

TOWN MANAGER'S WEEKLY REPORT



UPCOMING MEETINGS & EVENTS ...

- ✓ **Town Council Meeting:** Wednesday, April 10 – *Cancelled*
- ✓ **Sussex County Association of Towns:** Wednesday, April 10, 6:00 PM, Hosted by Town of Millville
- ✓ **Sussex County Association of Towns Steering Committee:** Friday, April 12, 9:00 AM, Georgetown CHEER Center
- ✓ **Planning Commission Meeting:** Wednesday, April 17, 6:00 PM, First State Community Action Agency (308 North Railroad Avenue)
 1. The Oaks Phase One Amendment – Amenities (Clubhouse & Pool)
 2. Clean Cut Pavers (355 S. Railroad) – Preliminary Site Plan
- ✓ **Town Council Meeting:** Thursday, April 18, 5:01 PM, Certification of Candidates, First State Community Action Agency (308 North Railroad Avenue)
- ✓ **Town Council Meeting:** Wednesday, April 24, 7:00 PM, First State Community Action Agency (308 North Railroad Avenue)
- ✓ **Delaware League of Local Governments:** Thursday, April 25, 5:30 PM, Duncan Center (Dover)

UPDATES FROM DEPARTMENTS ...

Finance

- As of April 12, the Town has collected:
 - \$119,021 (12%) of the April Utility Billing (\$980,979)
 - \$1,565,528 (99%) of the annual property tax billing (\$1,581,677)
- February 2019 Budget vs. Actual Report attached (see attached)
- Attended the Annex & Town Hall Construction Progress Meeting on April 9th (Laura Givens, Jeff Ward)
- Site meeting with Mid-South Audio regarding 39 The Circle (Laura Givens, Jeff Ward)
- Meeting with Dean Rubino, The Insurance Market, to review General Liability Insurance for FY2020 (Gene Dvornick, Laura Givens, Olga Holm)

Police

- Weekly and Year to Date crime statistics (selected crimes) updated (copy attached)
- Code Enforcement Report – March 2019 (copy attached)
- Departmental Press Releases issued as warranted

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Wastewater

- Lagoon depths: Large Lagoon is 15.25 feet and Small Lagoon is 1.50 feet
- Flushed out all the piping at Pettyjohn woods
- Cleaned effluent tubes at the end of the Bio-lac
- Repaired end gun on Goslee irrigation rig at Baxter farms

Public Works

- Planted replacement tree at North King Street Playground
- Street Sweeper has been out throughout Town
- Road patching underway

Planning

- Village of College Park – Resubmittal of Zoning/Lot Consolidation on April 11
- Verizon Tower (335 N. Race) – Resubmittal on April 9
- Village of Cinderberry Declaration for Lots 142 & 148 submitted on April 9
- Predevelopment Meeting scheduled:
 - 410 North Race Street (BOA Process/Fence) – April 16

Construction Coordinator

- The Oaks at Georgetown:
 - Sanitary sewer main completed on Shadow Oak Drive
 - Storm sewer began on Shadow Oak Drive
 - Well points and dewatering for Crab Apple Court
- Certificate of Occupancy Inspections:
 - 12 and 24 Frankenberry Drive
 - 302 South Railroad Avenue
- 39 The Circle:
 - Wainscot installed in Hall.
- Miss Utility Locate Summary (copy attached)

TOWN MANAGER'S WEEKLY REPORT



TOWN MANAGER'S UPDATE ...

- Participated in several Predevelopment Meetings
- Met with representatives of Centric Business Systems to discuss copier solutions, document flow management, and archive processing (Gene Dvornick, Olga Holm)
- Attended Sussex County Association of Towns Dinner – Presentation by CHEER regarding plans for expansion of their kitchen facilities (Gene Dvornick, Bob Holston, Bill West)
- Met with local developer to discuss potential property uses
- Received notification that the Town of Georgetown has been awarded Tree City USA recognition for 2018 (6th Consecutive year)
- Completed Class 1 for Esri online mapping (Jamie Craddock, Gene Dvornick, Jocelyn Godwin, Jeff Ward)
- Met with representatives of First State Community Action Agency to review and discuss Code Enforcement in Kimmeytown (Gene Dvornick, Mike Picarello)
- Met with representatives of Fulton Bank for introduction to their expanded Municipal Services offerings (Gene Dvornick, Laura Givens, Olga Holm)
- Attended SCAT Legislative Breakfast (Gene Dvornick, Bill West)
- Met with Tunnell Cancer Center representatives to discuss options here in Georgetown (Gene Dvornick, Bill West)
- Met with concerned property owner regarding yard drainage (Gene Dvornick, Jeff Ward)
- Followed up on several Code Enforcement concerns



