

TOWN MANAGER'S WEEKLY REPORT



UPCOMING MEETINGS & EVENTS ...

- ✓ **Food Truck Tuesday:** Tuesday, September 10, 11:00 AM, East Market Street
- ✓ **Town Council Meeting:** Wednesday, September 11, 7:00 PM, Town Hall – **Cancelled**
- ✓ **Sussex County Association of Towns:** Wednesday, September 11, 6:00 PM, hosted by Dewey Beach
- ✓ **Sussex County Association of Towns Steering Committee:** Friday, September 13, 9:00 AM, Arena's at the Airport
- ✓ **Planning Commission:** Wednesday, September 18, 6:00 PM, Town Hall

UPDATES FROM DEPARTMENTS ...

Finance

- As of September 6, the Town has collected:
 - \$942,207 (98%) of the July Utility Billing (\$988,882)
 - \$1,579,278 (98%) of the annual property tax billing (\$1,616,317)
- Monthly Key Revenue Items Report (August 2019) – copy attached
- Real Estate Transfer Tax Summary (August 2019)

	August 2019		August 2018	
	Month	Year To Date	Month	Year To Date
Transfer Tax Revenue	\$27,942	\$71,010	\$27,291	\$92,220

Public Works

- Catch basins checked and cleared in anticipation of heavy rainfall
- Completed yard drain along Edward Street and Margaret Street
- Securing one additional bid on sidewalk repair (due to water leak on West Laurel Street)

Police

- Weekly and Year to Date crime statistics (selected crimes) updated (copy attached)
- Code Enforcement Report – August 2019 (copy attached)
- Departmental Press Releases issued as warranted

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Planning

- No Report this Week

Wastewater

- Lagoon depths: Large Lagoon is 9.50 feet and Small Lagoon is 4.00 feet
- Found broken pipe on Goslee irrigation rig – working with Baxter Farms and Sussex Irrigation to have it repaired.
- Repaired broken air release valve on 113
- Responded to sewer problem on East Market Street, used jetter to clear blockage

Construction Coordinator

- The Oaks at Georgetown:
 - Contractor began curb and gutter.
- Edward Street SWM Pipe
 - Contractor repaired area where pipe had eroded and restored street to Town standards
- C of O inspection:
 - 403 South Bedford Street
- 39 The Circle:
 - Irrigation had additional zone installed.

TOWN MANAGER'S UPDATE ...

- Met with representatives of PAM Rehabilitation Hospital to discuss potential site locations in Georgetown for a new facility (Gene Dvornick, Bill West)
- Participated in conference call regarding Comprehensive Plan and Zoning Code efforts (Jamie Craddock, Gene Dvornick, Laura Givens, Jocelyn Godwin)
- Discussed manufacturing property conversion with local operator
- Responded to Brownfield information query from local legislator
- Followed up on Georgetown Transit Hub site improvement plans
- Researched potential impacts of microbrewery discharge into sanitary sewer system
- Attended DAPA Board Retreat to plan 2020 activities
- Responded to questions regarding truck parking in residential areas (local municipality)
- Finalized Speed Reduction Resolution and submitted for legal review
- Followed up on several Code Enforcement concerns

