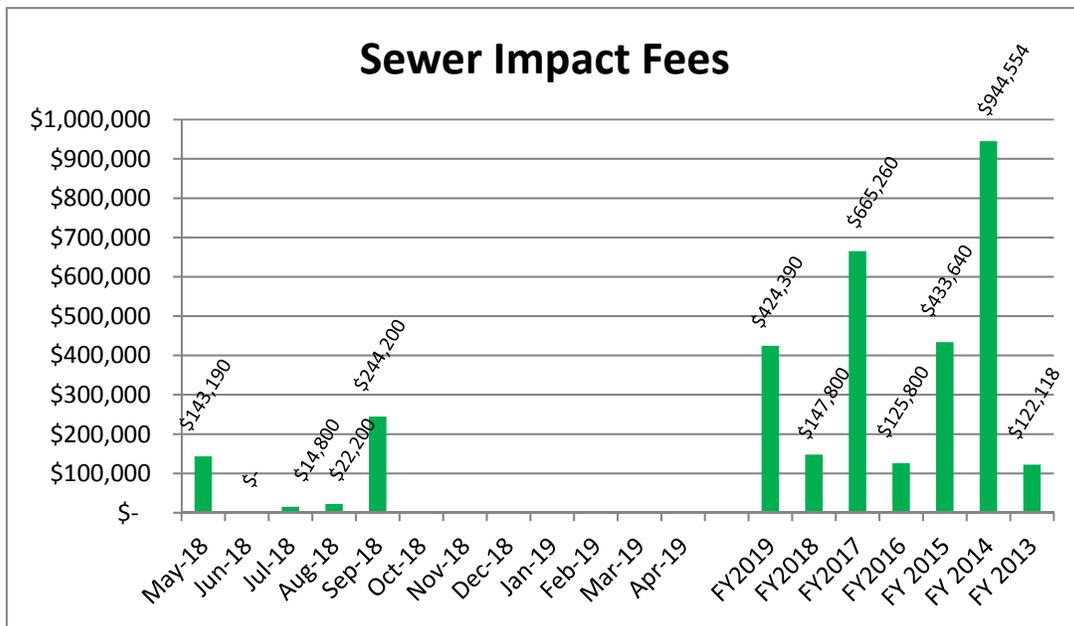
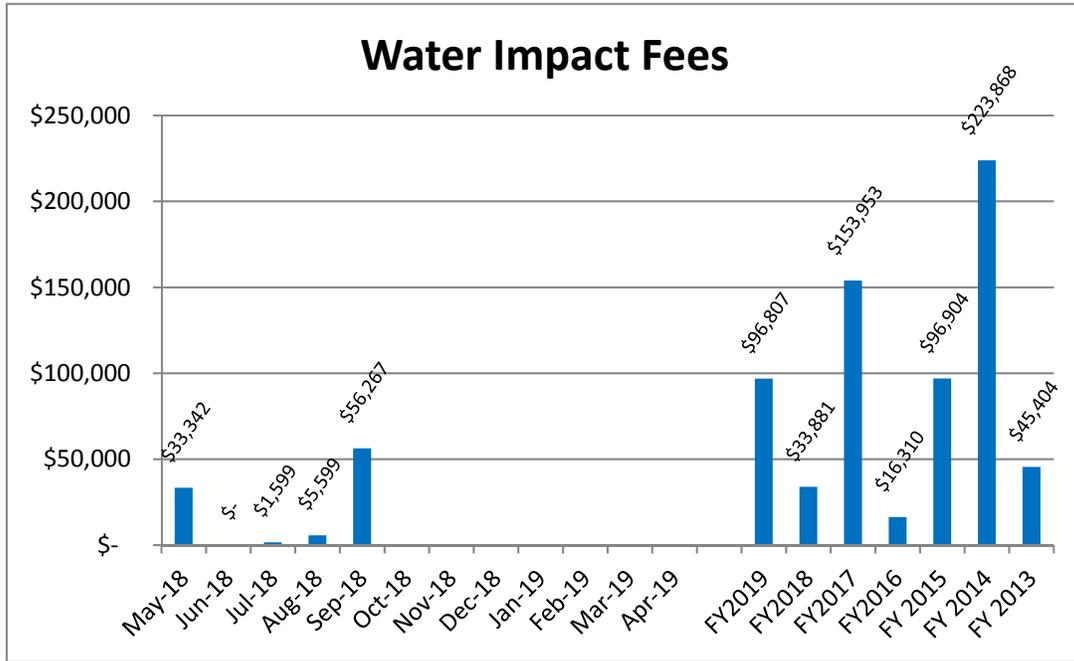


