TOWN OF GEORGETOWN
TOWN COUNCIL MEETING MINUTES

Meeting Date: Wednesday, January 11th, 2017
Location: Town Hall, 39 The Circle, Georgetown, DE 19947
Time: 7:00 P.M. Regular Meeting

PRESENT:
Bill West, Mayor
Steve M. Hartstein, Ward One
Rebecca Johnson-Dennis, Ward Two
Chris Lecates, Ward Three
Bob Holston, Ward Four

STAFF PRESENT:
Eugene S. Dvornick, Jr, Town Manager
Stephani Ballard, Town Solicitor
Eric Rust, Superintendent of Wastewater Reclamation Facility

7:00 P.M. Regular Meeting

1. **PLEDGE OF ALLEGIANCE**
   Town Manager Dvornick led the pledge of allegiance

2. **INVOCATION**
   Councilwoman Lecates led the invocation

3. **ADOPTION OF AGENDA**
   Motion by Councilman Holston, seconded by Councilman Hartstein to adopt the agenda as presented. **Motion Carried (unanimous)**

4. **APPROVAL OF DECEMBER 14TH, TOWN COUNCIL MINUTES**
   Motion by Councilwoman Lecates, seconded by Councilman Hartstein to table the minutes for the next meeting. **Motion Carried (unanimous)**

5. **COMPREHENSIVE PLAN PRESENTATION**
   Town Manager Dvornick introduced Debbie Pfeil and Lauren Good to present to Council what they have found so far with the Comprehensive Plan.

6. **COLLEGE PARK PUMP STATION/BIDEN AVENUE SEWER AND WATER REALIGNMENT**
   A. **TERMINATION OF MAINTENANCE BOND**
      Motion by Councilwoman Lecates, seconded by Councilman Holston to terminate the maintenance bond. **Motion Carried (unanimous)**

   B. **UPDATED PERFORMANCE BOND**
      Motion by Councilwoman Lecates, seconded by Councilman Hartstein to update the Performance Bond. **Motion Carried (unanimous)**

7. DEPARTMENTAL REPORTS

A. TOWN MANAGER – GENE DVORNICK

Planning Commission Vacancy

The Town has received a letter from Planning Commissioner Sue Barlow submitting her resignation. The Planning Department has already posted a Notice of Vacancy, and letters of interest can be submitted until January 31, 2017.

Animal Concerns

On December 15, 2016 House Bill 13 relating to dogs was introduced clarifying some sections of Delaware Code (Title 11 – Crimes and Criminal Procedure; 12 – Health and Safety; and 22 – Municipalities) was introduced. Representative Briggs-King is listed as a co-sponsor. Although this does not address all of the concerns raised during Public Comment at the December 14, 2016 meeting it may help to some degree. Ultimately, the proper actions are enforcement and follow up by the Animal Control Enforcement Unit. Unless directed otherwise by Town Council, I believe this issue is complete.

The consensus from the Town Council is no additional action requested at this time.

Town Hall & Annex

On Tuesday, January 10, 2017 Staff and I met with the Architect to review the final plans and outline the timeline for advertisement and award. Specific dates are as follows:

- Advertise for Bid – Week of January 16, 2017
- Pre-bid Meeting – Wednesday, February 1, 2017
- Bids due – Wednesday, February 22, 2017 at 3:00 PM
- Bid Award – Wednesday, March 8, 2017 Town Council Meeting

224 East Market Street

The Town has been working with the owner of the fire damaged property at224 East Market Street. The current plan is to demolish the structure and evaluate reconstruction on the existing footprint. There are several other properties we are working with Tim Willard to take to Sherriff Sale.

Miscellaneous

- Reminder
    - Executive Session regarding a Personal Matter on Thursday, January 12 at 5:00 PM
    - Town Offices will be closed on Monday, January 16 in observance of Martin Luther King, Jr. Day

B. SUPERINTENDENT OF WASTEWATER RECLAMATION FACILITY – ERIC RUST

Flows

- Influent Flow January – December: 314.48 million gallons
- Total rain fall recorded at the plant for the year: 44.1"
- Gallons Sprayed on Town's field in 2016: 87.26 million gallons
- Gallons sprayed on Baxter's fields in 2016: 86.21 million gallons
- Gallons sprayed on Pettyjohn Woodlands: 116.27 million gallons
- Lagoon Depths: 75mg, 13.25ft. 15MG, 6.0ft.

8. PUBLIC COMMENT

Bob Holston

- Complaints from Cinderberry residents about Town sidewalks not being shoveled, not seeing any salt on the roads, and plows not getting close enough to sidewalks.

Mayor West

- I think that Gene, Billy and myself should get together to come up with a solution for this.

Gene Dvornick,

- Normal procedure for a snow emergency: Snow emergency routes first, then clear one pass through all streets.
- Usually the mixture is sand and salt. Temperatures were so cold, only salt was used.
- This was focused mainly on snow emergency routes/
- Public Works cleared sidewalks on the circle on Monday following the storm.
- The Town received recognition from the American Legion for out contribution to the World War I Monument.

Chris Lecates

- I felt that they could have used Monday to go back and clear the roads that still had a lot of snow on them. East Laurel Street still had snow about 2 feet from the sidewalks Monday night.

9. ADJOURNMENT

Motion by Councilman Harstein, seconded by Councilwoman Lecates to adjourn at 7:51pm.

Motion Carried (unanimous)

APPROVED:

Steve M Hartstein, Secretary

ATTEST:

Eugene S Dvornick Jr., Town Manager