

**TOWN OF GEORGETOWN  
TOWN COUNCIL MEETING MINUTES**

**Meeting Date:** Wednesday, July 25, 2018  
**Location:** First State Community Action Agency, 308 North  
Railroad Avenue  
**Time:** 7:00 PM Regular Meeting

**PRESENT:**

Bill West, Mayor  
Steve Hartstein, Ward One  
Rebecca Johnson-Dennis, Ward Two  
Chris Lecates, Ward Three  
Bob Holston, Ward Four

**STAFF PRESENT:**

Eugene S. Dvornick Jr., Town Manager  
Stephani J. Ballard, Town Solicitor

**7:00 PM REGULAR MEETING**

**1. PLEDGE OF ALLEGIANCE**

Pledge of Allegiance led by Town Manager Dvornick.

**2. INVOCATION**

Invocation led by Councilwoman Lecates.

**3. ADOPTION OF AGENDA**

Motion by Councilwoman Lecates, seconded by Councilman Holston to adopt the agenda as presented. **Motion Carried (unanimous)**

**4. APPROVAL OF JUNE 27, 2018 TOWN COUNCIL MINUTES**

Motion by Councilwoman Johnson-Dennis, seconded by Councilman Holston to approve the June 27, 2018 Town Council Minutes as presented. **Motion Carried (unanimous)**

**5. PRESENTATION – HELEN KRUGER**

Helen Kruger and Dennis Swain presented the Mayor and Council with a photo of the 2017 Little League World Series Champion team.

**6. REQUEST FOR USE CONSIDERATION – DECISION**

Town Manger Dvornick presented Council with the information for this request. He explained that Sussex County has already assigned a new address and District Tax Map and Parcel number. The correct address is 355 South Railroad Avenue, and the correct District Tax Map and Parcel number is 135-15.00-135.02. Town Council held a properly noticed Public Hearing on Wednesday, June 27, 2018 to address a request for allowing concrete crushing as a permitted use on the above referenced property. Since the Public Hearing, no correspondence with respect to the project has been received, positive or negative. Accordingly, the following conditions are proposed for this site:

1. The site shall be accessed from South Railroad Avenue, and any large trucks shall access the site using Airport Road to South Railroad Avenue.

2. The maximum noise level for the concrete crushing shall not exceed 100 decibels.
3. Hours of operation for the facility shall be Monday through Friday, 7:30am to 5:00pm, Saturday 8:00am to 2:00pm with no Sunday hours.
4. Water shall be available at all times to control dust within the site.
5. Any security lighting shall be downward screened so that it does not shine on neighboring properties or the roadway.
6. Concrete operations shall be limited to the northeast portion of the sight.

*Councilwoman Johnson-Dennis suggested changing the hours of operation to reflect no Saturday hours. There must be written approval from the Town Manager to operate on a Saturday.*

Motion by Councilman Holston, seconded by Councilman Hartstein to approve the request for use consideration for the use of Concrete Crushing by Clean Cut Interlocking Pavers, LLC at 345 South Railroad Avenue with respect to the conditions proposed for the site and the change to the hours of operation. **Motion Carried (unanimous)**

**7. PROPOSED ADDENDUM – AGREEMENT FOR WASTEWATER SERVICES, TOWN OF GEORGETOWN & SUSSEX COUNTY**

Motion by Councilwoman Lecates, seconded by Councilman Holston to approve the modification of the language in the Agreement for Wastewater Services, between the Town of Georgetown and Sussex County. **Motion Carried (unanimous)**

**8. EMPLOYMENT AGREEMENT AMENDMENT – CHIEF OF POLICE**

Motion by Councilwoman Lecates, seconded by Councilman Hartstein to approve the Employment Agreement Amendment for the Chief of Police. **Motion Carried (unanimous)**

**9. DEPARTMENTAL REPORTS**

**A. GENE DVORNICK – TOWN MANAGER**

**Verizon Wireless Cell Tower**

The Town has been in contact with Wireless Access Technologies, Inc. regarding a cellular tower on Town property. At their request, there is a site visit scheduled for Wednesday, August 1 at 9:30 AM. A sample lease was provided and is in the que for review by the Town Solicitor. Contact has also been made with other municipalities with similar arrangements. I did share with them the proposal of having a public information session to reach out to neighbors and local residents and they are in agreement with this.

**WWTF Outfall Repair**

The Town has received a quote for repair and stabilization of the outfall pipe at the wastewater treatment plant. The current outfall is eroding the area behind the lagoon liner and needs to be addressed. After discussion with the Wastewater Superintendent, we have determined it best to repair the outfall and extend the discharge pipe. The estimate from international cover systems is \$14,725.00.

*Motion by Councilwoman Lecates, seconded by Councilman Holston to have International Cover Systems repair the outfall and extend the discharge pipe at an amount not to exceed \$14,800.00. Motion Carried (unanimous)*

**FY 2019 Municipal Street Aid**

The Town received \$170,024.32 for Municipal Street Aid for FY 2019. This is \$30,024.00 more than what we budgeted (\$140,000) and \$25,603.49 more than received in FY 2018 (\$144,420.83)

**Project Updates**

- 39 The Circle – Interior demolition is almost complete. Currently working on rough carpentry and structural repairs. Sidewalk repair is supposed to be this week or next.
- Electronic Message Board – The sign has been built and ready to be installed. Waiting on masonry work to begin. Phillips sign is working with John Davidson to finalize a date.
- Planting Islands – Concrete work anticipated to begin the end of next week or the following week.
- South Race Street Rehabilitation – We have received three proposals for paving and waiting on one additional sidewalk and ADA cut proposal.

**Miscellaneous**

- Upcoming Events:
  - No Sussex County Association of Towns or Delaware League of Local Governments until September

**10. PUBLIC COMMENT**

No one spoke

**11. ADJOURNMENT**

Motion by Councilwoman Lecates, seconded by Councilman Hartstein to adjourn at 7:25pm. **Motion Carried (unanimous)**

**APPROVED:**



Robert L. Holston Jr., Secretary

**ATTEST:**



Eugene S. Dvornick Jr., Town Manager