

# TOWN MANAGER'S WEEKLY REPORT



## UPCOMING MEETINGS & EVENTS ...

- ✓ **Board of Adjustment:** Wednesday, August 7, 5:00 PM, First State Community Action Agency (308 North Railroad Avenue) – *Location Change*
  1. 104 East Pine Street - fence
- ✓ **Town Council Meeting:** Wednesday, August 14, 7:00 PM, Town Hall
- ✓ **Kimmeytown Community Day:** Saturday, August 17 from 8:00 AM – 3:00 PM
- ✓ **Town Hall and Annex Dedication Ceremony:** Thursday, August 22 at 10:00 AM
- ✓ **Sussex County Association of Towns:** Summer Recess
- ✓ **Delaware League of Local Governments:** Summer Recess

## UPDATES FROM DEPARTMENTS ...

### **Finance**

- As of July 26, the Town has collected:
  - \$323,603 (33%) of the July Utility Billing (\$988,882)
  - \$1,565,007 (97%) of the annual property tax billing (\$1,616,317)
- June Budget vs. Actual Report (see attached)
- Meeting with Delmarva Digital
- Audit Interviews for Community Transportation Funds (Olga Holm, Laura Givens)

### **Public Works**

- King Street Water Plant is fully functional – Project is complete
- Bicycle racks installed at Wilson Park and Sussex County Admin Building
- Damaged swing at North King Street Playground replaced
- Soil preparation – 39 The Circle in process

### **Wastewater**

- Lagoon depths: Large Lagoon is 10.25 feet and Small Lagoon is 5.00 feet
- Replaced the starter at Stevenson Lane Station – Pump # 2
- Replaced 3 air diffusers in the bio-lac and repaired 8 diffusers
- Replaced center drive unit on center pivot of field 2 at Baxter Farms

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## **Police**

- Weekly and Year to Date crime statistics (selected crimes) updated (copy attached)
- Departmental Press Releases issued as warranted

## **Planning**

- Village of College Park Preliminary Resubmittal on July 19
- North Georgetown Elementary School Classrooms building permit issued on July 25
- Certificate of Occupancy issued for 9 and 13 Terrace Avenue

## **Construction Coordinator**

- The Oaks of Georgetown
  - Contractor began grading for subbase and GABC for Shadow Oak Drive and Crab Apple Court
- Certificate of Occupancy:
  - 401 College Park Lane, Suite 5
  - 9 Terrace Avenue
  - 13 Terrace Avenue
- Met with paving contractors for bidding on street restoration of Conaway Street, Beale Street, Booker Street and Gordy Street
- Miss Utility Locate Summary (copy attached)

## TOWN MANAGER'S UPDATE ...

- Met with Village of Cinderberry HOA Board to discuss resident Canadian Geese (Gene Dvornick, Bob Holston, Chief Hughes, Mike Picarello)
- Finalized landscaping work plan for 39 The Circle (Bill Bradley, Gene Dvornick, Chris Lecates, Jeff Ward)
- Researched how other municipalities handle Unlisted Uses in Zoning Code
- Finalized planning for Building Dedication Ceremony (Kristen Dabrowski, Gene Dvornick, Laura Givens, Chris Lecates)
- Answered questions relating to the Town's Lodging Tax to Sussex Living
- Researched property zoning and permitted uses
- Completed and submitted DelDOT Special Event Permit and Town Circle Permit for August 22 Summer Concert on The Circle
- Followed up with Department of Justice on Nuisance property MOU
- Answered several follow up questions from auditors working on the FY 2019 Audit

# TOWN MANAGER'S WEEKLY REPORT

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- Updated working copy of FOP contract in anticipation of 6<sup>th</sup> negotiation meeting (Gene Dvornick, Olga Holm)
- Answered resident concern of removal of memorials along Town roadways
- Followed up on several Code Enforcement concerns



