Posted: December 3, 2014 @ 7:30am

TOWN OF GEORGETOWN
TOWN COUNCIL MEETING AGENDA

Meeting Date: Wednesday, December 10, 2014
Location: Town Hall, 39 The Circle, Georgetown, DE
Time: 7:00 P.M. Regular Meeting

7:00 P.M. Regular Meeting

1. Pledge of Allegiance

2. Invocation

3. Adoption of Agenda

4. Approval of November 12, 2014 Town Council Meeting Minutes

5. Presentation to the Sussex Central Pop Warner Mitey Mites

6. FY14 Audit Results and Financial Statements

7. Georgetown Medical Center – Bond Reduction

8. Economic Growth Development Committee Report

9. Resolution #2014-8 2015 Holiday Schedule

10. Resolution #2014-9 2015 Town Council Meeting Schedule

11. Holiday Incentive – Parking Meter Waiver

12. Departmental Reports
    A. Gene Dvornick – Town Manager
    B. Bill Topping - Chief of Police

13. Public Comment

14. Adjournment

The agenda items as listed may not be considered in sequence. This agenda is subject to change to include additional items including executive sessions or the deletion of items including executive sessions, which arise at the time of the meeting. Persons with disabilities requiring special accommodations to attend this meeting should contact the Town Office in writing 72 hours in advance of the meeting, stating their needs in order to have them addressed under the requirements of the Americans with Disabilities Act (ADA).

TOWN OF GEORGETOWN

FINANCIAL STATEMENTS

FOR THE YEAR ENDED APRIL 30, 2014

TOWN OF GEORGETOWN
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Jefferson, Urian, Doane & Sterner, P.A.

A PROFESSIONAL CORPORATION • CERTIFIED PUBLIC ACCOUNTANTS

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RETIRED

DAVID R. URIAN, CPA, DIRECTOR
RETIRED

INDEPENDENT AUDITOR'S REPORT

To the Honorable Mayor and Council
Town of Georgetown
Georgetown, Delaware

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, and each major fund of the Town of Georgetown as of and for the year ended April 30, 2014, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of the significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

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Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, and each major fund of the Town of Georgetown as of April 30, 2014, and the respective changes in financial position, and, where applicable, cash flows thereof, and the respective budgetary comparison for the General Fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 3 through 7 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Georgetown's basic financial statements. The accompanying supplementary information on pages 38 through 41 are presented for purposes of additional analysis and are not a required part of the basic financial statements. The schedule of expenditures of federal awards is presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations,* and is also not a required part of the basic financial statements.

The accompanying supplementary information and the schedule of expenditures of federal awards are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplementary information and the schedule of expenditures of federal awards are fairly stated in all material respects in relation to the basic financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated November 17, 2014, on our consideration of the Town of Georgetown's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town of Georgetown's internal control over financial reporting and compliance.

Jefferson, Urian, Doane & Sterner, P.A.

Georgetown, Delaware
November 17, 2014

MANAGEMENT'S DISCUSSION AND ANALYSIS

THE TOWN OF GEORGETOWN

MANAGEMENT'S DISCUSSION AND ANALYSIS (MD&A)

FOR FISCAL YEAR ENDED APRIL 30, 2014

This section of the report gives an overview and analysis of the financial activity of the Town of Georgetown for the year ended April 30, 2014.

OVERVIEW OF THE FINANCIAL STATEMENTS

Management's Discussion and Analysis introduces the Town's basic financial statements. Town of Georgetown's basic financial statements include (1) Government-wide Financial Statements, (2) Fund Financial Statements, and (3) Notes to the Financial Statements. Supplementary information, in addition to the basic financial statements, is also included.

FINANCIAL HIGHLIGHTS

GOVERNMENT-WIDE STATEMENTS

As of April 30, 2014, assets exceeded liabilities by $ 31,822,238. Of this amount, the Town had unrestricted assets of $ 1,279,012. The Town's total net position increased by $ 3,376,186 during the year. The net increase was mainly caused by capital grants, impact fees, and principal loan forgiveness on the service line water project.

FUND FINANCIAL STATEMENTS

As of April 30, 2014, the Town's governmental funds reported an ending fund balance of $ 2,415,341. This increased $ 158,036 from the preceding year and was approximately 5% of budgeted expenditures.

GOVERNMENT-WIDE FINANCIAL STATEMENTS

The Government-wide Financial Statements are designed to provide readers with a broad overview of the Town's finances, in a manner similar to a private sector business. This Government-wide Financial Reporting includes two statements: the Statement of Net Position and the Statement of Activities.

The Statement of Net Position presents information on all of the Town's assets and liabilities, with the difference between the two reported as net position. Over time, increases or decreases in net position may serve as an indicator of whether the financial position of the Town of Georgetown is improving or deteriorating.

The Statement of Activities presents information showing how the Town's net position changed during the current fiscal year. Changes in net position are reported when the underlying event occurs, regardless of the timing of related cash flows. Thus, some revenues and expenses reported in this statement will not impact cash flows until future fiscal periods.

Both the Statement of Net Position and Statement of Activities account separately for governmental activities and business-type activities.

Governmental activities include General Administration, Public Safety, Planning and Zoning, and Streets and Grounds. These activities are mostly supported by taxes, user fees and operating grants.

Business-type activities include water and sewer services, funded primarily by user fees, connection fees, and impact fees.

The Government-wide Financial Statements in this report immediately follow this MD&A report.

FUND FINANCIAL STATEMENTS

The next group of financial statements is Fund Financial Statements. These statements provide additional information.

A fund is an accounting category used to maintain control over resources that have been segregated for specific activities or objectives. These help us comply with finance-related legal requirements. The Town's funds are divided into two categories: Governmental Funds and Proprietary Funds.

GOVERNMENTAL FUNDS

Governmental Funds account for essentially the same functions as Governmental Activities in the Government-wide Financial Statements. Governmental Fund Financial Statements do focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. This information may be useful in evaluating a government's near-term financial requirements. Because of the focus of governmental funds is for the current period, it is useful to compare this information with similar information presented for governmental activities in the Government-wide Financial Statements. Readers may then better understand the long-term impact of the government's current financing decisions. The Governmental Fund Balance Sheet and Governmental Fund Statement of Revenues, Expenditures and Changes in Fund Balance include reconciliations to the Government-wide Statements. The basic financial statements include a budgetary comparison statement for the General Fund. Town of Georgetown adopts an annual appropriated budget for its General Fund.

PROPRIETARY FUNDS

The Town of Georgetown's Proprietary Funds are solely enterprise funds that operate in a manner similar to private business enterprises. The Town uses Enterprise Funds for the water and sewer systems, which separates operating revenues and expenses from non-operating items. The operating expenses include the cost of service, administrative expenses and depreciation on capital assets.

FIDUCIARY FUNDS

Fiduciary Funds are used to account for resources held for the benefit of parties outside the government. Fiduciary Funds are not reflected in the Government-wide Financial Statements because the resources of those funds are not available to support the Town's own programs. The accounting used for Fiduciary Funds is much like that used for Proprietary Funds.

MAJOR AND NON-MAJOR FUNDS

The Town of Georgetown does not have non-major funds. All activities are classified as Major Funds.

NOTES TO THE FINANCIAL STATEMENTS

Notes to the Financial Statements provide additional information that is essential to a reader's complete understanding of the data provided in the Government-wide and Fund Financial Statements.

SUPPLEMENTARY INFORMATION

The supplementary information contains detailed information regarding the General Fund budget versus actual revenues and expenditures and historical property assessments.

SINGLE AUDIT SUPPLEMENT

The Town of Georgetown received federal funding through grants and loans that require certain schedules and reports to be included in this section.

GOVERNMENT-WIDE FINANCIAL ANALYSIS

The following table is a summary of the Government-wide Statement of Net Position:

TOWN OF GEORGETOWN'S SCHEDULE OF NET POSITION
As of April 30, 2014 and 2013

	Governmental Activities		Business-type Activities		Total Government	
	2014	2013	2014	2013 (As Restated)	2014	2013 (As Restated)
Current and Other Assets	$ 3,435,604	$ 3,182,609	$ 3,451,019	$ 2,752,049	$ 6,886,623	$ 5,934,658
Capital Assets	7,378,978	7,299,088	32,932,766	33,388,424	40,311,744	40,687,512
Total Assets	10,814,582	10,481,697	36,383,785	36,140,473	47,198,367	46,622,170
Deferred outflows of resources	-	-	230,473	260,864	230,473	260,864
Current and Other Liabilities	1,085,637	864,035	537,457	1,261,708	1,623,094	2,125,743
Long-term Liabilities Outstanding	-	269,961	13,983,508	16,041,278	13,983,508	16,311,239
Total Liabilities	1,085,637	1,133,996	14,520,965	17,302,986	15,606,602	18,436,982
Net Position:						
Invested in Capital Assets, Net of Related Debt	7,348,326	7,239,519	19,085,833	17,508,764	26,434,159	24,748,283
Restricted	1,402,215	1,081,991	2,706,850	1,847,616	4,109,065	2,929,607
Unrestricted	978,404	1,026,191	300,610	(258,029)	1,279,014	768,162
Total Net Position	$ 9,728,945	$ 9,347,701	$ 22,093,293	$ 19,098,351	$ 31,822,238	$ 28,446,052

(Note that 2013 has been restated to correct fiscal year 2013 capital contributions.)

The Governmental Activities Statement of Net Position is made up of cash, taxes receivable, restricted cash, annexation and other receivables, land improvements and other capital assets. Restricted net position consists of cash and investments, which are restricted as to their use by outside agencies and Town ordinances.

In the Business-type Activities, 86% of the net position is invested in the water and sewer systems. Restricted net position consists of cash and investments held by the Town for infrastructure outlays and debt service.

The following schedule reflects the breakdown of changes in net position for Governmental and Business-type Activities for fiscal years 2014 and 2013.

TOWN OF GEORGETOWN'S CHANGES IN NET POSITION
For the Years Ended April 30, 2014 and 2013

	Governmental Activities		Business-type Activities		Total Government	
	2014	2013	2014	2013 (As Restated)	2014	2013 (As Restated)
Revenues						
Program Revenues:						
Charges for Services	$ 1,283,039	$ 1,253,237	$ 2,852,785	$ 3,096,277	$ 4,135,824	$ 4,349,514
Operating Grants and Contributions	709,959	883,011	1,001,705	263,671	1,711,664	1,146,682
Capital Grants and Contributions	437,511	1,853,699	2,206,622	743,734	2,644,133	2,597,433
General Revenues						
Property Taxes and Penalties	1,500,029	1,454,499	-	-	1,500,029	1,454,499
Realty Transfer Taxes	210,887	146,258	-	-	210,887	146,258
Investment Income	535	612	-	-	535	612
Total Revenues	4,141,960	5,591,316	6,061,112	4,103,682	10,203,072	9,694,998
Program Expenses						
General Administration	355,126	522,182	-	-	355,126	522,182
Public Safety	1,971,661	1,824,271	-	-	1,971,661	1,824,271
Planning and Zoning	111,331	105,162	-	-	111,331	105,162
Streets and Grounds	1,380,829	1,279,706	-	-	1,380,829	1,279,706
Sewer Facility	-	-	2,006,904	2,152,361	2,006,904	2,152,361
Water Facility	-	-	1,001,035	1,011,993	1,001,035	1,011,993
Total Expenses	3,818,947	3,731,321	3,007,939	3,164,354	6,826,886	6,895,675
Increase in Net Position before Transfers	323,013	1,859,995	3,053,173	939,328	3,376,186	2,799,323
Transfers	58,231	311,435	(58,231)	(311,435)	-	-
Increase in Net Position	381,244	2,171,430	2,994,942	627,893	3,376,186	2,799,323
Net Position - Beginning	9,347,701	7,176,271	19,098,351	18,470,458	28,446,052	25,646,729
Net Position - Ending	$ 9,728,945	$ 9,347,701	$ 22,093,293	$ 19,098,351	$ 31,822,238	$ 28,446,052

(Note that 2013 has been restated to correct fiscal year 2013 capital contributions.)

