

TOWN MANAGER'S WEEKLY REPORT



UPCOMING MEETINGS & EVENTS ...

- ✓ **Hispanic Festival:** Sunday, September 16, 11:00 AM – 7:00 PM, North Race Street
- ✓ **Planning Commission:** Wednesday, September 18, 6:00 PM, Town Hall
 1. Village of College Park – Single family dwelling elevations
- ✓ **Town Council Meeting:** Wednesday, September 25, 7:00 PM, Town Hall
- ✓ **Delaware League of Local Governments:** Thursday, September 26, 5:30 PM, Duncan Center (Dover)
- ✓ **Sussex County Association of Towns:** Wednesday, October 2, 6:00 PM, hosted by Seaford
- ✓ **Sussex County Association of Towns Steering Committee:** Friday, October 4, 9:00 AM, Arena's at the Airport

UPDATES FROM DEPARTMENTS ...

Finance

- As of September 13, the Town has collected:
 - \$955,630 (98%) of the July Utility Billing (\$988,882)
 - \$1,581,310 (98%) of the annual property tax billing (\$1,616,317)
- Verizon Fleet Management webinar (Gene Dvornick, Laura Givens, Olga Holm)
- Hispanic Festival Planning Meeting (Gene Dvornick, Laura Givens, Chief Hughes)
- Meeting with Revelation Craft Brewing Company regarding Sewer Request (Gene Dvornick, Laura Givens, Eric Rust)
- Last day to pay before water shut off for non-payment is Monday, September 16

Public Works

- Cell phone locker shelter has been constructed
- Completed water rereads for October billing
- Everything set for support of the Hispanic Festival

Police

- Weekly and Year to Date crime statistics (selected crimes) updated (copy attached)
- Departmental Press Releases issued as warranted

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Planning

- Village of College Park – Final approval of lot consolidation on September 12
- Sussex Academy Solar – Site plan comments received and sent to applicant on September 9
- Census feedback materials reviewed on September 9 – No appeals needed
- Predevelopment Meeting:
 - 314 North Front Street (Accessory Structure) – September 17
- Building Permit Summary (August 2019)

Building Activity	August 2019	July 2019	August 2018
Permits Issued	24	25	23
Value of Improvements	\$650,666	\$347,592	\$943,487
Permit Revenue	\$3,618	\$2,070	\$5,156

Wastewater

- Lagoon depths: Large Lagoon is 9.00 feet and Small Lagoon is 2.00 feet
- Flushed all lateral pipelines for the Pettyjohn Woods spray irrigation site
- Cut and trim the grass at all pump stations
- Replaced a broken alignment rod coupling on the Prettyman Field irrigation rig

Construction Coordinator

- No Report this Week

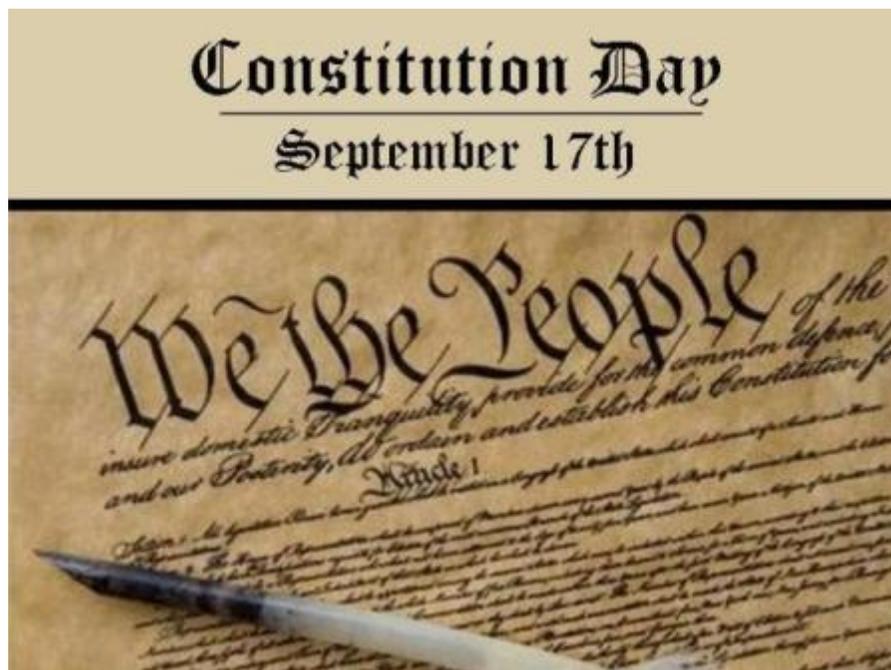
TOWN MANAGER'S UPDATE ...