TOWN MANAGER'S
WEEKLY REPORT

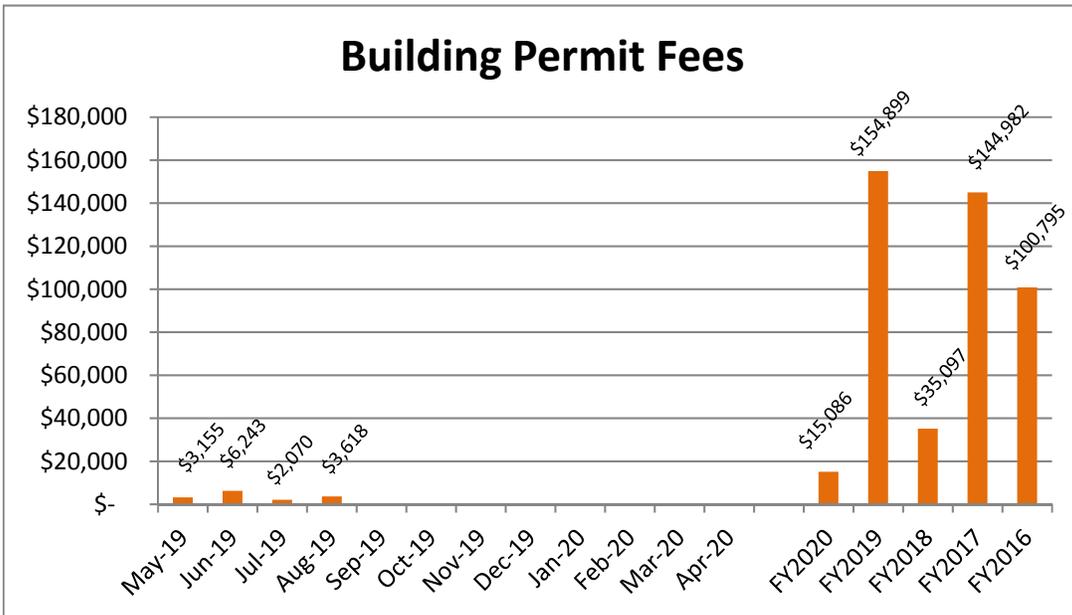


TOWN MANAGER'S WEEKLY REPORT

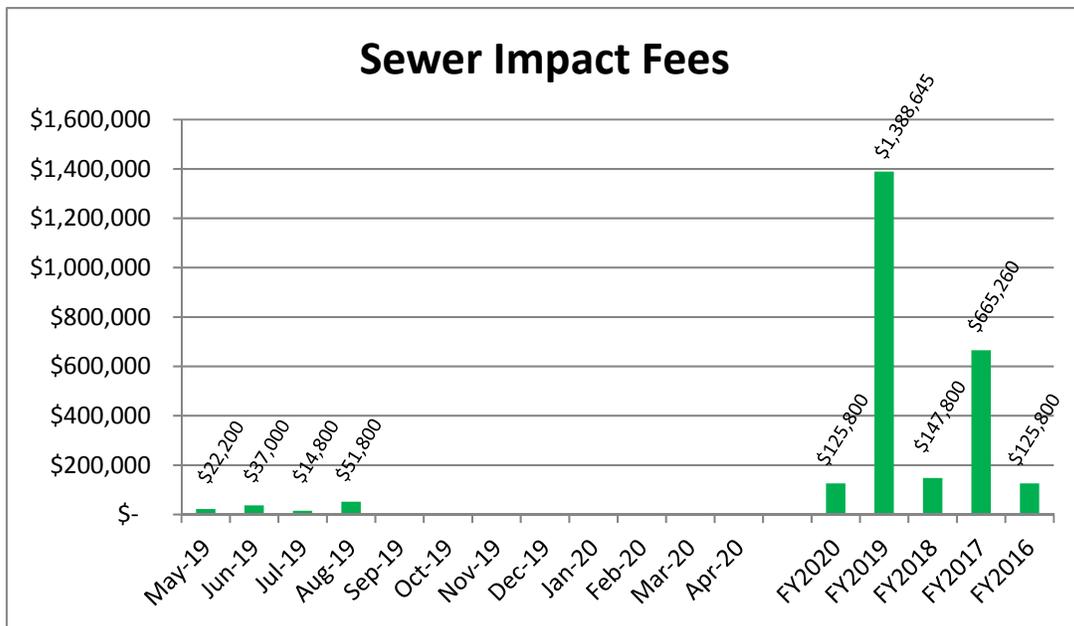
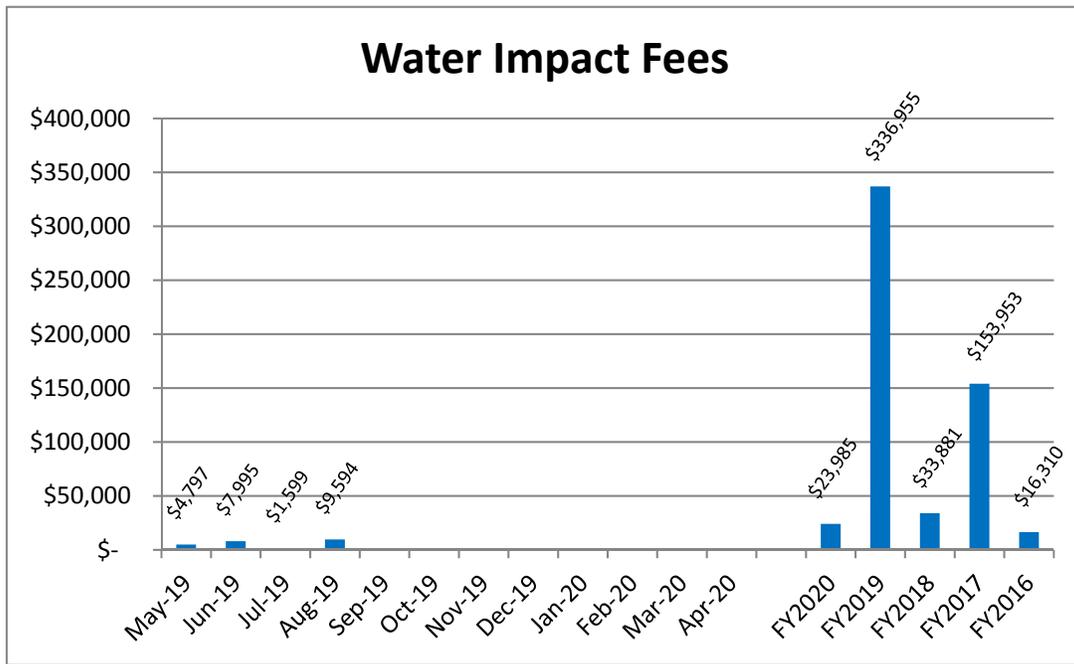