In the Governmental Activities, revenues decreased from the prior year due to the Town being deeded infrastructure by a developer in the prior year. Expenses decreased in General Administration due to a bad debt being written off in the prior year. Expenses in Public Safety, Planning and Zoning and Streets and Grounds are comparable to the prior year.

In the Business-type Activities, Capital Grants and Contributions increased from the prior year due to principal forgiveness of a State Revolving Fund loan for improvements to the water system. The Operating Grants and Contributions increased due to impact fees collected on commercial development projects. The expenses were comparable to prior years for the water and the sewer funds. The Town was not deeded infrastructure during the current year.

FINANCIAL ANALYSIS OF THE GOVERNMENT'S FUNDS

In the General Fund, on the fund basis, the actual revenues were comparable to the budget except for transfer taxes and courthouse fees that generated $ 210,287 over the budget, intergovernmental grants that generated $ 463,347 over the budget, permits and planning and zoning fees were $ 212,537 over budget. The overall increase over budgeted revenues was $ 991,616 on the Fund Financial Statements. Expenses consist of General Administrative, Planning and Zoning, and Streets and Grounds and were comparable to budget. The capital outlay budget did not include several Public Safety purchases, as well as street improvements.

The Town's Proprietary Funds provide the same type of information found in the Government-wide Financial Statements, but in more detail.

OTHER FACTORS

The Town has started to see an increase in commercial development, especially along the DuPont Boulevard (US 113) corridor. In early 2014, Redner's Warehouse Market opened, followed by several smaller retail establishments. The Beebe Healthcare Medical Arts Pavilion also opened. A Wyndham Microtel is scheduled for opening in late 2014.

During FY 2014, the Town completed the Water Service Line Replacement Project ($ 2,199,410). Other major water infrastructure projects underway include South Railroad Avenue Well & Treatment ($ 1,595,590) and King Street Water Treatment Enhancement & Upgrade ($ 3,300,000). These projects are funded through the Office of Drinking Water, State Revolving Fund (DWSRF) with one hundred percent (100%) principal forgiveness and a zero percent (0%) interest rate.

Additionally, during FY 2014, the Town completed improvements to Margaret Street (curb, gutter, sidewalk, and pavement rehabilitation). Funds were provided through a Community Development Block Grant (CDBG) with a Town match. An additional phase of this project will be completed in FY 2015.

BASIC FINANCIAL STATEMENTS

TOWN OF GEORGETOWN
STATEMENT OF NET POSITION
APRIL 30, 2014

	Primary Government		
	Governmental Activities	**Business-type Activities**	**Total**
ASSETS			
Cash and cash equivalents	$ 291,316	$ 151	$ 291,467
Receivables:			
Taxes	47,377	-	47,377
Trash	72,996	-	72,996
Service water and sewer	-	400,894	400,894
Miscellaneous	191,918	166,716	358,634
Prepaid items	74,125	35,910	110,035
Due from other government agencies	71,644	5,171	76,815
Noncurrent assets:			
Loan receivable	27,000	-	27,000
Restricted assets:			
Cash and cash equivalents	2,659,228	2,704,195	5,363,423
Investments	-	137,982	137,982
Capital assets:			
Land and construction in progress	508,571	2,076,846	2,585,417
Other capital assets, net of depreciation	6,870,407	30,855,920	37,726,327
TOTAL ASSETS	10,814,582	36,383,785	47,198,367
DEFERRED OUTFLOWS OF RESOURCES			
Deferred amounts on refunding	-	230,473	230,473
LIABILITIES			
Accounts payable	125,644	110,880	236,524
Accrued liabilities	45,696	135,571	181,267
Construction project deposit	593,173	-	593,173
Unearned revenue	74,458	291,006	365,464
Long-term liabilities:			
Due within one year	246,666	1,011,563	1,258,229
Due in more than one year	-	12,971,945	12,971,945
TOTAL LIABILITIES	1,085,637	14,520,965	15,606,602
NET POSITION			
Invested in capital assets, net of related debt	7,348,326	19,085,833	26,434,159
Restricted for:			
Construction and debt service	-	2,706,850	2,706,850
Grants, emergency services, recreation and transfer tax	1,402,215	-	1,402,215
Unrestricted	978,404	300,610	1,279,014
TOTAL NET POSITION	$ 9,728,945	$ 22,093,293	$ 31,822,238

The accompanying notes are an integral part of these financial statements.

TOWN OF GEORGETOWN
STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED APRIL 30, 2014

		Program Revenues			Net Revenue (Expense) and Changes in Net Position		
					Primary Government		
Function/Programs	**Expenses**	**Charges for Services**	**Operating Grants and Contributions**	**Capital Grants and Contributions**	**Governmental Activities**	**Business-type Activities**	**Total**
PRIMARY GOVERNMENT							
GOVERNMENTAL ACTIVITIES							
General administration	$ 355,126	$ 405,348	$ 373,521	$ -	$ 423,743	$ -	$ 423,743
Public safety	1,971,661	157,849	192,418	64,004	(1,557,390)	-	(1,557,390)
Streets and grounds	1,380,829	456,856	144,020	373,507	(406,446)	-	(406,446)
Planning and zoning	111,331	262,986	-	-	151,655	-	151,655
TOTAL GOVERNMENTAL ACTIVITIES	3,818,947	1,283,039	709,959	437,511	(1,388,438)	-	(1,388,438)
BUSINESS-TYPE ACTIVITIES							
Sewer facility	2,006,904	1,799,479	807,019	7,212	-	606,806	606,806
Water facility	1,001,035	1,053,306	194,686	2,199,410	-	2,446,367	2,446,367
TOTAL BUSINESS-TYPE ACTIVITIES	3,007,939	2,852,785	1,001,705	2,206,622	-	3,053,173	3,053,173
TOTAL PRIMARY GOVERNMENT	$ 6,826,886	$ 4,135,824	$ 1,711,664	$ 2,644,133	(1,388,438)	3,053,173	1,664,735
GENERAL REVENUES							
Taxes: Property and penalties					1,500,029	-	1,500,029
Realty transfer					210,887	-	210,887
Unrestricted investment earnings					535	-	535
TRANSFERS					58,231	(58,231)	-
TOTAL GENERAL REVENUES AND TRANSFERS					1,769,682	(58,231)	1,711,451
CHANGE IN NET POSITION					381,244	2,994,942	3,376,186
NET POSITION - BEGINNING, ORIGINAL					9,347,701	18,921,242	28,268,943
PRIOR PERIOD ADJUSTMENT					-	177,109	177,109
NET POSITION - BEGINNING, AS RESTATED					9,347,701	19,098,351	28,446,052
NET POSITION - ENDING					$ 9,728,945	$ 22,093,293	$ 31,822,238

The accompanying notes are an integral part of these financial statements.

TOWN OF GEORGETOWN
BALANCE SHEET - GOVERNMENTAL FUND
APRIL 30, 2014

	General Fund
ASSETS	
Cash and cash equivalents	$ 291,316
Receivables:	
Taxes	47,377
Trash	72,996
Miscellaneous	191,918
Prepaid items	74,125
Due from other government agencies	71,644
Noncurrent assets:	
Loan receivable	27,000
Restricted assets:	
Cash and cash equivalents	2,659,228
TOTAL ASSETS	$ 3,435,604
LIABILITIES	
Accounts payable	$ 125,644
Accrued liabilities	45,696
Construction project deposit	593,173
Unearned revenue	74,458
TOTAL LIABILITIES	838,971
DEFERRED INFLOWS OF RESOURCES	
Unavailable revenues:	
Grant revenue	6,012
Expense reimbursement	105,071
Loan receivable	27,000
Property taxes	43,209
TOTAL DEFERRED INFLOWS OF RESOURCES	181,292
FUND BALANCES	
Nonspendable:	
Prepaid items	74,125
Restricted for:	
Emergency services and recreation services	205,458
Grant funds	623,728
Realty transfer tax	546,029
Assigned for:	
Health benefits	194,191
Unassigned	771,810
TOTAL FUND BALANCES	2,415,341
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES	$ 3,435,604

The accompanying notes are an integral part of these financial statements.

TOWN OF GEORGETOWN
RECONCILIATION OF THE GOVERNMENTAL FUND BALANCE SHEET TO THE GOVERNMENT-WIDE STATEMENT OF NET POSITION
APRIL 30, 2014

FUND BALANCES OF GOVERNMENTAL FUND	$ 2,415,341
Amounts reported for governmental activities in the Statement of Net Position are different because:	
Capital assets used in governmental activities are not financial resources and therefore are not reported in the governmental fund statements.	7,378,978
Certain revenues are not available to pay for current period expenditures and therefore are reported as unavailable in the governmental funds.	181,292
Long-term liabilities are not due and payable in the current period and accordingly are not reported in the governmental fund financial statements. Interest and fees on long-term debt are not accrued in governmental funds, but rather are recognized as an expenditure when due.	(246,666)
NET POSITION OF GOVERNMENTAL ACTIVITIES	$ 9,728,945

TOWN OF GEORGETOWN
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - GOVERNMENTAL FUND
FOR THE YEAR ENDED APRIL 30, 2014

	General Fund
REVENUES	
Taxes and fees	$ 1,955,452
Intergovernmental	746,264
Charges for services	902,373
Fines and parking	159,018
Miscellaneous	190,326
TOTAL REVENUES	3,953,433
EXPENDITURES	
Current:	
General administration	330,729
Public safety	1,851,091
Planning and zoning	112,627
Streets and grounds	1,032,640
Debt service	32,491
Capital outlay	494,050
TOTAL EXPENDITURES	3,853,628
EXCESS OF REVENUES OVER EXPENDITURES	99,805
OTHER FINANCING SOURCES	
Transfers in, net	58,231
NET CHANGE IN FUND BALANCE	158,036
FUND BALANCE - BEGINNING	2,257,305
FUND BALANCE - ENDING	$ 2,415,341

The accompanying notes are an integral part of these financial statements.

RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE OF GOVERNMENTAL FUND TO THE STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED APRIL 30, 2014

NET CHANGE IN FUND BALANCE - GOVERNMENTAL FUND		$ 158,036
Governmental funds report capital outlays as expenditures. However, in the Statement of Activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which capital outlays ($ 494,050) was more than depreciation ($ 472,721) in the current period.		21,329
Revenues in the Statement of Activities that do not provide current financial resources are not reported as revenues in the funds. The net change is as follows:		
Grants	$ 4,588	
Miscellaneous	100,571	
Property taxes	14,864	
Contributed property and supplies	58,561	
		178,584
Debt proceeds are recognized as financing sources in governmental funds, but are not revenue in the Government-wide Statement of Activities, net of principal payments on debt, forgiveness of debt and accrued interest on debt not yet due.		28,917
Compensated absences increases reported in the Statement of Activities do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds.		(5,622)
CHANGE IN NET POSITION OF GOVERNMENTAL ACTIVITIES		$ 381,244

The accompanying notes are an integral part of these financial statements.

TOWN OF GEORGETOWN
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL - GENERAL FUND
FOR THE YEAR ENDED APRIL 30, 2014

	Budgeted Amounts Original and Final	Actual	Variance with Budget - Positive (Negative)
REVENUES			
Taxes and fees	$ 1,727,435	$ 1,955,452	$ 228,017
Intergovernmental	282,917	746,264	463,347
Charges for services	645,000	902,373	257,373
Fines and parking	168,000	159,018	(8,982)
Miscellaneous	138,465	190,326	51,861
TOTAL REVENUES	2,961,817	3,953,433	991,616
EXPENDITURES			
Current:			
General administration	307,044	330,729	(23,685)
Public safety	1,695,348	1,851,091	(155,743)
Streets and grounds	962,811	1,032,640	(69,829)
Planning and zoning	102,828	112,627	(9,799)
Debt service	-	32,491	(32,491)
Capital outlay	32,000	494,050	(462,050)
TOTAL EXPENDITURES	3,100,031	3,853,628	(753,597)
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	(138,214)	99,805	238,019
OTHER FINANCING SOURCES			
Transfers in, net	138,214	58,231	(79,983)
NET CHANGE IN FUND BALANCE	-	158,036	158,036
FUND BALANCE - BEGINNING	2,257,305	2,257,305	-
FUND BALANCE - ENDING	$ 2,257,305	$ 2,415,341	$ 158,036

The accompanying notes are an integral part of these financial statements.

