

TOWN MANAGER'S WEEKLY REPORT



UPCOMING MEETINGS & EVENTS ...

- ✓ **Planning Commission:** Wednesday, December 18, 6:00 PM, Town Hall
 1. Public Hearing – Parcel 135-14.00-44.01; 47.01; 50.00 (Intersection of Ennis Road and Vaughn Road)
 - Rezone from Urban Residential (UR1/RPC) to Townhouse Residential (MR2)
- ✓ **Town Offices Closed:** Tuesday, December 24, in observation of Christmas Eve
- ✓ **Town Offices Closed:** Wednesday, December 25, in observation of Christmas Day
- ✓ **Town Offices Closed:** Wednesday, January 1, in observation of New Year's Day
- ✓ **Town Council Meeting:** Wednesday, January 8 – *Cancelled*

UPDATES FROM DEPARTMENTS ...

Finance

- As of December 13, the Town has collected:
 - \$986,828 (95%) of the October Utility Billing (\$1,029,311)
 - \$1,599,067 (98%) of the annual property tax billing (\$1,616,317)
- Monthly Key Revenue Items Report (November 2019) – Copy Attached
- Real Estate Transfer Tax Summary (November 2019)

	November 2019		November 2018	
	Month	Year To Date	Month	Year To Date
Transfer Tax Revenue	\$25,705	\$186,539	\$37,183	\$161,699

Wastewater

- Lagoon depths: Large Lagoon is 5.50 feet and Small Lagoon is 4.50 feet
- Annual Inspection with DNREC on December 11 – Everything went great
- Responded to sewer issue on Robinson street, everything on Town side was good

Police

- Weekly and Year to Date crime statistics (selected crimes) updated (copy attached)
- Departmental Press Releases issued as warranted

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Planning

- Projects:
 - 206 East Laurel Street – Cat II site plan submitted for grocery store on December 9
 - University Drive Phase II – Resubmittal of plan addressing comments received on December 12
 - SC Sports Complex – Resubmittal on December 9, comments returned on December 10

Public Works

- Cleaned up after Georgetown Chamber Christmas Parade
- Finalized equipment checks and preparations for New Year's Eve Event
- Set up voice and text alarms for issues with water plants

Construction Coordinator

- Certificate of Occupancy:
 - 413 East Market Street
- 406 & 408 North Race Street – Met with owner/builder to resolve driveway to street tie-in and curb replacement
- Participated in webinar on Miss Utility Multiuser functionality
- Miss Utility Locate Summary (copy attached)

TOWN MANAGER'S UPDATE ...

- Handled several requests from local media (print and television) regarding Circle Use Policy
- Finance Staff completed necessary paperwork to facilitate USDA Loan closing for 37 & 39 The Circle
- Discussed potential dates for update from DeIDOT regarding the Georgetown-Lewes Trail
- Replied to several FOIA requests
- Researched property owner information in response to request from local business owner
- Attended First State Community Action Agency Board Meeting
- Held discussions on the possibility of an "open air" market with local property owner and interested entrepreneur (Jamie Craddock, Gene Dvornick, Jocelyn Godwin)

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- Met with representative of the Kimmeytown Partnership to review community contacts, local church contacts, and potential community leaders (Gene Dvornick, Chief Hughes, Mayra Reyes)
- Received notice that Verizon Wireless was ready to begin construction on the cellular tower on Town Property – Building Permit issued and stakeout in process
- Followed up on several code enforcement issues

