

TOWN MANAGER'S WEEKLY REPORT



UPCOMING MEETINGS & EVENTS ...

- ✓ **Town Council Meeting:** Wednesday, February 27, 7:00 PM, Regular Meeting, First State Community Action Agency (308 North Railroad Avenue)
- ✓ **Delaware League of Local Governments:** Thursday, January 28, 5:30 PM (Duncan Center), Dover
- ✓ **Sussex County Association of Towns:** Wednesday, March 6, 6:00 PM, Hosted by Town of Laurel
- ✓ **Sussex County Association of Towns Steering Committee:** Friday, March 8, 9:00 AM, Arena's at the Airport
- ✓ **Town Council Meeting:** Wednesday, March 13, 7:00 PM, Regular Meeting, First State Community Action Agency (308 North Railroad Avenue)

UPDATES FROM DEPARTMENTS ...

Finance

- As of February 22, the Town has collected:
 - \$907,136 (91%) of the January Utility Billing (\$996,152)
 - \$1,564,601 (99%) of the annual property tax billing (\$1,581,677)
- On February 21, attended the Pension Application Training County/Municipal Police & Firefighters in Dover (Laura Givens, Olga Holm)
- Fleet Budget Planning Meeting with Enterprise (Troy Bean, Gene Dvornick, Laura Givens, Chief Hughes)

Wastewater

- Lagoon depths: Large Lagoon is 17.00 feet and Small Lagoon is 3.25 feet
- Responded to sewer issue at High's Market, cleaned manhole out and jetted line
- Flushed all the lines in Pettyjohn Woods
- Replaced fuel filters on the generators at Big Park, and Gordy Street stations

Police

- Weekly and Year to Date crime statistics (selected crimes) updated (copy attached)
- Departmental Press Releases issued as warranted

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Public Works

- Street light bulbs and ballast repaired along East Market Street
- Cleaned catch basins along West North Street and Front Street
- Removed bushes around 39 The Circle (Town Hall)
- VOP assisted with clean up throughout The Circle

Planning

- No report this week

Construction Coordinator

- 39 The Circle
 - Delmarva Power connected power to the building
- Sewer and water connection inspection for 2 Honeysuckle Court.
- C of O inspection for 2 Honeysuckle Court and 3 Frankensberry Drive.
- Coordinated a field change for sewer connection at Nunez Laundromat.
- Miss Utility Locate Summary (copy attached)

TOWN MANAGER'S UPDATE ...

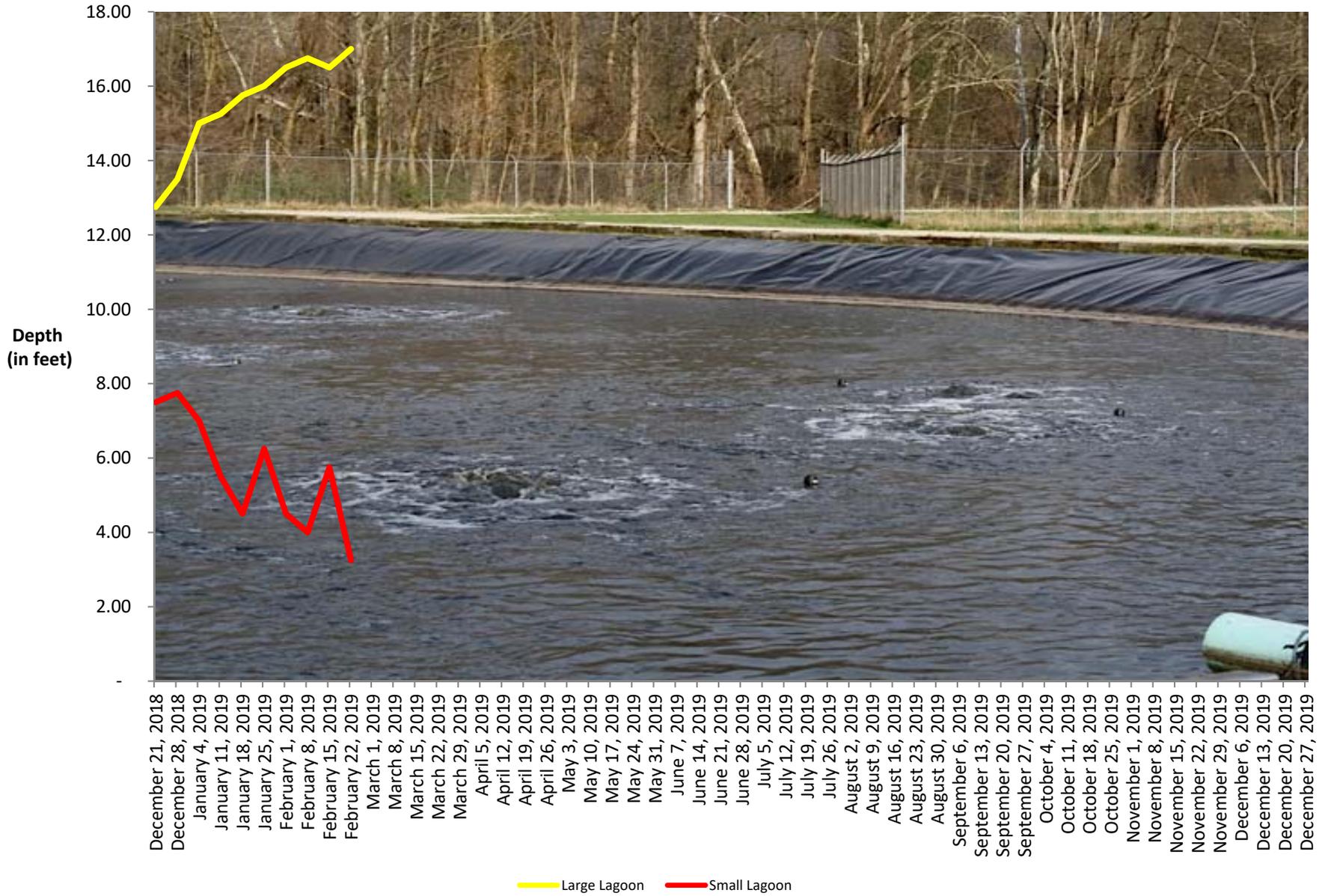
- Drafted a DelDOT Bond Waiver request for Sandhill Fields on behalf of the Town and Sussex County
- Presented an annual update at the Village of Cinderberry Public Forum (Gene Dvornick, Laura Givens)
- Answered reporter questions related to the new Camping Ordinance
- Worked with staff to finalize a GIS map of vacant structures town-wide (Gene Dvornick, Laura Givens, Mike Picarello)
- Interviewed by University of Delaware researchers regarding *Perspectives on the Increasingly Diverse Latino Population of Sussex County, Delaware*
- Met with Georgetown Chamber of Commerce to discuss way to better promote each other's events, Farmers Market ideas, food truck ideas, and website updating (Gene Dvornick, Laura Givens, Chris Lecates)
- Participated in Enterprise Fleet Management vehicle needs review
- Met with local property owner regarding inherited property and options for same
- Discussed bonding requirements with site developer (Gene Dvornick, Laura Givens)
- Discussed local property with DNREC and what may/may not be allowed to be done with the property (Gene Dvornick, Mike Picarello)
- Followed up on several Code Enforcement concerns