TOWN MANAGER'S
WEEKLY REPORT

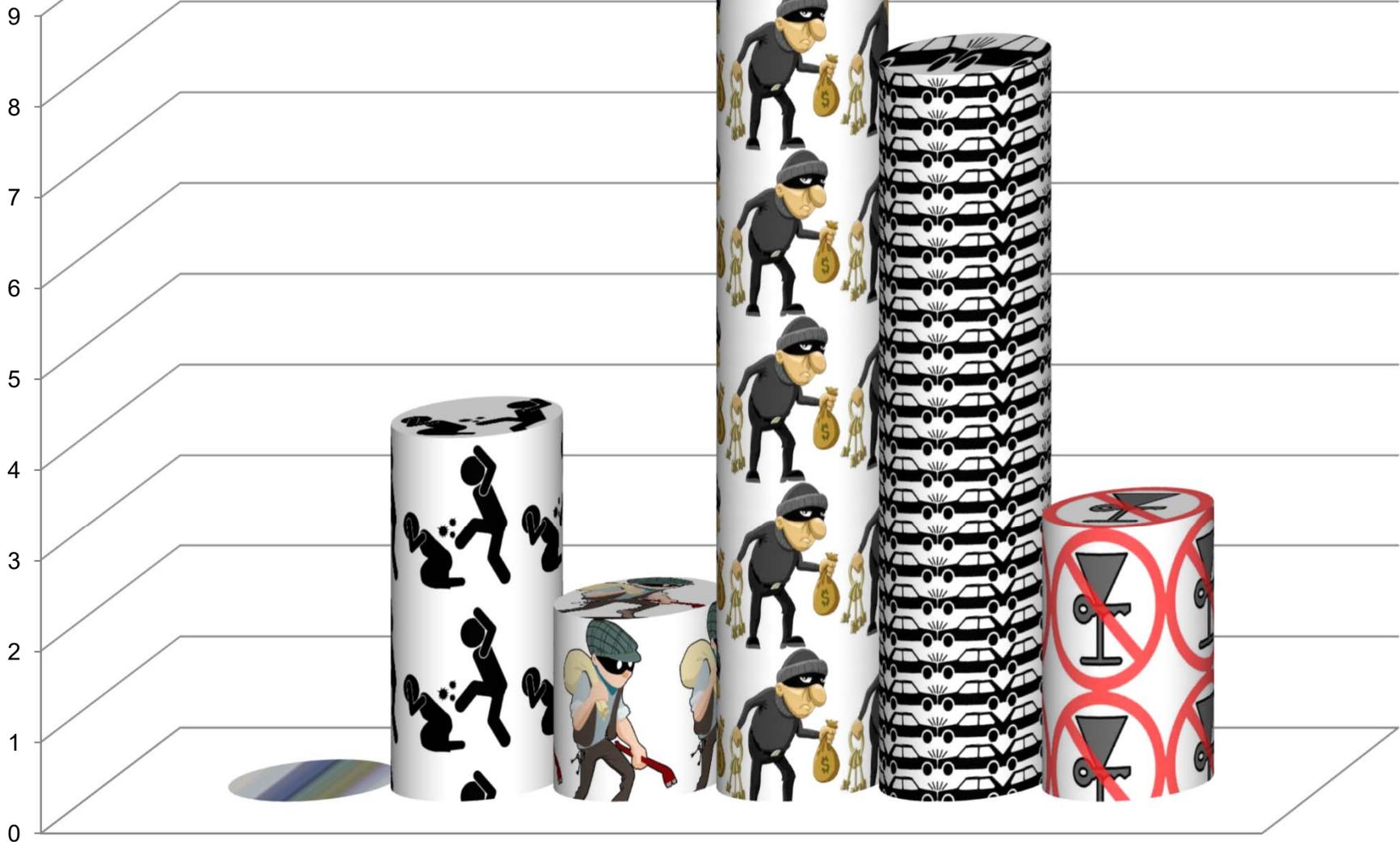


TOWN MANAGER'S WEEKLY REPORT



***THIS REPORT AND ANY ATTACHMENTS ARE ONLY BEING SENT
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April 10, 2019

