

TOWN MANAGER'S WEEKLY REPORT



UPCOMING MEETINGS & EVENTS ...

- ✓ **Town Offices Closed:** Monday, December 24, in observation of Christmas Eve
- ✓ **Town Offices Closed:** Tuesday, December 25, in observation of Christmas Day
- ✓ **Town Offices Closed:** Tuesday, January 1, in observation of New Year's Day
- ✓ **Town Council Meeting:** Wednesday, January 9 – *Cancelled*
- ✓ **Sussex County Association of Towns:** Wednesday, January 9, 6:00 PM, hosted by Fenwick Island and South Bethany
- ✓ **Sussex County Association of Towns Steering Committee:** Friday, January 11, 9:00 AM, Arena's at the Airport

UPDATES FROM DEPARTMENTS ...

Finance

- No report this week

Police

- Weekly and Year to Date crime statistics (selected crimes) updated (copy attached)
- Code Enforcement Report – November 2018 issued and posted to website (copy attached)
- Departmental Press Releases issued as warranted

Wastewater

- Lagoon depths: Large Lagoon is 12.75 feet and Small Lagoon is 7.50 feet
- Cleaned out a debris and grease mat from the Georgetown Plaza pump station with our vacuum truck.
- Repaired the discharge pipe for the grinder pump at Rt. 9 residential pump station and re-installed.
- Installed packing to address a leak in the knife gate valve for Fishers pump station pump 1 discharge line.

Planning

- No report this week

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Public Works

- Completed water meter re-reads and disconnected 14 properties
- Finalized preparations for New Year's Eve event
- 24-hour flow test at King Street Water Plant completed – some minor flooding due to volume of water discharging into tax ditch

TOWN MANAGER'S UPDATE ...

- Completed and submitted Delmarva Power Application for new street lights along Walter Street (cost estimate only)
- Reviewed and executed Memorandum of Agreement between Delaware Transit Corporation and Town of Georgetown – police patrols around the transit hub
- Answered local businesses questions regarding CGI Communications (website video company)
- Reviewed Zoning Code update status with KCI Technologies (Gene Dvornick, Jocelyn Godwin)
- Met with property owner to review parking requirements, EDU calculations, and Downtown Development District incentives (Gene Dvornick, Jocelyn Godwin)
- Completed and submitted 2018 Tree City USA Application
- Met with local business owner to assist with concerns over Office of the State Fire Marshal and code requirements (Gene Dvornick, Bill West)
- Followed up on several Code Enforcement concerns



