

TOWN OF GEORGETOWN TOWN COUNCIL MEETING AGENDA

Meeting Date: Wednesday, August 12, 2015
Location: Town Hall, 39 The Circle, Georgetown, DE
Time: 7:00 P.M. Regular Meeting

7:00 P.M. Regular Meeting

1. Pledge of Allegiance
2. Invocation
3. Adoption of Agenda
4. Approval of July 22, 2015 Town Council Meeting Minutes
5. Informational Item on Proposed Referendum for 37 & 39 The Circle
(added 8/5/15 as information determined necessary for inclusion)
6. Bid Awards for Street Improvements
 - A. West Laurel Street
 - B. North Race Street
7. Request Permission for Placement of a Food Truck at College Park Retail Center Parking Lot
8. Departmental Reports
 - A. Gene Dvornick – Town Manager
 - B. Bill Bradley – Director of Public Works
9. Public Comment
10. Adjournment

The agenda items as listed may not be considered in sequence. This agenda is subject to change to include additional items including executive sessions or the deletion of items including executive sessions, which arise at the time of the meeting. Persons with disabilities requiring special accommodations to attend this meeting should contact the Town Office in writing 72 hours in advance of the meeting, stating their needs in order to have them addressed under the requirements of the Americans with Disabilities Act (ADA).

TOWN COUNCIL
AGENDA ITEM INFORMATION SHEET

ITEM: Bid Awards for Street Improvements
ITEM NO: 6A – West Laurel Street
DATE: August 22, 2015

An Invitation to Bid (see attached) was posted. The bid opening took place on July 20, 2015 at 3:00pm.

The following bids were received:

- C & J Paving, Inc \$122,959.00
- Del-Mar-Va Paving Co, Inc \$104,711.00
- Jerry's Paving, Inc. \$119,493.00

The apparent low bidder is Del-Mar-Va Paving co, Inc.

A recommendation (letter attached) from Jeff Ward, Construction Coordinator is to award the bid to Del-Mar-Va Paving Co, Inc.

The Mayor and Town Council of Georgetown

Department of Public Works
39 The Circle
Georgetown, DE 19947



Telephone (302) 856-6045
Fax (302) 855-5706
www.georgetowndel.com

Notice of Invitation to Bid

Notice is hereby given that sealed bids, in duplicate, will be received by the Town of Georgetown from a qualified firm for the milling and paving of West Laurel St. Proposals for will be received at the Town Hall, until 3:00 p.m. (EST) on **Monday, July 20, 2015**. At said time the proposals will be opened publicly.

It is strongly recommended that interested bidders visit the above mentioned street prior to submitting bids. Arrangements for a site visit can be made by calling Jeff Ward, Construction Coordinator, at 302-448-0542.

The right is reserved as the interest of the Town of Georgetown may appear, to reject any and all proposals, to waive any informality or irregularity in proposals received and to accept or reject any items of the proposal.

Bids must be made in accordance with the Invitation to Bid which is attached and made part of this notice.

Sincerely,

A handwritten signature in black ink, appearing to be "Jeff Ward", written over a circular stamp or seal.

Jeff Ward

Construction Coordinator

The Mayor and Town Council of Georgetown

Department of Public Works
39 The Circle
Georgetown, DE 19947



Telephone (302) 856-6045
Fax (302) 855-5706
www.georgetowndel.com

Invitation to Bid

Sealed bids will be accepted by the Town of Georgetown, 39 The Circle, Georgetown, DE 19947 until 3:00 p.m. (EST) on Monday, July 20, 2015.

For general construction of: West Laurel St.

~~Bids are to include "Highway Construction" wage rate.~~ (Updated 07/09/2015)

Bids will be opened publicly.

Work includes Milling and Repaving of the following:

West Laurel St. – from North Front St. to Margaret St.

