

**TOWN OF GEORGETOWN
TOWN COUNCIL MEETING MINUTES**

Meeting Date: Wednesday, May 10, 2017
Location: Town Hall, 39 The Circle, Georgetown, DE 19947
Time: 7:00 P.M. Regular Meeting

PRESENT:

Bill West, Mayor
Rebecca Johnson-Dennis, Ward Two
Chris Lecates, Ward Three
Bob Holston, Ward Four

STAFF PRESENT:

Eugene S. Dvornick, Town Manager
Stephani J. Ballard, Town Solicitor
Bill Bradley, Director of Public Works

ABSENT:

Steve Hartstein, Ward One

1. PLEDGE OF ALLEGIANCE

Town Manager Dvornick led the Pledge of Allegiance.

2. INVOCATION

Councilwoman Lecates led the Invocation.

3. ADOPTION OF AGENDA

Motion by Councilwoman Lecates, seconded by Councilwoman Johnson-Dennis to adopt the agenda as presented. **Motion Carried (unanimous)**

4. APPROVAL OF APRIL 26, 2017 TOWN COUNCIL MINUTES

Motion by Councilwoman Lecates, seconded by Councilman Holston to approve the April 26, 2017 Town Council Minutes as presented. **Motion Carried (unanimous)**

5. NATIONAL COMMUNITY ACTION MONTH PROCLAMATION

Mayor West presented Bernice Edwards, First State Community Action Agency, with a Proclamation honoring National Community Action Month.

6. 2ND READING & ADOPTION OF ORDINANCE

A. Ordinance #2017-2 Burning, Outdoor

Motion by Councilwoman Lecates, seconded by Councilman Holston to adopt Ordinance #2017-2 Burning, Outdoor. **Motion Carried (unanimous)**

B. Ordinance #2017-3 Personnel, Use of Town Supplies and Equipment

Motion by Councilman Holston, seconded by Councilwoman Johnson-Dennis to adopt Ordinance #2017-3 Personnel, Use of Town Supplies and Equipment. **Motion Carried (unanimous)**

7. DEPARTMENTAL REPORTS

A. Gene Dvornick – Town Manager

Comcast Franchise Agreement

The current franchise agreement with Comcast is set to expire in June 2017. We have been working with Comcast on the renewal and it is currently under review by the Town Solicitor. This will be on the May 24 agenda.

Charter Amendment

The Town Solicitor and I are working on a proposed Amendment to the Town Charter to address voter registration and re-instate two (2) subsections erroneously removed during the Charter revision.

King Farm Sewer Agreement

The Town was asked by Sussex County requesting consideration of revisions to the current sewer agreement and the amendment to include the King Farm. Staff and I are currently reviewing the documents and will prepare the necessary revisions. Once completed and approved by the Town Solicitor, this will be placed on a Town Council Agenda.

Condemned Property Update

The advertisement of the Notice of Condemnation for 203 East North Street is currently being advertised in the local paper. Upon completion of the 15-day period, barring any responses from interested parties, the Town will raze the structure.

After receipt of the quote from John Clark General Contracting for \$11,900, as low bidder the work will be awarded to him.

Airport Agreement

As part of our agreement with the Delaware Coastal Airport, there are some trees at the western edge of the Layton-Thompson Park that are in need of removal. Over the next few months, contractors may be seen visiting the site and performing the work.

37 & 39 The Circle

The Town received the proposal from Davis, Bowen & Friedel for Contract Administration for 37 & 39 The Circle. The Construction Administration lump sum is \$57,500 and the Part-time Resident Project Representative is estimated at a not to exceed amount of \$46,500. Both fees are included in the project budget and were included in the project funding through USDA.

Motion by Councilwoman Lecates, seconded by Councilwoman Johnson-Dennis to authorize the Town Manager to sign the proposal at an amount not to exceed \$104,000. **Motion Carried (unanimous)**

Miscellaneous

- Upcoming Events:
 - Swearing In: Wednesday, May 24, 7:00 PM, Town Hall
 - Delaware League Lobby Day: Thursday, June 8, Legislative Hall
- Legislative Update

B. Bill Bradley – Director of Public Works

Bill Bradley presented Council with an overview of the entire water system and explained how he can monitor the whole system from the touch of a screen.

8. PUBLIC COMMENT

Town Manager Dvornick

- Two pieces of correspondence. One from the Town of Fenwick Island, signed by their Mayor – letting the Town know that they are against House Bill No. 30. The second piece of correspondence is from Ray Hopkins – letting the Town know how good of a job the Town did putting together the Candlelight Vigil for the fallen Delaware State Trooper Cpl. Stephen Ballard.

9. ADJOURNMENT

Motion by Councilwoman Lecates, seconded by Councilman Holston to adjourn at 7:26pm.

Motion Carried (unanimous)

APPROVED:



Steve M Hartstein, Secretary

ATTEST:



Eugene S Dvornick Jr., Town Manager