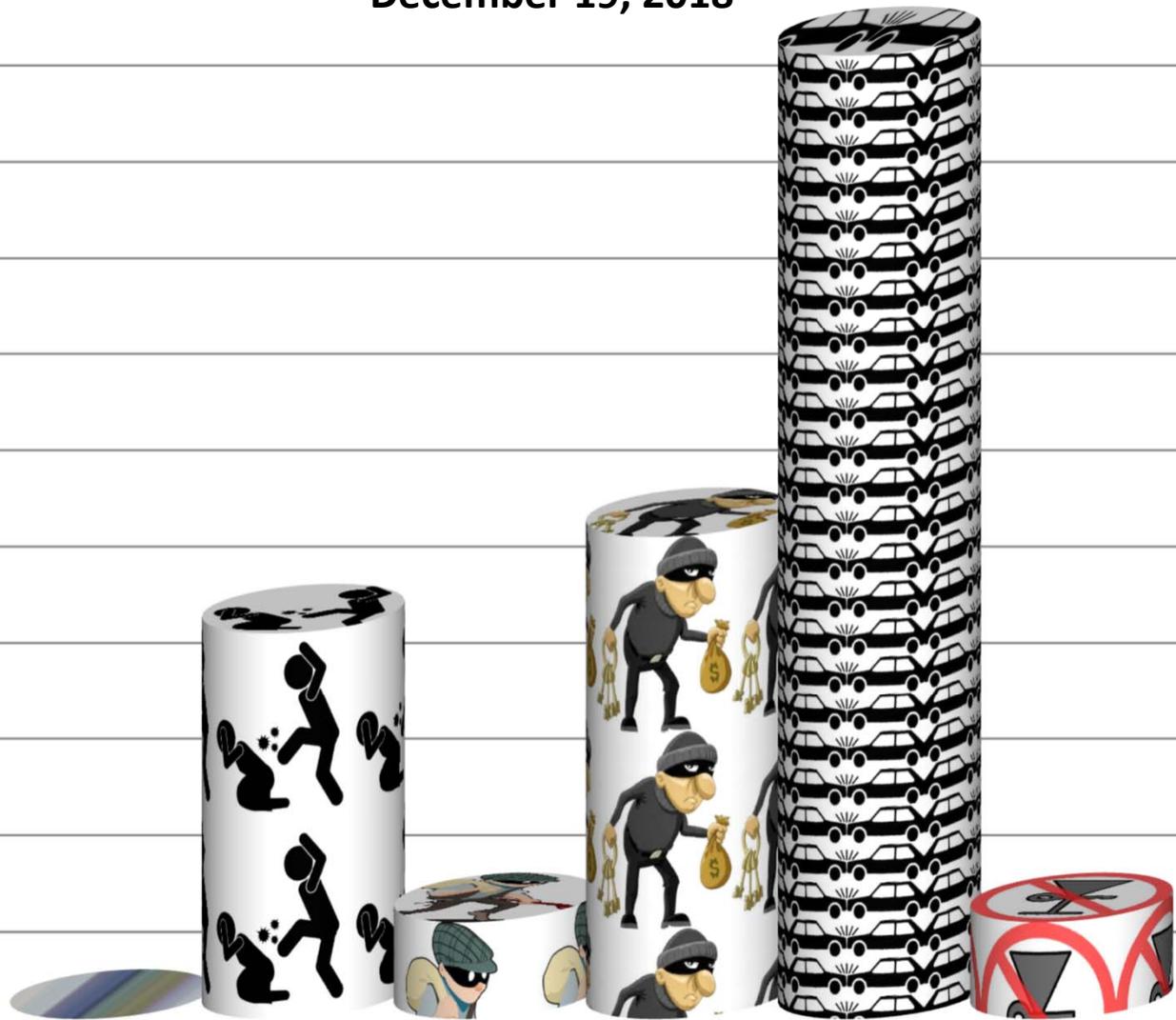
TOWN MANAGER'S
WEEKLY REPORT



***THIS REPORT AND ANY ATTACHMENTS ARE ONLY BEING SENT
ELECTRONICALLY UNLESS OTHERWISE REQUESTED***

December 19, 2018

10
9
8
7
6
5
4
3
2
1
0

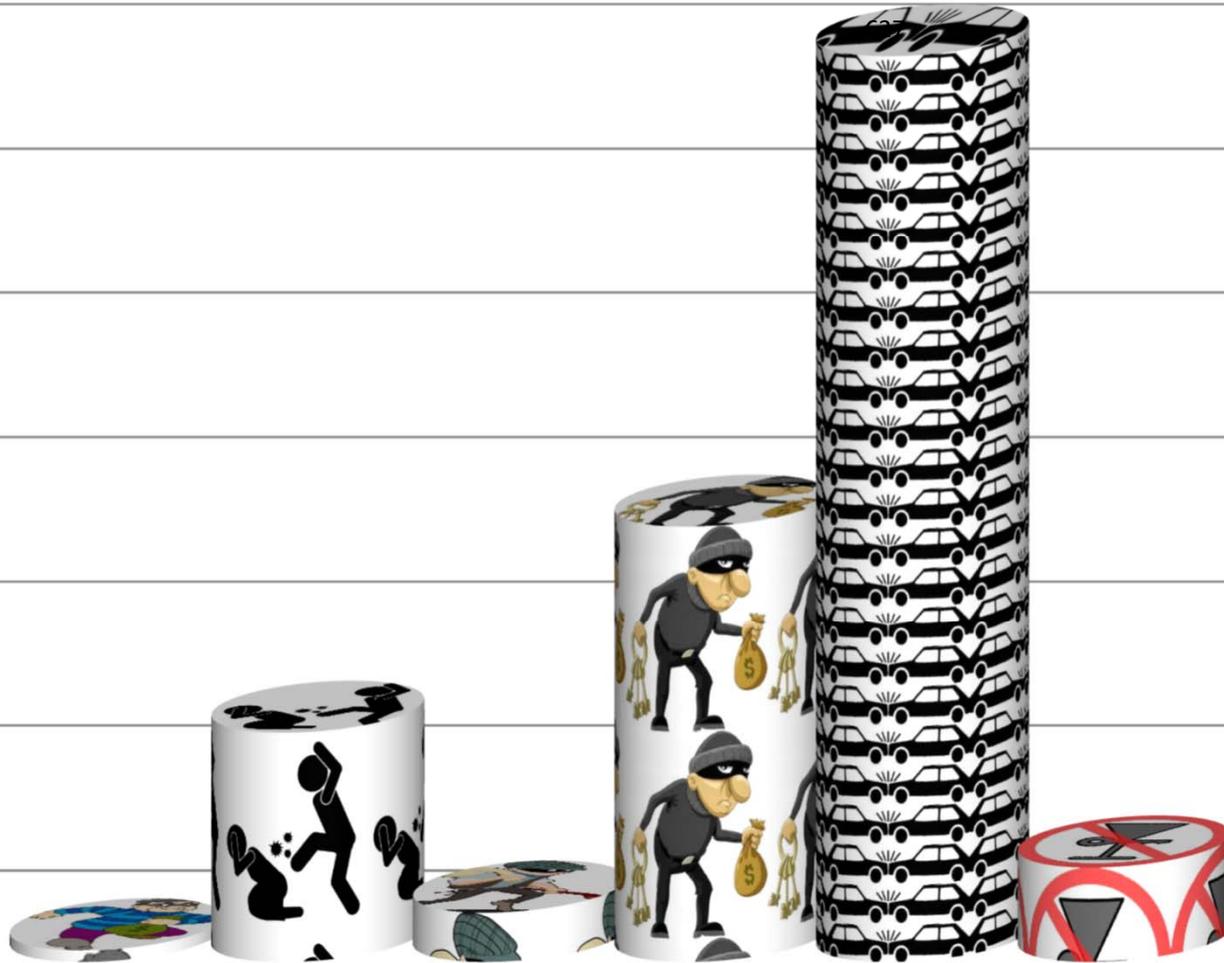


Weekly

■ Robbery ■ Assault ■ Buglary ■ Thefts ■ Collision ■ DUI

December 19, 2018

700
600
500
400
300
200
100
0



Year to Date

▣ Robbery ▣ Assault ▣ Buglary ▣ Thefts ▣ Collision ▣ DUI



Code Enforcement

Code Enforcement Activity Report

Report Criteria:

Location Type	Location Field	Date From	To
Ward	All	11/01/2018	11/30/2018

Case Activity:

	Dvornick, Gene	Picarello, Michael	Total
New Cases		31	31
Closed Cases		54	54
Open Cases at start of period	2	71	73
Open Cases at end of period	2	48	50

Violation Activity

New Violations Cited	Dvornick, Gene	Picarello, Michael	Total
Condition of premises.		6	6
Correction of defective electrical system.		1	1
Depositing garbage prohibited		6	6
Detrimental Objects		9	9
Grading and drainage		3	3
Maintenance of trees and other vegetation.		2	2
Parking - Certain other parking prohibited		3	3
Permit for construction required		1	1
Rental/Business License		7	7
Roofs		1	1
Scrap Tire Management - General		1	1
Sign regulations for all districts.		2	2
Vehicles wrecked, dismantled, inoperable or unregistered on private property		5	5
Violations and penalties. (Housing Standards)		1	1
Window Treatments		1	1
Totals		49	49



Code Enforcement

Code Enforcement Activity Report

Report Criteria:

Location Type	Location Field	Date From	To
Ward	1	11/01/2018	11/30/2018

Case Activity:

	Dvornick, Gene	Picarello, Michael	Total