Description of work to include as follows:

1. Mill existing pavement to a depth of four (4) inches.
2. Construct butt joints at all tie-in areas to ensure elevations and positive drainage of new pavement.
3. Clean existing road surfaces free of loose debris.
4. Adjust existing utilities. (i.e. manhole frame and covers, valve box, etc.)
5. Apply tack coat to promote adhesion.
6. Apply two (2) inches of type "B" hot mix base course, machined rolled to prepared site.
7. Apply two (2) inches of type "C" hot mix surface course, machined rolled to prepared site.
8. Ensure positive drainage.
9. Work to begin within sixty (60) days after contract is awarded

The bidder agrees that this bid shall be good thru October 21, 2015 and may not be withdrawn after the scheduled closing time for receiving bids.

Contact William J Bradley (302) 856-6045 or Jeff Ward (302) 856 -7391 for any information pertaining to specifications of contract.

Sincerely,

Jeff Ward

Construction Coordinator

The Mayor and Town Council of Georgetown

Department of Public Works
39 The Circle
Georgetown, DE 19947



Telephone (302) 856-6045
Fax (302) 855-5706
www.georgetowndel.com

August 04, 2015

Town of Georgetown
39 The Circle
Georgetown, Delaware 19947

Attn: Eugene Dvornick
Town Manager

RE: W Laurel St and N Race St Improvements

Dear Mr. Dvornick:

I have received and publicly opened all sealed bids for West Laurel St and North Race St. paving improvement projects. Public Works recommendations for the two (2) projects are as follows:

- | | | |
|------------------|-------------------|--------------|
| • West Laurel St | Del-Mar-Va Paving | \$104,711.00 |
| • North Race St | Jerry's Paving | \$173,862.00 |

Sincerely,

A handwritten signature in black ink, appearing to read "Jeff Ward", is written over a circular stamp or seal.

Jeff Ward
Construction Coordinator

TOWN COUNCIL
AGENDA ITEM INFORMATION SHEET

ITEM: Bid Awards for Street Improvements
ITEM NO: 6B – North Race Street
DATE: August 22, 2015

An Invitation to Bid (see attached) was posted. The bid opening took place on August 3, 2015 at 3:00pm.

The following bids were received:

- George & Lynch \$226,000.00
- Del-Mar-Va Paving Co, Inc \$183,798.00
- Jerry's Paving \$173,862.00

The apparent low bidder is Jerry's Paving.

A recommendation from Jeff Ward, Construction Coordinator is to award the bid to Jerry's paving

The Mayor and Town Council of Georgetown

Department of Public Works
39 The Circle
Georgetown, DE 19947



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Fax (302) 855-5706
www.georgetowndel.com

Notice of Invitation to Bid

Notice is hereby given that sealed bids, in duplicate, will be received by the Town of Georgetown from a qualified firm for the restoration of North Race St. Proposals for will be received at the Town Hall, until 3:00 p.m. (EST) on **Monday, August 03, 2015**. At said time the proposals will be opened publicly.

It is strongly recommended that interested bidders visit the above mentioned street prior to submitting bids. Arrangements for a site visit can be made by calling Jeff Ward, Construction Coordinator, at 302-448-0542.

The right is reserved as the interest of the Town of Georgetown may appear, to reject any and all proposals, to waive any informality or irregularity in proposals received and to accept or reject any items of the proposal.

Bids must be made in accordance with the Invitation to Bid which is attached and made part of this notice.

Sincerely,

A handwritten signature in black ink, appearing to be "Jeff Ward", written over a large, stylized scribble.

Jeff Ward

Construction Coordinator

The Mayor and Town Council of Georgetown

Department of Public Works
39 The Circle
Georgetown, DE 19947



Telephone (302) 856-6045
Fax (302) 855-5706
www.georgetowndel.com

Invitation to Bid

Sealed bids will be accepted by the Town of Georgetown, 39 The Circle, Georgetown, DE 19947 until 3:00 p.m. (EST) on Monday, August 03, 2015.

