

**TOWN OF GEORGETOWN
TOWN COUNCIL MEETING MINUTES**

Meeting Date: Wednesday, May 24, 2017
Location: Town Hall, 39 The Circle, Georgetown, DE 19947
Time: 7:00 P.M. Regular Meeting

PRESENT:

Bill West, Mayor
Steve Hartstein, ward One
Rebecca Johnson-Dennis, Ward Two
Chris Lecates, Ward Three
Bob Holston, Ward Four

STAFF PRESENT:

Eugene S. Dvornick, Town Manager
Stephani J. Ballard, Town Solicitor

7:00 P.M. REGULAR MEETING

1. PLEDGE OF ALLEGIANCE

Town Manager Dvornick led the Pledge of Allegiance.

2. INVOCATION

Councilwoman Lecates led the Invocation.

3. ADOPTION OF AGENDA

Motion by Councilwoman Lecates, seconded by Councilman Hartstein to adopt the agenda as presented.
Motion Carried (unanimous).

4. APPROVAL OF MAY 10, 2017 TOWN COUNCIL MINUTES

Motion by Councilman Holston, seconded by Councilwoman Johnson-Dennis to approve the May 10, 2017 Town Council Minutes. **Motion Carried (unanimous).**

5. OATH OF OFFICE

The Honorable Judge of Family Court, of the State of Delaware, Peter B Jones officiated the Swearing in of Councilman Hartstein of the First Ward.

“Oath of Office is incorporated as part of the minutes.”

The Honorable Judge of Family Court, of the State of Delaware, Peter B Jones officiated the Swearing in of Councilwoman Johnson-Dennis of the Second Ward.

“Oath of Office is incorporated as part of the minutes.”

6. ORGANIZATION OF COUNCIL

A. VICE- MAYOR

Mayor West nominated Councilwoman Lecates as Vice-Mayor.

Motion by Councilwoman Johnson-Dennis, seconded by Councilman Hartstein to approve the nomination of Councilwoman Lecates as Vice-Mayor.

Motion Carried (unanimous).

Recused: Lecates

B. SECRETARY

Mayor West nominated Councilman Bob Holston as Secretary.

Motion by Councilman Hartstein, seconded by Councilwoman Lecates to approve the nomination of Councilman Holston as Secretary.

Motion Carried (unanimous).

Recused: Holston

C. AFFIRMATION OF CODE OF ETHICS

Affirmation of the Code of Ethics was signed by Mayor West, Councilman Hartstein, Councilwoman Johnson-Dennis, Councilwoman Lecates, and Councilman Holston.

“Affirmation of the Code of Ethics is incorporated as part of the minutes.”

7. COMCAST FRANCHISE AGREEMENT

Motion by Councilwoman Lecates, seconded by Councilman Hartstein to approve the Comcast Franchise Agreement. **Motion Carried (unanimous).**

8. ANNUAL PRESENTATION OF FUNDING

A. GEORGETOWN AMBULANCE SERVICE – STATION 93

Georgetown Ambulance Service – Station 93 was presented one check; annual donation - \$7,874.50.

B. GEORGETOWN VOLUNTEER FIRE DEPARTMENT – STATION 77

Charles Stevenson III from the Georgetown Volunteer Fire Department – Station 77 was in attendance for the presentation of one check; Annual Donation - \$7,874.50.

9. RESOLUTION #2017-05 – CHARTER AMENDMENT (REGISTRATION OF VOTERS, UNCONTESTED ELECTIONS)

Motion by Councilwoman Lecates, seconded by Councilman Holston to adopt Resolution #2017-05 Charter Amendment (Registration of Voters, Uncontested Elections). **Motion Carried (unanimous).**

10. 3RD PRESENTATION & DECISION

A. CASE #2017-01 XERGY CONDITIONAL USE APPLICATION

Motion by Councilwoman Lecates, seconded by Councilman Holston to deny the Conditional Use Application. **Motion Carried (unanimous)**

11. DEPARTMENTAL REPORTS

A. GENE DVORNICK – TOWN MANAGER

Condemned Property Update

- 224 East Market Street – Structure has been removed
- 203 East North Street – Advertisement of the Notice of Condemnation is currently being run in the Sussex Countian – anticipate release of the demolition contract in early June.
- 129 East Pine Street – New property owner has been reminded they have until June 10 to submit plans for the property of the Town will move forward with demolition.
- 101 Brittingham Lane – Mayor West, CE Officer Picarello and I met with Mr. Cornish on May 23. Temporary Building Permit issued until August 31, 2017.

37 & 39 The Circle

The work on the Annex Building continues. Interior demolition, both first and second floor has been completed. Some structural bracing is in process. The rear roof has been removed and new roof

installation is underway. Anticipate interior framing and windows on the second floor to begin within the next two weeks. Weekly progress photographs are posted in the Town Manager Weekly Report and on the home page of the Town website.

Bicycle Rack

The Town received notification we won a free bicycle rack from Keystone Ridge Designs. The rack will hold three (3) bicycles and is from their Sonance Collection. They are currently working with us on final specification. Attached is the cut sheet for the bike rack as well as a photograph of the proposed design. I like to recommend the Town purchase two (2) additional racks, priced at \$330.00 each, excluding design and shipping.

Motion by Councilwoman Lecates, seconded by Councilman Hartstein to authorize the purchase of two (2) bicycle racks at an amount not to exceed \$1,000. **Motion Carried (unanimous)**

Miscellaneous

- Upcoming Events:
 - Delaware League of Local Governments: Thursday, May 25, 5:30 PM, Duncan Center (Dover)
 - Memorial Day Service: Sunday, May 28, 1:30 PM, The Circle
 - Town Offices Closed: Monday, May 29, in observance of Memorial Day
 - Sussex County Association of Towns: Wednesday, June 7, 6:00 PM, Rookery North, Hosted by City of Milford
 - Delaware League Lobby Day: Thursday, June 8, Legislative Hall
 - Sussex Count Association of Towns Steering Committee: Friday, June 9, 9:00 AM, Arena's at the Airport
- Legislative Update

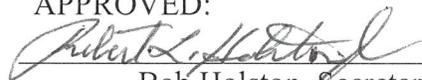
12. PUBLIC COMMENT

- Harry Fletcher
 - The building next door used to be the Georgetown Fire House, from 1926-1966. You're doing a good job with the building.
- Mayor West
 - Certificate of Appreciation from CHEER

13. ADJOURNMENT

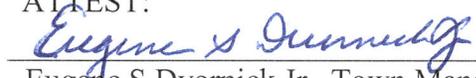
Motion by Councilwoman Lecates, seconded by Councilwoman Johnson-Dennis to adjourn at 7:49pm.
Motion Carried (unanimous)

APPROVED:



Bob Holston, Secretary

ATTEST:



Eugene S Dvornick Jr., Town Manager