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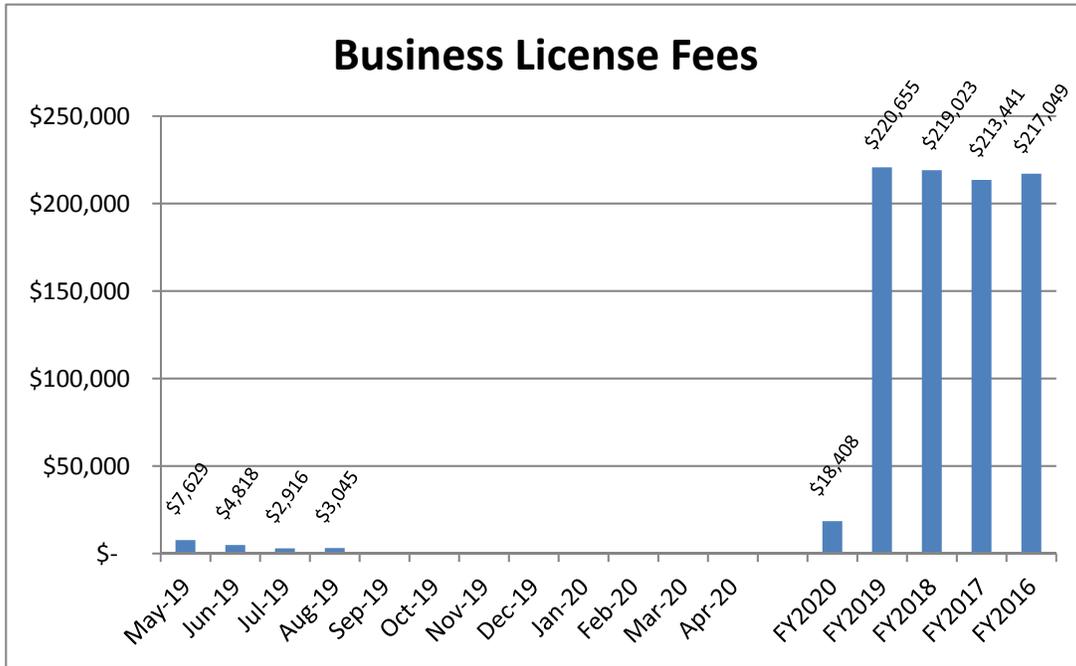
Key Revenue Items