TOWN OF GEORGETOWN
STATEMENT OF NET POSITION - PROPRIETARY FUNDS
APRIL 30, 2014

	Business-type Activities - Enterprise Funds		
ASSETS	**Sewer Fund**	**Water Fund**	**Total**
CURRENT ASSETS			
Cash and cash equivalents	$ -	$ 151	$ 151
Receivables, net of allowance for doubtful accounts:			
Service charges	188,001	212,893	400,894
Miscellaneous	137,535	29,181	166,716
Due from other government agencies	5,171	-	5,171
TOTAL CURRENT ASSETS	330,707	242,225	572,932
NONCURRENT ASSETS			
Prepaid items	10,065	25,845	35,910
Restricted assets:			
Cash and cash equivalents	2,127,663	576,532	2,704,195
Investments	137,982	-	137,982
Capital assets:			
Land and construction in progress	1,609,684	467,162	2,076,846
Other capital assets, net of depreciation	23,046,566	7,809,354	30,855,920
TOTAL NONCURRENT ASSETS	26,931,960	8,878,893	35,810,853
TOTAL ASSETS	27,262,667	9,121,118	36,383,785
DEFERRED OUTFLOWS OF RESOURCES			
Deferred amounts on refunding	98,868	131,605	230,473
LIABILITIES			
CURRENT LIABILITIES			
Accounts payable	98,136	12,744	110,880
Accrued liabilities	85,591	49,980	135,571
Unearned revenue	291,006	-	291,006
Current portion of long-term liabilities	803,688	207,875	1,011,563
TOTAL CURRENT LIABILITIES	1,278,421	270,599	1,549,020
LONG-TERM LIABILITIES, LESS CURRENT PORTION	9,174,452	3,797,493	12,971,945
TOTAL LIABILITIES	10,452,873	4,068,092	14,520,965
NET POSITION			
Invested in capital assets, net of related debt	14,755,071	4,330,762	19,085,833
Restricted for:			
Construction and debt service	2,168,235	538,615	2,706,850
Unrestricted	(14,644)	315,254	300,610
TOTAL NET POSITION	$ 16,908,662	$ 5,184,631	$ 22,093,293

The accompanying notes are an integral part of these financial statements.

TOWN OF GEORGETOWN
STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET POSITION - PROPRIETARY FUNDS
FOR THE YEAR ENDED APRIL 30, 2014

	Business-type Activities - Enterprise Funds		
	Sewer Fund	Water Fund	Total
OPERATING REVENUES			
Charges for services	$ 1,741,944	$ 1,033,858	$ 2,775,802
Other operating revenue	33,902	869	34,771
TOTAL OPERATING REVENUES	1,775,846	1,034,727	2,810,573
OPERATING EXPENSES			
Chemicals	41,709	68,427	110,136
Depreciation	768,834	261,757	1,030,591
Employee benefits	89,049	92,051	181,100
Gasoline and oil	11,604	5,830	17,434
Insurance	30,861	16,724	47,585
Maintenance and repairs	59,515	81,563	141,078
Service charges	50	-	50
Payroll taxes	22,041	17,973	40,014
Professional services	143,958	2,741	146,699
Salaries	295,660	297,701	593,361
Sludge disposal fees	75,075	-	75,075
Supplies	12,636	7,126	19,762
Telephone	2,962	3,854	6,816
Utilities	175,184	48,388	223,572
TOTAL OPERATING EXPENSES	1,729,138	904,135	2,633,273
OPERATING INCOME	46,708	130,592	177,300
NON-OPERATING REVENUES (EXPENSES)			
Debt forgiveness	-	2,199,410	2,199,410
Impact fees, net	807,019	194,686	1,001,705
Investment income (loss)	(1,456)	7	(1,449)
Penalties	25,089	18,572	43,661
Interest expense	(277,766)	(96,900)	(374,666)
TOTAL NON-OPERATING REVENUES (EXPENSES)	552,886	2,315,775	2,868,661
INCOME BEFORE CONTRIBUTIONS AND TRANSFERS	599,594	2,446,367	3,045,961
CAPITAL CONTRIBUTIONS	7,212	-	7,212
TRANSFERS OUT	(49,925)	(8,306)	(58,231)
CHANGE IN NET POSITION	556,881	2,438,061	2,994,942
NET POSITION - BEGINNING, ORIGINAL	16,351,781	2,569,461	18,921,242
PRIOR PERIOD ADJUSTMENT	-	177,109	177,109
NET POSITION - BEGINNING, AS RESTATED	16,351,781	2,746,570	19,098,351
NET POSITION - ENDING	$ 16,908,662	$ 5,184,631	$ 22,093,293

The accompanying notes are an integral part of these financial statements.

TOWN OF GEORGETOWN
STATEMENT OF CASH FLOWS - PROPRIETARY FUNDS
FOR THE YEAR ENDED APRIL 30, 2014

	Business-type Activities - Enterprise Funds		
	Sewer Fund	Water Fund	Total
CASH FLOWS FROM OPERATING ACTIVITIES			
Receipts from customers	$ 1,736,501	$ 1,022,285	$ 2,758,786
Payments to suppliers for goods and services	(522,433)	(240,471)	(762,904)
Payments to employees for services	(423,422)	(404,762)	(828,184)
Other operating receipts	33,902	869	34,771
NET CASH FLOWS FROM OPERATING ACTIVITIES	824,548	377,921	1,202,469
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES			
Transfers from (to) other funds, net	(49,925)	(8,306)	(58,231)
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES			
Bond and loan proceeds	471,430	1,025,072	1,496,502
Acquisition of capital assets	(325,407)	(996,242)	(1,321,649)
Retirement of bonds and related costs	(976,068)	(353,751)	(1,329,819)
Impact fees	812,477	195,844	1,008,321
Intergovernmental capital grant	188,206	-	188,206
Interest paid	(275,489)	(88,266)	(363,755)
NET CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES	(104,851)	(217,343)	(322,194)
CASH FLOWS FROM INVESTING ACTIVITIES			
Acquisition of investments	(36,964)	-	(36,964)
Proceeds from investments	73,929	-	73,929
Investment income and penalties	25,089	18,579	43,668
NET CASH FLOWS FROM INVESTING ACTIVITIES	62,054	18,579	80,633
NET INCREASE IN CASH AND CASH EQUIVALENTS	731,826	170,851	902,677
CASH AND CASH EQUIVALENTS - BEGINNING	1,395,837	405,832	1,801,669
CASH AND CASH EQUIVALENTS - ENDING	$ 2,127,663	$ 576,683	$ 2,704,346
CASH AND CASH EQUIVALENTS AS PRESENTED IN THE ACCOMPANYING STATEMENTS OF NET POSITION			
Cash and cash equivalents	$ -	$ 151	$ 151
Restricted cash and cash equivalents	2,127,663	576,532	2,704,195
TOTAL CASH AND CASH EQUIVALENTS	$ 2,127,663	$ 576,683	$ 2,704,346

The accompanying notes are an integral part of these financial statements.

STATEMENT OF CASH FLOWS - PROPRIETARY FUNDS - CONTINUED
FOR THE YEAR ENDED APRIL 30, 2014

	Business-type Activities - Enterprise Funds		
	Sewer Fund	Water Fund	Total
RECONCILIATION OF OPERATING INCOME TO NET CASH FLOWS FROM OPERATING ACTIVITIES			
Operating income	$ 46,708	$ 130,592	$ 177,300
Adjustments to reconcile operating income to net cash flows from operating activities:			
Depreciation	768,834	261,757	1,030,591
Changes in assets, deferred outflows and liabilities:			
Receivables	(21,156)	(11,573)	(32,729)
Prepaid items	1,791	8,615	10,406
Accounts payable and accrued liabilities	12,658	(11,470)	1,188
Unearned revenue	15,713	-	15,713
NET CASH FLOWS FROM OPERATING ACTIVITIES	$ 824,548	$ 377,921	$ 1,202,469
NON-CASH CAPITAL AND OPERATING ACTIVITIES			
Forgiveness of debt	$ -	$ 2,199,410	$ 2,199,410

The accompanying notes are an integral part of these financial statements.

TOWN OF GEORGETOWN
STATEMENT OF FIDUCIARY NET POSITION - FIDUCIARY FUND
APRIL 30, 2014

ASSETS	
Cash	$ 5,219
NET POSITION HELD IN TRUST	$ 5,219

The accompanying notes are an integral part of these financial statements.

TOWN OF GEORGETOWN
STATEMENT OF CHANGES IN FIDUCIARY NET POSITION - FIDUCIARY FUND
FOR THE YEAR ENDED APRIL 30, 2014

ADDITIONS	
Investment income	$ 19
DEDUCTIONS	
Support	(5,000)
CHANGE IN NET POSITION	(4,981)
NET POSITION HELD IN TRUST - BEGINNING	10,200
NET POSITION HELD IN TRUST - ENDING	$ 5,219

The accompanying notes are an integral part of these financial statements.

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Town of Georgetown, Delaware (the "Town") was incorporated in 1791 under the provisions of the State of Delaware. The Town operates under a Mayor-Council form of government and provides the following services: public safety, streets and grounds, planning and zoning, water and sewer service, and general administrative services.

The Town's financial statements are prepared in accordance with accounting principles generally accepted in the United States of America (GAAP) as applicable to governmental units. The Governmental Accounting Standards Board (GASB) is responsible for establishing GAAP for state and local governments through its pronouncements (Statements and Interpretations). The more significant accounting policies established in GAAP and used by the Town are discussed below.

1. Reporting Entity

The accompanying financial statements include police, streets, water and sewer service, recreation and general administrative services that are legally controlled by or dependent on the Town Council (the primary government). The Town's financial reporting entity is required to consist of all organizations for which the Town is financially accountable or for which there is a significant relationship. The Water & Supply Company, previously the sole provider of water services to the Town's citizens, was purchased by the Town of Georgetown in 1991 and is an integral component of the Town's water system. Its activities were blended with the Water Fund.

2. Basic Financial Statements - Government-wide Statements

The Town's basic financial statements include both government-wide (reporting the Town as a whole) and fund financial statements. Both the government-wide and fund financial statements categorize primary activities as either governmental or business-type. The Town's governmental activities consist of general administration, public safety, recreation, and street maintenance. The Town's water and sewer services are classified as business-type activities.

In the government-wide statement of net position, both the governmental and business-type activities columns (a) are presented on a consolidated basis by column, and (b) are reported on a full accrual, economic resource basis, which recognizes all long-term assets and receivables as well as long-term debt and obligations.

The government-wide statement of activities reports both the gross and net cost of each of the Town's functions and business-type activities. The functions are also supported by general government revenues (property taxes, certain intergovernmental revenues, fines, permits and charges, etc.). The statement of activities reduces gross expenses (including depreciation) by related program revenues, operating and capital grants. Program revenues must be directly associated with the function or a business-type activity. Operating grants include operating specific and discretionary (either operating or capital) grants while the capital grants column reflects capital-specific grants. Direct expenses are those that are clearly identifiable with a specific function. The net costs (by function or business-type activity) are normally covered by general revenue (property taxes, interest income, etc.).

This government-wide focus is more on the sustainability of the Town as an entity and the change in the Town's net position resulting from the current year's activities.

