

**TOWN OF GEORGETOWN
TOWN COUNCIL MEETING MINUTES**

Meeting Date: Wednesday, April 24, 2019
Location: First State Community Action Agency, 308 North
Railroad Avenue
Time: 7:00 PM Regular Meeting

PRESENT:

Bill West, Mayor
Steve Hartstein, Ward One
Rebecca Johnson-Dennis, Ward Two
Chris Lecates, Ward Three
Bob Holston, Ward Four

STAFF PRESENT:

Eugene S. Dvornick Jr., Town Manager
Stephani J. Ballard, Town Solicitor
Bill Bradley, Director of Public Works

7:00 PM – REGULAR MEETING

1. PLEDGE OF ALLEGIANCE

Girl Scout Troop 1233 led the Pledge of Allegiance.

2. INVOCATION

Councilwoman Lecates led the Invocation.

3. ADOPTION OF AGENDA

Motion by Councilman Holston, seconded by Councilwoman Lecates to adopt the agenda as presented. **Motion Carried (unanimous)**

4. APPROVAL MINUTES

A. MARCH 13, 2019 TOWN COUNCIL MINUTES

Motion by Councilwoman Johnson-Dennis, seconded by Councilman Hartstein to approve the March 13, 2019 Town Council Minutes as presented. **Motion Carried (unanimous)**

B. APRIL 18, 2019 TOWN COUNCIL SPECIAL MEETING MINUTES

Motion by Councilwoman Lecates, seconded by Councilman Holston to adopt the April 18, 2019 Town Council special meeting minutes. **Motion Carried (unanimous)**

5. JEFFERSON AWARDS – LEAD360

Madeline, with the Jefferson Awards Foundation – now known as Multiplying Good, presented Council with an overview of the Lead360 Program in addition to recognizing the top projects.

6. PROCLAMATION – ARBOR DAY

Town Manager Dvornick presented Council with the dates that the Town of Georgetown will be recognizing Arbor Week.

7. LAND LEASE AGREEMENT

Town Manager Dvornick presented an overview of the Land Lease Agreement between the Town of Georgetown and Cello Partnership doing business as Verizon Wireless.

Motion by Councilwoman Lecates, seconded by Councilman Holston to approve the Land Lease Agreement subject to final review. **Motion Carried (unanimous)**

8. RESOLUTIONS

A. RESOLUTION #2019-01 ADOPTION OF FY 2020 BUDGET

Town Manager Dvornick presented an overview of Resolution #2019-01 Adoption of FY 2020 Budget.

Motion by Councilwoman Lecates, seconded by Councilman Hartstein to adopt Resolution #2019-01 Adoption of FY 2020 Budget. **Motion Carried (unanimous)**

9. DEPARTMENTAL REPORTS

A. GENE DVORNICK – TOWN MANAGER

2019 Annual Municipal Election

With only the incumbents filing for Ward 1 and Ward 2, a municipal election is unnecessary this year. Swearing in will take place at the May 22, 2019 Town Council Meeting.

Pedestrian Connectivity – North Georgetown Elementary

On April 4th representatives of the Town met with DelDOT to discuss various options for pedestrian connectivity to the North Georgetown Elementary School (Safe Routes to School, Trails/Pathways Program, and the Transportation Alternatives Program) for North Bedford Street.

Based on scope of the project, number of properties involved, and the initial cost estimates provided, it appears the Transportation Alternatives Program (TAP) is the best option to pursue. Under the TAP Program there will be a 20% match requirement (maximum of \$200,000) from the Town. Timing, once the application is approved, is approximately 6 to 8 months for concept, 9 to 12 months for design, followed by bidding and then construction.

Motion by Councilwoman Lecates, seconded by Councilman Holston to authorize moving forward with a Transportation Alternatives Program application.

Motion Carried (unanimous)

Project Updates

A few updates on current projects:

- 39 The Circle
 - Drywall is in process, next will be finishing, followed by painting and then electrical – completion is anticipated end of June 2019.
- Technical Assistance – Bike Trail Easement
 - An initial meeting with Simone Collins was held on April 16 to review basic information and discuss some alternatives. The next step is to provide contact information for the potentially impacted properties to schedule meeting with them
- West Market Street Pedestrian Signal
 - Work is in process – the mast arm is still 4 to 6 weeks' out

Miscellaneous

- Legislative Update
- Reminders
 - Delaware League of Local Governments: Thursday, April 25, 5:30 PM, Duncan Center (Dover)

- Sussex County Association of Towns: Wednesday, May 1, 6:00 PM, hosted by Bethany Beach
- Sussex County Association of Towns Steering Committee: Friday, May 3, 9:00 AM, Arena's at the Airport

B. DIRECTOR OF PUBLIC WORKS – BILL BRADLEY

- On average, 650,000 gallons of water per day to supply Town
- King Street well pump and motor was scheduled to be shipped on April 23
- Looking to get AC Schulties on schedule next week for the install to complete the project
- We have been repairing pot holes throughout the Town.
- We have been rebuilding catch basins that needed repairs on Robinson Street and East Laurel Street
- The Street Sweeper has been out and we are starting to spray the weeds in the sidewalks and curbing.
- Grass cutting has started for the season
- Stage has been serviced.
 - New electric installed at the Marvel Museum to prepare for the Summer Concert Series

10. PUBLIC COMMENT

No one spoke.

11. STEP THREE GRIEVANCE HEARING – OFFICER GOINS & VERDE

A. EMPLOYEE GRIEVANCE REGARDING OVERTIME COMPENSATION FOR TIME SPENT ON HOMEWORK DURING OUT OF STATE TRAINING

- Officer Verde presented an overview of the grievance to the Mayor and Council.
- Questions offered from Mayor West, Councilwoman Lecates, and Town Solicitor Stephani Ballard

B. EMPLOYEE GRIEVANCE REGARDING ADDITIONAL HOLIDAY PAY FOR CHRISTMAS EVE AND RETURN DAY

- Officer Verde presented an overview of the grievance to the Mayor and Council.
- Questions offered from Mayor West, Councilwoman Lecates, and Town Solicitor Stephani Ballard.
- Comments from Officer Bean and Officer Glaeser

12. EXECUTIVE SESSION

Motion by Councilwoman Lecates, seconded by Councilman Holston to enter into Executive Session.
Motion Carried (unanimous)

Exited executive session at 8:14pm.

13. RECONVENE AND POSSIBLE ACTION ITEMS FROM EXECUTIVE SESSION

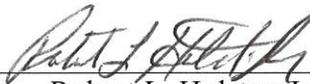
None

14. ADJOURNMENT

Motion by Councilwoman Lecates, seconded by Councilman Hartstein to adjourn at 8:15pm.

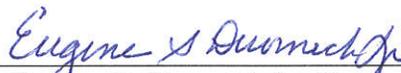
Motion Carried (unanimous)

APPROVED:



Robert L. Holston Jr., Secretary

ATTEST:



Eugene S. Dvornick Jr., Town Manager