Key Revenue Items

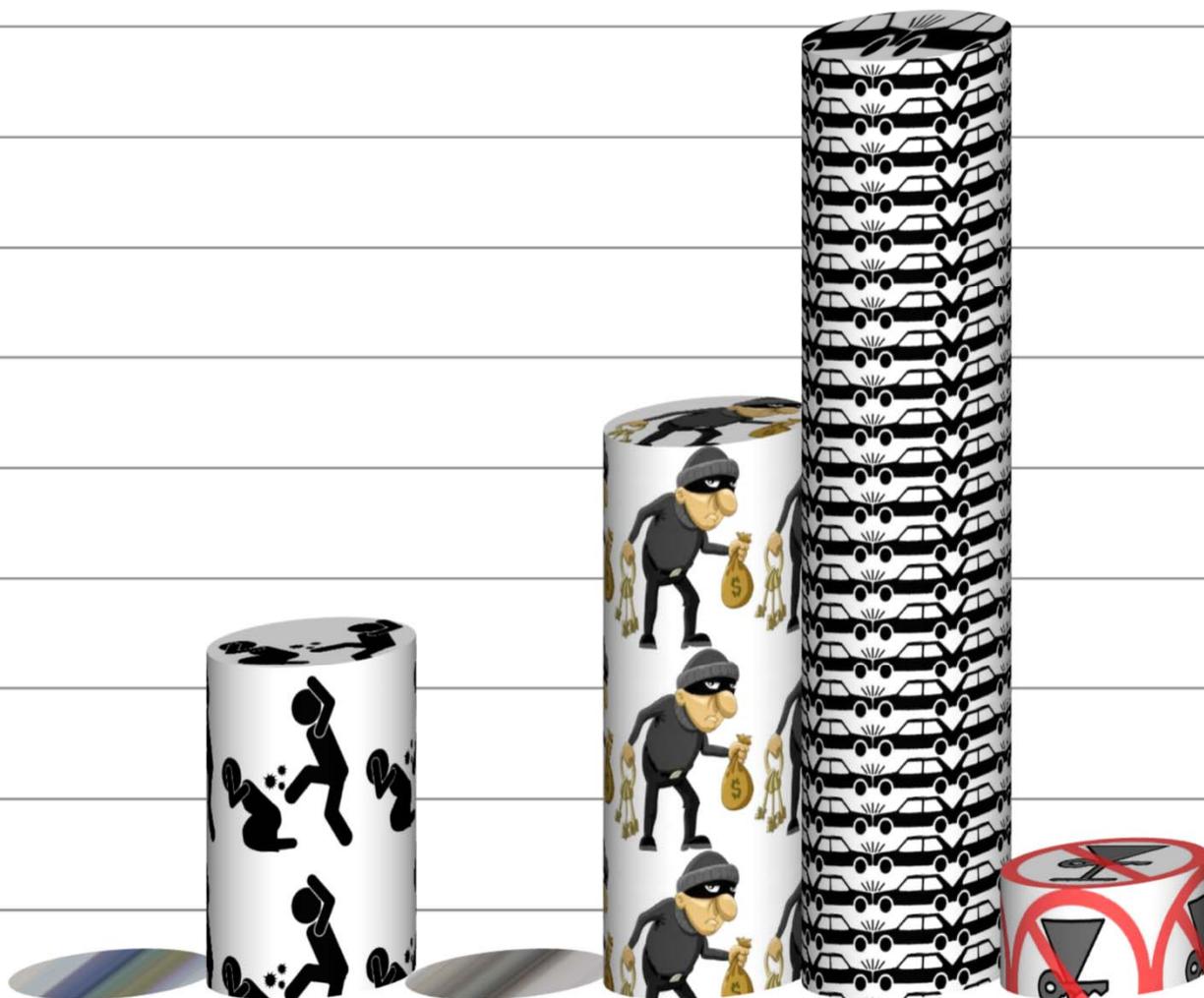


Key Revenue Items



September 4, 2019

18
16
14
12
10
8
6
4
2
0

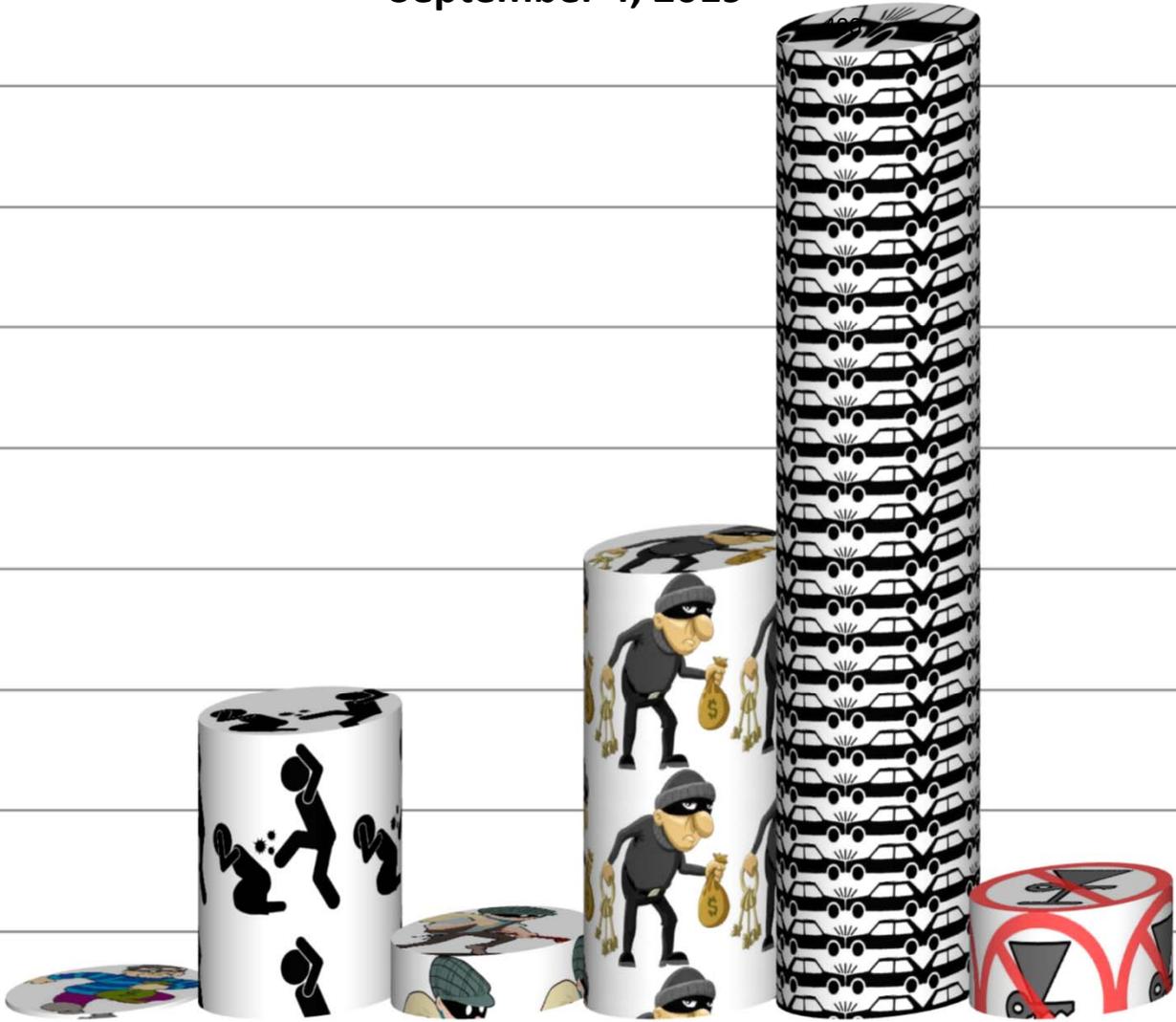


Weekly

▣ Robbery ▣ Assault ▣ Buglary ▣ Thefts ▣ Collision ▣ DUI

September 4, 2019

400
350
300
250
200
150
100
50
0



Year to Date

■ Robbery ■ Assault ■ Burglary ■ Thefts ■ Collision ■ DUI



Code Enforcement

Code Enforcement Activity Report

Report Criteria:

Location Type	Location Field	Date From	To
Ward	All	08/01/2019	08/31/2019

Case Activity:

	Dvornick, Gene	Picarello, Michael	Total
New Cases		84	84
Closed Cases	1	57	58
Open Cases at start of period	37	94	131
Open Cases at end of period	36	121	157

