

**TOWN OF GEORGETOWN  
TOWN COUNCIL MEETING MINUTES**

**Meeting Date:** Wednesday, August 24<sup>th</sup>, 2016  
**Location:** Town Hall, 39 The Circle, Georgetown, DE  
**Time:** 7:00 P.M. Regular Meeting

**PRESENT:**

Bill West, Mayor  
Steve M Hartstein, Ward One  
Rebecca Johnson-Dennis, Ward Two  
Chris Lecates, Ward Three  
Bob Holston, Ward Four

**STAFF PRESENT:**

Eugene S. Dvornick, Jr, Town Manager  
Stephani Ballard, Town Solicitor

**7:00 P.M. Regular Meeting**

**1. PLEDGE OF ALLEGIANCE**

Town Manager Dvornick led the Pledge of Allegiance.

**2. INVOCATION**

Councilperson Lecates led the invocation.

**3. ADOPTION OF AGENDA**

Motion by Councilwoman Lecates, seconded by Councilman Holston to adopt the agenda as presented.  
**Motion Carried (unanimous).**

**4. APPROVAL OF AUGUST 10<sup>TH</sup>, 2016 TOWN COUNCIL MINUTES**

Motion by Councilwoman Johnson-Dennis, seconded by Councilman Hartstein to approve the August 10<sup>th</sup>, 2016 Town Council Minutes. **Motion Carried (unanimous).**

**5. COMPREHENSIVE PLAN KICK-OFF MEETING PRESENTATION**

- Town Manager Dvornick introduced Debbie Pfeil & Lauren Good from KCI Technologies to present the Comprehensive Plan.
- Handed out SWOT Analysis which are to be returned by October 7, 2016.

**6. WASTEWATER & DRINKING WATER ASSET MANAGEMENT INCENTIVE PROGRAM PRESENTATION**

Town Manager Dvornick introduced Daniel String from KCI Technologies to discuss the importance of Asset Management and to present council with an overview of the Wastewater & Drinking Water Asset Management Incentive Program.

**7. RESOLUTION #2016-4 FOR DNREC/DHSS WASTEWATER ASSET MANAGEMENT INCENTIVE PROGRAM GRANT APPLICATION**

Town Manager Dvornick presented Council with an overview of Resolution #2016-4 For DNREC/DHSS Wastewater Asset Management Incentive Program Grant Application.

Motion by Councilwoman Lecates, seconded by Councilman Holston to approve Resolution #2016-4 for DNREC/DHSS Wastewater Asset Management Incentive Program Grant Application.

**Motion Carried (unanimous).**

8. **RESOLUTION #2016-5 FOR DNREC/DHSS WATER ASSET MANAGEMENT INCENTIVE PROGRAM GRANT APPLICATION**

Town Manager Dvornick presented Council with an overview of Resolution #2016-5 For DNREC/DHSS Water Asset Management Incentive Program Grant Application.

Motion by Councilman Hartstein, seconded by Councilwoman Johnson-Dennis to approve Resolution #2016-5 for DNREC/DHSS Water Asset Management Incentive Program Grant Application.

**Motion Carried (unanimous).**

9. **DEPARTMENTAL REPORTS**

**A. GENE DVORNICK**

**Meeting with Senator Carper**

On Monday, August 22<sup>nd</sup>, 2016, Mayor West and I met with Senator Carper to review our Downtown Development District map, incentives, and funding support. He offered his congratulations to the Town and offered some assistance in pulling together a brainstorming session. He provided updates on Aloft, the SBDC office, and SBA vacancy. A copy of the presentation has been distributed.

**Street Lighting Request**

The Town has been working with the Indian River School District with the improvements at the Georgetown Elementary/Middle School. One of the improvements is the conversion of the old tennis courts into a parking lot. They have requested the Town request Delmarva Power install street light fixtures on four (4) poles to light up the lot and provide security for persons using the lot. There is no cost for the additional fixtures and the ongoing cost is set by tariff.

Motion by Councilman Hartstein, seconded by Councilwoman Johnson-Dennis to authorize Delmarva Power to install four (4) new street light fixtures along Old Laurel Road.

**Motion Carried (unanimous)**

**Parking Restrictions – West Laurel Street**

The Town was approached requesting a modification to the current parking restrictions along West Laurel Street from North Bedford Street to North Front Street. The request is to lift the two (2) hour parking restriction. A handout showing the current parking restrictions and the proposed restrictions has been distributed.

Motion by Councilwoman Lecates, seconded by Councilman Holston to lift the two (2) hour parking restriction along West Laurel Street from North Bedford Street to North Front Street.

**Motion Carried (unanimous).**

**Institute for Local Government Leaders**

The 25<sup>th</sup> Annual Institute for Local Government Leaders is scheduled for Friday, October 7<sup>th</sup>, 2016, 8:30 AM – 2:00 PM, at the Duncan Center in Dover – registration deadline is September 28<sup>th</sup>.

If interested in attending, please let me know by Friday, September 23<sup>rd</sup>.

**Upcoming Events:**

- **Town Offices Closed:** Monday, September 5<sup>th</sup>, in observance of Labor Day.
- **Sussex County Association of Towns:** Wednesday, September 7<sup>th</sup>, 6:00 PM, hosted by Bridgeville.

- Sussex County Association of Towns Steering Committee: Friday, September 9<sup>th</sup>, at 9:00 AM, Arena's at the Airport.

10. PUBLIC COMMENT

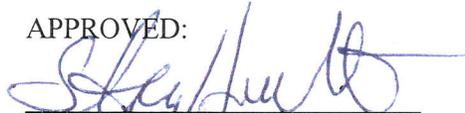
- Ms. Linda Dennis
  - Concern over parking and drainage along Old Laurel Road
  - Question as to the status of Burger King Road
  - Requested requirement for perimeter security lighting for commercial buildings
  - Requested we investigate a recognition program for property owners who make major improvements to their properties
- Councilwoman Lecates
  - Sussex Academy Town Clean Up
  - Spirit Week (Homecoming)
  - Election Day (Social Studies)
- Mayor West
  - Chicken Barbeque fundraiser for the Chamber on Friday, August 26, 2016
  - "Turn the Town Teal" on Saturday, August 27, 2016
  - 9-11 Ceremonies at CHEER Center and Heritage Shores (Bridgeville)

11. ADJOURNMENT

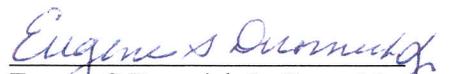
Motion by Councilwoman Lecates, seconded by Councilman Hartstein to adjourn at 7:50 PM.

Motion Carried (unanimous)

APPROVED:

  
Steve M Hartstein, Secretary

ATTEST:

  
Eugene S Dvornick Jr, Town Manager