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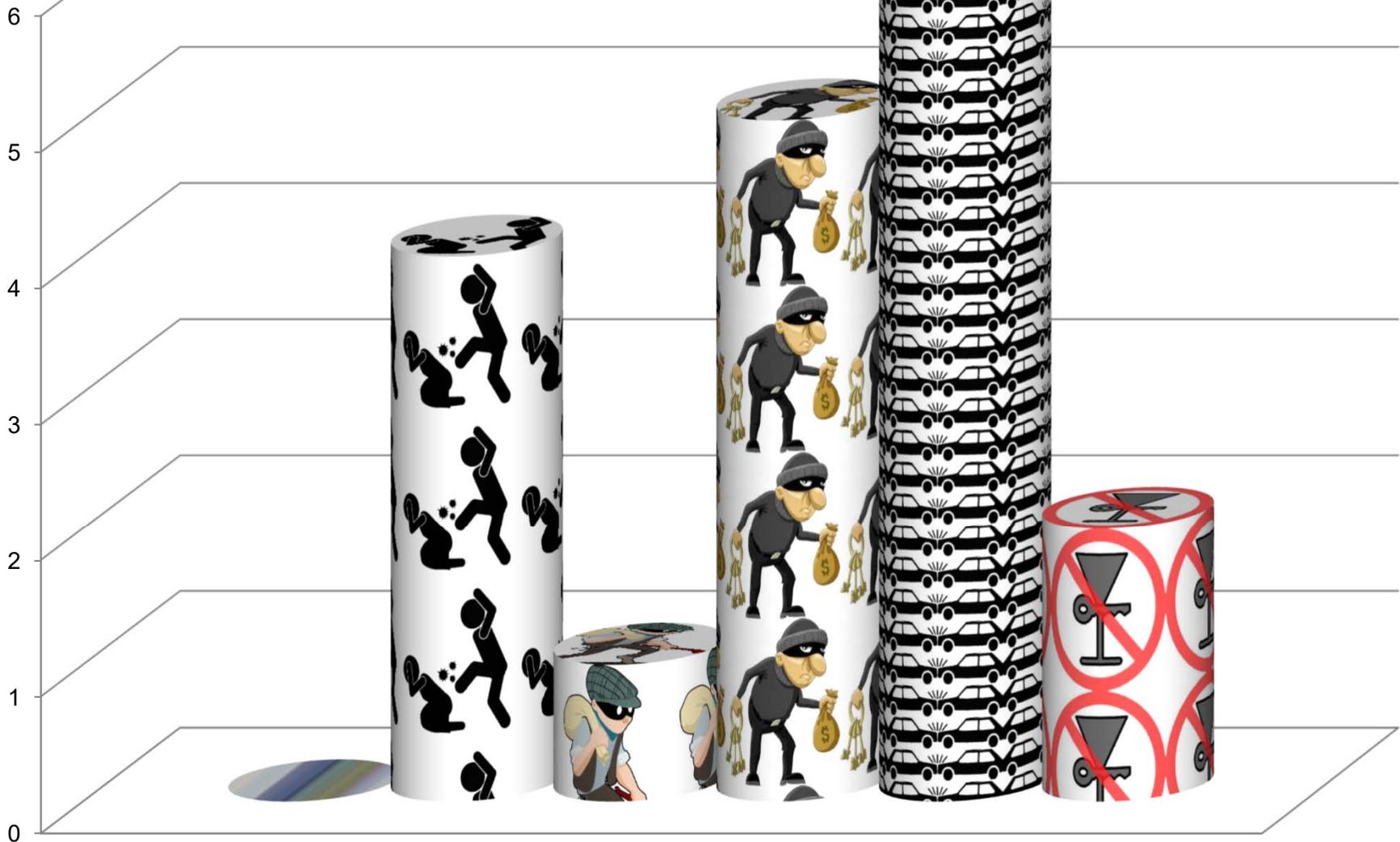


