

**TOWN OF GEORGETOWN  
TOWN COUNCIL MEETING MINUTES**

**Meeting Date:** Wednesday, December 12, 2018  
**Location:** First State Community Action Agency, 308 North  
Railroad Avenue  
**Time:** 6:45 PM Public Hearings  
Regular Meeting Immediately Following Public Hearings

**PRESENT:**  
Bill West, Mayor  
Steve Hartstein, Ward One  
Rebecca Johnson-Dennis, Ward Two  
Chris Lecates, Ward Three  
Bob Holston, Ward Four

**STAFF PRESENT:**  
Eugene S. Dvornick Jr., Town Manager  
Stephani J. Ballard, Town Solicitor

**6:45 PM – PUBLIC HEARINGS**

**A. COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) 2019 FUNDING**

Brad Whaley, Community Development Housing, discussed the use of the Community Development Block Grant (CDBG) program and the guidelines for the application process. CDBG funding is used for projects that would benefit low to moderate-income and/or neighborhoods. The top priority for the funds is for housing rehabilitation for homeowner occupied projects. Demolition, infrastructure, and code enforcement projects are also eligible items.

There are currently 14 homes on the waiting list for the Town of Georgetown.

**B. ORDINANCE #2018-006 ZONING CODE MODIFICATIONS**

Town Manager Dvornick presented an overview of Ordinance #2018-006 Zoning Code Modifications.

**REGULAR MEETING IMMEDIATELY FOLLOWING THE PUBLIC HEARINGS**

**1. PLEDGE OF ALLEGIANCE**

Town Manager Dvornick led the Pledge of Allegiance.

**2. INVOCATION**

Councilwoman Lecates led the Invocation.

**3. ADOPTION OF AGENDA**

Motion by Councilwoman Lecates, seconded by Councilman Holston to adopt the agenda as presented. **Motion Carried (unanimous)**

**4. APPROVAL OF NOVEMBER 14, 2018 TOWN COUNCIL MINUTES**

Motion by Councilwoman Johnson-Dennis, seconded by Councilman Hartstein to approve the November 14, 2018 Town Council Minutes as presented. **Motion Carried (unanimous)**

**5. PUBLIC WORKS AGREEMENT – THE OAKS (PHASE 1)**

Motion by Councilwoman Lecates, seconded by Councilman Hartstein to approve the Public Works Agreement for The Oaks (Phase 1). **Motion Carried (unanimous)**

**6. 2019 CDBG APPLICATION – SUSSEX COUNTY COMMUNITY DEVELOPMENT OFFICE**

**A. RESOLUTION #2018-005 FEDERAL FAIR HOUSING LAW**

Town Manager Dvornick presented an overview of Resolution #2018-005 Federal Fair Housing Law.

Motion by Councilman Hartstein, seconded by Councilman Holston to adopt Resolution #2018-005 Federal Fair Housing Law. **Motion Carried (unanimous)**

**B. RESOLUTION #2018-006 CDBG APPLICATION**

Town Manager Dvornick presented an overview of Resolution #2018-006 CDBG Application.

Motion by Councilwoman Lecates, seconded by Councilman Holston to adopt Resolution #2018-006 CDBG Application. **Motion Carried (unanimous)**

**7. RESOLUTIONS**

**A. RESOLUTION #2018-007 2019 TOWN COUNCIL MEETING SCHEDULE**

Town Manager Dvornick presented an overview of Resolution #2018-007 2019 Town Council Meeting Schedule.

Motion by Councilwoman Johnson-Dennis, seconded by Councilwoman Lecates to adopt Resolution #2018-007 2019 Town Council Meeting Schedule. **Motion Carried (unanimous)**

**B. RESOLUTION #2018-008 2019 HOLIDAY SCHEDULE**

Town Manager Dvornick presented an overview of Resolution #2018-008 2019 Holiday Schedule.