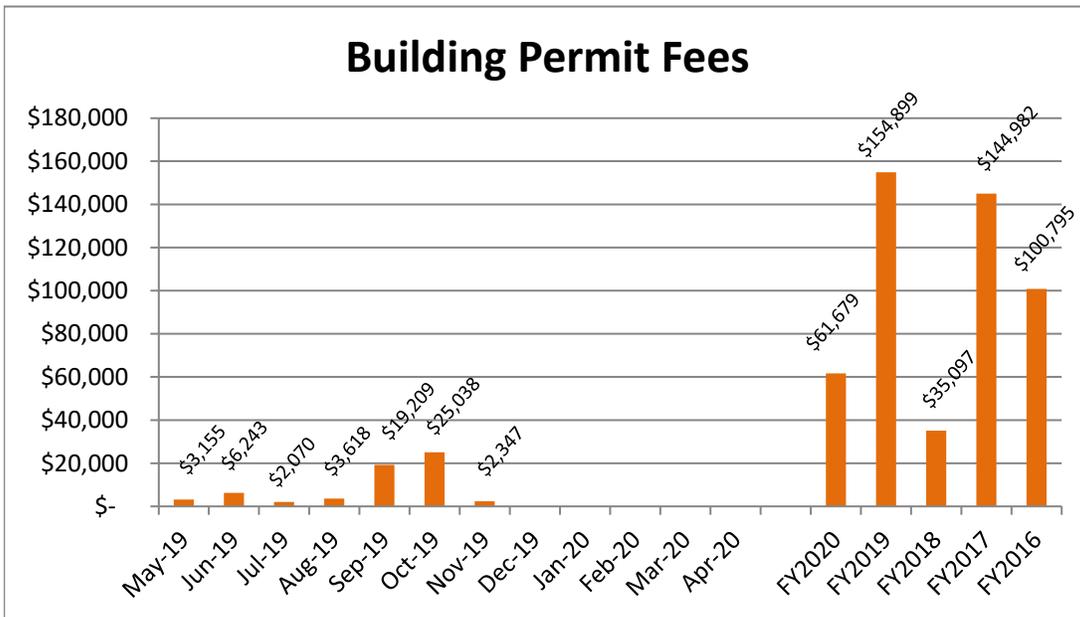
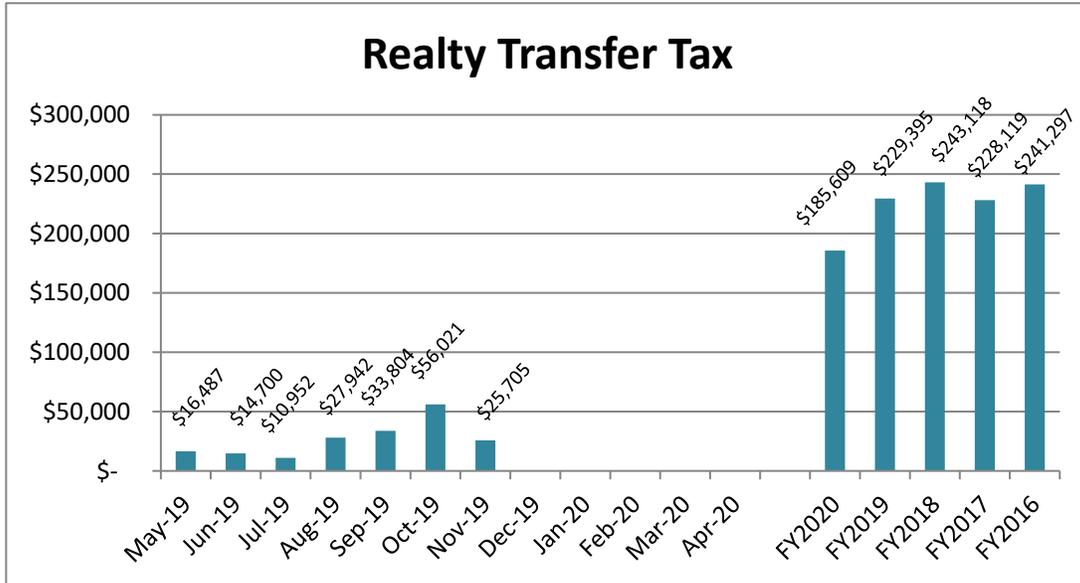