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - CONTINUED

3. Basic Financial Statements - Fund Financial Statements

The financial transactions of the Town are reported in individual funds in the fund financial statements. Each fund is accounted for by providing a separate set of self-balancing accounts that comprises its assets, liabilities, fund equity, revenues and expenditures/expenses. The various funds are reported by generic classification within the financial statements.

The following fund types are used by the Town:

Governmental Fund

The focus of the governmental fund's measurement (in the fund statements) is upon determination of financial position and changes in financial position (sources, uses and balances of financial resources) rather than upon net income. The following is a description of the governmental fund of the Town:

General fund is the general operating fund of the Town. It is used to account for all financial resources except those required to be accounted for in another fund.

Proprietary Funds

The focus of proprietary fund measurement is upon determination of operating income, changes in net position, financial position and cash flows. The accounting principles generally accepted in the United States of America applicable are those similar to businesses in the private sector.

Proprietary funds are required to be used to account for operations for which a fee is charged to external users for goods or services and the activity (a) is financed with debt that is solely secured by a pledge of the net revenues, (b) has third party requirements that the cost of providing services, including capital costs, be recovered with fees and charges or (c) establishes fees and charges based on a pricing policy designed to recover similar costs. The following is a description of the proprietary funds of the Town:

Enterprise funds are used to account for the provision of water and sewer services to customers in the Town's Water and Sewer Districts. Activities of the enterprise funds include administration, operations and maintenance of the water and sewer system, and billing and collection activities.

Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues are charges to customers for providing services. Operating expenses include the cost of services, administrative expenses and depreciation on capital assets. All revenues and expenses not meeting the above criteria are reported as non-operating revenues and expenses.

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - CONTINUED

3. Basic Financial Statements - Fund Financial Statements - Continued

Fiduciary Funds

Fiduciary funds are used to report assets held in a trustee or agency capacity for others and therefore are not available to support Town programs. The reporting focus is on net position and changes in net position, reported using accounting principles similar to proprietary funds. The Private-Purpose Trust Fund is used to account for assets to benefit the Boy and Girl Scouts of America. The Town's fiduciary fund is presented in the fiduciary fund financial statement. Since by definition these assets are being held for the benefit of a third party (private parties) and cannot be used to address activities or obligations of the government, these funds are not incorporated into the government-wide statements.

Major and Nonmajor Funds

The funds of the financial reporting entity are further classified as major or nonmajor. The emphasis in fund financial statements is on the major funds in either the governmental or business-type activities categories. Nonmajor funds by category are summarized into a single column. GASBS No. 34 sets forth minimum criteria for the determination of major funds. The Town does not have a nonmajor fund.

4. Basis of Accounting/Measurement Focus

Measurement focus refers to what is being measured; basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurement made, regardless of the measurement focus applied.

The government-wide statements and fund financial statements for proprietary funds are reported using the economic resources measurement focus and the accrual basis of accounting. The economic resources measurement focus means all assets and liabilities (whether current or non-current) are included on the statement of net position and the operating statements present increases (revenues) and decreases (expenses) in net total assets. Under the accrual basis of accounting, revenues are recognized when earned, including unbilled water and sewer services, which are accrued. Expenses are recognized at the time the liability is incurred. Subsidies and grants to proprietary funds, which finance either capital or current operations, are reported as non-operating revenue.

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - CONTINUED

4. Basis of Accounting/Measurement Focus - Continued

Governmental fund financial statements are reported using the current financial resources measurement focus and are accounted for using the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual; i.e., when they become both measurable and available. "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. The Town considers property taxes as available if they are collected within 60 days after year-end. Expenditures are recorded when the related fund liability is incurred. However, debt service expenditures, except for interest payable accrued at the debt issuance date for which cash is received with the debt proceeds, as well as expenditures related to compensated absences are recorded only when payment has matured and will be payable shortly after year-end. The revenues susceptible to accrual are property taxes, annexation fees, charges for service, interest income and intergovernmental revenues.

5. Cash and Cash Equivalents

The Town has defined cash and cash equivalents to include cash on hand, demand deposits and all liquid investments (including restricted assets) with a maturity of three months or less when purchased. Restricted cash mainly consists of amounts held by the Town that are sourced from grant programs, retirement, health and impact fee funds.

6. Receivables

Receivables of other than miscellaneous are reported at their gross value. All service and property tax receivables are considered fully collectible. Miscellaneous receivables are reported net of a reserve for bad debts of $ 10,110.

7. Capital Assets

Equipment purchased or acquired with an original cost of $ 5,000 or more, and land improvements, buildings, storm drains, and sewer and water infrastructure purchased or acquired with an original cost of $ 25,000 or more are reported at historical cost or estimated historical cost. Capital assets are reviewed on an ongoing basis for impairment whenever events or changes in circumstances indicate that the related carrying amount may not be recoverable. When required, impairment losses on assets to be held and used are recognized based on the excess of the asset's carrying amount over the fair value of the asset. Contributed assets are reported at fair market value as of the date received. Additions, improvements and other capital outlays that significantly extend the useful life of an asset are capitalized.

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - CONTINUED

7. Capital Assets - Continued

The Town has elected to only report infrastructure as capital assets if acquired after May 1, 2004. Other costs incurred for repairs and maintenance are expensed as incurred. Depreciation on all assets is provided on the straight-line basis over the following estimated useful lives:

Sewer and water infrastructure	5 - 50 years
Streets and storm drains	40 years
Buildings and improvements	7 - 40 years
Machinery and equipment	3 - 10 years

8. Unearned Revenue

Unearned income represents monies held or currently owed to the Town that will be recognized as revenue in future periods.

9. Investments

All investments are stated at fair value. Fair values are determined by quoted market prices, where available. Restricted investments represent amounts held by the Town for construction and debt service.

10. Equity Classifications

Government-wide and Proprietary Fund Net Position

Net position is classified and displayed in three components:

a. Invested in capital assets, net of related debt - Consists of capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvement of those assets.
b. Restricted net position - Consists of net position with constraints placed on the use either by (1) external groups such as creditors, grantors, contributors or laws or regulations of other governments; or (2) law through constitutional provisions or enabling legislation.
c. Unrestricted net position - All other net position that do not meet the definition of “restricted” or “invested in capital assets, net of related debt.”

Governmental Fund Balances

In the governmental fund financial statements, fund balances are reported using five classifications based on the constraints imposed on the use of these resources. The nonspendable fund balance classification includes amounts that cannot be spent because they are either (1) not in spendable form such as prepaid items or inventories; or (2) legally or contractually required to be maintained intact.

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - CONTINUED

10. Equity Classifications - Continued

The spendable portion of the fund balance comprises the remaining four classifications:

a. Restricted fund balance - This classification reflects the constraints imposed on resources either (1) externally by creditors, grantors, contributors, or laws or regulations of other governments; or (2) imposed by law through constitutional provisions or enabling legislation.
b. Committed fund balance - These amounts can only be used for specific purposes pursuant to constraints imposed by formal resolutions of the Town Council, the government's highest level of decision making authority. Those committed amounts cannot be used for any other purpose unless the Town Council removes the specified use by taking the same type of action imposing the commitment. This classification also includes contractual obligations to the extent that existing resources in the fund have been specifically committed for use in satisfying those contractual requirements.
c. Assigned fund balance - This classification reflects the amounts constrained by the Town's "intent" to be used for specific purposes, but are neither restricted nor committed. The Town Manager has the authority to assign amounts to be used for specific purposes.
d. Unassigned fund balance - This fund balance is the residual classification for the general fund.

Use of Restricted Resources

It is the Town's policy to maintain a diversified and stable revenue stream to protect it from problematic fluctuations in any single revenue source and provide stability to ongoing services. The Town's policy is to segregate restricted resources for both restricted and assigned funds. Town Council specifically authorizes expenditures from those restricted resources and they are approved on a transaction-by-transaction basis in accordance with the specified provisions imposed by those resources. When an expenditure is incurred for purposes for which both nonsegregated restricted and unrestricted net position are available, it is the policy of the Town to consider nonsegregated restricted net position to have been reduced first.

11. Property Assessment

The Town's property tax year runs from May 1 to April 30. Property taxes are recorded and attached as an enforceable lien on property on May 31, the date levied. Taxes are payable under the following terms: May 1 through May 31, face amount; after May 31, a 1.5% penalty per month is charged on the unpaid balance due. Property taxes are recognized as revenue in the budget year for which they are levied.

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - CONTINUED

12. Compensated Absences

Employees are granted vacation and sick leave in varying amounts. In the event of termination, an employee is paid for accumulated vacation days. In the event of retirement, an employee is paid for accumulated vacation days, and dependent on years of service could be paid part or all of sick leave accumulated. The Town accrues accumulated unpaid vacation and sick leave when earned (or estimated to be earned) by the employee. Sick leave is only payable to an employee at retirement and is accrued once an employee attains ten years of Town service. The governmental funds compensated absences are maintained separately and represent a reconciling item between the fund and government-wide presentations.

13. Interfund Activity

Interfund activity is reported as either loans or transfers. Loans are reported as interfund receivables and payables as appropriate and are subject to elimination upon consolidation. All other interfund transactions are treated as transfers and are not required to be repaid by the funds. Transfers between governmental or proprietary funds are netted as part of the reconciliation to the government-wide financial statements. Transferred funds are used for operational purposes by the recipient fund. The general fund received $ 49,925 of net transfers from the sewer fund and $ 8,306 of net transfers from the water fund during the year.

14. Budgets and Budgetary Accounting

The budget in these financial statements is presented on a basis consistent with accounting principles generally accepted in the United States of America. Final budgeted amounts are as amended at April 30, 2014. Unexpected appropriations lapse at year end.

Prior to March 1, the Town Manager, in conjunction with the Finance Officer, distributes budget request forms to each department.

These budgets are prepared by March 1. The Town Manager, with the assistance of the Finance Officer, then develops an annual operating budget, using these department budgets to evaluate the priority and costs of various services. The recommended annual operating budget is then presented to Council by the Town Manager.

The Council legally adopts an annual budget not later than April 30 for the subsequent year.

15. Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures/expenses during the reporting period. Actual results could differ from these estimates.

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - CONTINUED

16. Interest Costs

Interest costs incurred by a proprietary fund for the acquisition and/or construction of capital assets are subject to capitalization. The amount of interest cost to be capitalized is based on the weighted-average amount of accumulated expenditures for the period multiplied by the proprietary fund's interest rate for the obligation incurred specifically to finance the construction of the capital asset. No interest was capitalized during the year. Interest expensed in the business-type activities totaled $ 374,666 for the year.

17. Water & Supply Company

The Water & Supply Company (a Delaware corporation) is governed by a board appointed by the Town Council. Although it is legally separate from the Town, the Water & Supply Company is reported as if it were part of the proprietary fund because its sole purpose is to provide water service to the Town's citizens. Intra-entity transactions have been eliminated. The Water & Supply Company was dissolved as of April 30, 2014.

18. Deferred Outflows and Deferred Inflows of Resources

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expenditure) until then. The Town has only one item that qualifies for reporting in this category. It is the deferred amount on refunding reported in the proprietary fund statement of net position. A deferred amount on refunding results from the difference in the carrying value of the refunded debt and its reacquisition price. This amount is deferred and amortized, using the straight-line method, over the shorter of the life or the refunded or refunding debt.

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. The government has three types of items, which arise under the modified accrual basis of accounting, that qualify for reporting in this category. Accordingly, the item, unavailable revenue, is reported in the governmental fund balance sheet. The governmental fund reports unavailable revenues from property taxes, grant revenue, and other receivables. These amounts are deferred and recognized as an inflow of resources in the period that the amounts become available.

NOTE B - DEPOSITS AND INVESTMENTS

All deposits are in various financial institutions and are carried at cost. Transactions are made directly with the banks and securities dealers. At April 30, 2014, the carrying amount of the Town's deposits was $ 5,659,109 and the bank balance was $ 5,726,221. None of the Town's deposits were uninsured or uncollaterized at year end.

