

**TOWN OF GEORGETOWN  
TOWN COUNCIL MEETING MINUTES**

**Meeting Date:** Wednesday, August 10<sup>th</sup>, 2016  
**Location:** Town Hall, 39 The Circle, Georgetown, DE  
**Time:** 7:00 P.M. Regular Meeting

**PRESENT:**

Bill West, Mayor  
Steve M Hartstein, Ward One  
Rebecca Johnson-Dennis, Ward Two  
Chris Lecates, Ward Three  
Bob Holston, Ward Four

**STAFF PRESENT:**

Eugene S. Dvornick, Jr, Town Manager  
Stephani Ballard, Town Solicitor  
Jason Loar, Town Engineer

**7:00 P.M. Regular Meeting**

**1. PLEDGE OF ALLEGIANCE**

Town Manager Dvornick led the Pledge of Allegiance

**2. INVOCATION**

Councilwoman Lecates led the Invocation

**3. ADOPTION OF THE AGENDA**

Motion by Councilwoman Lecates, seconded by Councilman Holston to adopt the agenda as presented.

**Motion Carried (unanimous).**

**4. APPROVAL OF JULY 27<sup>TH</sup>, 2016 TOWN COUNCIL MINUTES**

Motion by Councilwoman Johnson-Dennis, seconded by Councilman Hartstein to approve the July 27<sup>th</sup>, 2016 minutes as presented. **Motion Carried (unanimous).**

**5. 2<sup>ND</sup> READING AND ADOPTION OF ORDINANCES**

**A. ORDINANCE #2016-8 LICENSING OF BUSINESSES**

Motion by Councilwoman Lecates, seconded by Councilman Holston to adopt Ordinance #2016-8 Licensing of Businesses. **Motion Carried (unanimous).**

**B. ORDINANCE #2016-9 EMERGENCY SERVICES AND GREAT FUND**

Motion by Councilman Hartstein, seconded by Councilwoman Johnson-Dennis to adopt Ordinance #2016-9 Emergency Services and GREAT Fund. **Motion Carried (unanimous).**

**6. DEPARTMENTAL REPORTS**

**A. GENE DVORNICK – TOWN MANAGER**

**Downtown Development District**

Earlier today Mayor West, Councilwoman Lecates, Councilman Holston, Jocelyn Godwin and I attended the announcement by Governor Markell of the newly designated Downtown Development Districts. Georgetown, along with Harrington, Laurel, Milford, and Smyrna were selected this round. Congratulations.

**Asset Management**

The Finance, Sewer, and Water Department met with KCI Technologies to discuss asset management and a grant opportunity through DNREC and Office of Drinking Water with a maximum of \$100,000 each. Initial focus will be mapping existing plats for both water and sewer, along with pump station analysis. At this

time, the only action required on the part of the Town will be a resolution at the August 24<sup>th</sup> Town Council Meeting.

**Tax Intercept**

Finance Staff attended training on how the Tax Intercept program works and what will be required for our participation in the program to collect on delinquent property taxes.

**Personnel Update**

- On Tuesday, September 6<sup>th</sup>, 2016, Mr. Michael Picarello will be starting as our new Code Enforcement Officer.
- The Department of Labor ruled in favor of the Town with respect to a recent employee claim.

**Summer Youth Employment Program**

The Town received recognition from the First State Community Action Agency for our participation as a worksite for the 2016 Summer Youth Employment Program.

**B. BILL BRADLEY – DIRECTOR OF PUBLIC WORKS**

- The Water Plant is flowing an average of 800,000 GPD.
- To supply the Town with only running the Del-Tech plant and South Railroad Avenue Plant.
- We have started the renovations to the King Street Water Plant, and everything is going smooth at this time of the project.
- We have been maintaining the stage for the concert events.
- Grass Cutting, park maintenance, street maintenance, and street signage is on-going.
- The new lights have been installed on the circle. All that is left to do is some adjusting and training on the program to set up the different colors.

**7. PUBLIC COMMENT**

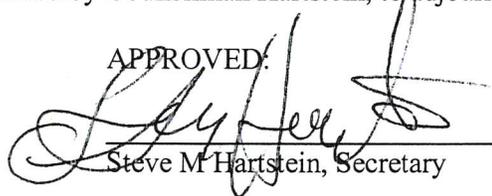
- Councilman Holston discussed his attendance at a public workshop hosted by DelDot regarding the Park Avenue Realignment Project.
- Mayor West thanked Gene Dvornick and Jocelyn Godwin for their efforts on the DDD Plan and application

**8. ADJOURNMENT**

Motion by Councilwoman Lecates, seconded by Councilman Hartstein, to adjourn at 7:19pm.

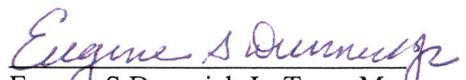
**Motion Carried (unanimous).**

APPROVED:



Steve M Hartstein, Secretary

ATTEST:



Eugene S Dvornick Jr, Town Manager