TOWN MANAGER'S  
WEEKLY REPORT

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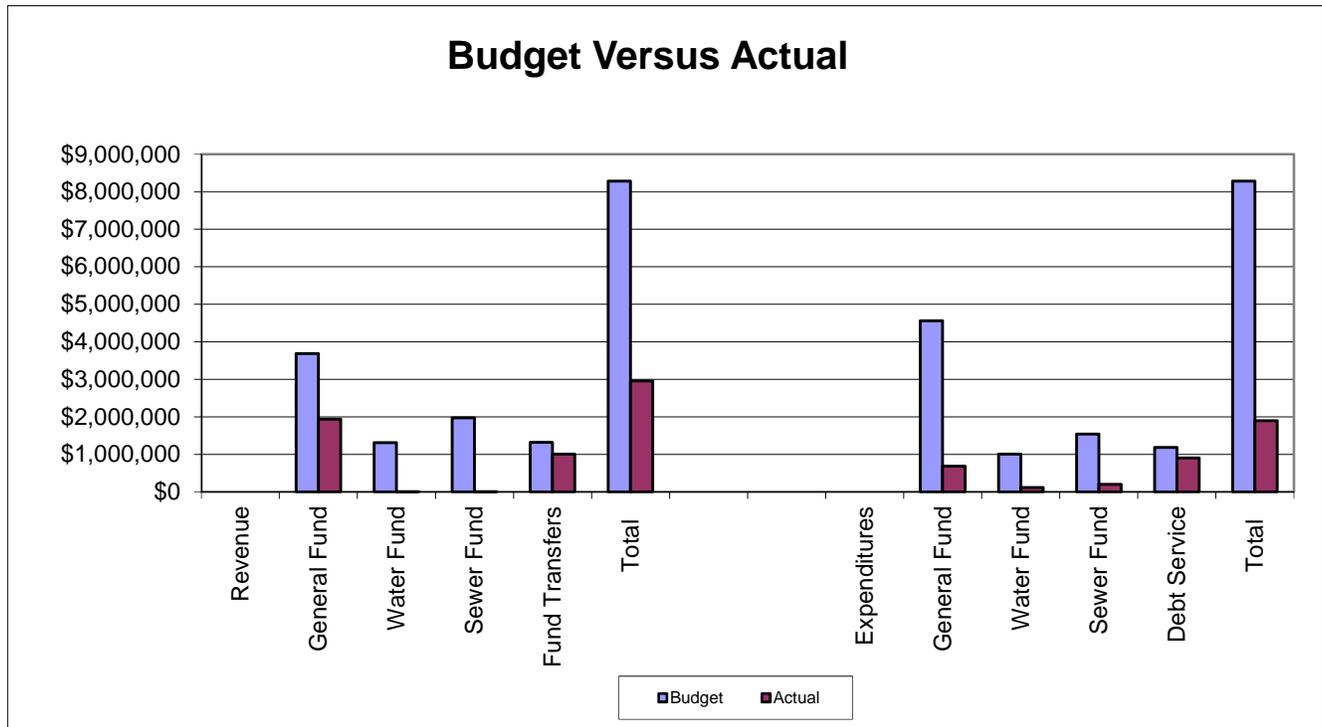
*THIS REPORT AND ANY ATTACHMENTS ARE ONLY BEING SENT  
ELECTRONICALLY UNLESS OTHERWISE REQUESTED*