- Met with planning staff to review opportunities for improvements in Building Permit process (Jamie Craddock, Gene Dvornick, Laura Givens, Jocelyn Godwin, Olga Holm)
- Followed up on several information requests from the Georgetown Police Department Bargaining Unit (FOP)
- Prepared and submitted Letter of Support for PAM Cubed, LLC and a post-acute rehabilitative hospital in Georgetown
- Participated in webinar on VZ Fleet Management (Gene Dvornick, Laura Givens, Olga Holm)
- Addressed resident concerns over persons trespassing onto private property and safety issues

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- Met with representatives of La Esperanza and Maxima 95.3 to finalize Town support for 2019 Hispanic Festival (Gene Dvornick, Laura Givens, Chief Hughes)
- Met with Revelation Craft Brewing Company to discuss alternatives for Town acceptance of production effluent (Gene Dvornick, Laura Givens, Eric Rust)
- Met with Sussex County regarding Biosolids Agreement, Stevenson Lane Force Main Redirection, and Water Supply connection (Agenda Item for September 25)
- Attended Quarterly City Management Association of Delaware Meeting
- Attended Sussex County Association of Towns Steering Committee – Speaker was Michelle Schmidt from the Center for Inland Bays – presentation on the Comprehensive Conservation and Management Plan (CCMP) with emphasis on action items identified for local municipalities (Gene Dvornick, Bob Holston)
- Followed up on several Code Enforcement concerns



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#FESTIVAL2019

TheVoice
RADIO NETWORK

festival
HISPANO
2019

La Esperanza

11 AM
7 PM

**DOMINGO 15 DE SEPTIEMBRE
ENTRADA GENERAL \$5.00**

GRUPO CONTROL * R.K.M. Y KEN-Y * ORO SOLIDO * RALPHY DREAMZ
* TERRANOVA * GRUPO OPTIMO * BANDA BLANCA * LOS AMIGOS DEL JEFE

PRESENTADO POR

TOYOTA

McDonald's

PRESTON
Automotive Group

tvazteca

WMDT 47 abc

AUSPICIADO POR

MAXIMA 95.3

Delaware
PEDIATRIC DENTISTRY

DELAWARE
DENTAL
SPECIALISTS

La Raza
100.3FM 106.1FM

OCEAN AREA
UNITED WAY
CHILDREN'S
CARE

PERDUE

CSJ

DMV Morris James

NANTICOKE
HEALTH SERVICES

DeIDOT

MAINTENANCE

PERDUE

CSJ

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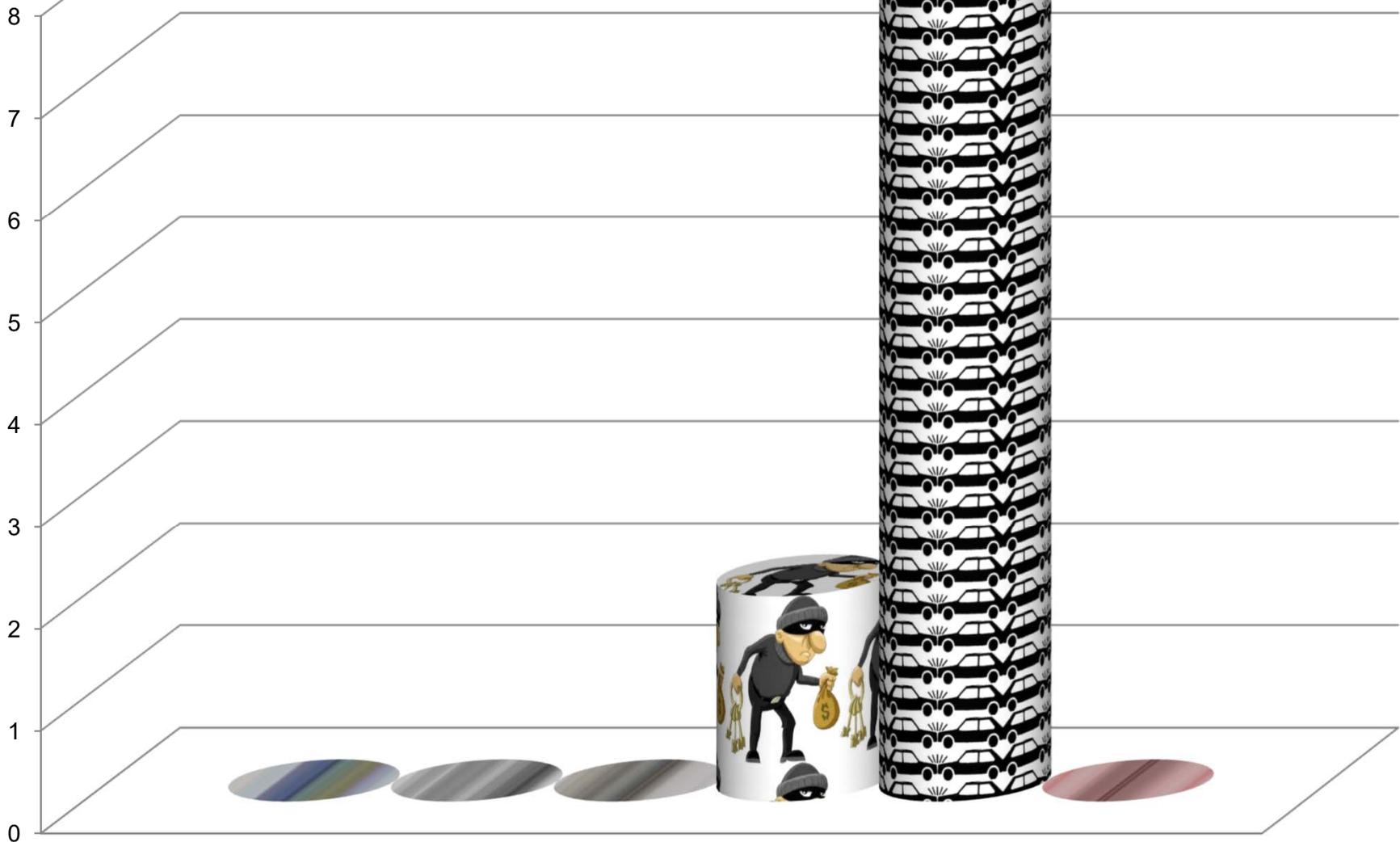


