

TOWN MANAGER'S WEEKLY REPORT



UPCOMING MEETINGS & EVENTS ...

- ✓ **Planning Commission Meeting:** Wednesday, February 19, 6:00 PM, Town Hall
 1. Isaac's Farm – Preliminary Subdivision and Site Plan Approval
- ✓ **DelDOT Public Workshop (Rt 113-SR18/SR404 – GSI):** Wednesday, February 19, 3:00 PM to 6:00 PM, DTCC Student Service Center
- ✓ **Town Council Meeting:** Wednesday, February 26, 7:00 PM, Regular Meeting
- ✓ **Board of Adjustment:** Wednesday, March 4, 5:00 PM, Town Hall
 1. 673 North Bedford Street (Sign location variance)
- ✓ **Sussex County Association of Towns:** Wednesday, March 4, 6:00 PM, hosted by Laurel
- ✓ **Sussex County Association of Towns Steering Committee:** Friday, March 6, 9:00 AM, Arena's at the Airport

UPDATES FROM DEPARTMENTS ...

Finance

- As of February 13, the Town has collected:
 - \$1,602,913 (99%) of the annual property tax billing (\$1,616,317)
 - \$898,682 (88%) of the January Utility Billing (\$1,019,634)
- Met with the Chief of Police regarding mental health provider grant, contract billing, and insurance requirements (Laura Givens, Olga Holm)
- Met with a representative from Delaware Archives regarding Record Management and destruction process (Gene Dvornick, Laura Givens, Olga Holm)
- Meeting with representative from Esri regarding GIS implementation for the Town (Gene Dvornick, Laura Givens, Jeff Ward)

Wastewater

- Lagoon depths: Large Lagoon is 6.50 feet and Small Lagoon is 6.00 feet
- Pulled pump #1 and #2 at the Main Pumping Station to investigate the reason for not pumping – Found and removed debris from pump #2 impeller and placed both pumps back into service
- Cut up and removed trees that had fallen and damaged pipe in Pettyjohn Woods - Replaced two 20' sections of lateral pipe due to the damage
- Responded to a sewer backup complaint on West Pine Street – ran the sewer jetter through the cleanout to remove the blockage

TOWN MANAGER'S WEEKLY REPORT



Public Works

- State inspection of water plants completed
- Catch basin grates cleared in anticipation of rain
- Replaced street name signs in Village of Cinderberry

Police

- Weekly and Year to Date crime statistics (selected crimes) updated (copy attached)
- Departmental Press Releases issued as warranted

Planning

- Projects:
 - 108 Cedar Street – Rezone Application submitted on February 10
 - 225 East Market Street (Foggy, LLC) Subdivision Plan stamped approved on February 13
 - 11 & 15 Layton Avenue lot consolidation comments sent to applicant on February 11
 - Contact with Revelation Craft Brewing seeking resubmittal status
- Predevelopment Meeting:
 - 20983 Dupont Boulevard (convenience store & gas) – February 25
 - 21393 Park Avenue (pole barn with living space) – February 28

Construction Coordinator

- No report this week

TOWN MANAGER'S UPDATE ...

- Prepared map of potential planter locations downtown and contacted vendors for pricing quotes
- Held teleconference with DelDOT regarding the Georgetown to Lewes Trail – Phase 8 (Gene Dvornick, Laura Givens)
- Participated in Water Infrastructure Advisory Council (WIAC) Finance Subcommittee Meeting
- Met with representative from Records Management to review items stored at Public Works and ways to handle same (Gene Dvornick, Laura Givens, Olga Holm)
- Answered standing water/tax ditch questions from local property owner

TOWN MANAGER'S WEEKLY REPORT



- Met with local Boy Scout to discuss potential Eagle Scout Projects for the Town (Gene Dvornick, Laura Givens)
- Met with representative of the Georgetown Little League to review and discuss potential easement for the Georgetown to Lewes Trail – Phase 8 (Gene Dvornick, Laura Givens, Jeff Ward)
- Participated in Esri Meeting to discuss GIS and opportunities for the Town (Gene Dvornick, Laura Givens, Jeff Ward)
- Met with local property owner regarding potential code violations on an adjoining property
- Researched Nuisance Vacant Lot ordinances
- Responded to several FOIA request
- Followed up on several code enforcement issues