## Town of Georgetown Budget Versus Actual (Operating) As of June 30, 2019

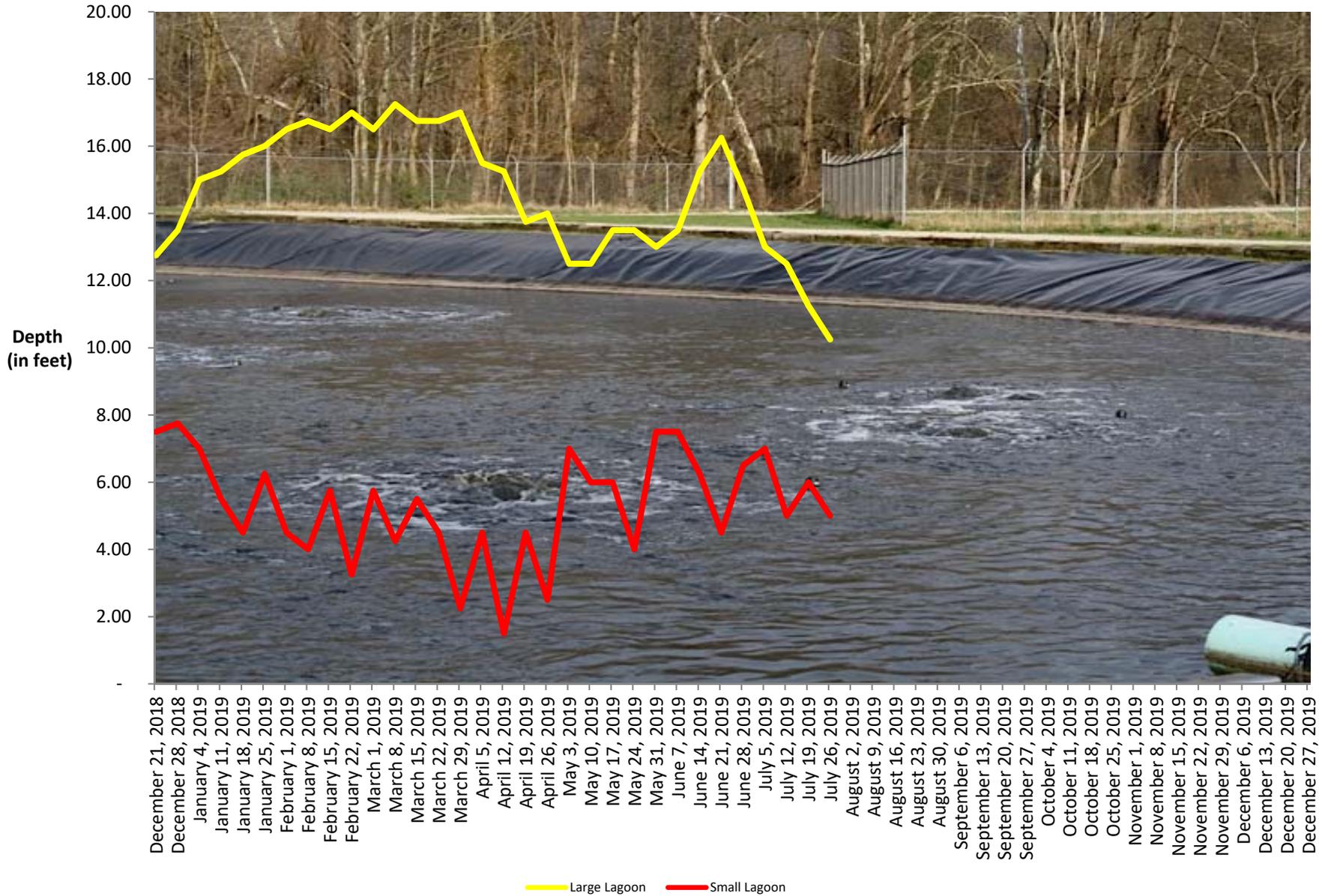
	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>	<u>0.17% Percent of Budget</u>
<b><u>Revenue</u></b>				
General Fund	\$ 3,685,969	\$ 1,940,024	\$1,745,945	53%
Water Fund	\$ 1,313,500	\$ 6,270	\$1,307,230	0%
Sewer Fund	\$ 1,971,500	\$ 5,872	\$1,965,628	0%
Fund Transfers	\$ 1,317,768	\$ 1,002,212	\$315,556	76%
Total	<u>\$8,288,737</u>	<u>\$2,954,378</u>	<u>\$5,334,359</u>	<u>36%</u>

<b><u>Expenditures</u></b>				
General Fund	\$4,561,477	\$685,783	\$3,875,694	15%
Water Fund	\$1,000,236	\$112,129	\$888,107	11%
Sewer Fund	\$1,541,184	\$195,298	\$1,345,886	13%
Debt Service	\$1,185,840	\$904,899	\$280,941	76%
Total	<u>\$8,288,737</u>	<u>\$1,898,109</u>	<u>\$6,390,628</u>	<u>23%</u>

\* Line item detail available upon request.