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September 11, 2019

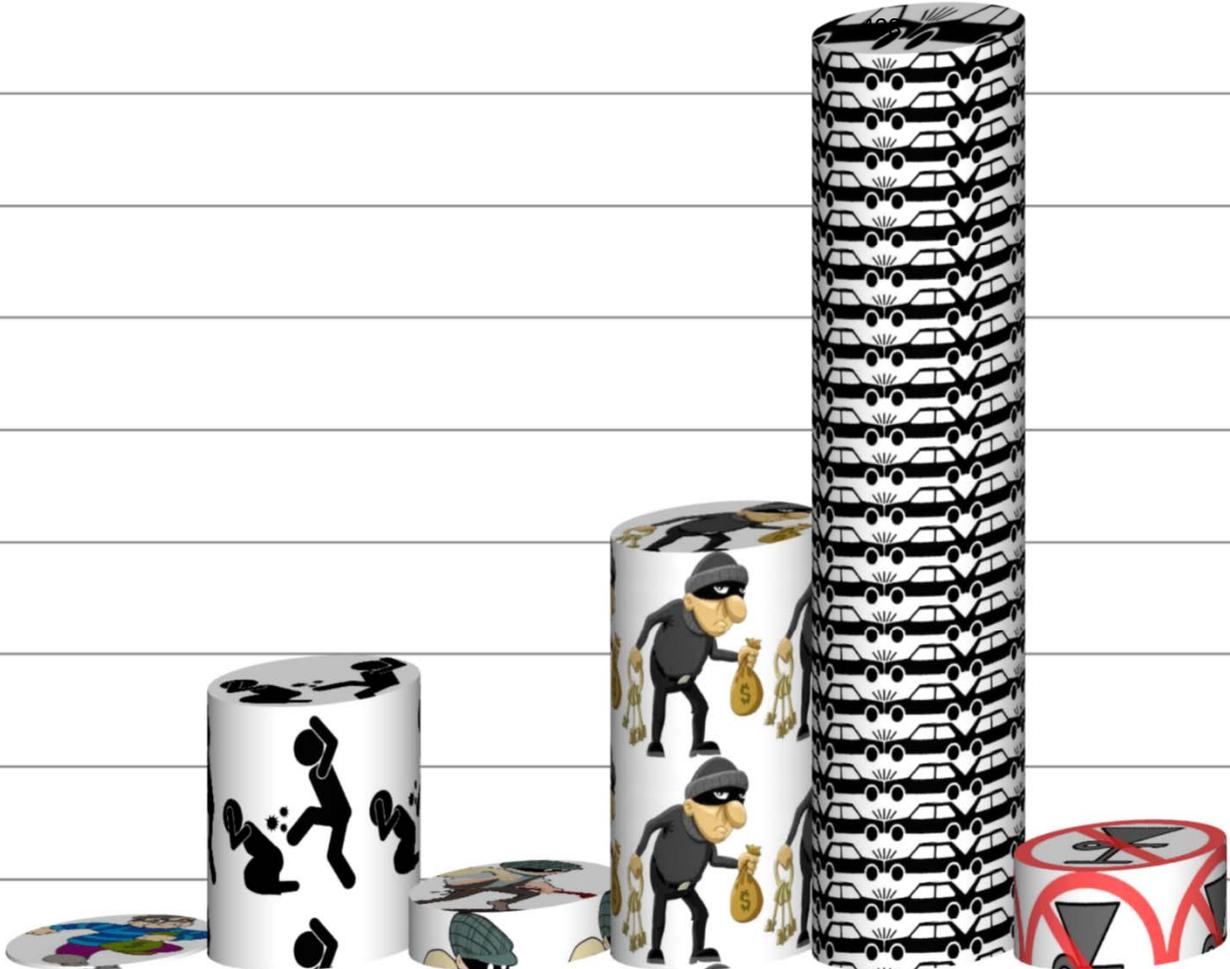


Weekly

■ Robbery ■ Assault ■ Buglary ■ Thefts ■ Collision ■ DUI

September 11, 2019