Motion by Councilman Holston, seconded by Councilman Hartstein to adopt Resolution #2018-008 2019 Holiday Schedule. **Motion Carried (unanimous)**

**8. 1<sup>ST</sup> READING OF ORDINANCES**

**A. ORDINANCE #2018-006 ZONING CODE MODIFICATIONS**

Town Manager Dvornick presented an overview of the ordinance. This is the first reading, no action at this time.

**9. 2<sup>ND</sup> READING & ADOPTION OF ORDINANCES**

**A. ORDINANCE #2018-004 CAMPING**

Motion by Councilwoman Lecates, seconded by Councilman Holston to adopt Ordinance #2018-004 Camping. **Motion Carried (unanimous)**

**B. ORDINANCE #2018-005 MULTI-FAMILY EQUIVELANT DWELLING UNITS (EDU’S)**

Motion by Councilwoman Lecates, seconded by Councilman Hartstein to adopt Ordinance #2018-005 Multi-Family Equivalent Dwelling Units (EDU’s). **Motion Carried (unanimous)**

**10. DEPARTMENTAL REPORTS**

**A. GENE DVORNICK – TOWN MANAGER**

**Verizon Cell Tower Location**

Wireless Access Technologies advised on December 4 they had reviewed the alternative Town owned sites and determined none are suitable to address the service deficiency as presented at the November Town Council Meeting. They have requested a reply as to whether the Town wishes to continue at the police station or should they seek other properties in close proximity.

*Motion by Councilwoman Lecates, seconded by Councilman Holston to approve the Verizon Cell Tower Location at 355 North Race Street. **Motion carried (3 yea’s, 1 no)***

**January 9 Town Council Meeting**

The January Sussex County Association of Towns (SCAT) Monthly dinner meeting for January 2019 has been rescheduled from January 2<sup>nd</sup> to January 9<sup>th</sup>. This is the same evening as our first Town Council Meeting of 2019. It might be appropriate to cancel this meeting and only have the January 23<sup>rd</sup> meeting.

*Motion by Councilwoman Johnson-Dennis, seconded by Councilman Hartstein to approve cancelling the January 9<sup>th</sup> 2019 Town Council meeting. **Motion Carried (unanimous)***

**Street Light Request – Nancy Street**

Delmarva Power was contacted with a request to convert the three (3) high pressure sodium (HPS) lights along Nancy Street with LED lights and a request to add street lighting to Walter Street. I recommend the light conversion from HPS to LED and the Town obtain a cost estimate for Walter Street

*Motion by Councilwoman Lecates, seconded by Councilman Hartstein to approve the Street Light Request along Nancy Street and for the Town to obtain a cost estimate for the street light request along Walter Street. **Motion Carried (unanimous)***

**Project Updates**

- 39 The Circle – Drywall delivery is anticipated December 18, electrical and alarm wiring is in the process. A summary of change orders is attached.
- South Race Street – ADA cuts are completed and pavement rehabilitation is anticipated in the next two weeks (weather dependent).

**Miscellaneous**

- **Town Offices Closed:**
  - Monday, December 24, in observation of Christmas Eve
  - Tuesday, December 25, in observation of Christmas Day
  - Tuesday, January 1, in observance of New Year's Day
- **Sussex County Association of Towns:** Wednesday, January 9, hosted by Fenwick Island and South Bethany
- **Sussex County Association of Towns Steering Committee:** Friday, January 11, at the Arena's at the Airport

**11. PUBLIC COMMENT**

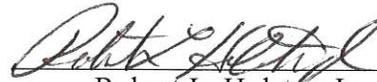
Three pieces of correspondence:

- Thank you note from Carolyn Green
- Thank you note from American Legion
- Thank you note from Sussex County

**12. ADJOURNMENT**

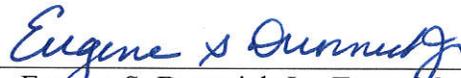
Motion by Councilwoman Lecates, seconded by Councilman Hartstein to adjourn at 7:30pm. **Motion Carried (unanimous)**

**APPROVED:**



Robert L. Holston Jr., Secretary

**ATTEST:**



Eugene S. Dvornick Jr., Town Manager