NOTE B - DEPOSITS AND INVESTMENTS - CONTINUED

Custodial Credit Risk - Custodial credit risk is the risk that, in the event of the failure of a depository financial institution, the Town will not be able to recover deposits or will not be able to recover collateral securities that are in the possession of an outside party. In regards to investments, custodial credit risk is in the event of the failure of the counterparty to a transaction, a government will not be able to recover the value of investment or collateral securities that are in the possession of an outside party.

Interest Rate Risk - Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of the Town's investment. The Town's primary objective of its investment activities is the safety of principal in order to mitigate interest rate risk. The Town does not limit investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates. Investments in U.S. government securities earn interest at a stated fixed rate and are normally held until maturity when the full principal and interest are paid to the Town.

Credit Risk - Credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. The Town stresses safety of principal as investments are made with judgment and care. U.S. government securities are not considered to have credit risk and, therefore, their credit risk is not disclosed. Investments issued by Federal Home Loan Mortgage Corporation and Federal National Mortgage Association have an AAA credit rating at year end. The Town does not have any other investments that are credit quality rated.

Concentration of Credit Risk - Concentration of credit risk is the risk of loss attributed to the magnitude of investment in a single issuer. The Town has no formal policy to address the concentration of credit risk attributed to a single issuer.

The Town has authorized the following investments:

> Bonds or other obligations of which the faith and credit of the United States of America are pledged; obligations of federal governmental agencies issued pursuant to Acts of Congress; repurchase agreements that are secured by any bond or other obligation for the payment of which the faith and credit of the United States are pledged; certificates of deposit and other evidences of deposit of financial institutions; money market mutual funds regulated by the Securities and Exchange Commission and whose portfolios consist of dollar-denominated securities; and local government investment pools administered by the State of Delaware.

The Town had the following investments at April 30, 2014:

		Investment Maturities (in Years)			
Investment Type	Fair Value	Less than 1	1 - 5	6 - 10	More than 10
U.S. Treasuries	$ 56,391	$ -	$ 32,456	$ -	$ 23,935
Federal Home Loan Mortgage Corporation	47,814	-	2,723	1,194	43,897
Federal National Mortgage Association	33,777	-	2,011	1,368	30,398
Total Investments	$ 137,982	$ -	$ 37,190	$ 2,562	$ 98,230

NOTE B - DEPOSITS AND INVESTMENTS - CONTINUED

Reconciliation of cash and investments to the government-wide statement of net position:

Cash on hand	$ 1,000
Carrying amount of deposits	5,659,109
Carrying amount of investments	137,982
TOTAL	$ 5,798,091
Cash and cash equivalents	$ 291,467
Cash and cash equivalents - restricted	5,363,423
Investments - restricted	137,982
Fiduciary fund cash (not included in government-wide statements)	5,219
TOTAL	$ 5,798,091

NOTE C - CAPITAL ASSETS

Capital asset activity for the year ended April 30, 2014 was as follows:

	Balance at April 30, 2013	Increases	Decreases	Balance at April 30, 2014
Governmental Activities:				
Capital assets, not being depreciated:				
Land and parks	$ 508,571	$ -	$ -	$ 508,571
Construction in progress	35,509	-	35,509	-
Total capital assets, not being depreciated	544,080	-	35,509	508,571
Other capital assets:				
Buildings and improvements	1,514,232	-	-	1,514,232
Equipment	1,803,020	82,896	196,311	1,689,605
Streets and storm drains	6,337,907	505,224	-	6,843,131
Total other capital assets	9,655,159	588,120	196,311	10,046,968
Less accumulated depreciation for other capital assets				
Building and improvements	915,508	54,305	-	969,813
Equipment	1,178,010	140,873	196,311	1,122,572
Streets and storm drains	806,633	277,543	-	1,084,176
Total accumulated depreciation	2,900,151	472,721	196,311	3,176,561
Other capital assets, net	6,755,008	115,399	-	6,870,407
Governmental Activities Capital Assets, Net	$ 7,299,088	$ 115,399	$ 35,509	$ 7,378,978

NOTE C - CAPITAL ASSETS - CONTINUED

	Balance at April 30, 2013	Increases	Decreases	Balance at April 30, 2014
Business-type Activities:				
Capital assets, not being depreciated:				
Land	$ 1,074,327	$ -	$ -	$ 1,074,327
Construction in progress	4,147,406	552,341	3,697,228	1,002,519
Total capital assets, not being depreciated	5,221,733	552,341	3,697,228	2,076,846
Other capital assets:				
Plant equipment and extensions	43,400,377	3,719,820	206,379	46,913,818
Less accumulated depreciation for other capital assets	15,233,686	1,030,591	206,379	16,057,898
Other capital assets, net	28,166,691	2,689,229	-	30,855,920
Business-type Activities Capital Assets, Net	$ 33,388,424	$ 3,241,570	$ 3,697,228	$ 32,932,766

Depreciation expense was charged to functions as follows:

Governmental Activities:	
General government	$ 15,060
Public safety	117,987
Streets and grounds	339,674
Total Governmental Activities Depreciation Expense	$ 472,721
Business-type Activities:	
Water	$ 261,757
Sewer	768,834
Total Business-type Activities Depreciation Expense	$ 1,030,591

NOTE D - PROPERTY TAXES

Taxes are levied on May 1 and a lien attaches to the property on May 31. Taxes are levied on November 1 for increased property valuations to that date at one-half the tax rate. The Town bills and collects its own property taxes. The tax rate for the year ended April 30, 2014 was $ 3.14 per $ 100 of assessed valuation for all real property and improvements, except for utility poles and wires, which were assessed at $ 3.66 per $ 100 of assessed valuation, with a total taxable valuation of $ 46,036,221. Real property and improvements that are exempt from taxation due to State, Town or other tax-exempt ownership total $ 15,182,400.

NOTE E - PENSION PLANS

The Town participates in two State of Delaware administered multi-employer Town and municipal pension plans (PERS). All full-time employees are eligible to participate in the defined benefit plans. Benefits vest after 5 years of service. Police employees may retire when they have 10 years of credited service and are 62, or their age plus credited service equals 75, or they have 20 years of credited service. Non-police employees may retire if they have 5 years of credited service and are 62, or they have 15 years of credited service and are 60, or they have 30 years of credited service. The State of Delaware General Assembly is responsible for setting benefits and contributions and amending plan provisions. The Board of Pension Trustees issues a publicly available report that includes financial statements and required supplementary information for the plans. That report may be obtained by writing to the State of Delaware, Office of Pensions, 860 Silver Lake Boulevard, Dover, Delaware 19904 or by calling 1-800-722-7300.

Employees of the Town are required to contribute 3% of their gross earnings over $ 6,000 to the pension plan. Police employees are required to contribute 7% of their base pay to the police pension plan. The Town makes monthly contributions as required by state statutes. During the year ended April 30, 2014, the Town was required to contribute 6.62% and 15.52% of its gross payroll to the regular plan and police plan, respectively. Employee wages covered by the plans in 2014 totaled $ 1,806,602 out of total wages paid of $ 2,008,396. Total contributions by the Town and the employees made during the fiscal years 2014, 2013 and 2012 were $ 272,001, $ 251,960 and $ 235,500 respectively, equal to the required contributions each year. There were 36 active participants at April 30, 2014 between the two plans. The State periodically grants funds to municipalities to provide police pensions. These monies are used by the Town to fund the pension plan for police employees.

NOTE F - GENERAL OBLIGATION BONDS AND NOTES PAYABLE

Included in the proprietary fund are the following bonds at April 30, 2014.

	Business-type
Sewer system bonds, Series 2011B, issued August 17, 2011, interest at 1.5%, semi-annual interest only payments at November 15 and May 15 of $ 2,438 until 2014 when the principal balance is due, general obligation of the Town.	$ 325,000
Bond payable to the United States of America, interest at 3.25%, principal and interest payments of $ 4,592 are payable quarterly until 2039, general obligation of the Town.	319,015
Bond payable to the United States of America, Department of Agriculture, Rural Utilities Service, interest at 4.5%, principal and interest payments of $ 17,626 are payable quarterly until 2043, general obligation of the Town.	1,143,151
Bond payable to the State of Delaware, interest at 2.66%, principal and interest payments of $ 154,995 are payable semi-annually until 2026, general obligation of the Town.	3,278,175

NOTE F - GENERAL OBLIGATION BONDS AND NOTES PAYABLE - CONTINUED

	Business-type
Water and Sewer bonds, Series 2011A, issued August 17, 2011, interest ranges from 1% to 4%, variable semi-annual payments at November 15 and May 15 until 2021, general obligation of the Town.	$ 5,540,000
Bond payable to the United States of America, Department of Agriculture, Rural Utilities Service, interest at 2.125%, principal and interest payments of $ 14,761 are payable quarterly until 2052, general obligation of the Town.	1,506,940
Bond payable to the State of Delaware, interest at 0%, with loan forgiveness at completion of project, general obligation of the Town. Total bonds authorized were $ 3,300,000. Total advanced $ 143,582.	143,582
Bond payable to the State of Delaware, interest at 2.39%, semi-annual payments until 2029, general obligation of the Town. Total bonds authorized were $ 556,500. Total advanced $ 93,062, remaining funds not utilized.	72,487
Bond payable to the United States of America, Department of Agriculture, Rural Utilities Service, interest at 2.25%, principal and interest payments of $ 8,496 are payable quarterly until 2050, general obligation of the Town.	839,569
Bond payable to the State of Delaware, interest at 0%, with loan forgiveness at completion of project, general obligation of the Town. Total bonds authorized were $ 1,595,590. Total advanced $ 308,269.	308,269
Bond payable to the State of Delaware, interest at 2%, semi-annual payments until 2030, general obligation of the Town. Total bonds authorized were $ 490,000. Total advanced $ 398,795, remaining funds not utilized	370,745
TOTAL	13,846,933
ADD: Unamortized bond premium	74,981
TOTAL BOND INDEBTEDNESS	$ 13,921,914

NOTE F - GENERAL OBLIGATION BONDS AND NOTES PAYABLE - CONTINUED

The total debt service payments for the ensuing years are as follows:

	Business-type Activities - General Obligation		
Years Ending April 30	Principal	Interest	Total
2015	$ 949,969	$ 359,971	$ 1,309,940
2016	968,903	339,706	1,308,609
2017	992,672	318,186	1,310,858
2018	1,086,686	293,596	1,380,282
2019	1,245,957	257,603	1,503,560
2020 - 2024	4,333,262	814,213	5,147,475
2025 - 2029	1,453,852	454,236	1,908,088
2030 - 2034	734,382	328,699	1,063,081
2035 - 2039	758,426	226,384	984,810
2040 - 2044	736,253	113,810	850,063
2045 - 2049	427,879	42,387	470,266
2050 - 2053	158,692	3,884	162,576
TOTAL	$ 13,846,933	$ 3,552,675	$ 17,399,608

At April 30, 2014, governmental activities long-term liabilities were as follows:

	Governmental
Note payable to Ford Motor Credit, interest payable at 6.00%, principal and interest payments due annually until 2015, general obligation of the Town.	$ 30,652

The total debt service payments for the ensuing years are as follows:

	Governmental Activities - General Obligation		
Years Ending April 30	Principal	Interest	Total
2015	$ 30,652	$ 1,839	$ 32,491

NOTE F - GENERAL OBLIGATION BONDS AND NOTES PAYABLE - CONTINUED

Long-term Liability Activity

Long-term liability activity for the year ended April 30, 2014 was as follows:

	April 30, 2013	Increases	Decreases	April 30, 2014	Due Within One Year
Governmental Activities:					
Compensated absences	$ 210,392	$ 141,509	$ 135,887	$ 216,014	$ 216,014
Notes payable	59,569	-	28,917	30,652	30,652
Total Governmental Activities	$ 269,961	$ 141,509	$ 164,804	$ 246,666	$ 246,666
Business-type Activities:					
General obligation bonds	$ 15,879,660	$ 1,496,502	$ 3,529,229	$ 13,846,933	$ 949,969
Unamortized bond (discount)/ premium	84,869	-	9,888	74,981	-
Total bonds payable	15,964,529	1,496,502	3,539,117	13,921,914	949,969
Compensated absences	76,749	23,398	38,553	61,594	61,594
Total Business-type Activities	$ 16,041,278	$ 1,519,900	$ 3,577,670	$ 13,983,508	$1,011,563

Compensated absences do not have a fixed repayment date, but are due to employees if they terminate employment and are reflected as a currently due liability on the statement of net position.