Violation Activity

New Violations Cited	Dvornick, Gene	Picarello, Michael	Total
225-4 Advertising of Yard Sales		1	1
Animals not allowed to be kept		2	2
Condition of premises.		3	3
Curbing & Paving		2	2
Deposit and accumulation of grass clippings		13	13
Depositing garbage prohibited		2	2
Detrimental Objects		15	15
Grading and drainage		1	1
Growth of weeds		3	3
Habitual Offender - Nonrental dwelling units		1	1
Height limit of other vegetation		1	1
Height of Grass		29	29
Maintenance of trees and other vegetation.		3	3
Notice deemed effective for remainder of year.		20	20
Parking - Certain other parking prohibited		2	2
Permit for construction required		2	2
Rental/Business License		2	2
Roofs		1	1
Satellite Dish & Antennas		1	1
Stairs & Porches		1	1
Trash, Collection		2	2
Vehicles abandoned on public property		2	2
Vehicles wrecked, dismantled, inoperable or unregistered on private property		11	11
Window Treatments		2	2
Windows, Doors & Frames		4	4
Yard Waste		2	2
Totals		128	128



Code Enforcement

Code Enforcement Activity Report

Report Criteria:

Location Type	Location Field	Date From	To
Ward	1	08/01/2019	08/31/2019

Case Activity:

	Dvornick, Gene	Picarello, Michael	Total
New Cases		14	14
Closed Cases		16	16
Open Cases at start of period	9		23
Open Cases at end of period	9	21	30

Violation Activity

New Violations Cited	Dvornick, Gene	Picarello, Michael	Total
Deposit and accumulation of grass clippings		1	1
Detrimental Objects		3	3
Growth of weeds		1	1
Habitual Offender - Nonrental dwelling units		1	1
Height limit of other vegetation		1	1
Height of Grass		4	4
Maintenance of trees and other vegetation.		1	1
Notice deemed effective for remainder of year.		4	4
Permit for construction required		1	1
Vehicles abandoned on public property		1	1
Vehicles wrecked, dismantled, inoperable or unregistered on private property		1	1
Yard Waste		1	1
Totals		20	20



Code Enforcement

Code Enforcement Activity Report

Report Criteria:

Location Type	Location Field	Date From	To
Ward	2	08/01/2019	08/31/2019

Case Activity:

	Dvornick, Gene	Picarello, Michael	Total
New Cases		38	38
Closed Cases	1	22	23
Open Cases at start of period	14	53	67
Open Cases at end of period	13	69	82

Violation Activity

New Violations Cited	Dvornick, Gene	Picarello, Michael	Total
Animals not allowed to be kept		2	2
Condition of premises.		1	1
Curbing & Paving		1	1
Deposit and accumulation of grass clippings		6	6
Depositing garbage prohibited		2	2
Detrimental Objects		8	8
Height of Grass		12	12
Maintenance of trees and other vegetation.		1	1
Notice deemed effective for remainder of year.		6	6
Rental/Business License		1	1
Roofs		1	1
Stairs & Porches		1	1
Trash, Collection		2	2
Vehicles wrecked, dismantled, inoperable or unregistered on private property		7	7
Window Treatments		2	2
Windows, Doors & Frames		4	4
Totals		57	57



Code Enforcement

Code Enforcement Activity Report

Report Criteria:

Location Type	Location Field	Date From	To
Ward	3	08/01/2019	08/31/2019

Case Activity:

	Dvornick, Gene	Picarello, Michael	Total
New Cases		24	24
Closed Cases		13	13
Open Cases at start of period	10	10	20
Open Cases at end of period	10	21	31

Violation Activity

New Violations Cited	Dvornick, Gene	Picarello, Michael	Total
225-4 Advertising of Yard Sales		1	1
Condition of premises.		1	1
Curbing & Paving		1	1
Deposit and accumulation of grass clippings		5	5
Detrimental Objects		4	4
Grading and drainage		1	1
Height of Grass		10	10
Maintenance of trees and other vegetation.		1	1
Notice deemed effective for remainder of year.		8	8
Parking - Certain other parking prohibited		2	2
Permit for construction required		1	1
Vehicles wrecked, dismantled, inoperable or unregistered on private property		2	2
Yard Waste		1	1
Totals		38	38



Code Enforcement

Code Enforcement Activity Report

Report Criteria:

