

# TOWN MANAGER'S WEEKLY REPORT



## UPCOMING MEETINGS & EVENTS ...

- ✓ **Planning Commission Meeting:** Wednesday, March 20, 6:00 PM, First State Community Action Agency (308 North Railroad Avenue)
  1. 335 North Race Street – Cellular Tower
  2. Dunbarton Oaks Section 1 – Renovations, Community Building
  3. God’s Way Thrift Store – Demolition and New Building
  4. 673 North Bedford Street – Demolition and New Office Building
- ✓ **Town Council Meeting:** Wednesday, March 27 – *Cancelled*
- ✓ **Delaware League of Local Governments:** Thursday, March 28, 5:30 PM (Duncan Center), Dover
- ✓ **Board of Adjustment:** Wednesday, April 3, 4:30 PM, First State Community Action Agency (308 North Railroad Avenue)
- ✓ **Town Council Meeting:** Wednesday, April 10 – *Cancelled*
- ✓ **Sussex County Association of Towns:** Wednesday, April 10, 6:00 PM, Hosted by Town of Millville
- ✓ **Sussex County Association of Towns Steering Committee:** Friday, April 12, 9:00 AM, Georgetown CHEER Center

## UPDATES FROM DEPARTMENTS ...

### **Finance**

- As of March 15, the Town has collected:
  - \$943,106 (94%) of the January Utility Billing (\$996,152)
  - \$1,565,247 (99%) of the annual property tax billing (\$1,581,677)
- Submitted the 2018 DRBC’s Water Audit Report on March 5
- Attended DOT Training/Laws informational seminar sponsored by The Insurance Market on March 8 (Laura Givens, Bobby Fletcher)
- Attended the Downtown Development Districts Winter Workshop on March 14 (Jamie Craddock, Laura Givens)
- Real Estate Transfer Tax Summary (February 2019)

	February 2019		February 2018	
	Month	Year To Date	Month	Year To Date
Transfer Tax Revenue	\$8,858	\$198,912	\$3,548	\$209,402

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## **Police**

- Departmental Press Releases issued as warranted

## **Wastewater**

- Lagoon depths: Large Lagoon is 16.75 feet and Small Lagoon is 5.50 feet
- Unclogged Pump 2 at Stevenson Lane
- Replaced blower belts
- Two (2) staff members successfully completed CDL written exam
- Repaired washout along lagoon berm

## **Public Works**

- Received and reviewed bids for tree stump grinding
- Reset timer on Bollard lights (The Circle)
- Preparing for fountain cleaning and spring start up
- Completed re-reads (water meters)
- Circle grass areas have been thatched, aerated, and fertilized

## **Planning**

- Municipal Boundary Verification completed and submitted for Office of State Planning on March 12
- 108 North Front Street – Lot Line Adjustment – Resubmittal on March 11
- Predevelopment Meeting to be scheduled:
  - 21150 Airport Road (Sussex Academy) – Solar Install

## **Construction Coordinator**

- No Report

## TOWN MANAGER'S UPDATE ...

- Participated in Contract Negotiations with Georgetown Fraternal Order of Police (Gene Dvornick, Chris Lecates, Bill West)

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- Attended Delaware League of Local Governments Annual Congressional Visit in Washington, DC
- Worked with other Sussex County municipal managers on development of the SCAT Legislative Breakfast outline
- Addressed realtor concerns concerning Delmarva Power and utility connections to new home
- Reviewed several zoning issues (Gene Dvornick, Jocelyn Godwin)
- Worked with Town Solicitor and Verizon Cellular Representatives on proposed Cell Tower Lease Agreement (Gene Dvornick, Laura Givens)
- Followed up on several Code Enforcement concerns



Senator Carper Addresses DLLG Representatives

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Senator Coons Addresses DLLG Representatives



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***THIS REPORT AND ANY ATTACHMENTS ARE ONLY BEING SENT  
ELECTRONICALLY UNLESS OTHERWISE REQUESTED***

# WWTF Lagoon Depths