NOTE G - FIDUCIARY FUND

The Town administers a private-purpose trust fund for the benefit of the Boy and Girl Scouts of America from assets originally conveyed to the Town in 1973 by James and Mildred Tunnell. At April 30, 2014, the fund contained $ 5,219 of assets available for benefits.

NOTE H - OTHER LIABILITIES

In 1999, the Town loaned the Historic Georgetown Association, Inc. $ 90,000 that is secured by a mortgage on the railroad depot property. The loan will be forgiven at a rate of $ 4,500 per year for 20 years as long as the property is not conveyed to another owner. A loan receivable and other liability for $ 90,000 was established to record the loan and the related deferred loan forgiveness. At April 30, 2014, the loan receivable and corresponding liability of $ 27,000 were on the fund financial statements.

NOTE I - OPERATING LEASES

The Town leases various equipment under operating leases in the general fund. The Town rents land for the sewer plant's spray irrigation system. Minimum rental payments are due on various contracts until 2020. The land leases contain renewal options. Future minimum rental payments are as follows:

Years Ending April 30	General Fund	Proprietary Fund	Total
2015	$ 9,318	$ 76,241	$ 85,559
2016	9,318	38,300	47,618
2017	9,318	40,200	49,518
2018	9,318	42,200	51,518
2019	6,986	44,300	51,286
2020-2025	-	46,500	46,500
TOTAL	$ 44,258	$ 287,741	$ 331,999

NOTE J - RISK MANAGEMENT

The Town is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions for which the government carries commercial insurance. There have been no significant reductions in coverage from the prior year end. Settlements have not exceeded coverage in the last three years except for a damaged building, which exceeded coverage by $ 150,000. The Town entered into litigation seeking damages for loss of property, court, and attorney fees. The Town collected $ 250,000 in total monies from their litigation on this matter.

NOTE K - UTILITY PROJECTS

The Town has received funding through USDA and Delaware Office of Drinking Water for various wastewater and water projects. Total expenditures related to these projects are expected to total $ 6,600,000. The funding for these projects will come from grants ($ 839,000), loans to be forgiven ($ 4,895,000) and loans to be repaid ($ 866,000). The Town has drawn $ 1,411,000 from the funds as of April 30, 2014.

NOTE L - PENDING GOVERNMENTAL ACCOUNTING STANDARDS BOARD STATEMENTS

GASB has issued the following statements, which may impact the Town's financial reporting requirements in the future.

- GASBS No. 68, *Accounting and Financial Reporting for Pensions, an Amendment of GASB Statement No. 27*, effective for the fiscal year beginning May 1, 2015.
- GASBS No. 71, *Pension Transition for Contributions Made Subsequent to the Measurement Date, an Amendment of GASB Statement No. 68*, effective for the fiscal year beginning May 1, 2014.

NOTE M -EMPLOYEE HEALTH PLAN

The Town is exposed to the risk of loss related to employee medical expenses. During fiscal year 2014, the Town maintained a self-insured plan for employee medical expenses in which expenses per employee were covered annually ($ 37,500 and $ 37,500 for 2014 and 2013, respectively). The Town has an estimated maximum aggregate exposure of $ 344,880 and $ 380,502 for the calendar years 2014 and 2013, respectively. The employee health plan is administered by an outside agency.

Contributions from the Town and employee withholdings are deposited into a reserve fund to pay prior and current-year claims and premiums. Estimated risks and losses are based upon historical costs, financial analyses and estimated effects of plan changes. The claims liability reported in the general fund at April 30, 2014 is based on the requirements of GASBS No. 10, which requires that a liability for claims be reported if information prior to the issuance of the financial statements indicates that it is probable that a liability has been incurred at the date of the financial statements and the amount of the loss can be reasonably estimated. The liability is included in the accrued liabilities total on the balance sheet. Changes in the Fund's claims liability during the year were as follows:

Year	Balance at Beginning of Year	Current-Year Premiums, Claims and Changes in Estimates	Premiums and Claims Payments	Balance at End of Year
2014	$ 34,536	$ 419,533	$ (434,397)	$ 19,672
2013	70,997	351,996	(388,457)	34,536

NOTE N - PRIOR PERIOD ADJUSTMENT

In the financial statements for the year ended April 30, 2013, capital contributions were understated for the business-type activities. Water facility improvements were contributed to the Town from a developer on April 3, 2013, but were not recorded. The error has been corrected in the fund level and government-wide financial statements and has had the following effect on the beginning net assets at April 30, 2013.

	Water Fund	Total Business-type Activities
Net Position, beginning of year as previously reported	$ 2,569,461	$ 18,921,242
Adjustment of capital contribution	177,109	177,109
Net Position, Beginning of Year, as Restated	$ 2,746,570	$ 19,098,351

SUPPLEMENTARY INFORMATION

TOWN OF GEORGETOWN
SCHEDULE OF GENERAL FUND REVENUES AND OTHER FINANCING SOURCES - BUDGET AND ACTUAL
FOR THE YEAR ENDED APRIL 30, 2014

	Original and Final Budget	Actual	Variance with Budget Positive (Negative)
TAXES AND FEES			
Courthouse municipality fees	$ 160,000	$ 259,400	$ 99,400
Property and capitation taxes	1,452,435	1,443,776	(8,659)
Realty transfer tax	100,000	210,887	110,887
Penalties	15,000	41,389	26,389
TOTAL TAXES AND FEES	1,727,435	1,955,452	228,017
INTERGOVERNMENTAL			
General administration grants	-	284,157	284,157
Street grants	116,471	274,277	157,806
Police grants	86,446	128,983	42,537
Police pension	80,000	58,847	(21,153)
TOTAL INTERGOVERNMENTAL	282,917	746,264	463,347
CHARGES FOR SERVICES			
Trash pickup	440,000	454,161	14,161
Business and rental licenses	160,000	190,675	30,675
Permits and variances	35,000	177,359	142,359
Planning and zoning fees	10,000	80,178	70,178
TOTAL CHARGES FOR SERVICES	645,000	902,373	257,373
FINES AND PARKING			
Parking meters and fines	48,000	40,900	(7,100)
Court fines	120,000	118,118	(1,882)
TOTAL FINES AND PARKING	168,000	159,018	(8,982)
MISCELLANEOUS			
State and local in lieu of taxes	70,000	73,214	3,214
Franchise fees	40,000	45,863	5,863
Investment income	-	535	535
Miscellaneous	28,465	70,714	42,249
TOTAL MISCELLANEOUS	138,465	190,326	51,861
TOTAL REVENUES	2,961,817	3,953,433	991,616
OTHER FINANCING SOURCES			
Transfers in	138,214	58,231	(79,983)
TOTAL REVENUES AND OTHER FINANCING SOURCES	$ 3,100,031	$ 4,011,664	$ 911,633

TOWN OF GEORGETOWN
SCHEDULE OF GENERAL FUND EXPENDITURES - BUDGET AND ACTUAL
FOR THE YEAR ENDED APRIL 30, 2014

	Original and Final Budget	Actual	Variance with Budget Positive (Negative)
GENERAL ADMINISTRATION			
Dues and donations	$ 10,000	$ 31,384	$ (21,384)
Employee benefits	28,028	16,448	11,580
Gasoline and oil	1,500	1,666	(166)
Insurance	9,502	9,017	485
Meetings and conferences	250	-	250
Office	13,500	13,259	241
Payroll taxes	9,022	8,003	1,019
Pension expense	7,557	12,529	(4,972)
Professional services	83,000	89,108	(6,108)
Repairs and maintenance	2,750	7,794	(5,044)
Salaries	117,935	115,240	2,695
Special projects	7,000	10,248	(3,248)
Utilities	17,000	16,033	967
TOTAL GENERAL ADMINISTRATION	307,044	330,729	(23,685)
PUBLIC SAFETY			
Donations	-	5,000	(5,000)
Employee benefits	322,416	252,323	70,093
Gasoline and oil	40,000	43,133	(3,133)
Insurance	58,605	59,811	(1,206)
Office	25,000	32,147	(7,147)
Payroll taxes	72,787	80,433	(7,646)
Pension expense	132,080	128,300	3,780
Professional services	46,000	136,893	(90,893)
Maintenance, supplies and materials	26,000	24,426	1,574
Salaries	951,460	1,064,319	(112,859)
Special events	2,000	95	1,905
Utilities	19,000	24,211	(5,211)
TOTAL PUBLIC SAFETY	1,695,348	1,851,091	(155,743)
STREETS AND GROUNDS			
Employee benefits	69,416	77,345	(7,929)
Gasoline and oil	10,000	14,983	(4,983)
Insurance	16,383	15,528	855
Office	10,000	5,764	4,236
Payroll taxes	15,406	19,117	(3,711)
Pension expense	13,225	19,477	(6,252)
Professional services	21,000	15,998	5,002
Repairs and maintenance	46,000	83,030	(37,030)
Salaries	201,381	190,759	10,622
Street lights	115,000	142,612	(27,612)
Trash removal and fees	440,000	443,613	(3,613)
Utilities	5,000	4,414	586
TOTAL STREETS AND GROUNDS	962,811	1,032,640	(69,829)

TOWN OF GEORGETOWN
SCHEDULE OF GENERAL FUND EXPENDITURES - BUDGET AND ACTUAL - CONTINUED
FOR THE YEAR ENDED APRIL 30, 2014

	Original and Final Budget	Actual	Variance with Budget Positive (Negative)
PLANNING AND ZONING			
Employee benefits	$ 14,550	$ 9,500	$ 5,050
Insurance	3,057	1,792	1,265
Office	8,427	6,718	1,709
Payroll taxes	3,475	2,164	1,311
Pension expense	4,758	3,262	1,496
Professional services	22,695	43,858	(21,163)
Repairs and maintenance	-	280	(280)
Salaries	45,422	44,642	780
Utilities	444	411	33
TOTAL PLANNING AND ZONING	102,828	112,627	(9,799)
DEBT SERVICE			
Public safety	-	32,491	(32,491)
CAPITAL OUTLAY			
Public safety	32,000	24,335	7,665
Streets and grounds	-	469,715	(469,715)
TOTAL CAPITAL OUTLAY	32,000	494,050	(462,050)
TOTAL EXPENDITURES	$ 3,100,031	$ 3,853,628	$ (753,597)

TOWN OF GEORGETOWN
PROPERTY ASSESSMENTS
FOR THE MOST RECENT TEN YEARS

Assessment Date	Assessed Property Values	
	Taxable	Non-taxable
May 1, 2004	$ 39,545,017	$ 12,415,100
May 1, 2005	41,448,932	12,554,650
May 1, 2006	41,412,732	13,179,600
May 1, 2007	43,245,212	13,643,300
May 1, 2008	44,268,064	13,963,550
May 1, 2009	45,138,211	14,113,650
May 1, 2010	44,943,037	14,604,700
May 1, 2011	45,386,077	14,733,100
May 1, 2012	45,214,117	15,115,650
May 1, 2013	46,036,221	15,182,400

SINGLE AUDIT SUPPLEMENT

TOWN OF GEORGETOWN
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED APRIL 30, 2014

Federal Grantor/Pass-through Grantor/Program Title	Federal CFDA Number	Pass-Through Entity Identifying Number	Federal Expenditures
U.S. DEPARTMENT OF AGRICULTURE			
Direct Programs:			
Water and Waste Disposal Systems for Rural Communities*	10.760	92-12 92-13 92-15	$ 526,552
Community Facilities Loans and Grants	10.766	00-10	25,275
TOTAL U.S. DEPARTMENT OF AGRICULTURE			551,827
U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT			
Passed through State - Delaware State Housing Authority:			
Community Development Block Grants/State's Program and Non-entitlement Grants in Hawaii	14.228	CD-03-12 CD-03-13	243,250
DEPARTMENT OF JUSTICE			
Direct Programs:			
ARRA - Public Safety Partnership and Community Policing Grants	16.710	2009-RK-WX-0199	59,329
Equitable Sharing Program	16.922	12-DEA-565149	15,485
TOTAL DEPARTMENT OF JUSTICE			74,814
DEPARTMENT OF TRANSPORTATION			
Passed through State - Delaware Department of Homeland Security			
State and Community Highway Safety	20.600	40621	14,050
Alcohol Impaired Driving Countermeasures Incentive Grant	20.601	40087	1,050
Alcohol Open Container Requirements	20.607	41261	5,050
TOTAL DEPARTMENT OF TRANSPORTATION			20,150
ENVIRONMENTAL PROTECTION AGENCY			
Passed through State - Delaware Department of Natural Resources and Environmental Control:			
Capitalization Grants for Drinking Water State Revolving Funds*	66.468	D-2057 D-2069 D-2070	387,232
TOTAL EXPENDITURES OF FEDERAL AWARDS			$ 1,277,273

* Denotes major program

See accompanying notes to Schedule of Expenditures of Federal Awards.

