

**TOWN OF GEORGETOWN  
TOWN COUNCIL MEETING MINUTES**

**Meeting Date:** Wednesday, July 12, 2017  
**Location:** Town Hall, 39 The Circle, Georgetown, DE 19947  
**Time:** 7:00 PM Regular Meeting

**PRESENT:**

Bill West, Mayor  
Rebecca Johnson-Dennis, Ward Two  
Chris Lecates, Ward Three  
Bob Holston, Ward Four

**STAFF PRESENT:**

Eugene S. Dvornick, Town Manager  
Stephani J. Ballard, Town Solicitor  
Eric Rust, Superintendent of the Wastewater  
Reclamation Facility

**ABSENT:**

Steve Hartstein, Ward One

**7:00 PM REGULAR MEETING**

**1. PLEDGE OF ALLEGIANCE**

Town Manager Dvornick led the Pledge of Allegiance.

**2. INVOCATION**

Councilwoman Lecates led the Invocation.

**3. ADOPTION OF AGENDA**

Motion by Councilwoman Lecates, seconded by Councilman Holston to adopt the agenda as presented.  
**Motion Carried (unanimous)**

**4. APPROVAL OF JUNE 28, 2017 TOWN COUNCIL MINUTES**

Motion by Councilwoman Johnson-Dennis, seconded by Councilwoman Lecates to approve the June 28, 2017 Town Council Minutes. **Motion Carried (unanimous)**

**5. DEPARTMENTAL REPORTS**

**A. GENE DVORNICK – TOWN MANAGER**

**Condemned Property Update**

- 203 East North Street – Structure removal anticipated within two weeks.
- 129 East Pine Street – July 6 predevelopment meeting, waiting on structural engineer letter (due by July 14)
- 101 Brittingham Lane – July 6 second of three meetings held with CE Officer. Some work being done. Temporary Building Permit issued until August 31, 2017.

**Change Orders – 37 & 39 The Circle**

Progress on the Annex building continues. There is currently one (1) Change Order for approval by Council:

<u>Date</u>	<u>Description</u>	<u>Amount</u>	<u>Balance</u>
05/01/17	Contract Award – Contingency Allowance	\$ 50,000.00	\$ 50,000.00
06/06/17	Additional CMU infill	\$ 1,067.00	\$ 48,933.00
06/06/17	Remove tin ceiling – replace with drywall	\$ (467.00)	\$ 49,400.00
06/12/17	Flooring change – tile	\$ 8,512.00	\$ 40,888.00

06/19/17	Miscellaneous wood framing repairs	\$ 10,794.00	\$ 30,094.00
06/21/17	Additional elevator electric	\$ 4,271.00	\$ 25,823.00
06/21/17	Install shingles – front gable	\$ 1,056.00	\$ 24,767.00
07/11/17	<b>Hat Channel Framing</b>	<b>\$ 4,753.00</b>	<b>\$ 20,014.00</b>

Weekly progress photographs are posted to the website and included in the Town Manager’s Weekly Report.

We have heard back from the Mr. Maull (5 East Market Street) and there is interest in granting of an easement for the emergency exit the pad outside the door. Based on yesterday’s Progress Meeting 1<sup>st</sup> floor framing is almost complete, plumbing is anticipated the week of July 13’ and window delivery is scheduled on/about July 25.

*Motion by Councilwoman Lecates, seconded by Councilman Holston to authorize the Change Order totaling \$4,753.00. Motion Carried (unanimous)*

**North Bedford Street & Bridgeville Road**

The Town has received a design from Belle Terra for the two (2) islands at the intersection of Bridgeville Road and North Bedford Street. A copy has been provided for review – if you have any requests for revision, please let me know by tomorrow, July 13 by 4:00 PM. I plan to begin the process with the Department of Transportation, Division of Maintenance & Operations, Roadside Environmental for approval early next week.

**120 West Market Street**

A meeting with the property owner and Sussex Tree was scheduled for July 11; however was cancelled by Sussex Tree and has been rescheduled for Wednesday, July 19.

**B. ERIC RUST – SUPERINTENDENT OF THE WASTEWATER RECLAMATION FACILITY**

**1. Flows**

**Influent Flow January – June 2016**

153.39mg Gallons Sprayed	Town’s Field
48.42mg Gallons Sprayed	Baxter’s Fields
28.07mg Gallons Sprayed	Pettyjohn’s Woods
73.77mg Lagoon Depths	75mg, 11.25’ 15mg, 6.0’

2. Installation of the new elbow on irrigation rig 2 at Baxter’s, to replace the one that collapsed, is complete.
3. Installation of the new flow meter at Del-Tech is complete. Working with Beacon engineering to finish plans for the last two flow meters that need to be installed, which are at County Seat and Easter Seals.

**6. PUBLIC COMMENT**

- Judson Malone
  - Sidewalk responsibility
    - Town-wide replacement plan
    - Alternatives

- Christina Diaz-Malone
  - Thanked Councilwoman Johnson-Dennis for assistance with outreach into the Latino Community
- Letter of Correspondence from Phyllis Soboczenski regarding Clean Bay Renewables

**7. ADJOURNMENT**

Motion by Councilwoman Lecates, seconded by Councilman Holston to adjourn at 7:21p.m.

**Motion Carried (unanimous)**

APPROVED:

  
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Robert L Holston Jr., Secretary

ATTEST:

  
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Eugene S Dvornick Jr., Town Manager