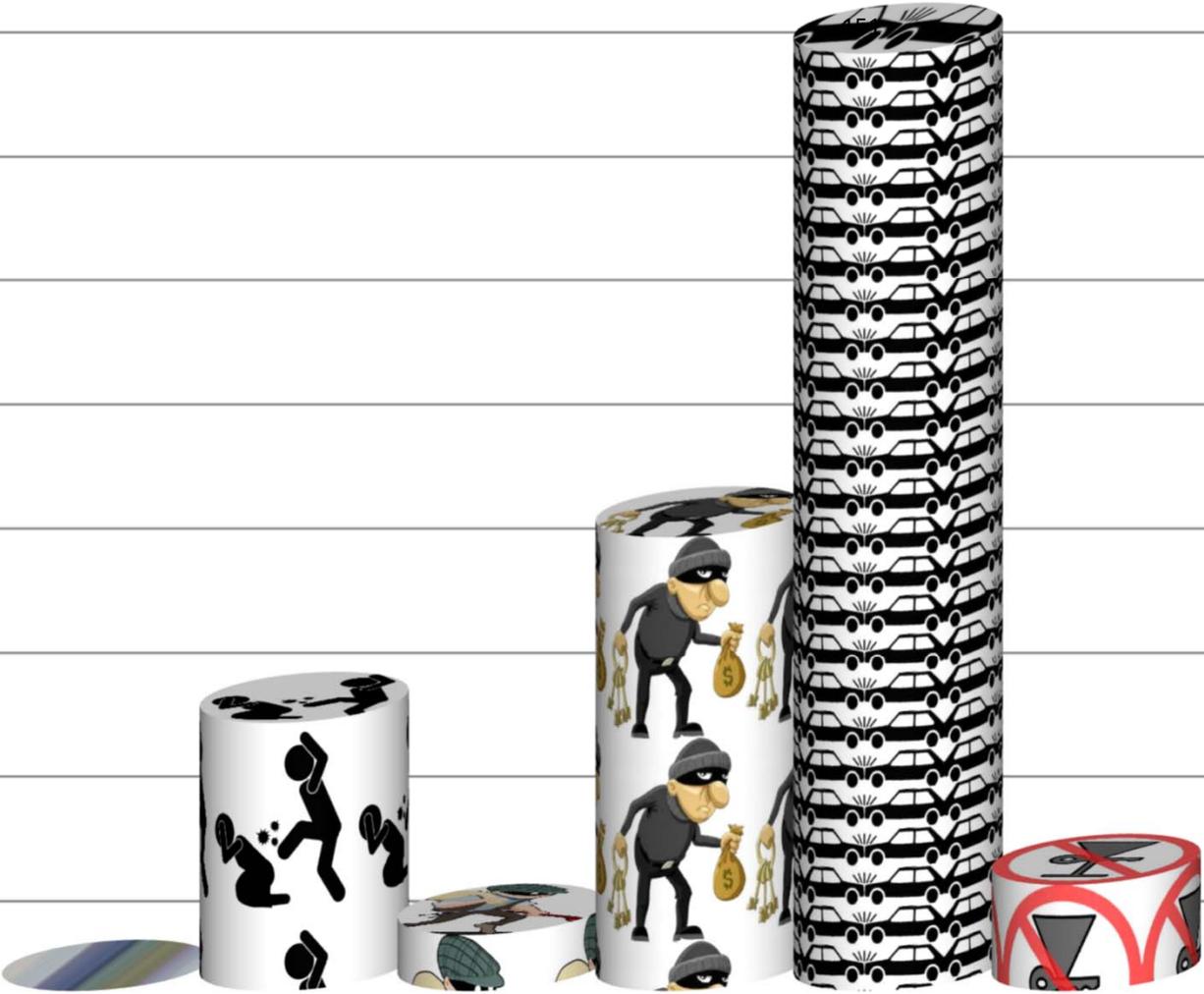


Weekly

Robbery Assault Buglary Thefts Collision DUI

April 10, 2019

160
140
120
100
80
60
40
20
0



Year to Date

Robbery Assault Buglary Thefts Collision DUI



Code Enforcement

Code Enforcement Activity Report

Report Criteria:

