

**TOWN OF GEORGETOWN
TOWN COUNCIL MEETING MINUTES**

Meeting Date: Wednesday, February 27, 2019
Location: First State Community Action Agency, 308 North
Railroad Avenue
Time: 7:00 PM Regular Meeting

PRESENT:
Bill West, Mayor
Steve Hartstein, Ward One
Rebecca Johnson-Dennis, Ward Two
Chris Lecates, Ward Three
Bob Holston, Ward Four

STAFF PRESENT:
Eugene S. Dvornick Jr., Town Manager
RL Hughes II, Chief of Police

ABSENT:
Stephani J. Ballard, Town Solicitor

7:00 PM – REGULAR MEETING

1. PLEDGE OF ALLEGIANCE

Town Manager Dvornick led the Pledge of Allegiance.

2. INVOCATION

Councilwoman Lecates led the Invocation.

3. ADOPTION OF AGENDA

Motion by Councilman Holston, seconded by Councilwoman Lecates to adopt the agenda as presented. **Motion Carried (unanimous)**

4. APPROVAL OF FEBRUARY 13, 2019 TOWN COUNCIL MINUTES

Motion by Councilwoman Johnson-Dennis, seconded by Councilman Hartstein to approve the February 13, 2019 Town Council Minutes as presented.

Motion Carried (unanimous)

5. MEMORANDUM OF UNDERSTANDING – STRONG NEIGHBORHOOD HOUSING

Town Manager Dvornick presented an overview of the Memorandum of Understanding for Strong Neighborhood Housing.

Motion by Councilwoman Johnson-Dennis, seconded by Councilman Hartstein to approve the Mayor and the Town Manager signing the Memorandum of Understanding – Strong Neighborhood Housing. **Motion Carried (unanimous)**

6. WALKABILITY & CONNECTIVITY STUDY RECOMMENDATIONS

A. SIDEWALK REHABILITATION REVOLVING FUND

Town Manager Dvornick presented an overview of the Sidewalk Rehabilitation Revolving Fund.

Motion by Councilwoman Lecates, seconded by Councilman Holston to authorize the transfer of \$100,000.00 from Realty Transfer Tax account to establish Sidewalk Repair Revolving Fund. **Motion Carried (unanimous)**

B. PEDESTRIAN ACTUATED CROSSING SIGNAL – PINE STREET & SOUTH BEDFORD STREET

Town Manager Dvornick presented an overview.

No action is required at this time.

C. TECHNICAL ASSISTANCE – BICYCLE TRAIL EASEMENT (PARSONS LANE TO SOUTH KING STREET)

Town Manager Dvornick presented an overview.

Motion by Councilwoman Lecates, seconded by Councilman Holston to authorize the transfer of up to \$40,000.00 from Realty Transfer Tax account to hire Simone Collins to handle the project. **Motion Carried (unanimous)**

7. 2ND READING & ADOPTION OF ORDINANCES

A. ORDINANCE #2019-001 VILLAGE OF COLLEGE PARK – ZONING MAP AMENDMENT FROM HC (HIGHWAY COMMERCIAL) TO MR1 (MULTI FAMILY RESIDENTIAL) WITH A RESIDENTIAL PLANNED COMMUNITY (RPC) OVERLAY; CONCEPTUAL PLAN APPROVAL; RESIDENTIAL USES WAIVER

Motion by Councilwoman Lecates, seconded by Councilman Hartstein to adopt Ordinance #2019-001 Village of College Park. **Motion Carried (unanimous)**

8. COMPREHENSIVE PLAN MAP AMENDMENT APPROVAL

A. WHISPERING BREEZE

Motion by Councilwoman Johnson-Dennis, seconded by Councilman Holston to approve the Comprehensive Plan Map Amendment for Whispering Breeze.

Motion Carried (unanimous)

9. DEPARTMENTAL REPORTS

A. GENE DVORNICK – TOWN MANAGER

2019 Annual Municipal Election

Statements of Candidacy for Ward 1 and Ward 2 are currently available. The deadline for completion and filing is April 18, 2019. Should an election be needed it will be held on Saturday, May 11, 2019.

FY 2020 Budget Workshop

The Finance staff and I have been working on the FY 2020 Budget – initial projections were distributed this evening and shows a deficit of \$1,708,811. We would like to schedule a workshop with the Mayor and Council to review the information, identify alternatives, and discuss solutions to address the projected deficit.

Staff and I will send out an online Doodle Poll with potential dates.

Stevenson Lane (DE-0224) – DNREC Inspection

The Department of Natural Resources and Environmental Control conducted an Operation and Maintenance Inspection at the Stevenson Lane Site on February 7, 2019 – we received a letter indicating the site remains in compliance with all requirements and no action is needed at this time (copy attached).

Vacant Property Inventory

The Town has completed an inventory of vacant structure town-wide and prepared a map indicating locations. Currently, there are 48 vacant structures. Staff and I are in the process of reviewing potential ordinances to address this issue.

Miscellaneous

- Legislative Update
- Reminders:
 - Sussex County Association of Towns: Wednesday, March 6, 6:00 PM, hosted by Laurel
 - Sussex County Association of Towns Steering Committee: Friday, March 8, 9:00 AM, Arena's at the Airport
 - 2019 Main Street Conference is March 23-28 - attendees are the Mayor and Town Manager (Both will be absent from the March 27 Meeting – Do we want to cancel this meeting?)

*Motion by Councilwoman Lecates, seconded by Councilman Hartstein to cancel the March 27, 2019 Town Council Meeting. **Motion Carried (unanimous)***

B. RL HUGHES II – CHIEF OF POLICE

- Organization Chart of Employees
- PFC Goins and Verde attended PTO school in Louisville, KY
- Provided ALERT to IRSD Constables
- Continuation of Policy Review
- Active participation with HTICC, DFSC, SCPC, DPCC, OSCC, BHC
- Partnership with connections; Michelle Robinson
- DEA Task Force participation
- Continuation of programs (DV, Cadet, SRO, Victim Services)
- DDD Records
- Crime Comparisons (Property, Crimes against person)
- Crash Data comparisons
- E-ticket citations comparisons
- Total calls for service

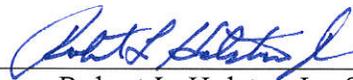
10. PUBLIC COMMENT

- Judson Malone, 216 South Race Street
 - Comments on Strong Neighborhood Housing

11. ADJOURNMENT

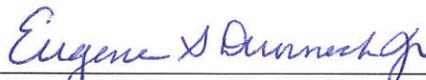
Motion by Councilwoman Lecates, seconded by Councilman Holston to adjourn at 7:41pm. **Motion Carried (unanimous)**

APPROVED:



Robert L. Holston Jr., Secretary

ATTEST:



Eugene S. Dvornick Jr., Town Manager