Location Type	Location Field	Date From	To
Ward	4	08/01/2019	08/31/2019

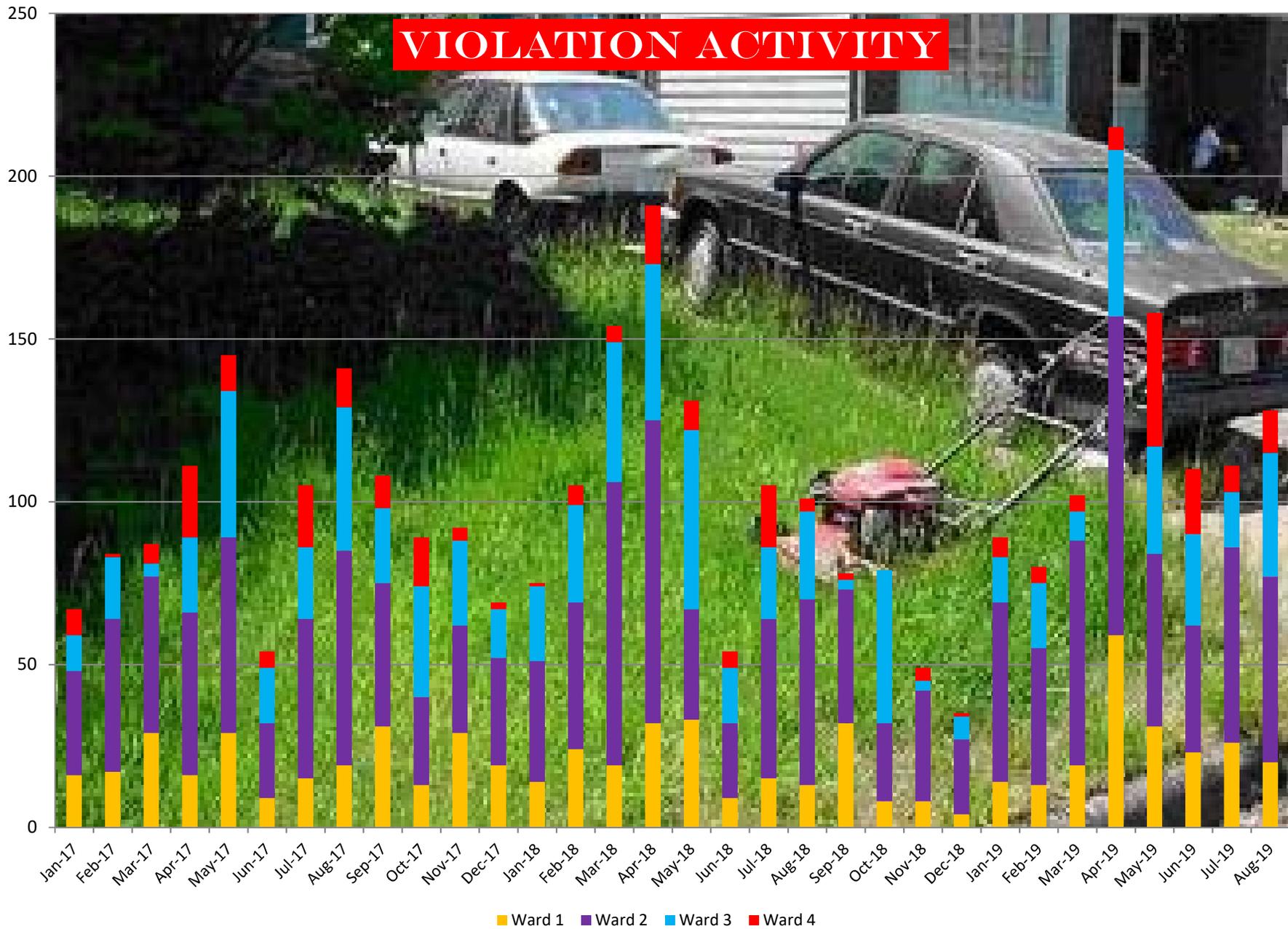
Case Activity:

	Dvornick, Gene	Picarello, Michael	Total
New Cases		8	8
Closed Cases		6	6
Open Cases at start of period	4	8	12
Open Cases at end of period	4	10	14