Location Type	Location Field	Date From	To
Ward	All	03/01/2019	03/31/2019

Case Activity:

	Dvornick, Gene	Picarello, Michael	Total
New Cases		67	67
Closed Cases		59	59
Open Cases at start of period	2	68	70
Open Cases at end of period	2	76	78

Violation Activity

New Violations Cited	Dvornick, Gene	Picarello, Michael	Total
Accessory Structures		3	3
Accumulation (Scrap Tires)		2	2
Addressing of buildings		1	1
Condition of premises.		2	2
Depositing garbage prohibited		7	7
Detrimental Objects		22	22
Exterior Structures		2	2
Exterior Surfaces		1	1
Grading and drainage		3	3
Holiday Lighting		6	6
Indoor Furniture/Outside		1	1
Maintenance of trees and other vegetation.		2	2
Parking - Certain other parking prohibited		4	4
Parking and occupancy of trailers		1	1
Permit for construction required		2	2
Rental/Business License		4	4
Satellite Dish & Antennas		5	5
Scrap Tire Management - General		3	3
Stairs & Porches		1	1
Trash, Collection		14	14
Vacant structures and land		1	1
Vehicles wrecked, dismantled, inoperable or unregistered on private property		7	7
Window Treatments		5	5
Windows, Doors & Frames		1	1
Yard Waste		2	2
Totals		102	102



Code Enforcement

Code Enforcement Activity Report

Report Criteria:

Location Type	Location Field	Date From	To
Ward	1	03/01/2019	03/31/2019

Case Activity:

	Dvornick, Gene	Picarello, Michael	Total
New Cases		12	12
Closed Cases		13	13
Open Cases at start of period	1	11	12
Open Cases at end of period	1	10	11

Violation Activity

New Violations Cited	Dvornick, Gene	Picarello, Michael	Total
Condition of premises.		1	1
Depositing garbage prohibited		1	1
Detrimental Objects		4	4
Grading and drainage		1	1
Holiday Lighting		1	1
Maintenance of trees and other vegetation.		1	1
Permit for construction required		1	1
Rental/Business License		1	1
Satellite Dish & Antennas		1	1
Trash, Collection		4	4
Vacant structures and land		1	1
Window Treatments		1	1
Windows, Doors & Frames		1	1
Totals		19	19



Code Enforcement

Code Enforcement Activity Report

Report Criteria:

Location Type	Location Field	Date From	To
Ward	2	03/01/2019	03/31/2019

Case Activity:

	Dvornick, Gene	Picarello, Michael	Total
New Cases		45	45
Closed Cases		33	33
Open Cases at start of period	1	38	39
Open Cases at end of period	1	50	51

Violation Activity

New Violations Cited	Dvornick, Gene	Picarello, Michael	Total
Accessory Structures		3	3
Accumulation (Scrap Tires)		2	2
Addressing of buildings		1	1
Depositing garbage prohibited		6	6
Detrimental Objects		15	15
Exterior Structures		2	2
Exterior Surfaces		1	1
Grading and drainage		2	2
Holiday Lighting		4	4
Indoor Furniture/Outside		1	1
Parking - Certain other parking prohibited		3	3
Parking and occupancy of trailers		1	1
Satellite Dish & Antennas		4	4
Scrap Tire Management - General		3	3
Stairs & Porches		1	1
Trash, Collection		9	9
Vehicles wrecked, dismantled, inoperable or unregistered on private property		5	5
Window Treatments		4	4
Yard Waste		2	2
Totals		69	69



Code Enforcement

Code Enforcement Activity Report

Report Criteria:

Location Type	Location Field	Date From	To
Ward	3	03/01/2019	03/31/2019

Case Activity:

	Picarello, Michael	Total
New Cases	6	6
Closed Cases	9	9
Open Cases at start of period	15	15
Open Cases at end of period	12	12

Violation Activity

New Violations Cited	Picarello, Michael	Total
Condition of premises.	1	1
Detrimental Objects	1	1
Parking - Certain other parking prohibited	1	1
Permit for construction required	1	1
Rental/Business License	2	2
Trash, Collection	1	1
Vehicles wrecked, dismantled, inoperable or unregistered on private property	2	2
Totals	9	9