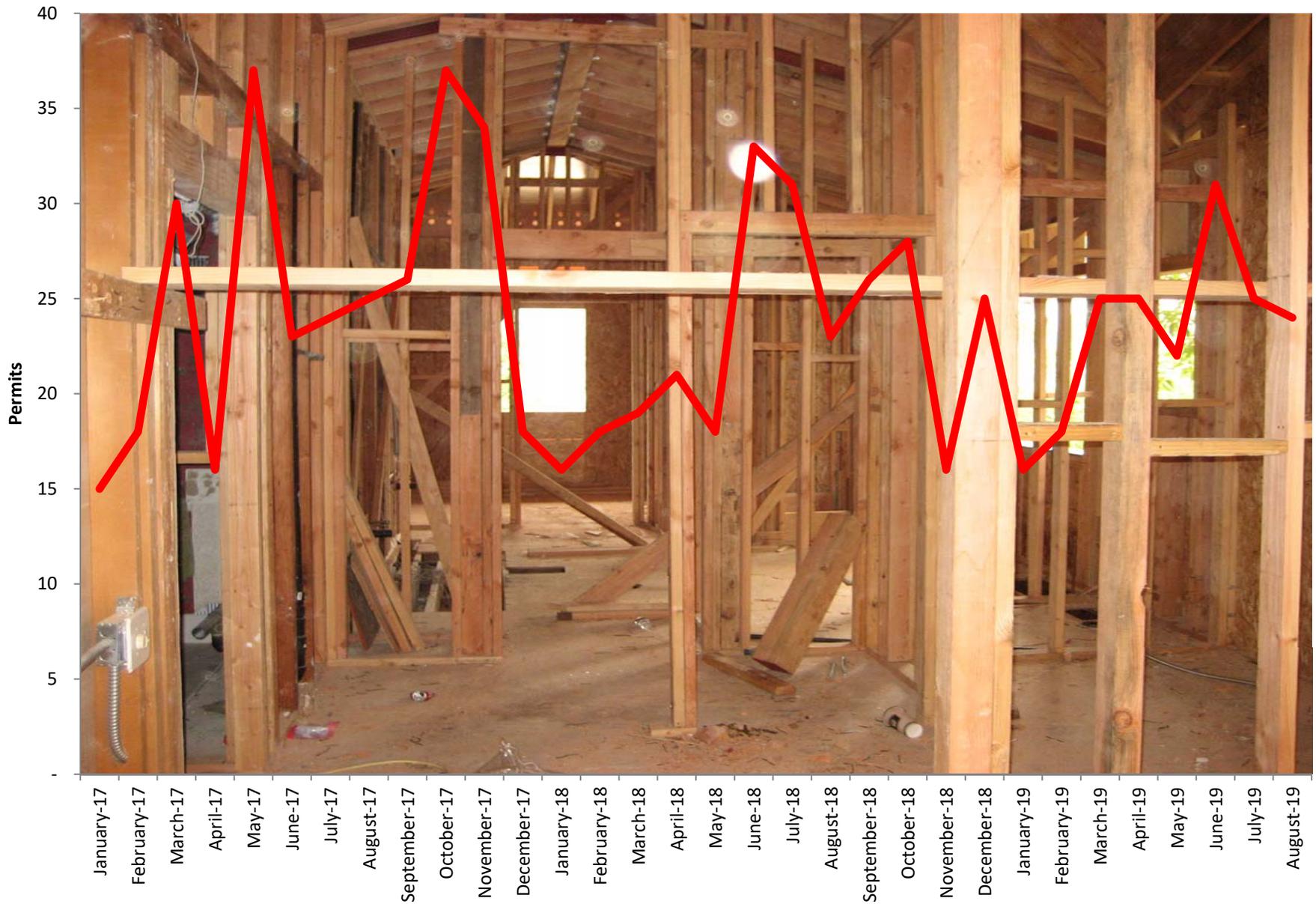
450
400
350
300
250
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Year to Date

■ Robbery ■ Assault ■ Burglary ■ Thefts ■ Collision ■ DUI

Building Permit Activity



WWTF Lagoon Depths