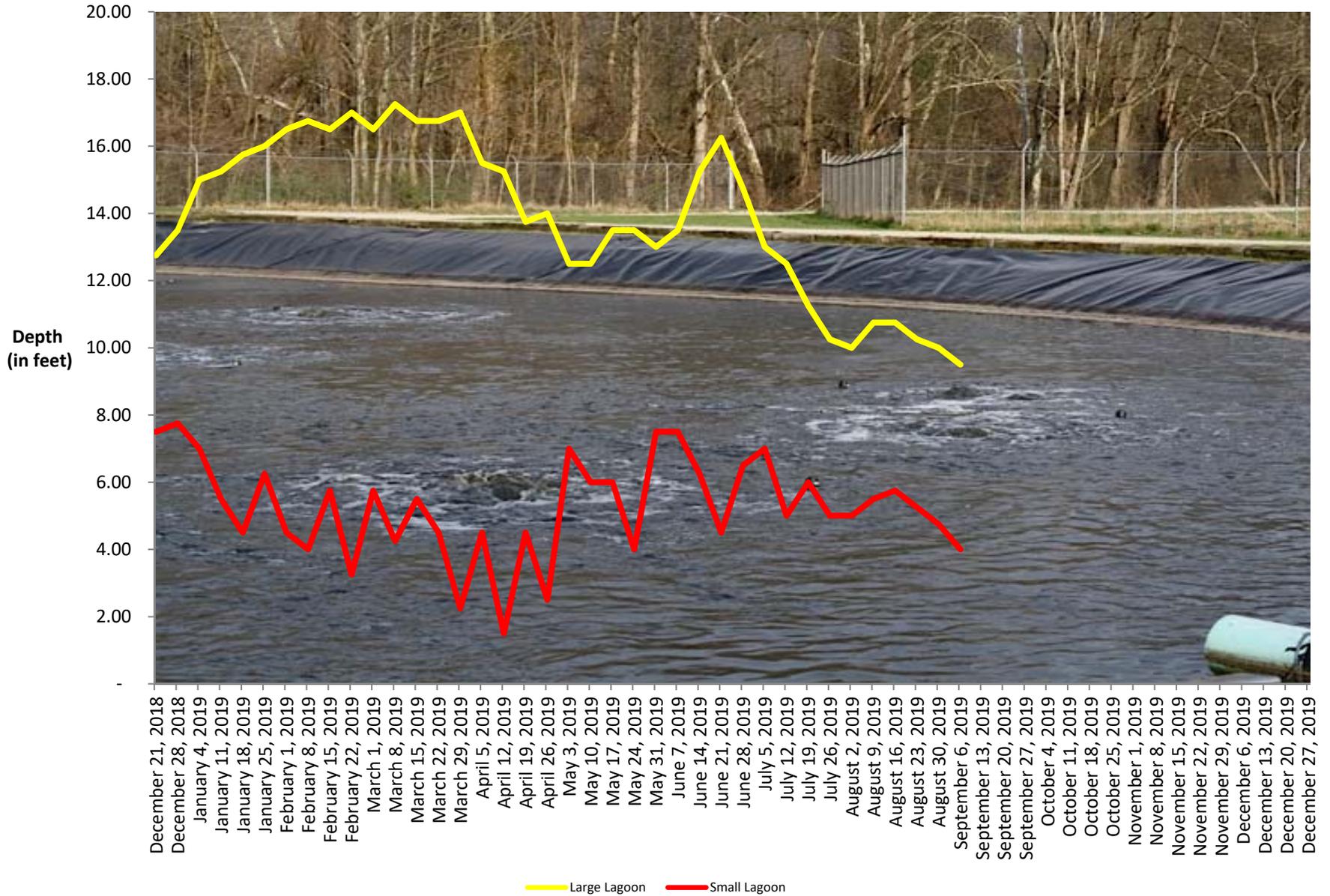
Violation Activity

New Violations Cited	Dvornick, Gene	Picarello, Michael	Total
Condition of premises.		1	1
Deposit and accumulation of grass clippings		1	1
Growth of weeds		2	2
Height of Grass		3	3
Notice deemed effective for remainder of year.		2	2
Rental/Business License		1	1
Satellite Dish & Antennas		1	1
Vehicles abandoned on public property		1	1
Vehicles wrecked, dismantled, inoperable or unregistered on private property		1	1
Totals		13	13

VIOLATION ACTIVITY



WWTF Lagoon Depths



Miss Utility Locate Tickets