New Cases		5	5
Closed Cases		15	15
Open Cases at start of period	1	12	13
Open Cases at end of period	1	2	3

Violation Activity

New Violations Cited	Dvornick, Gene	Picarello, Michael	Total
Condition of premises.		1	1
Depositing garbage prohibited		3	3
Detrimental Objects		1	1
Rental/Business License		2	2
Scrap Tire Management - General		1	1
Totals		8	8



Code Enforcement

Code Enforcement Activity Report

Report Criteria:

Location Type	Location Field	Date From	To
Ward	2	11/01/2018	11/30/2018

Case Activity:

	Dvornick, Gene	Picarello, Michael	Total
New Cases		20	20
Closed Cases		20	20
Open Cases at start of period	1	29	30
Open Cases at end of period	1	29	30

Violation Activity

New Violations Cited	Dvornick, Gene	Picarello, Michael	Total
Condition of premises.		4	4
Correction of defective electrical system.		1	1
Depositing garbage prohibited		3	3
Detrimental Objects		6	6
Grading and drainage		2	2
Maintenance of trees and other vegetation.		2	2
Parking - Certain other parking prohibited		3	3
Permit for construction required		1	1
Rental/Business License		4	4
Roofs		1	1
Sign regulations for all districts.		1	1
Vehicles wrecked, dismantled, inoperable or unregistered on private property		4	4
Violations and penalties. (Housing Standards)		1	1
Window Treatments		1	1
Totals		34	34



Code Enforcement Activity Report

Report Criteria:

<i>Location Type</i>	<i>Location Field</i>	<i>Date From</i>	<i>To</i>
Ward	3	11/01/2018	11/30/2018

Case Activity:

	<i>Picarello, Michael</i>	<i>Total</i>
New Cases	3	3
Closed Cases	18	18
Open Cases at start of period	30	30
Open Cases at end of period	15	15