Code Enforcement

Code Enforcement Activity Report

Report Criteria:

Location Type	Location Field	Date From	To
Ward	4	03/01/2019	03/31/2019

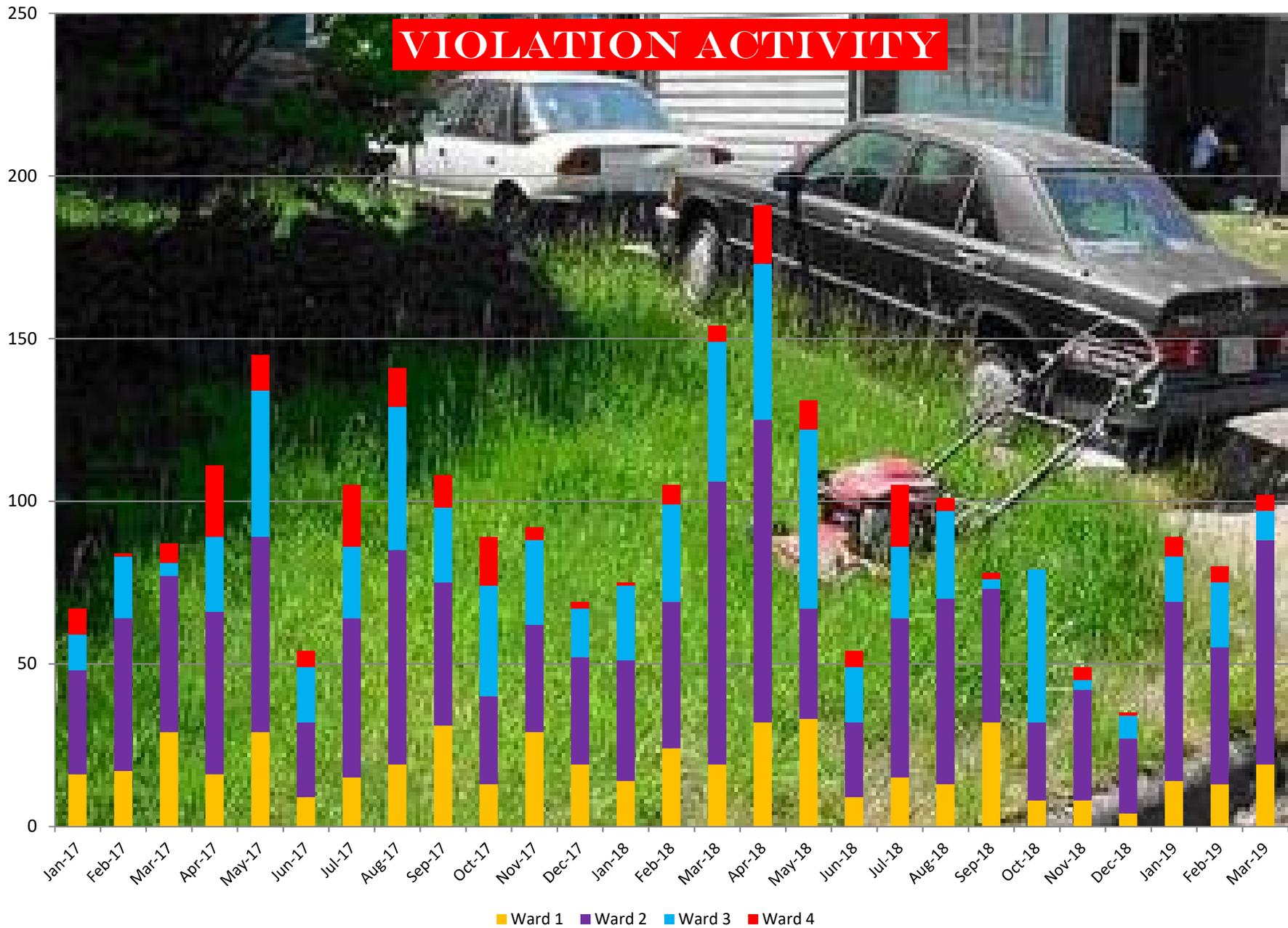
Case Activity:

	Picarello, Michael	Total
New Cases	4	4
Closed Cases	4	4
Open Cases at start of period	4	4
Open Cases at end of period	4	4