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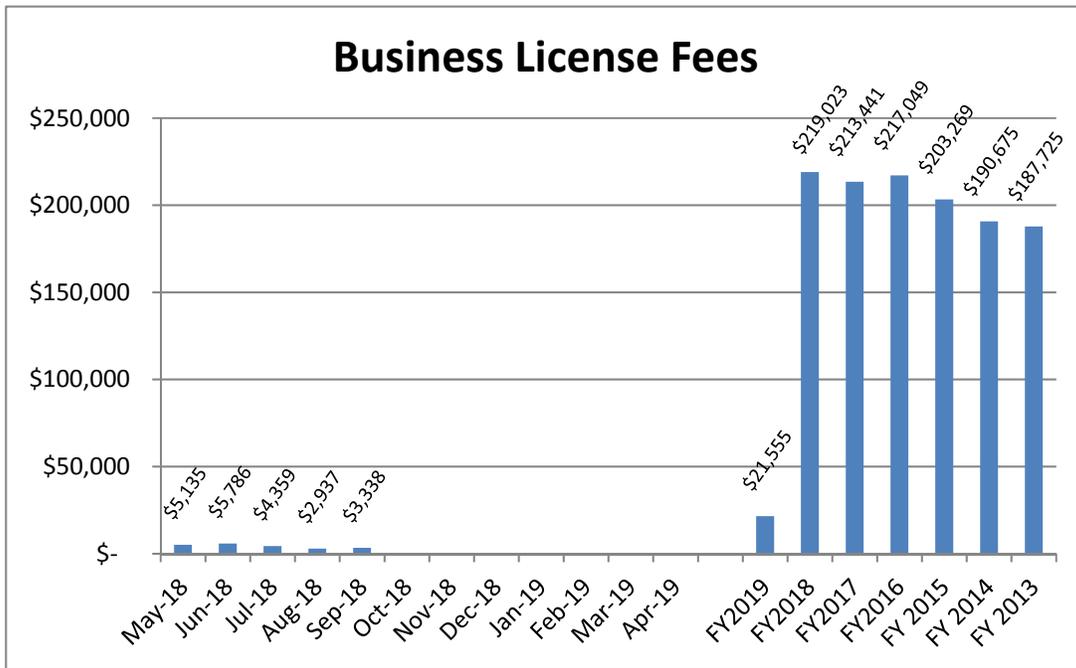
Key Revenue Items