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WWTF Lagoon Depths



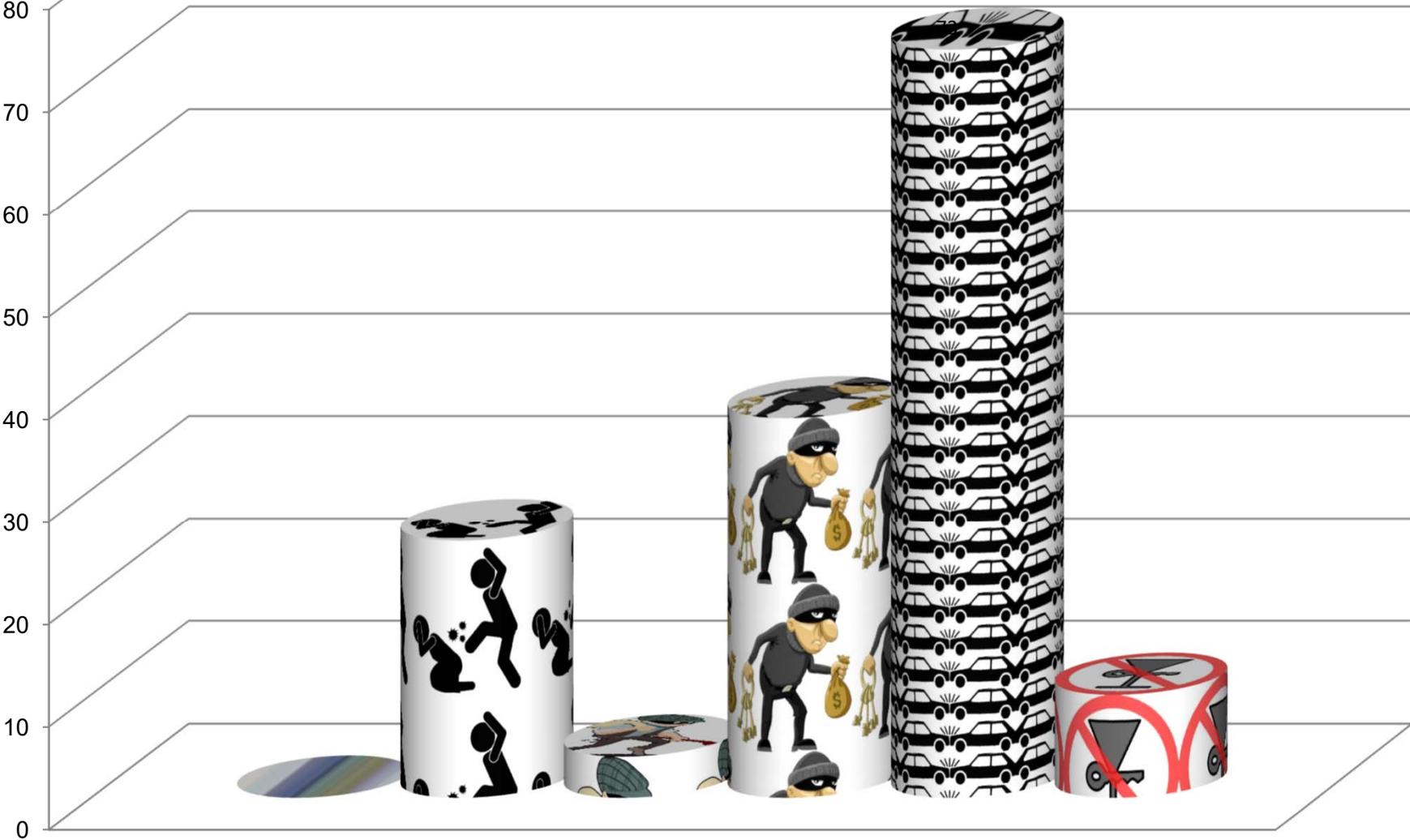
February 20, 2019



Weekly

Robbery Assault Buglary Thefts Collision DUI

February 20, 2019



Year to Date

Robbery Assault Buglary Thefts Collision DUI

Miss Utility Locate Tickets