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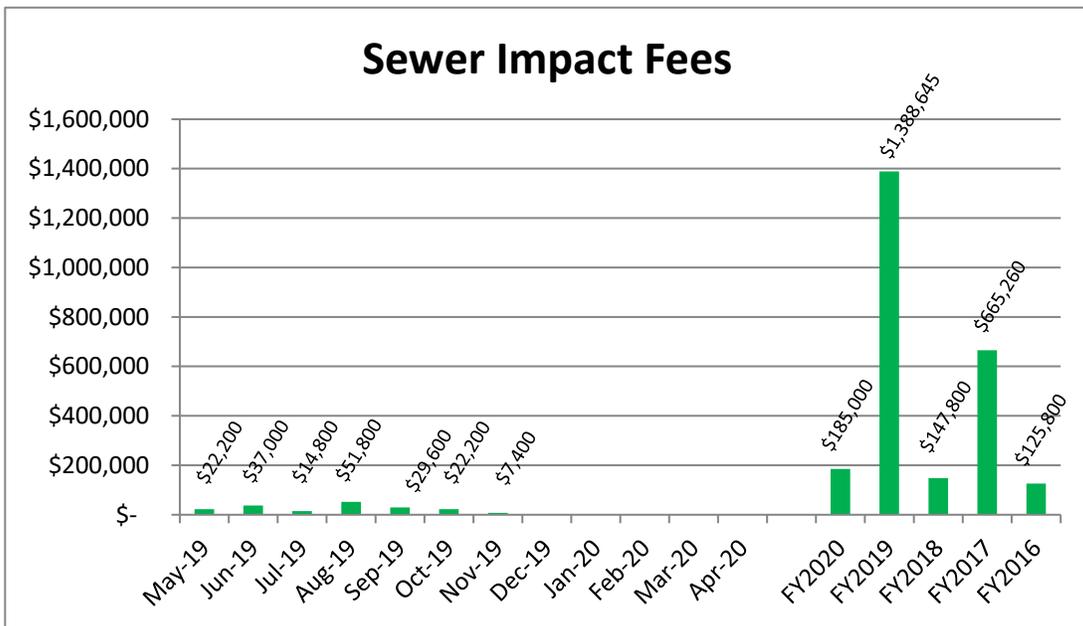
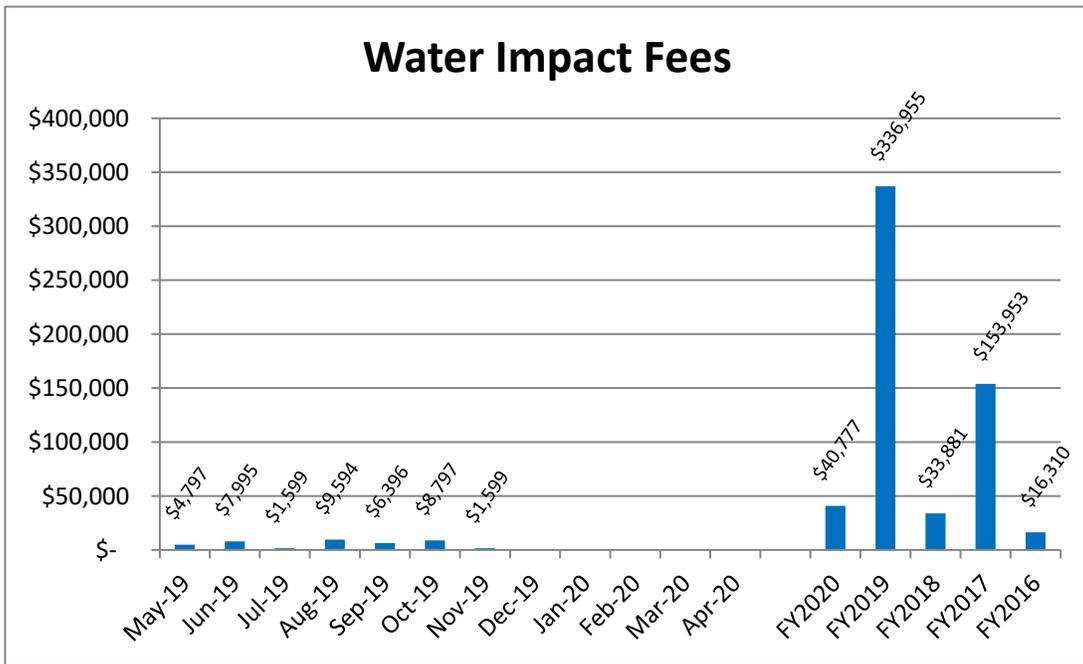


