

**TOWN OF GEORGETOWN
TOWN COUNCIL MEETING MINUTES**

Meeting Date: Wednesday, August 22, 2018
Location: First State Community Action Agency, 308 North
Railroad Avenue
Time: 6:45 PM Public Hearing
Regular Meeting Immediately Following Public Hearing

PRESENT:

Bill West, Mayor
Steve Hartstein, Ward One
Rebecca Johnson-Dennis, Ward Two
Chris Lecates, Ward Three
Bob Holston, Ward Four

STAFF PRESENT:

Eugene S. Dvornick Jr., Town Manager
Stephani J. Ballard, Town Solicitor

6:45 PM PUBLIC HEARING

*Ordinance #2018-003 Revision to §230-104; 230-155
230-179; 230-199 & 230-117
Highway Commercial Permitted Uses;
Lot area Requirements; Handicapped
Ramps; and Zoning Code Procedural
Requirements*

Town Manager Dvornick presented an overview of the Ordinance. The record will stay open for 14 days.

Mayor West opened the floor up for Public Comment.

No one spoke.

Public Hearing closed at 6:51pm.

REGULAR MEETING IMMEDIATELY FOLLOWING PUBLIC HEARING

1. PLEDGE OF ALLEGIANCE

Town Manager Dvornick led the Pledge of Allegiance.

2. INVOCATION

Councilwoman Lecates led the Invocation.

3. ADOPTION OF AGENDA

Motion by Councilwoman Johnson-Dennis, seconded by Councilman Hartstein to adopt the agenda as presented. **Motion Carried (unanimous)**

4. APPROVAL OF JULY 25, 2018 TOWN COUNCIL MINUTES

Motion by Councilwoman Lecates, seconded by Councilman Holston to approve the July 25, 2018 Town Council Minutes as presented. **Motion Carried (unanimous)**

5. SUN DELAWARE PRESENTATION

Amy Wood, CEO of Sun Delaware introduced herself to Mayor and Council. Presented an overview of what services the new Sun Delaware in Georgetown will be providing and how excited everyone is to have this new facility in Georgetown. There will be an open house on October 1, 2018.

6. AWARD – KING STREET PRODUCTION WELL

Motion by Councilwoman Lecates, seconded by Councilman Hartstein to award the project to A.C. Schulties in the amount not to exceed \$266,798.00. **Motion Carried (unanimous).**

7. MAINTENANCE BOND PHASE 1 – UNIVERSITY DRIVE AND ASSOCIATED INFRASTRUCTURE

Motion by Councilwoman Lecates, seconded by Councilwoman Johnson-Dennis to approve the Maintenance Bond Phase 1 for University Drive and Associated Infrastructure. **Motion Carried (unanimous)**

8. FIRST READING OF ORDINANCES

A. ORDINANCE #2018-003 ZONING CODE MODIFICATION – LOT AREA REQUIREMENTS

Town Manager Dvornick read an overview of the Ordinance. This is the first reading and there is no action at this time.

9. DEPARTMENTAL REPORTS

A. GENE DVORNICK – TOWN MANAGER

Verizon Wireless Cell Tower

After discussion with the Planning Staff, we have determined the best way to ensure public notification and participation regarding the cellular tower on Town property is to have an information presentation as a regular Town Council Agenda item. This ensures proper advertisement and we will send written notice to all property owners within 300 feet. The sample lease is under review by the Town Solicitor.

Community Transportation Fund Projects

The Town has requested to be the third party for the following projects: American Legion, Post 28, parking lot maintenance (Representative Briggs-King) and Delaware Tech Entrance Improvements (Senator Pettyjohn – both are in the process of being finalized.

The Town received estimates for South Race Street Rehabilitation (paving and ADA Ramps) from East Pine Street to Adams Street as follows:

	<u>Contractor</u>	<u>Type</u>	<u>Amount</u>
	C & J Paving	Paving	\$106,312.00
	Peninsula Paving	Paving	\$99,250.00
	Jerry's Paving	Paving	\$75,510.00

Mumford & Miller Concrete	Concrete	\$70,300.00
Shea Concrete	Concrete	\$54,815.00
Delaware Concrete Foundations and Slabs	Concrete	\$15,300.00

*Motion by Councilwoman Lecates, seconded by Councilman Hartstein to authorize Community Transportation Funding for South Race Street Rehabilitation Project in an amount not to exceed \$130,325.00. **Motion Carried (unanimous)***

Joint Meeting – Planning Commission

At the August Planning Commission Meeting there was a request for a joint meeting between the Planning Commission and Town Council in October. A survey of potential dates will be sent out in early September. Work on an agenda for the meeting will also begin in September.

Project Updates

- 39 The Circle – interior demolition is complete. Rough carpentry and structural repairs continue. Exterior brick work repair is underway. Sidewalk repair has been completed.
- Electronic Message Board – The masonry work has been completed and the electric conduit installed. Next steps will be sign installation and training on the software.
- Planting Islands – Concrete work is completed and we are awaiting estimates on plant installation from an alternate vendor.

Miscellaneous

- Upcoming Events:
 - Town Offices Closed: Monday, September 3, in observance of Labor Day

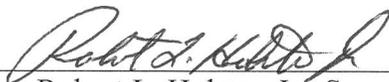
10. PUBLIC COMMENT

- Suraj Gyani asked when 39 The Circle will be completed.
 - Bill West replied the building will not be completed until 2019.

11. ADJOURNMENT

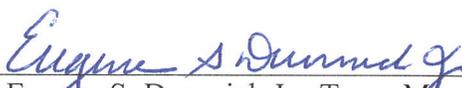
Motion by Councilwoman Johnson-Dennis, seconded by Councilman Holston to adjourn at 7:16pm. **Motion Carried (unanimous)**

APPROVED:



Robert L. Holston Jr., Secretary

ATTEST:



Eugene S. Dvornick Jr., Town Manager