For general construction of: North Race St.

Bids will be opened publicly.

Work includes restoration of the following:

North Race St. – from Depot St. to Pepper St.

Description of work to include as follows:

1. Remove existing pavement and sub-grade to a depth of eleven (11) inches.
2. Adjust existing utilities. (i.e. manhole frame and covers, valve box, etc.)
3. Install six (6) inches graded aggregate base course (crusher run)
4. Apply tack coat to promote adhesion.
5. Apply three and one half (3 1/2) inches of type "B" hot mix base course, machined rolled to prepared site.
6. Apply one and one half (1 1/2) inches of type "C" hot mix surface course, machined rolled to prepared site.
7. Construct butt joints at all tie-in areas to ensure elevations and positive drainage of new pavement.
8. Clean existing road surfaces free of loose debris.
9. Ensure positive drainage.
10. Work to begin within sixty (60) days after contract is awarded

The bidder agrees that this bid shall be good thru October 21, 2015 and may not be withdrawn after the scheduled closing time for receiving bids.

All work to be performed according to the Town of Georgetown Design and Construction Standards for Water, Sewer and Streets.

Contractor shall guarantee all of the work for a period of two (2) years after the date of completion.

Contact William J Bradley (302) 856-6045 or Jeff Ward (302) 856 -7391 for any information pertaining to specifications of contract.

Sincerely,

Jeff Ward

A handwritten signature in black ink, appearing to read "Jeff Ward", is written over a faint, circular official stamp or seal.

Construction Coordinator

The Mayor and Town Council of Georgetown

Department of Public Works
39 The Circle
Georgetown, DE 19947



Telephone (302) 856-6045
Fax (302) 855-5706
www.georgetowndel.com

August 04, 2015

Town of Georgetown
39 The Circle
Georgetown, Delaware 19947

Attn: Eugene Dvornick
Town Manager

RE: W Laurel St and N Race St Improvements

Dear Mr. Dvornick:

I have received and publicly opened all sealed bids for West Laurel St and North Race St. paving improvement projects. Public Works recommendations for the two (2) projects are as follows:

- | | | |
|------------------|-------------------|--------------|
| • West Laurel St | Del-Mar-Va Paving | \$104,711.00 |
| • North Race St | Jerry's Paving | \$173,862.00 |

Sincerely,

A handwritten signature in black ink, appearing to read "Jeff Ward", is written over a circular stamp or seal.

Jeff Ward
Construction Coordinator

HOTDOGS AND MORE
16495 OLD FURNACE RD.
GEORGETOWN, DE.

19947

302-448-0088

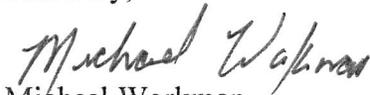
AUGUST 3, 2015

Dear town council representatives and constituents, I Michael Workman am seeking permission to conduct business at the college park lane retail center Parking lot. I have already been granted permission from the property owner college park retail LLC. I will be leasing the space on month to month bases. My hours of operation will be no more than 9am through 4pm Sunday through Saturday. My custom food cart is a self contained unit meaning all trash created during hours of operation are properly disposed of in the trash can provide for my use during business hours and disposed of at my residence. I operate with a marine battery for light and propane tank for cooking and heating the food. I will also be using a gasoline powered generator supplied by me for use during peak seasons for example extreme heat to run the air conditioner and during cold months an electric heater.

Our menu items consist of quality meat products purchased from Kirby & Holloway, hotdogs, hot and sweet sausages, and an Angus beef burger. We also offer a pulled pork product and additional items that are available for purchase are various canned sodas, bottled water, and a selection of pre- packaged chips, crackers and cookies.

I would like to close by thanking you for your time and consideration in this matter. It is my hope only after careful consideration to get your approval to serve the residents and its visitors to the town of Georgetown.

Sincerely,



Michael Workman
DBA Hotdogs and more.