

**TOWN OF GEORGETOWN
TOWN COUNCIL MEETING MINUTES**

Meeting Date: Wednesday, August 12, 2020
Location: In accordance with the State of Emergency Declaration issued by Governor John Carney that became effective on March 13, 2020, and as extended, all public meetings of the Town of Georgetown shall be conducted electronically through Zoom until further notice to prevent unnecessary public gatherings.
Zoom.us/join
Zoom Meeting ID: 910 641 28625
Follow Onscreen Instructions
Time: 2:00 PM Regular Meeting

PRESENT:
Bill West, Mayor
Rebecca Johnson-Dennis, Ward Two
Chris Lecates, Ward Three
Bob Holston, Ward Four

STAFF PRESENT:
Eugene S. Dvornick Jr., Town Manager
Stephani J. Ballard, Town Solicitor

ABSENT:
Steve Hartstein, Ward One

2:00 PM – PUBLIC HEARINGS

A. CASE #2020-05 REZONE APPLICATION

An application by Dolson & Long, LLC., for an official zoning map amendment from Neighborhood Business District (UB2) to Urban Business District (UB1). The property is located at 108 Cedar Street, identified as Sussex County Tax Map ID 135-14.20-304.00.

Keith Long from Dolson & Long, LLC presented their application to Mayor and Council.

The record will stay open until the next regular Town Council meeting.

No action at this time.

B. CASE #2020-07 SHORE DISTRIBUTORS CONDITIONAL USE APPLICATION

An application by W & C Fisher Properties I, LLC., for conditional use for wholesale distribution located at 211 West Market Street, identified as Sussex County Tax Map ID 135-19.08-127.00, zoned Medium Residential District (UR2)

David Hutt, Morris James Law Firm, presented an overview of the application to Mayor and Council.

Town Solicitor

The record will stay open until the next regular Town Council meeting.

No action at this time.

REGULAR MEETING IMMEDIATELY FOLLOWING PUBLIC HEARINGS

1. PLEDGE OF ALLEGIANCE

Mayor West waived the Pledge of Allegiance.

2. INVOCATION

Councilwoman Lecates led the Invocation.

3. ADOPTION OF AGENDA

Motion by Councilwoman Lecates, seconded by Councilman Holston to adopt the agenda as presented. **Motion Carried (unanimous)**

4. APPROVAL OF JULY 22, 2020 TOWN COUNCIL MINUTES

Motion by Councilman Holston, seconded by Councilwoman Johnson-Dennis to approve the July 22, 2020 Town Council Minutes as presented. **Motion Carried (unanimous)**

5. CORONAVIRUS POLICY AMENDMENT – EFFECTIVE DATES

Town Manager Dvornick presented an overview of the Coronavirus Policy Amendment to Mayor and Council.

Motion by Councilwoman Lecates, seconded by Councilman Holston to approve the Coronavirus Policy Amendment. **Motion Carried (unanimous)**

6. RESOLUTIONS

A. RESOLUTION 2020-04 CHARTER AMENDMENT (SECTIONS 3.3 AND 3.4 REGARDING ELECTIONS – CORRECTING POTENTIAL TIME CONFLICT; ENSURING COMPLIANCE WITH STATE CODE AND MODERNIZING NOTICE REQUIREMENTS AND ACTION TO BE TAKEN FOLLOWING TIE VOTES)

Town Manager Dvornick presented an overview of Resolution 2020-04.

Motion by Councilwoman Johnson-Dennis, seconded by Councilwoman Lecates to adopt Resolution 2020-04. **Motion Carried (unanimous)**

B. RESOLUTION 2020-05 SUBMITTAL OF 2020 OUTDOOR RECREATION, PARKS AND TRAIL (ORPT) GRANT APPLICATION

Town Manager Dvornick presented an overview of Resolution 2020-05.

Motion by Councilwoman Lecates, seconded by Councilman Holston to adopt Resolution 2020-05. **Motion Carried (unanimous)**

7. 1ST READING OF ORDINANCES

A. ORDINANCE 2020-02 ADDRESS IDENTIFICATION

Town Manager Dvornick presented an overview of the Ordinance to Mayor and Council. This is the first reading. No action at this time.

B. ORDINANCE 2020-03 DISCHARGE ONTO SIDEWALK – UNDER INTERNAL REVIEW

No action – under internal review.

8. DEPARTMENTAL REPORTS

A. GENE DVORNICK – TOWN MANAGER

2020 – 2021 Worker’s Compensation

The Town has received notice that our 2020/2021 Workers Compensation renewal and I am pleased to report the following:

- Our expiring premium (2019/2020) is \$80,798 and the renewal is \$71,320 (a reduction of \$9,478, or 11.7%)
- The premium is based on total payroll which increased by 5.0%
- Our experience modification (claims) decreased from 0.878 to 0.874, or 0.5%

Sandhill Fields – CTF Funding

DelDOT has amended the original funding for the Sandhill Fields Entrance adding an additional \$75,000 towards the project. This increases the total funding from \$90,000 to \$165,000. The Town is serving as the pass through for this funding

Project Updates

- Storm Water Conveyance Pipe Lining – ProShot Concrete completed James Street – we will be considering a proposal for Franklin Street in the Spring of 2021.
- North Race Street (Pepper to Douglas) – engineering of street improvements (curb, gutter, sidewalk, pavement rehabilitation) is in process with Beacon Engineering
- North Race Street (Laurel to Depot) – pavement rehabilitation will be included as part of the Pepper Street to Douglas Street Improvements

Comprehensive Plan Information Submission

Town Staff has completed and submitted to KCI the information update (development projects, infrastructure improvements, initiatives, code enforcement, other information) required for the Comprehensive Plan.

Miscellaneous

- Reminders
 - **Municipal Election:** Saturday, August 15, Polls open 8:00 AM to 6:00 PM
 - **Delaware League of Local Governments:** Cancelled until further notice
 - **Sussex County Association of Towns:** Cancelled until further notice

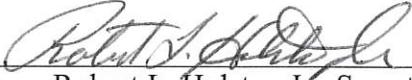
9. PUBLIC COMMENT

- Town Manager Dvornick read a piece of correspondence sent in from Charles Mead

10. ADJOURNMENT

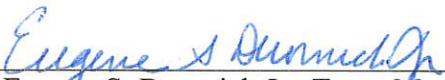
Motion by Councilwoman Lecates, seconded by Councilwoman Johnson-Dennis to adjourn at 3:02pm. **Motion Carried (unanimous)**

APPROVED:



Robert L. Holston Jr., Secretary

ATTEST:



Eugene S. Dvornick Jr., Town Manager