Key Revenue Items

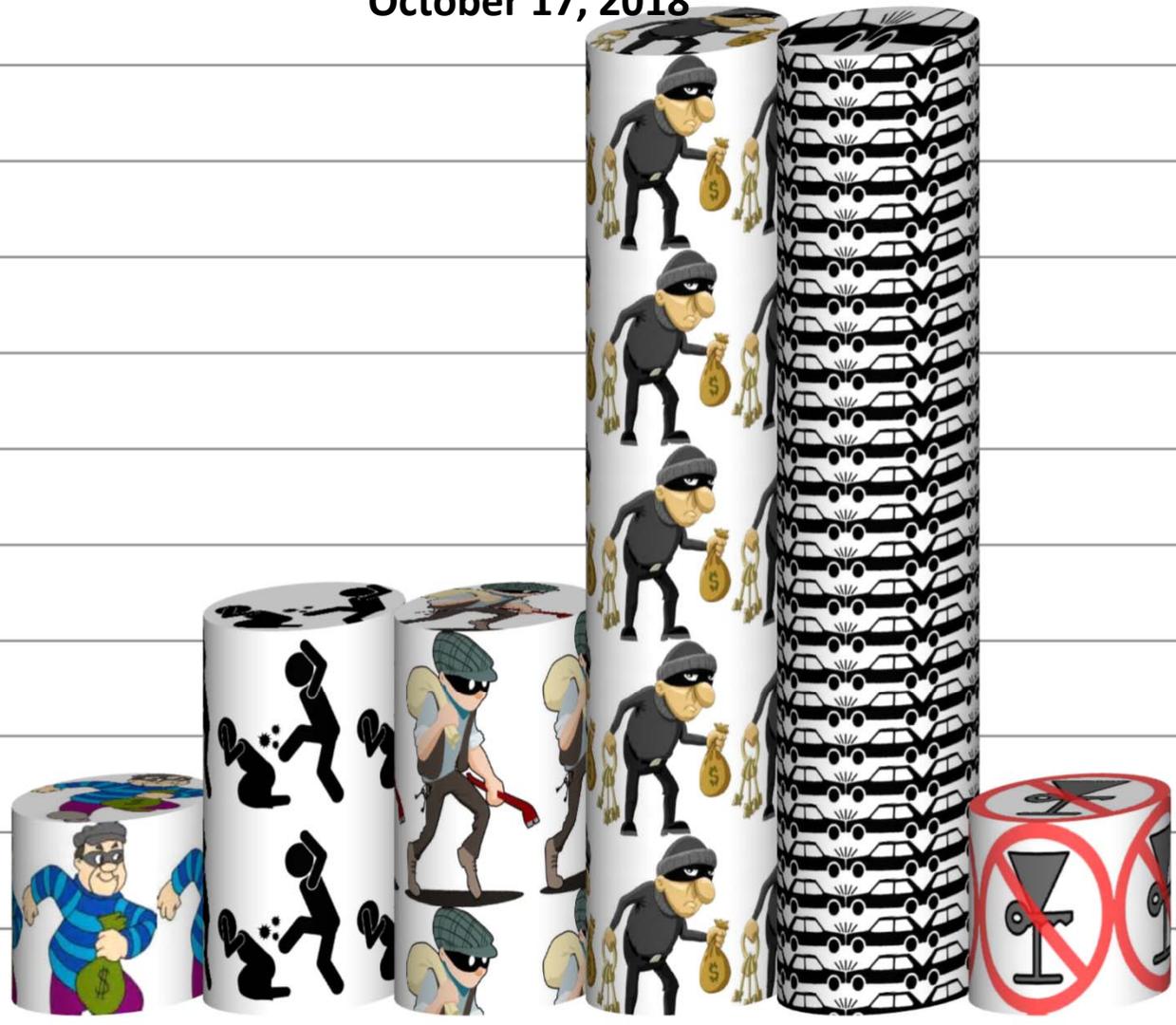


Key Revenue Items



October 17, 2018

5
4.5
4
3.5
3
2.5
2
1.5
1
0.5
0

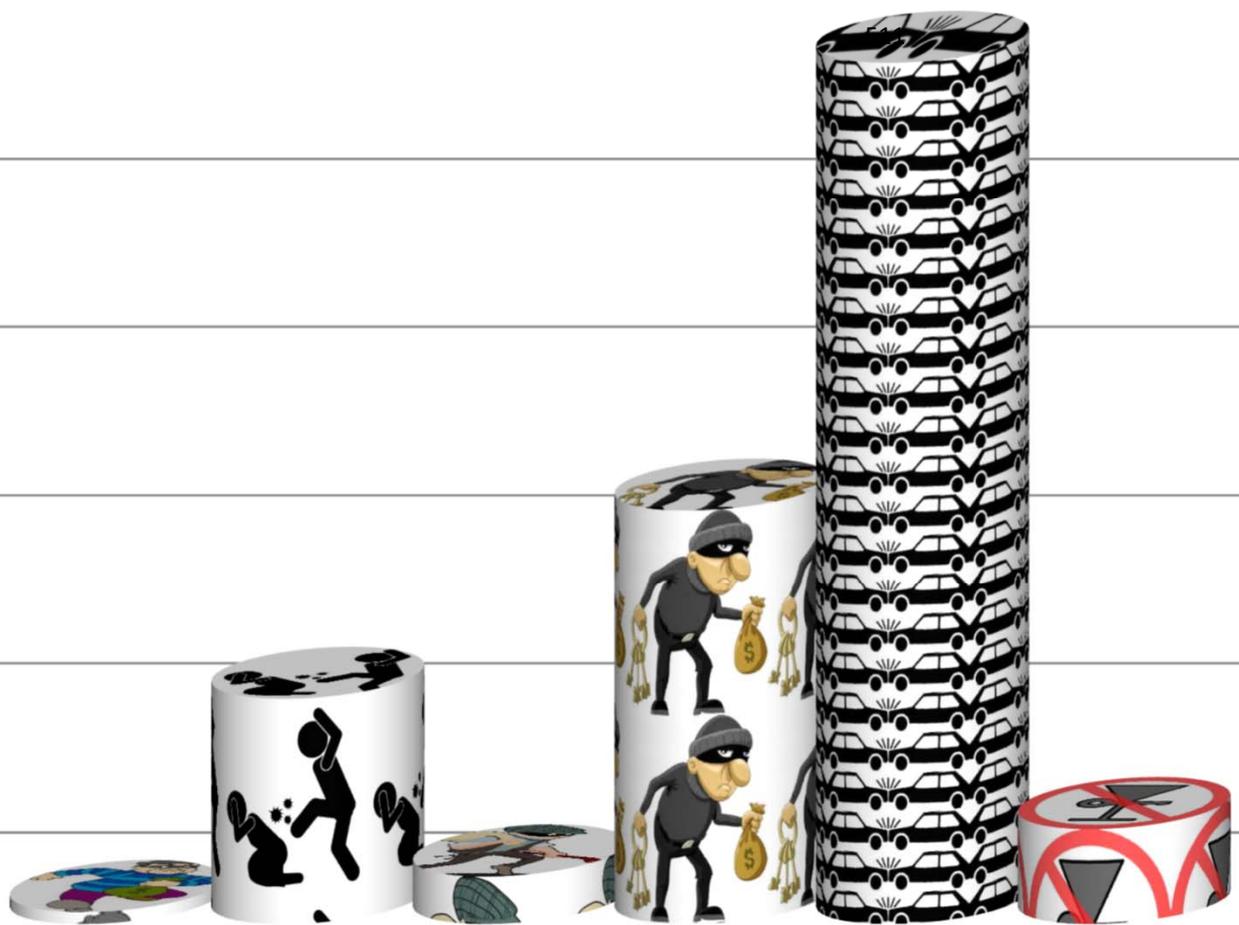


Weekly

■ Robbery ■ Assault ■ Buglary ■ Thefts ■ Collision ■ DUI

October 17, 2018

600
500
400
300
200
100
0



Year to Date

Robbery Assault Buglary Thefts Collision DUI

WWTF Lagoon Depths