NOTE A - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Reporting Entity

The accompanying Schedule of Expenditures of Federal Awards presents the activity of all federal financial assistance programs of the Town of Georgetown (the Town). The Town's reporting entity is defined in Note A of the notes to basic financial statements. Federal awards that are passed through other governmental agencies are included on the schedule. Matching funds are excluded from the schedule and program income generated from federal grants is classified as federal expenditures when spent.

Basis of Accounting

The accompanying Schedule of Expenditures of Federal Awards is presented using the accrual and the modified accrual bases of accounting, which are described in Note A of the notes to basic financial statements. The information in this schedule is presented in accordance with the requirements of OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations.* Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements.

NOTE B - LOANS

The Town's federal expenditures for CFDA No. 10.760 are being funded directly from the U.S. Department of Agriculture totaling $ 4,305,000 in loan and grant sources. The Town has incurred eligible program costs from current and previous fiscal periods totaling $ 2,991,633. The balance of these loans as of April 30, 2014 is $ 2,346,509, with a total of $ 2,428,000 advanced at April 30, 2014. Current year expenditures include $ 403,371 of prior year costs that are considered allowable for the fiscal year ended April 30, 2014 since there was not a commitment to fund the expenditures until the current fiscal year.

The Town's federal expenditures for CFDA No. 66.468 are being funded by loans passed through the Delaware Department of Natural Resources and Environmental Control and combined with state loan funds. Total loan funds of $ 2,199,410 (D-2057) and $ 4,895,590 (D-2069 and D-2070) are passed through with 80.36% and 78.50%, respectively, of advances from federal funds. The Town has incurred eligible program costs from current and previous fiscal periods totaling $ 2,671,857. The gross advances on these loans total $ 2,651,260 at April 30, 2014. The Town received $ 2,199,410 of principal loan forgiveness during the year ended April 30, 2014. The remaining balance of these loans is $ 451,850 as of April 30, 2014.

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INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY OMB CIRCULAR A-133

To the Honorable Mayor and Council
Town of Georgetown
Georgetown, Delaware

Report on Compliance for Each Major Federal Program

We have audited the Town of Georgetown's compliance with the types of compliance requirements described in the OMB Circular A-133 *Compliance Supplement* that could have a direct and material effect on each of the Town of Georgetown's major federal programs for the year ended April 30, 2014. The Town of Georgetown's major federal programs are identified in the summary of independent auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of the Town of Georgetown's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Town of Georgetown's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the Town of Georgetown's compliance.

Opinion on Each Major Federal Program

In our opinion, the Town of Georgetown complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended April 30, 2014.

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Report on Internal Control over Compliance

Management of the Town of Georgetown is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the Town of Georgetown's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Town of Georgetown's internal control over compliance.

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of OMB Circular A-133. Accordingly, this report is not suitable for any other purpose.

Jefferson, Urian, Doane & Sterner, P.A.

Georgetown, Delaware
November 17, 2014

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INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

To the Honorable Mayor and Council
Town of Georgetown
Georgetown, Delaware

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, and each major fund of the Town of Georgetown, as of and for the year ended April 30, 2014, and the related notes to the financial statements, which collectively comprise the Town of Georgetown's basic financial statements and have issued our report thereon dated November 17, 2014.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Town of Georgetown's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town of Georgetown's internal control. Accordingly, we do not express an opinion on the effectiveness of the Town of Georgetown's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified. We did identify certain deficiencies in internal control, described in the accompanying schedule of findings and questioned costs that we consider to be significant deficiencies as detailed in Finding 2014-1.

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Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Town of Georgetown's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

The Town of Georgetown's Response to Findings

The Town of Georgetown's response to the finding identified in our audit is described in the accompanying schedule of findings and questioned costs. The Town of Georgetown's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Jefferson, Urian, Doane & Sterner, P.A.

Georgetown, Delaware
November 17, 2014

SECTION I - SUMMARY OF INDEPENDENT AUDITOR'S RESULTS

Financial Statements

Type of auditor's report issued:	Unmodified			
Internal control over financial reporting:				
Material weakness(es) identified?		Yes	X	No
Significant deficiency(ies) identified?	X	Yes		None Reported
Noncompliance material to financial statements noted?		Yes	X	No

Federal Awards

Type of auditor's report issued on compliance for major programs:	Unmodified			
Internal control over major programs:				
Material weakness(es) identified?		Yes	X	No
Significant deficiency(ies) identified?		Yes	X	None Reported
Any audit findings disclosed that are required to be reported in accordance with section 510(a) of OMB Circular A-133?		Yes	X	No

Identification of Major Programs:

PROGRAM NAME	CFDA Number(s)
Water and Waste Disposal Systems for Rural Communities	10.760
Capitalization Grants for Drinking Water State Revolving Funds	66.468

Dollar threshold used to distinguish between type A and type B programs:	$ 300,000			
Auditee qualified as low-risk auditee?		Yes	X	No

SECTION II - FINDINGS RELATED TO THE FINANCIAL STATEMENTS REPORTED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

Prior and Current Year

Significant Deficiencies

Finding 2014-1 Financial Statements

Condition: The Town of Georgetown does not have an employee with the technical accounting expertise to completely prepare the Town's financial statements and notes in conformity with accounting principles generally accepted in the United States of America without a significant risk of a potential misstatement.

Cause: The Town does not have the opportunity and the means to employ personnel who possess the knowledge and expertise who can properly prepare financial statements and notes in accordance with specified standards.

Effect: The Town's financial reports could have a significant risk of being potentially misstated.

Criteria: Preparation of financial statements and accounting adjustments are functions that should be performed by management.

Recommendation: The Town of Georgetown may wish to consider alternatives to improve control and expertise over the financial reporting process in the future.

Auditee Response: *"The Town of Georgetown will consider alternatives and the related costs to improving its technical expertise over the Town's financial reporting."*

SECTION III - FINDINGS RELATED TO THE FEDERAL AWARDS

None - Current Year

None

Jefferson, Urian, Doane & Sterner, P.A.

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MANAGEMENT LETTER

To the Honorable Mayor and Council
Town of Georgetown
Georgetown, Delaware

We thank you and the Town's employees for the cooperation given us during our recent audit of the financial statements of the Town of Georgetown. During our engagement, we had the opportunity to observe several areas of the Town's operations. In planning and performing our audit of the financial statements of the Town of Georgetown for the year ended April 30, 2014, we considered its internal control in order to determine our audit procedures for the purpose of expressing an opinion on the financial statements and not to provide assurance on the internal control. The following comments and recommendations relate to the Town's accounting, financial, and administrative policies that we observed during the course of our engagement.

RECONCILIATIONS

Various reconciliation differences were noted during our testing of the cash balances. Transactions were posted with an incorrect date, or were not recorded until the subsequent month, These differences affected end of fiscal year cash balances and expenses. The Town should record every transaction in the month it occurs. A journal entry can be made to adjust the allocation at a later date, if needed.

Response: "The Town reconciles all cash accounts to the bank statement as received. Timing issues with ACH withdraw transactions made by the USDA continue to be challenging; the Town will begin use of a Journal Entry versus Accounts Payable process for these transactions. Credit card settlements will be monitored to ensure posting in the appropriate accounting period."

CONTRIBUTED ASSETS

The Town received physical assets and supplies during the year, but these items were not recorded on the Town's records. All assets, not just cash, received by the Town must be recorded to prevent the Town's financial position from being misstated.

Response: "The Town will work to ensure assets received are reviewed prior to the end of the fiscal year. This includes assets dedicated to the Town (water, sewer, and street infrastructure) or acquired through other programs."

PAYROLL LIABILITIES

Payroll liabilities, such as employer taxes, employee tax withholdings, insurance, and garnishments were not accurate at year end. Payroll withholdings should be recorded as of the day the wage is paid to the employee, and the related payment of withholdings, and employer taxes should be recorded as of the date they are to be deducted from the bank account in the case of an EFT payment, or the date of the check. Payroll liability balances should be periodically reconciled.

Response: "After the final payroll for each month is processed, reconciliation will verify all payroll liability account have a zero balance."

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ACCOUNTS PAYABLE REPORTS

The Town's accounting software was not able to produce an accurate Accounts Payable report at April 30, 2014. An alternate report was produced which had to be manipulated and further analyzed for accuracy. Management should be able to generate a detailed report of what is owed by the Town in order to properly manage cash flows.

Response: "In order to ensure integrity of trial balance amounts and corresponding supplemental reports, no accounts payable will be processed on the date corresponding to the end of the fiscal year."

OTHER RECEIVABLES

Other receivable balances did not agree to the Town's trial balance. The Town should periodically reconcile the outstanding balances owed to the Town during the year. Accurate financial information enables the proper management of the Town's operations.

Response: "Reconciliation of Other Receivables will be completed monthly. Provisions for better communication between Town Staff and External Auditors are critical to ensuring the integrity of the amounts included in this account."

This report is intended solely for the information and use of the Mayor and Council, management and federal and state awarding agencies, and should not be used by anyone other than these specified parties. We will be calling on you to discuss these points in further detail and can assist you with the implementation of these recommendations. Again, thank you and the staff for the cooperation given us. It is a pleasure to serve the Town of Georgetown.

Respectfully Submitted,

Jefferson, Urian, Doane & Sterner, P.A.

Georgetown, Delaware
November 17, 2014

The Mayor and Council of Georgetown

Department of Public Works
39 the Circle
Georgetown, DE 19947
Telephone (302) 856-6045
Fax (302) 855-5706
www.georgetowndel.com

To: Eugene Dvornick (Town Manager)
From: Jeff Ward (Construction Coordinator)
Date: December 2, 2014
RE: **Termination of Letter of Credit**
Georgetown Medical Center Project

I have received a request from Palmer Gillis, Windsor Development, LLC., for the return of the original Letter of Credit #1310160101 to Bay Bank. The Developer's contractor has completed and tested, to the Town of Georgetown Design and Construction Standards for Water, Sewer and Streets, all infrastructures that the Town of Georgetown shall have maintenance responsibility which include the following:

- 2 Sanitary manholes with frame and covers
- 108' of 8" sanitary sewer pipe
- 135' of 6" water main
- Hydrant assembly
- (2) 2" service laterals with curb stop and meter pit. (only 1 meter)
- 90' of 11"x18" RCP storm water culvert pipe with 2 flared ends

I recommend returning the entire Letter of Credit in the amount of $93,170 (Ninety Three Thousand One Hundred Seventy Dollars).

