

**TOWN OF GEORGETOWN
TOWN COUNCIL MEETING MINUTES**

Meeting Date: Wednesday, August 9, 2017
Location: Town Hall, 39 The Circle, Georgetown, DE 19947
Time: 7:00 PM Regular Meeting

PRESENT:

Bill West, Mayor
Steve Hartstein, Ward One
Rebecca Johnson-Dennis, Ward Two
Chris Lecates, Ward Three
Bob Holston, Ward Four

STAFF PRESENT:

Eugene S. Dvornick, Town Manager
Stephani J. Ballard, Town Solicitor
Bill Bradley, Director of Public Works

7:00 PM REGULAR MEETING

1. PLEDGE OF ALLEGIANCE

Town Manager Dvornick led the Pledge of Allegiance.

2. INVOCATION

Councilwoman Lecates led the Invocation.

3. ADOPTION OF AGENDA

Motion by Councilwoman Lecates, seconded by Councilman Hartstein to adopt the agenda as presented.
Motion Carried (unanimous)

4. APPROVAL OF JULY 12, 2017 TOWN COUNCIL MINUTES

Motion by Councilwoman Johnson-Dennis, seconded by Councilman Holston to approve the July 12, 2017 Town Council Minutes. **Motion Carried (unanimous)**

5. PLANNING COMMISSION APPOINTMENTS

There was one (1) letter of interest submitted for the Planning Commission vacancy by Gordon Mariner.

Motion by Councilwoman Lecates, seconded by Councilman Hartstein to approve the appointment of Gordon Mariner to the Planning Commission. **Motion Carried (unanimous)**

6. RIGHT-OF-WAY AGREEMENT – PARKLET

Motion by Councilman Holston, seconded by Councilwoman Lecates to approve the Right-of-Way Agreement – Parklet. **Motion Carried (unanimous)**

7. ACCESS EASEMENTS – 37 & 39 THE CIRCLE

Town Manager Dvornick presented Council with two Easements:

Easement – Maull to town of Georgetown

Motion by Councilwoman Johnson-Dennis, seconded by Councilman Holston to approve the Easement from Maull to the Town of Georgetown. **Motion Carried (unanimous)**

Easement – Town of Georgetown to Town of Georgetown

Motion by Councilwoman Lecates, seconded by Councilman Hartstein to approve the Easement from the Town of Georgetown to the Town of Georgetown. **Motion Carried (unanimous)**

8. EMPLOYEE AGREEMENT AMENDMENT – CHIEF OF POLICE

Motion by Councilwoman Lecates, seconded by Councilman Hartstein to approve the Employment Agreement Amendment for the Chief of Police. **Motion Carried (unanimous)**

9. TANK MAINTENANCE AGREEMENT

Motion by Councilwoman Lecates, seconded by Councilwoman Johnson-Dennis to approve the Tank Maintenance Agreement. **Motion Carried (unanimous)**

10. DEPARTMENTAL REPORTS

A. GENE DVORNICK – TOWN MANAGER

Condemned Property Update

- 203 East North Street – Structure removed and site graded
- 129 East Pine Street – Final notice to produce Engineer letter sent on August 2 – 10 days to respond or the Town will raze the structure
- 101 Brittingham Lane – Earlier today the third of three meetings had been scheduled with the CE Officer – the property owner was a no show. Temporary Building Permit valid until August 31, 2017.

North Bedford Street & Bridgeville Road

The Town received comments back from DelDOT regarding the design for two (2) islands at the intersection of Bridgeville Road and North Bedford Street. The initial selection of plants and use of stone are not acceptable within DelDOT Right-of-way. A revised drawing with new plants and shredded hardwood mulch has been submitted for review and approval.

World War II Plaque

The Town was approached after the installation of the World War I Memorial regarding a missing name on the World War II Memorial. An estimate of \$950.00 has been received from William V. Sipple & Sone to add the name to an existing plaque. Time required to make the revision is 9 to 12 weeks

*Motion by Councilman Holston, seconded by Johnson-Dennis to approve the addition of a missing name on the World War II Memorial for \$950.00. **Motion Carried (unanimous)***

FY 2018 Municipal Street Aid

The Town received \$142,780.53 for Municipal Street Aid for FY 2018. This is \$42,780 more than what we budgeted (\$100,000).

120 West Market Street

The meeting with the property owner, Sussex Tree, and the Code Enforcement Officer took place on July 19. Trimming and tree removal as outlined by Sussex Tree is scheduled for mid-August.

Miscellaneous

- Little League World Series Championship Parade is planned for Sunday, August 13 at 5:00 PM followed by a ceremony at the Little League Field.

- New Police Officer Swearing in – Monday, August 14, 9:30 AM – Court of Common Pleas
- Upcoming Events:
 - **No Sussex County Associate of Towns of Delaware League of Local Governments until September**

B. BILL BRADLEY – DIRECTOR OF PUBLIC WORKS

The water plant is flowing an average of 800,000 GPD to supply the Town. King Street water plant has to switch to liquid chlorine tablets are not holding its strength through the system. With the two updated water plants, we have tripled our volume to supply the Town. With everything fully generated if we have a power loss.

Grass cutting and park maintenance as well as streets and street signage is ongoing. King Street playground has been re-mulched. We replaced the chains on the swing sets at North Bedford Park. We have repaired the fence at Wilson Park again and the men will start using the push mower around the fence for now on to prevent damage to the fence again.

11. PUBLIC COMMENT

- Bob Holston
 - Speeding on Cinder Way

12. EXECUTIVE SESSION

Mayor and Council will meet in Executive Session pursuant to 29 Del. C. § 10004 (b)(4) for the purpose of strategy and advice from an attorney pending or potential litigation.

Mayor and Council entered Executive Session at 7:19pm.

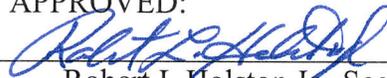
Exited Executive Session at 7:25pm.

13. ADJOURNMENT

Motion by Councilman Hartstein, seconded by Councilwoman Johnson-Dennis to adjourn at 7:25p.m.

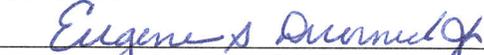
Motion Carried (unanimous)

APPROVED:



Robert L Holston Jr., Secretary

ATTEST:



Eugene S Dvornick Jr., Town Manager