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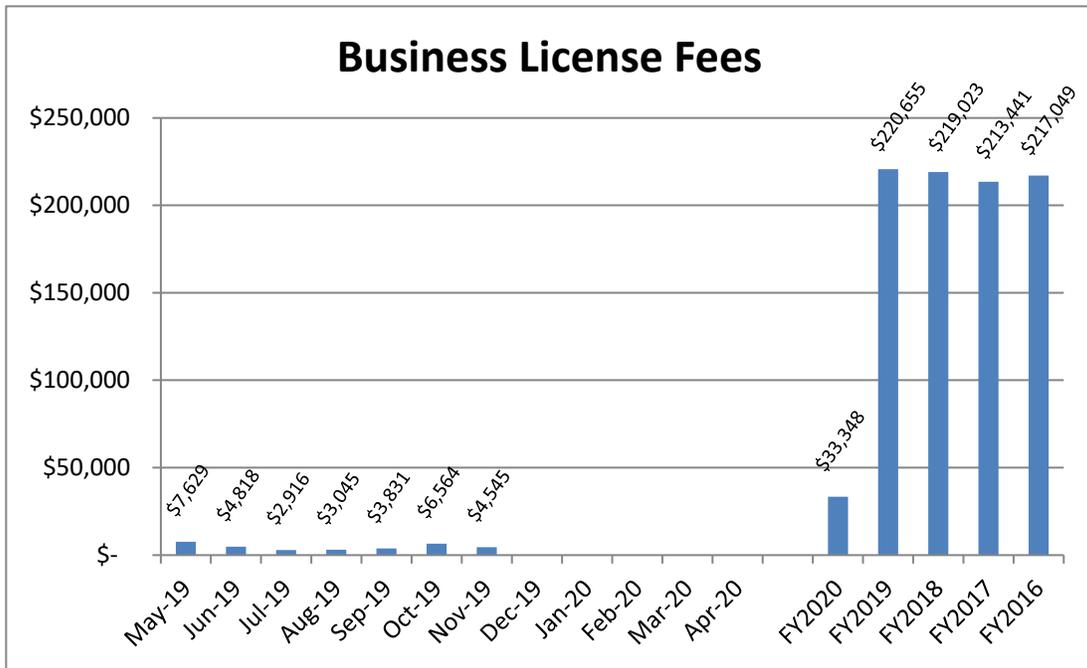
Key Revenue Items