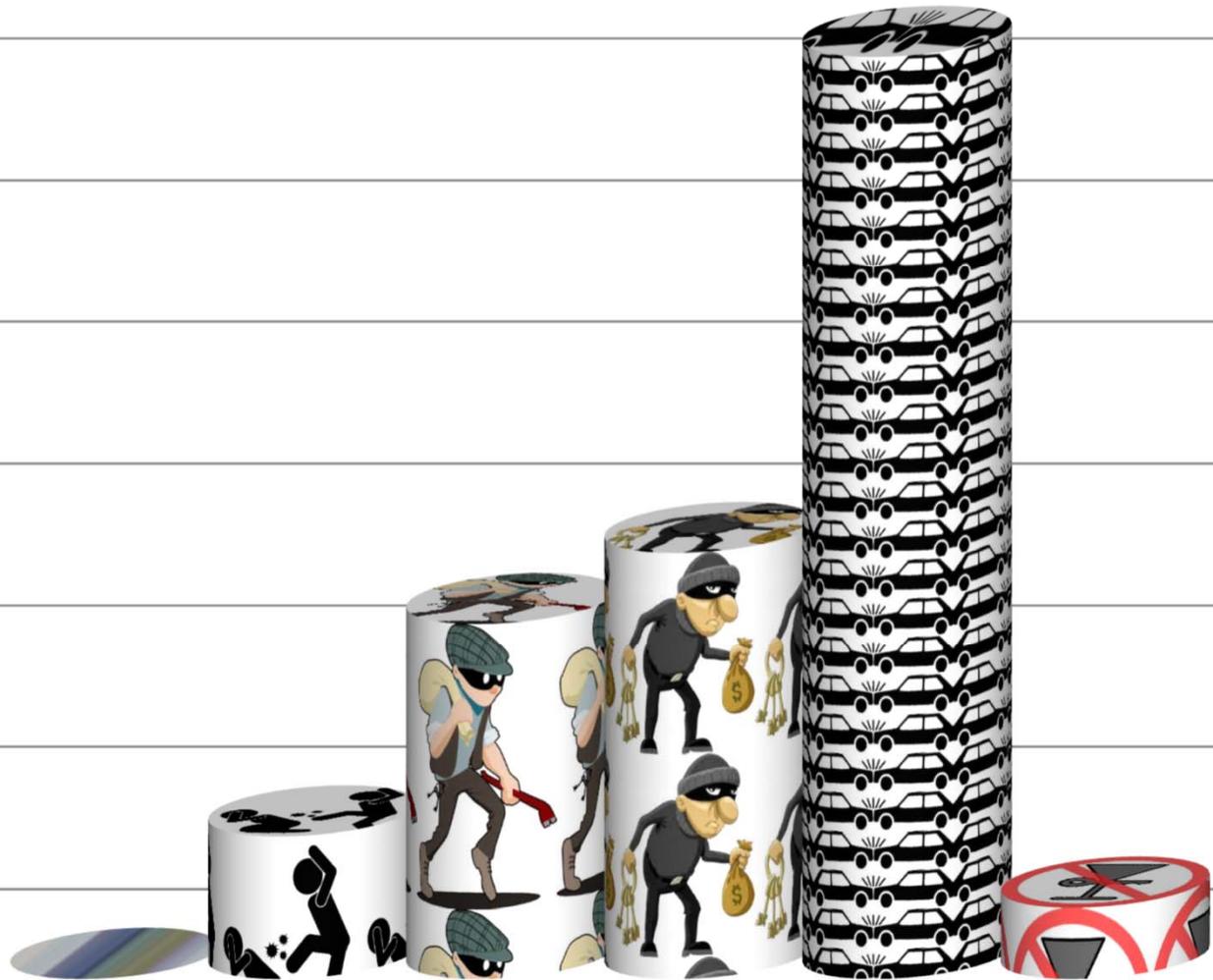


# WWTF Lagoon Depths



July 24, 2019

14  
12  
10  
8  
6  
4  
2  
0

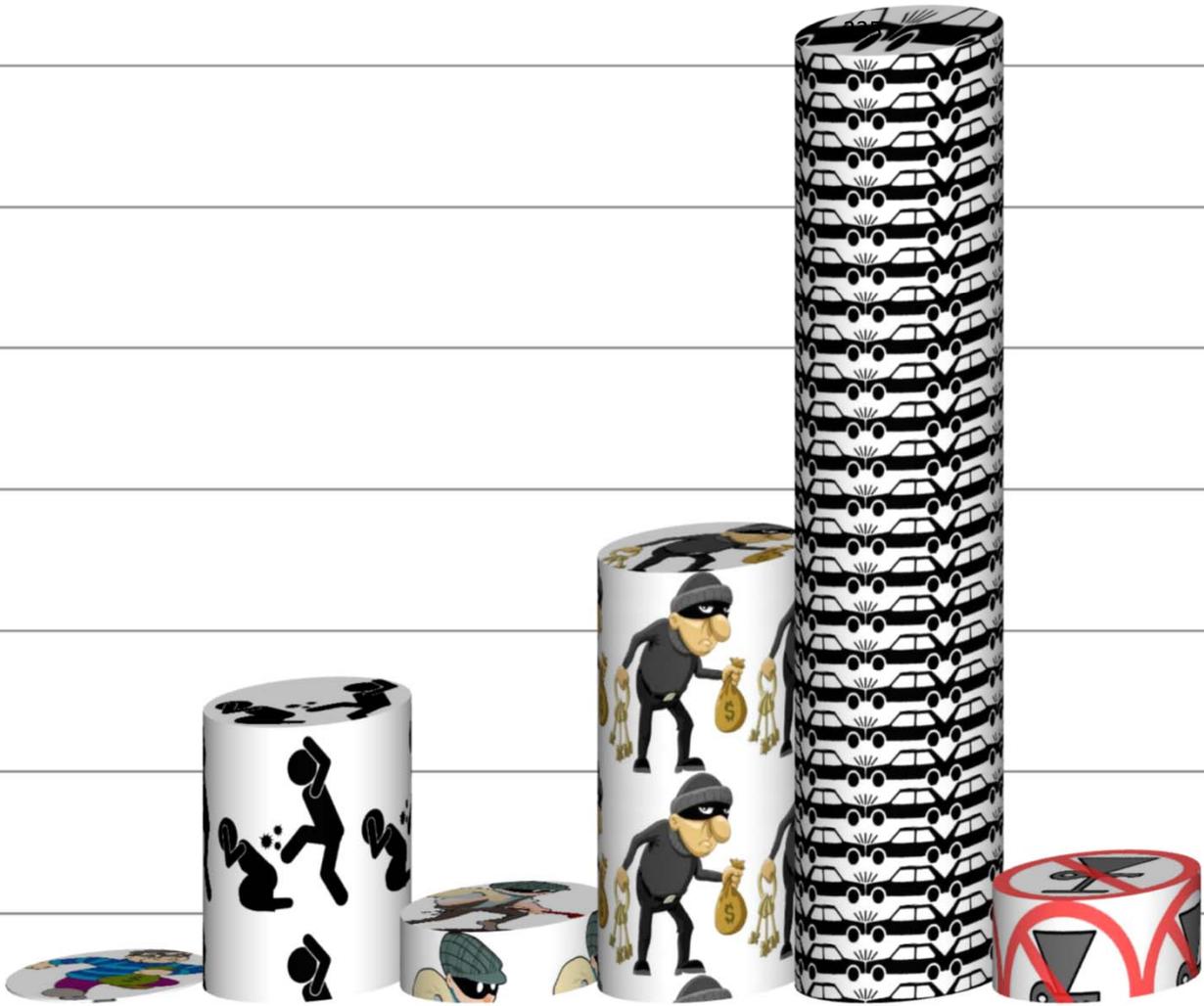


Weekly

▣ Robbery ▣ Assault ▣ Buglary ▣ Thefts ▣ Collision ▣ DUI

July 24, 2019

350  
300  
250  
200  
150  
100  
50  
0



Year to Date

▣ Robbery ▣ Assault ▣ Buglary ▣ Thefts ▣ Collision ▣ DUI

# Miss Utility Locate Tickets

