

**TOWN OF GEORGETOWN  
TOWN COUNCIL MEETING MINUTES**

**Meeting Date:** Wednesday, December 14<sup>th</sup>, 2016  
**Location:** Town Hall, 39 The Circle, Georgetown, DE 19947  
**Time:** 7:00 P.M. Public Hearing  
7:15 P.M. Regular Meeting

**PRESENT:**

Bill West, Mayor  
Steve M. Hartstein, Ward One  
Rebecca Johnson-Dennis, Ward Two  
Chris Lecates, Ward Three  
Bob Holston, Ward Four

**STAFF PRESENT:**

Eugene S. Dvornick, Jr, Town Manager  
Stephani Ballard, Town Solicitor  
RL Hughes II, Chief of Police

**7:00 P.M. Public Hearing**

Brad Whaley, Community Development Housing, discussed the use of the Community Development Block Grant (CDBG) program and the guidelines for the application process. CDBG funding is used for projects that would benefit low to moderate-income households and/or neighborhoods. The top priority for the funds is for housing rehabilitation for homeowner occupied projects. Demolition, infrastructure, and code enforcement projects are also eligible items.

Mayor West opened the floor up for any questions or comments.

There were no comments.

Public Hearing closed at 7:15pm.

**7:15 P.M. Regular Meeting**

**1. PLEDGE OF ALLEGIANCE**

Town Manager Dvornick led the pledge of allegiance

**2. INVOCATION**

Councilwoman Lecates led the invocation

**3. ADOPTION OF AGENDA**

Motion by Councilwoman Lecates, seconded by Councilman Hartstein to adopt the agenda as presented. **Motion Carried (unanimous)**

**4. APPROVAL OF NOVEMBER 16<sup>TH</sup>, TOWN COUNCIL MINUTES**

Motion by Councilwoman Johnson-Dennis, seconded by Councilman Holston to approve the November 16, 2016 Town Council Minutes as presented. **Motion Carried (unanimous)**

**5. FY16 AUDIT RESULTS AND FINANCIAL STATEMENTS**

Sheldon Forney with Jefferson, Urian, Doane, & Sterner, presented Council with the FY16 Audit Results and Financial Statements.

**6. FOP CONTRACT APPROVAL**

Motion by Councilwoman Lecates, seconded by Councilman Hartstein to approve the FOP Contract. **Motion Carried (unanimous)**

**7. LANKFORD SIGN RENEWAL**

Motion by Councilman Holston, seconded by Councilman Hartstein to approve the Lankford Sign Renewal for 2017. **Motion Carried (unanimous)**

**8. RESOLUTIONS**

**A. RESOLUTION #2016-7 2017 HOLIDAY SCHEDULE**

Motion by Councilwoman Lecates, seconded by Councilwoman Johnson-Dennis to adopt Resolution #2016-7 2017 Holiday Schedule with a minor change to Christmas Day.

**Motion Carried (unanimous)**

**B. RESOLUTION #2016-8 2017 TOWN COUNCIL MEETING SCHEDULE**

Motion by Councilwoman Lecates, seconded by Councilman Holston to adopt Resolution #2016-8 Town Council Meeting Schedule. **Motion Carried (unanimous)**

**C. RESOLUTION #2016-9 INTERIM FINANCING TERM**

Motion by Councilwoman Johnson-Dennis, seconded by Councilwoman Lecates to adopt Resolution #2016-9 Interim Financing Term. **Motion Carried (unanimous)**

**9. HOLIDAY INCENTIVES – PARKING METER WAIVER**

Motion by Councilwoman Lecates, seconded by Councilman Holston to deny the Parking Meter Waiver incentive. **Motion Carried (unanimous)**

**10. DEPARTMENTAL REPORTS**

**A. TOWN MANAGER – GENE DVORNICK**

**Burger King Road**

The Town received DelDot approval, which serves as our notice to proceed, for Burger King Road on Monday, December 12. The contractor has been contacted and hopefully the work will be completed shortly. With the improvements made to the drainage and the roadway rehabilitation, there is some concern of people speeding. Accordingly, it is recommended the speed limit along the roadway be set at 15 MPH.

Motion by Councilwoman Lecates, seconded by Councilman Hartstein to approve the recommended speed limit of 15 MPH for Burger King Road.

**Motion Carried (unanimous)**

### Animal Ordinance

Research into State Animal Law has begun – findings will be presented in January 2017

#### Water and Sewer Project Funding

At last week's Water Infrastructure Advisory Council Meeting – the following funding was approved for the Town:

- Supplemental Funding for King Street Water Plant project: \$500,000 (0%, 100% forgiveness)
- Asset Management Grant – Water Department: \$100,000
- Asset Management Grant – Wastewater Department: \$100,000

### Cool & Connected

Yesterday and today the Town Staff have been working with representatives from the USDA and EPA on our Cool & Connected Community Planning. A walking tour was held yesterday morning following by interviews with key stakeholders. Today a full day planning workshop was held with almost 40 participants. A full report outlining actions and strategies will be produced and distributed at a later date.

### Miscellaneous

- Upcoming Events:
  - New Year's Eve Celebration, Saturday, December 31 from 9:00 PM to 1:00 AM
- Reminder:
  - Town Offices will be closed on:
    - Friday, December 23, in observance of Christmas Eve
    - Monday, December 26, in observance of Christmas Day
    - Monday, January 2, in observance of New Year's Day

## **B. CHIEF OF POLICE – RL HUGHES II**

Chief of Police, RL Hughes II, presented Mayor and Council with a presentation discussing some of the things going on with the Georgetown Police Department such as;

- New Police Officer – Katie Quillen
- Working on the budget and that is going well and on target.
- 21<sup>st</sup> Century Policing – “6 Pillars”
  - Building Trust and Legitimacy
  - Policy and Oversight
  - Technology and Social Media
  - Community Policing and Crime Reduction
  - Training and Education
  - Officer Wellness and Safety

**11. PUBLIC COMMENT**

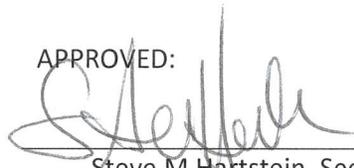
- Faye West
  - Offered compliments to the Georgetown Police Department Junior Academy.
- April Cleveland
  - Concern over dogs running at large within the community
  - Provided a sample irresponsible dog owner ordinance
  - Provided a historical timeline of issue with neighbors dog
  - Requested the street lights in the area of Nancy and Walter Streets be checked

**12. ADJOURNMENT**

Motion by Councilman Hartstein, seconded by Councilman Holston to adjourn at 8:41pm.

**Motion Carried (unanimous)**

APPROVED:



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Steve M Hartstein, Secretary

ATTEST:



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Eugene S Dvornick Jr., Town Manager