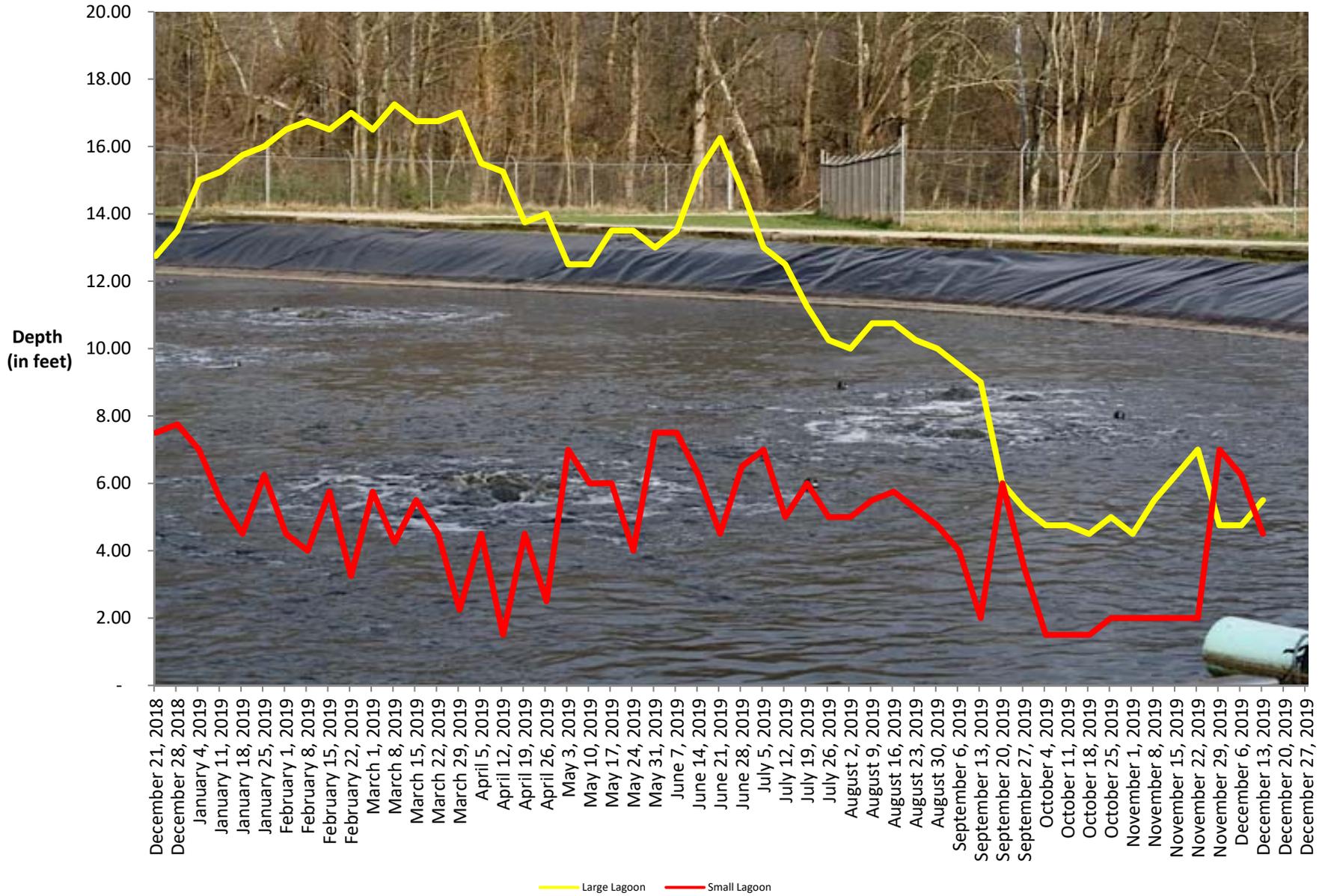
Key Revenue Items



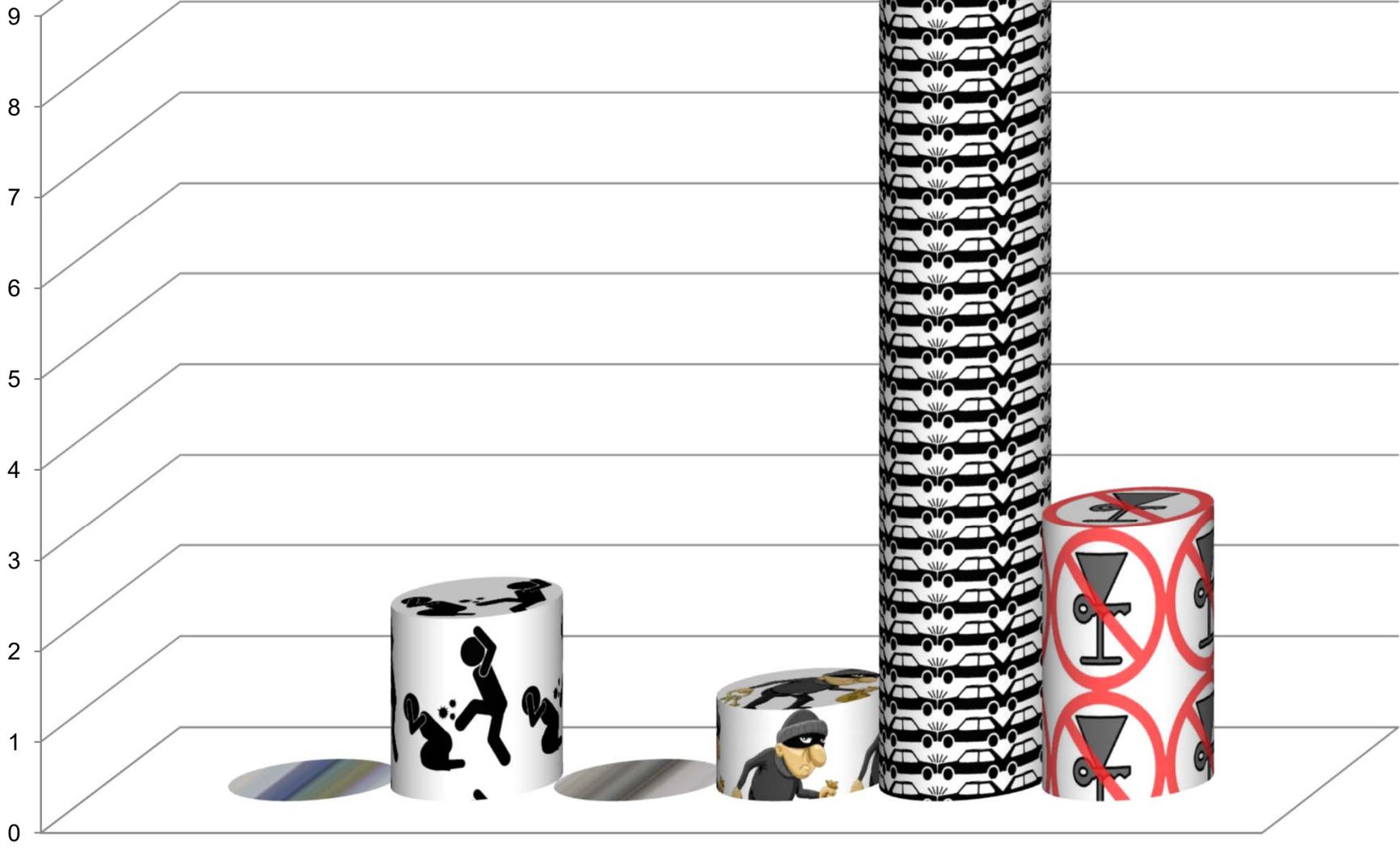
Key Revenue Items



WWTF Lagoon Depths



December 11, 2019

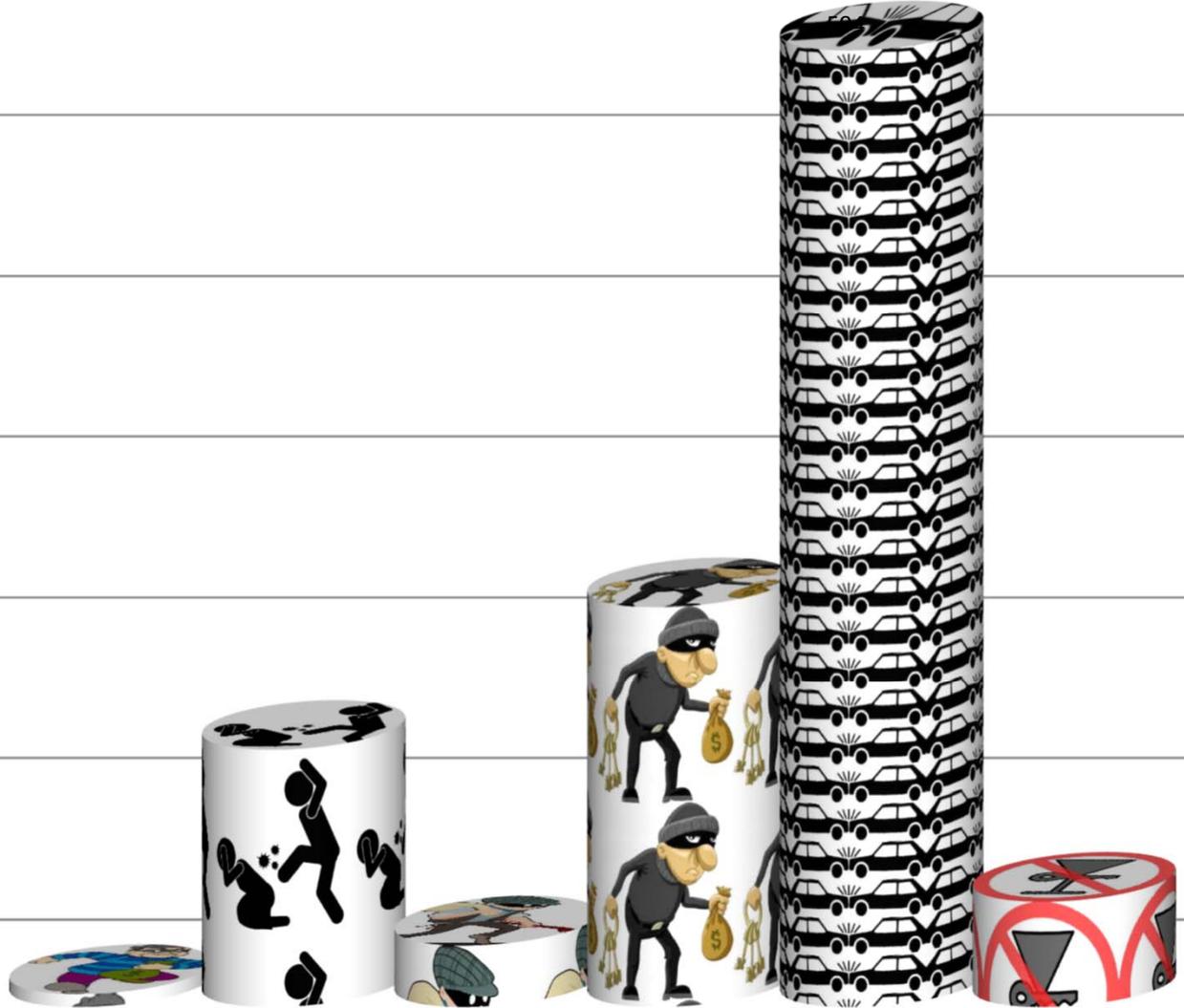


Weekly

Robbery Assault Buglary Thefts Collision DUI

December 11, 2019

600
500
400
300
200
100
0



Year to Date

■ Robbery ■ Assault ■ Buglary ■ Thefts ■ Collision ■ DUI

Miss Utility Locate Tickets