Violation Activity

<i>New Violations Cited</i>	<i>Picarello, Michael</i>	<i>Total</i>
Detrimental Objects	1	1
Grading and drainage	1	1
Vehicles wrecked, dismantled, inoperable or unregistered on private property	1	1
Totals	3	3



Code Enforcement Activity Report

Report Criteria:

<i>Location Type</i>	<i>Location Field</i>	<i>Date From</i>	<i>To</i>
Ward	4	11/01/2018	11/30/2018

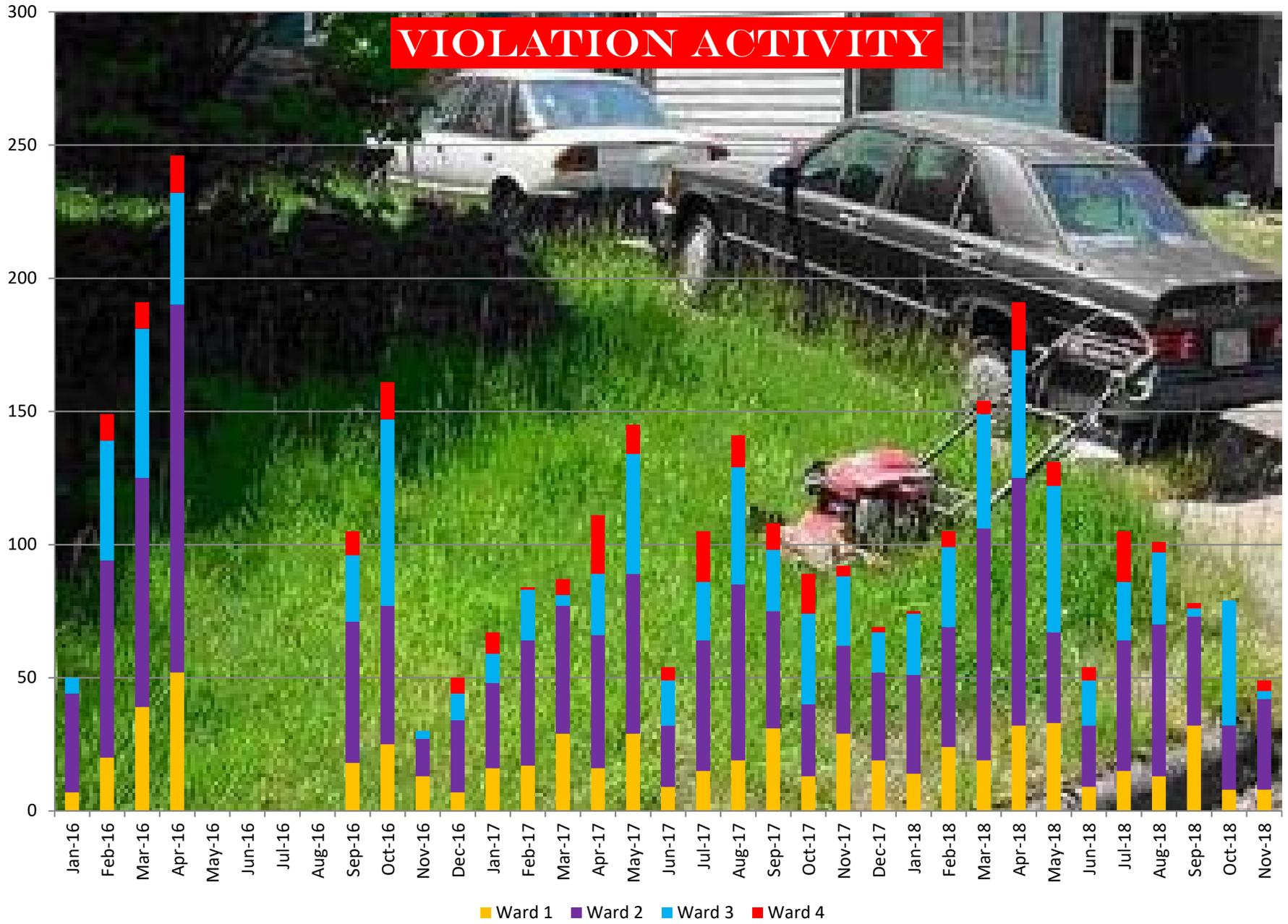
Case Activity:

	<i>Picarello, Michael</i>	<i>Total</i>
New Cases	3	3
Closed Cases	1	1
Open Cases at start of period		0
Open Cases at end of period	2	2

Violation Activity

<i>New Violations Cited</i>	<i>Picarello, Michael</i>	<i>Total</i>
Condition of premises.	1	1
Detrimental Objects	1	1
Rental/Business License	1	1
Sign regulations for all districts.	1	1
Totals	4	4

VIOLATION ACTIVITY



WWTF Lagoon Depths