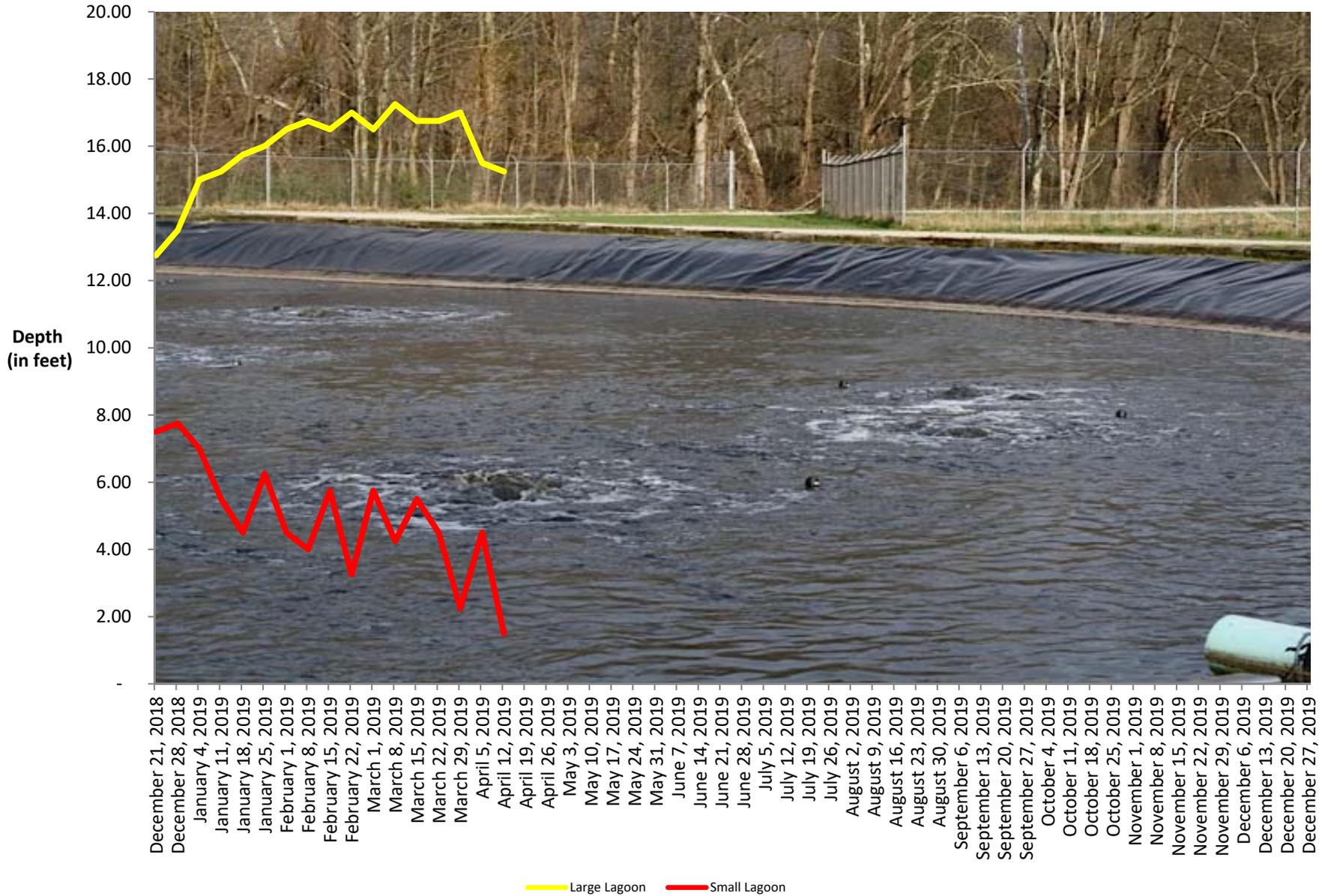
Violation Activity

New Violations Cited	Picarello, Michael	Total
Detrimental Objects	2	2
Holiday Lighting	1	1
Maintenance of trees and other vegetation.	1	1
Rental/Business License	1	1
Totals	5	5

VIOLATION ACTIVITY



WWTF Lagoon Depths



Miss Utility Locate Tickets