TOWN MANAGER'S
WEEKLY REPORT

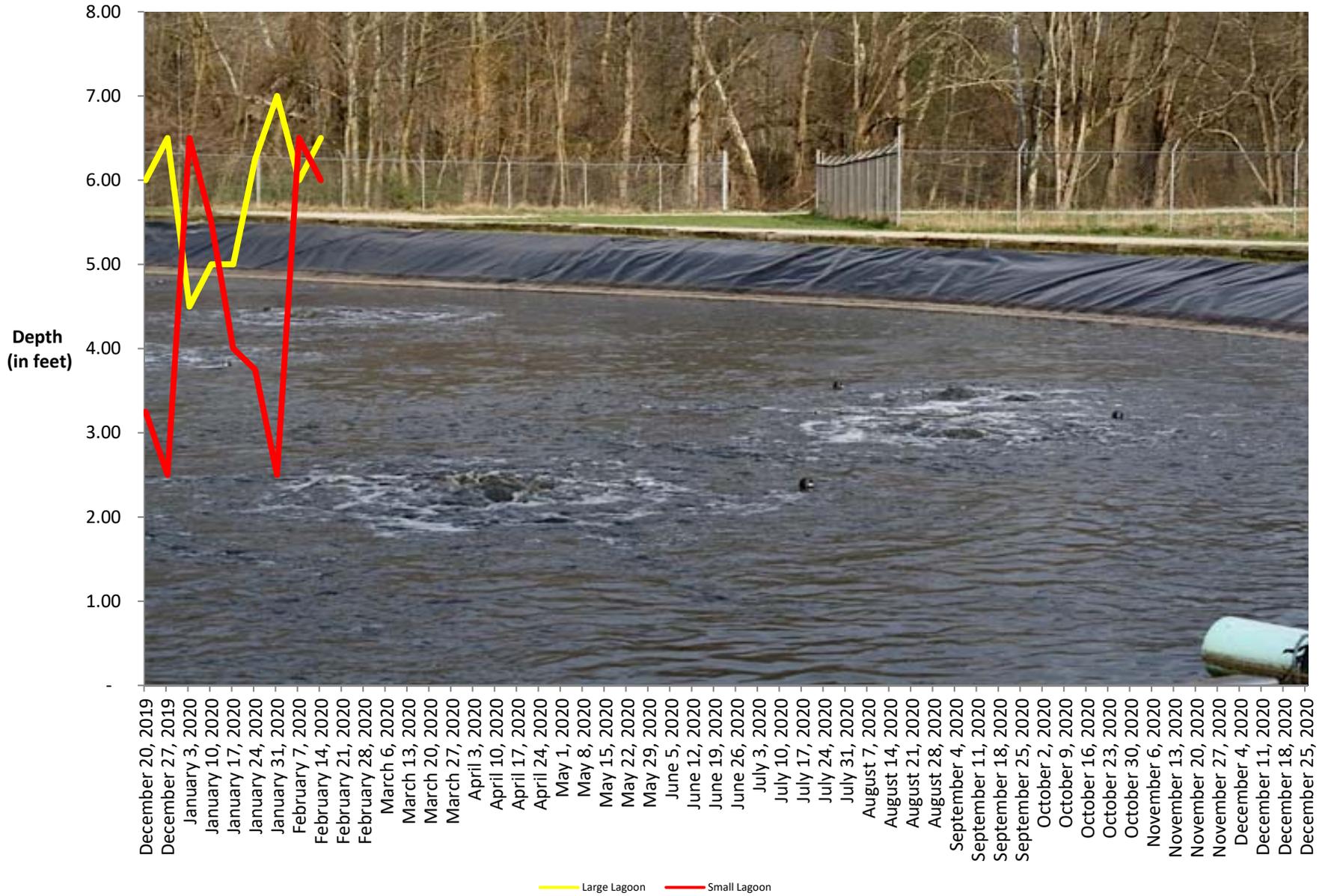


TOWN MANAGER'S WEEKLY REPORT

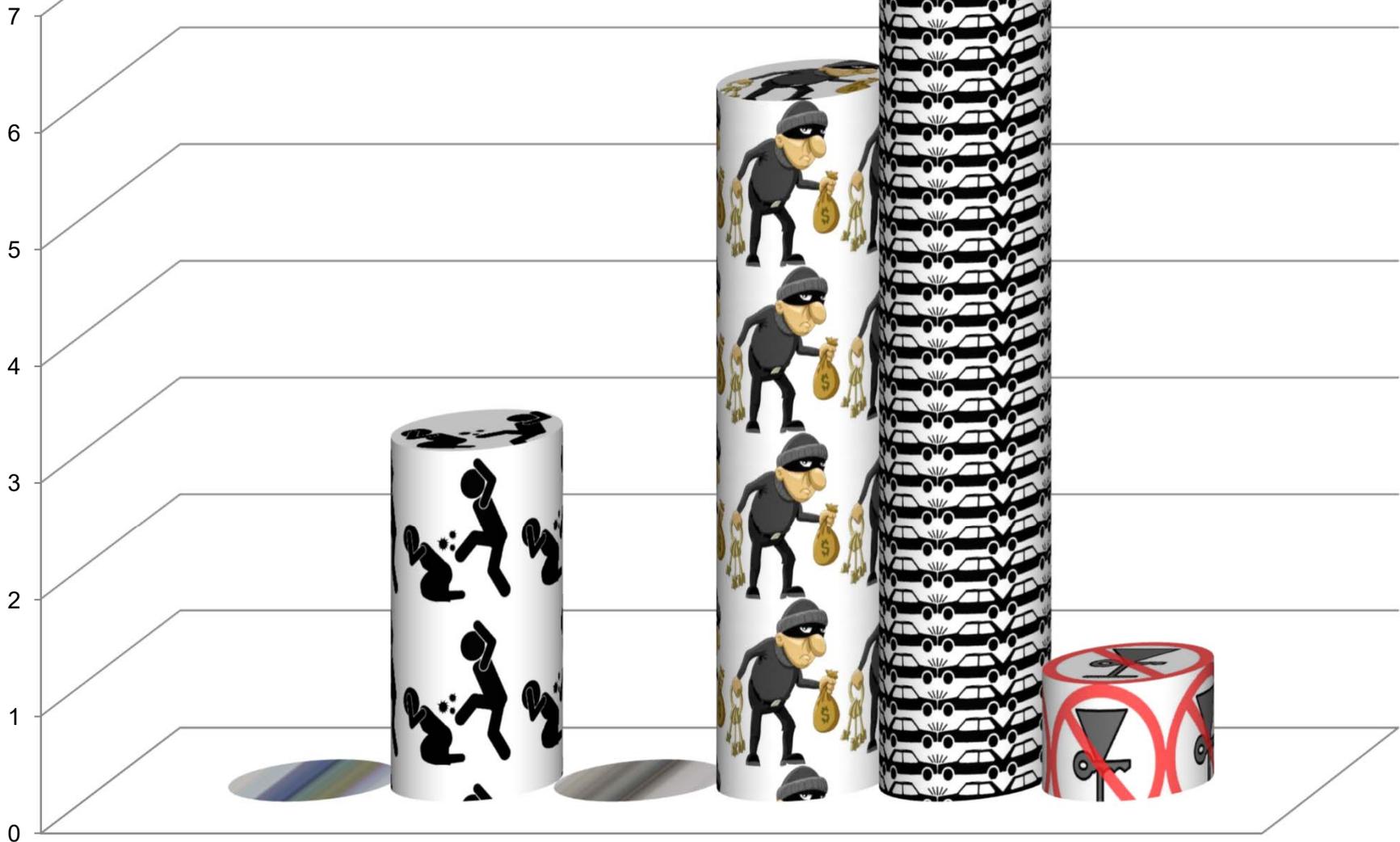