WINDSOR DEVELOPMENT, LLC.

PO Box 282, Salisbury, Maryland 21803-0282
Phone # 410-749-4821 Fax # 410-749-7934

October 21, 2014

Town of Georgetown
Attn: Jeff Ward
39 The circle
Georgetown, DE 19947

RE: Georgetown Medical Center

Georgetown Medical Center at 503 West Market Street (Job No. S1979) is now complete. We formally request The Town of Georgetown to return the original letter of credit number 1310160101 back to Bay Bank at the following address.

Bay Bank
Attn: Linda Hale
7151 Columbia Gateway Drive Ste A
Columbia, Maryland 21046

Attached is a copy of the letter of credit

Thank you,

Palmer Gillis

BayBank

Irrevocable Letter of Credit

Certified to be a true and correct copy
Tunnell & Raysor, P.A.

Letter of Credit Number: 1310160101
Issuance Date: October 17, 2013
Expiration Date: October 31, 2014

Applicant:
Windsor Development, LLC
212 W Main Street, Suite 305
Salisbury, Maryland 21801

Beneficiary:
Town Of Georgetown
39 The Circle
Georgetown, Delaware 19947

Subject: Letter of Credit For Georgetown Medical Center c/o Windsor Development, LLC

Project: Water, Sewer, Stormdrain, Entrance, Curb, Gutter, Sidewalk, Road Patching and Sediment Control Measures within the Town of Georgetown R.O.W., as described on the construction plans entitled Georgetown Medical Center (Job No. S1979), Revision Date 07/05/2013, with engineers stamp dated 08/05/2013 and approved by the Town of Georgetown on 8/7/2013.

Case No#: 2012-16

Town Manager:

Please be advised that we have in place a line of credit for Windsor Development, LLC in the amount of $93,170 (Ninety Three Thousand One Hundred Seventy Dollars) to support the Letter of Credit for the benefit of the Town of Georgetown for the work related to the above-noted project.

This line of credit and the Letter of Credit are effective October 16, 2013 and will remain in effect until the work is completed and approved by the Town of Georgetown. Regardless of completion status, the Letter of Credit will expire on October 31, 2014. Bay Bank shall notify the Town within 30 days of the expiration date; and the Letter of Credit shall be renewed for another 12 month term if the Town indicates in writing at least 10 days before the expiration date that the improvements have not been completed to the satisfaction of the Town.

Bay Bank agrees to disburse funds from the line of credit (to fund the Letter of Credit being drawn) to the Town of Georgetown upon written demand of the Town of Georgetown, accompanied by the statement that conditions of the Subdivision/Site Plan/Construction Inspection Agreement have been violated. The original of this Letter of Credit must accompany the demand for disbursement.

This Letter of Credit is subject to the Uniform Customs and Practice for Documentary Credits (2007 Revision), International Chamber of Commerce Publication 600.

This is an irrevocable Letter of Credit which is not subject to recall by Windsor Development, LLC.

Sincerely,

Bay Bank, FSB

H. Les Patrick
Executive Vice President

We concur with this agreement.

Dwight Miller, President
Windsor Development, LLC

Palmer Gillis, Vice President/Secretary
Windsor Development, LLC

JB Barnes, Treasurer
Windsor Development, LLC

RECEIVED
AUG 6 2013
By

only in Town ROW

PROJECT NAME: Georgetown Medical Center

ENGINEERING FIRM: Parker and Associates

ADDRESS: 528 Riverside Dr. Salisbury, MD 21801

PREPARED BY: WLK

PHONE: 410-749-1023

Price includes installation	UNIT COST	QUANITY	TOTAL
15 in. RCP	$40.00 per LF		$0.00
18 in. RCP	$42.00 per LF		$0.00
21 in. RCP	$50.00 per LF		$0.00
24 in. RCP	$55.00 per LF		$0.00
27 in. RCP	$65.00 per LF		$0.00
30 in. RCP	$75.00 per LF		$0.00
36 in. RCP	$85.00 per LF		$0.00
48 in. RCP	$100.00 per LF		$0.00
66 in. RCP	$196.00 per LF		$0.00
Standard Inlet	$2000.00 each curb opening		$0.00
Yard Inlet	$900.00 Each		$0.00
Manhole	$2300.00 Each		$0.00
11x18 Arch RCP	$60.00 per LF	90	$5,400.00
CURB, GUTTER, SIDEWALK PLACEMENT			
6" vertical curb	$25.00 per LF	80	$2,000.00
Combination Curb and Gutter <500' Radius	$34.00 per LF	25	$850.00
Sidewalk 4"	$9.75 per SF	1750	$17,062.50
Sidewalk 6"	$10.00 per SF		$0.00
CURB, GUTTER, SIDEWALK REMOVAL			
Gutter Only	$4.20 per LF		$0.00
Sidewalk 4"-6"	$3.75 per SF	125	$468.75
Combination Curb & Sidewalk 4"-6"	$3.75 per SQ		$0.00
Curb & Gutter, V Gutter, Mountable Curb	$7.00 per LF	25	$175.00
SUB-TOTAL - PAGE 1			$25,956.25

COST ESTIMATE
2

STREET LIGHTING	UNIT COST	QUANITY	TOTAL
Street lighting, Standard and/or Decorative	$2000.00 each pole, installed		$0.00
SANITARY SEWER			
Price includes MH's	9.00 **per inch/per ft.**		
6"-8" **(per foot)**	$72.00	108	$7,776.00
10" **(per foot)**	$90.00		$0.00
6" Service Lateral	$600 Each		$0.00
8" Service Lateral	$650 Each		$0.00
Abandon existing 6" service	$450 Each		$0.00
Abandon existing 8" service	$490 Each		$0.00
WATER			
Price includes valves & fittings	7.00 **per inch/per ft.**		
6"-8" Main **(per foot)**	$56.00	135	$7,560.00
10" Main **(per foot)**	$70.00		$0.00
¾" Service Lateral (includes pitsetter & tap)	$800 Each		$0.00
1" Service Lateral (includes pitsetter & tap)	$900 Each		$0.00
1 ½ " Service Lateral (includes pitsetter & tap)	$1,800 Each		$0.00
2" Service Lateral (includes pitsetter & tap)	$2,000 Each	2	$4,000.00
Fire Service - 2"	$1,000 Each		$0.00
Fire Service - 4"	$1,600 Each		$0.00
Fire Service - 6"	$1,900 Each	0	$0.00
Fire Service - 8"	$2,200 Each		$0.00
Relocate existing hydrant	$2,000.00 Each		$0.00
Fire hydrant assembly, new	$2,500.00 Each	1	$2,500.00
Abandon Existing 3/4" Service	$600 Each	1	$600.00
Abandon Existing 1" Service	$675 Each		$0.00
Abandon Existing 1 1/2" Service	$1,350 Each		$0.00
Abandon Existing 2" Service	$1,500 Each		$0.00
2 inch curb stop	$400.00 Each	2	800
CASING PIPE, JACK AND BORE			
24-in. Casing Pipe, Jack and Bore	$475.00 per LF		$0.00
30-in. Casing Pipe, Jack and Bore	$625.00 per LF		$0.00
36-in. Casing Pipe, Jack and Bore	$725.00 per LF		$0.00
24-in. Casing Pipe, Laser Guided Boring	$525.00 per LF		$0.00
30-in. Casing Pipe, Laser Guided Boring	$675.00 per LF		$0.00
36-in. Casing Pipe, Laser Guided Boring	$775.00 per LF		$0.00
SUB-TOTAL – PAGE 2			$23,236.00
SUB-TOTAL – PAGES 1 AND 2			$49,192.25

COST ESTIMATE

3

ROADWAY PRICING			
Select Fill, 3 ft.	$10.35 per SY	82.22	$850.98
Stone, CR-6, 6-in.	$40.00 CY	37	$1,480.00
Blacktop Base, 3.5-in.	$16.00 per SY, ($110 per ton)	50	$5,500.00
Blacktop Top, 1.5 =-in.	$9.90 per SY, ($110 per ton)	22	$2,420.00
Milling	$4.40 per SY		$0.00
Milling & Repaving 1.5"	$14.30 per SY		$0.00
STORMWATER			
Excavation of Basin	$8.00 per CY		$0.00
Outfall Structure	$3,500.00 Each		$0.00
Stabilization – Top soil and seeding	$0.75 per SY		$0.00
SEDIMENT CONTROL	**UNIT COST**	**QUANITY**	**TOTAL**
Silt Fence	$3.00 per LF	300	$900.00
Inlet Protection	$150.00 Each		$0.00
Rip-Rap	$40.00 per CY	2	$80.00
Stabilized Construction Entrance	$500.00 Each	1	$500.00
Sediment Trap	$8.00 per CY		$0.00
Clearing and Grubbing	$3000 per AC	0.13	$390.00
EXTRAS			
RCP end sections for Arch Pipe	$400.00 ea.	2	$800.00
SUB-TOTAL – PAGE 3			$12,920.98
TOTAL ESTIMATE			$62,113.23

5,400.00 +
7,776.00 +
7,560.00 +
4,000.00 +
2,500.00 +
800.00 +
800.00 +

Total cost of infrastructure Town to acquire – 28,836.00

RESOLUTION 2014-8

A RESOLUTION ADOPTING THE 2015 HOLIDAY SCHEDULE

WHEREAS, the Mayor and Town Council shall determine annually by a resolution the actual date of the holiday; and

WHEREAS, holidays will be observed the same day on which the State and County observes them; and

New Year's Day	Thursday	January 1, 2015
Martin Luther King Jr Day	Monday	January 19, 2015
Good Friday	Friday	April 3, 2015
Memorial Day	Monday	May 25, 2015
Independence Day	Friday	July 3, 2015
Labor Day	Monday	September 7, 2015
Election Day	----------	----------
Return Day	----------	----------
Veteran's Day	Wednesday	November 11, 2015
Thanksgiving Day	Thursday	November 26, 2015
Day after Thanksgiving	Friday	November 27, 2015
Christmas Eve	½ day Thursday	December 24, 2015
Christmas Day	Friday	December 25, 2015
New Year's Day	Friday	January 1, 2016

President's Day and Columbus Day replaced with two (2) Paid "Floating Holidays" Employee Discretion

NOW, THEREFORE, BE IT RESOLVED that the Town of Georgetown hereby adopts the following 2015 Holiday Schedule.

ADOPTED by the Town Council of the Town of Georgetown, Delaware on the 10th day of December, A.D., 2014.

_____
William E West
Mayor

_____
Chris Lecates
Secretary of the Council

DRAFT

RESOLUTION 2014-9

A RESOLUTION ADOPTING THE 2015 TOWN COUNCIL MEETING SCHEDULE

WHEREAS, the Mayor and Town Council shall determine annually by a resolution the actual date of the Council Meetings:

January 14	July 8
January 28	July 22
February 11	August 12
February 25	August 26
March 11	September 9
March 25	September 23
April 8	October 14
April 22	October 28
April 17 @ 5:01pm	
May 13	November 10 (Tuesday)
May 27	----------
June 10	December 9
June 24	----------

NOW, THEREFORE, BE IT RESOLVED that the Town of Georgetown hereby adopts the following 2015 Town Council Meeting Schedule.

ADOPTED by the Town Council of the Town of Georgetown, Delaware on the 10th day of December, A.D., 2014.

_____
William E West
Mayor

_____
Chris Lecates
Secretary of the Council

DRAFT

TOWN COUNCIL
AGENDA ITEM INFORMATION SHEET

ITEM:	Holiday Incentive – Parking Meter Waiver
ITEM NO:	11
DATE:	December 10, 2014
DESCRIPTION:	The waiver originated years ago for downtown merchants and convenience of shoppers during the Christmas season. The parking waiver if granted would be from Monday, December 15, 2014 thru Wednesday, December 31, 2014.