

**TOWN OF GEORGETOWN
TOWN COUNCIL MEETING MINUTES**

Meeting Date: Wednesday, June 28, 2017
Location: Town Hall, 39 The Circle, Georgetown, DE 19947
Time: 7:00 PM Regular Meeting

PRESENT:

Bill West, Mayor
Steve Hartstein, Ward One
Rebecca Johnson-Dennis, Ward Two
Chris Lecates, Ward Three
Bob Holston, Ward Four

STAFF PRESENT:

Eugene S. Dvornick, Town Manager
Stephani J. Ballard, Town Solicitor

7:00 PM REGULAR MEETING

1. PLEDGE OF ALLEGIANCE

Town Manager Dvornick led the Pledge of Allegiance.

2. INVOCATION

Councilwoman Lecates led the Invocation.

3. ADOPTION OF AGENDA

Motion by Councilwoman Lecates, seconded by Councilman Hartstein to adopt the agenda as presented.
Motion Carried (unanimous)

4. APPROVAL OF JUNE 14, 2017 TOWN COUNCIL MINUTES

Motion by Councilman Holston, seconded by Councilwoman Johnson-Dennis to approve the June 14, 2017 Town Council Minutes as presented. **Motion Carried (unanimous)**

5. 120 WEST MARKET STREET

Town Manager Dvornick presented Council with two pieces of correspondence outlining everything that was provided to the property owner.

Mayor West opened the floor up to the property owner, Brent Marsh.

Brent Marsh spoke to explain why his yard is the way it is and that he is trying to make his yard comply with Town Code.

Mayor and Council expressed their concerns with the way his yard looks and presented ideas on how he can clean it up so it is in compliance.

6. FOP CONTRACT AMENDMENT

Town Manager Dvornick presented to Mayor and Council the FOP Contract Amendment.

Motion by Councilman Hartstein, seconded by Councilwoman Lecates to approve the amended FOP contract. **Motion Carried (unanimous)**

7. 2ND READING & ADOPTION OF ORDINANCE

A. Ordinance #2017-4 Revision to Chapter §230-170 F Signs permitted in HC district, and Chapter §230-176 J Signs permitted in all districts.

Motion by Councilwoman Lecates, seconded by Councilman Holston to adopt Ordinance # 2017-4 Revision to Chapter §230-170 F Signs permitted in HC district, and Chapter §230-176 J Signs permitted in all districts. **Motion carried (unanimous)**

8. DEPARTMENTAL REPORTS

A. GENE DVORNICK – TOWN MANAGER

Condemned Property Update

- 203 East North Street – Asbestos removed, structure removal being scheduled
- 129 East Pine Street – Advertisement of the Notice of Condemnation is currently run in the local media – Planning has a predevelopment meeting scheduled for July 6, 2017. Anticipate release of the demolition contact in July
- 101 Brittingham Lane – June 15 meeting with CE Officer. Temporary Building Permit issued until August 31, 2017.

Request for Use of Town Equipment

The Town has received two requests for use of town equipment:

1. 2017 Softball World Series (July 27 – August 6):
 - a. Light tower and 20 pedestrian barricades
 - b. Offering a full page ad in program
 - c. Supported in the past
2. Anti-Alcohol & Drug Tent Services (August 15 – August 20):
 - a. Light tower

Motion by Councilwoman Lecates, seconded by Councilman Hartstein to approve both requests for Use of Town Equipment. **Motion Carried (unanimous)**

Change Orders – 37 & 39 The Circle

Progress on the Annex Building is moving right along. There are currently four (4) Change Orders for approval by Council:

<u>Date</u>	<u>Description</u>	<u>Amount</u>	<u>Balance</u>
05/01/17	Contract Award – Contingency Allowance	\$ 50,000.00	\$ 50,000.00
06/06/17	Additional CMU infill	\$ 1,067.00	\$ 48,933.00
06/06/17	Remove tin ceiling – replace with drywall	\$ (467.00)	\$ 49,400.00
06/12/17	Flooring change – tile	\$ 8,512.00	\$ 40,888.00
06/19/17	Miscellaneous wood framing repairs	\$ 10,794.00	\$ 30,094.00
06/21/17	Additional elevator electric	\$ 4,271.00	\$ 25,823.00
06/21/17	Install shingles – front gable	\$ 1,056.00	\$ 24,767.00

Weekly progress photographs are posted to the website and included in the Town Manager’s Weekly Report, the most recent are presented below.

Two additional items: (1) we encountered an Underground Storage Tank at the rear of the property and are working with DNREC on removal and (2) the side door emergency exit does not discharge onto Town property, so we are in the process of working on an easement from 5 East Market Street (Maull) for the pad outside the door.

Motion by Councilwoman Johnson-Dennis, seconded by Councilman Holston to approve all four (4) change orders for the Annex Building totaling \$14,906. **Motion Carried (unanimous)**

July 26 Meeting

I have received notice that a Member of Council will not be available for the July 26 2017 Regular Council Meeting. I would like to suggest we cancel this meeting, barring some significant issue arises.

There was no decision made on cancelling the July 26, 2017 Regular Town Council Meeting.

North Bedford Street & Bridgeville Road

The Town has been in contact with three potential vendors regarding the two (2) islands at the intersection of Bridgeville Road and North Bedford Street. We are working with Bella Terra Landscapes on design. Thank you to Councilwoman Lecates and Jeff Ward for meeting with Justin Bartels regarding the design. We anticipate receipt of a design on Thursday, June 29. We will then submit to the Department of Transportation, Division of Maintenance & Operations, and Roadside Environmental for approval to move forward.

Miscellaneous

- Legislative Update
- Upcoming Events:
 - **Last Day of Legislative Session:** Friday, June 30 – Legislative Hall
 - **Town Offices Closed:** Tuesday, July 4, in observation of Independence Day
 - **No Sussex County Association of Towns of Delaware League of Local Governments until September**

9. PUBLIC COMMENT

Joe Powers, 122 West Laurel Street

- Spoke in reference to 120 West Market Street

Jessica Clark, Collins Pond - Out of Town

- Spoke in reference to 120 West Market Street

10. ADJOURNMENT

Motion by Councilwoman Johnson-Dennis, seconded by Councilman Holston to adjourn at 7:55pm.

Motion Carried (unanimous)

APPROVED:



Robert L Holston, Secretary

ATTEST:



Eugene S Dvornick Jr., Town Manager