***THIS REPORT AND ANY ATTACHMENTS ARE ONLY BEING SENT
ELECTRONICALLY UNLESS OTHERWISE REQUESTED***

WWTF Lagoon Depths



February 12, 2020

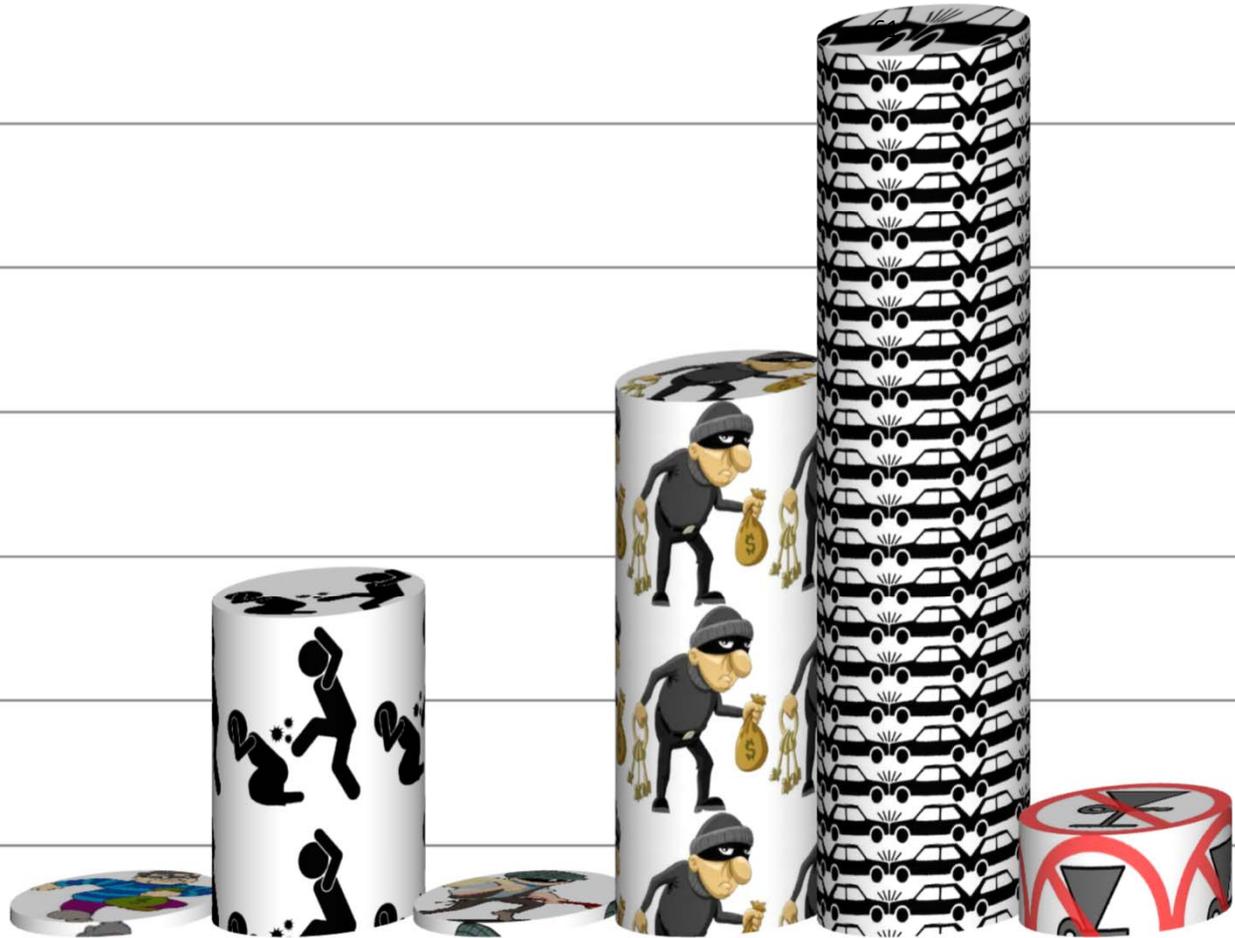


Weekly

■ Robbery ■ Assault ■ Buglary ■ Thefts ■ Collision ■ DUI

February 12, 2020

70
60
50
40
30
20
10
0



Year to Date

■ Robbery ■ Assault ■ Buglary ■ Thefts ■ Collision ■ DUI