

**TOWN OF GEORGETOWN  
TOWN COUNCIL MEETING MINUTES**

**Meeting Date:** Wednesday, June 22<sup>nd</sup>, 2016  
**Location:** Town Hall, 39 The Circle, Georgetown, DE  
**Time:** 6:30 P.M. Executive Session  
7:00 P.M. Regular Meeting

**PRESENT:**

Bill West, Mayor  
Steve M Hartstein, Ward One  
Rebecca Johnson-Dennis, Ward Two  
Chris Lecates, Ward Three  
Bob Holston, Ward Four

**STAFF PRESENT:**

Eugene S. Dvornick, Jr, Town Manager  
Stephani Ballard, Town Solicitor

**ABSENT:**

Jason Loar, Town Engineer

**6:30 P.M. Executive Session**

Mayor and Council met in executive session for discussion of a personnel matter which the names, competency and abilities of individual employees are discussed.

Motion by Councilperson Lecates, seconded by Councilperson Hartstein to adjourn to executive session.

**APPROVED (unanimous).**

Executive session exited at 6:41 P.M.

**7:00 P.M. Regular Meeting**

**1. PLEDGE OF ALLEGIANCE**

Mayor West led the Pledge of Allegiance.

**2. INVOCATION**

Councilperson Lecates led the Invocation.

**3. ADOPTION OF THE AGENDA**

Motion by Councilperson Johnson-Dennis, seconded by Councilperson Holston, to adopt the agenda as approved. **APPROVED (unanimous).**

**4. APPROVAL OF JUNE 8<sup>TH</sup>, 2016 TOWN COUNCIL MINUTES**

Motion by Councilperson Lecates, seconded by Councilperson Hartstein, to approve the minutes as presented. **APPROVED (unanimous).**

**5. PARKING TICKET APPEAL**

Town Manager Dvornick presented Council with an overview of the parking ticket appeal. The appeal was made by Ms. Samantha Boulden on May 6<sup>th</sup>, 2016. A letter stating her appeal had been denied was sent from the Town Manager. Ms. Boulden chose to appeal that decision and was provided the opportunity to present her case in front of the Mayor and Council.

Town Manager asked if Ms. Boulden was present, and no one stepped forward. After waiting a few minutes, the Town Solicitor said because no one showed up to appeal the decision, the ticket remains.

**6. GREAT FUND REQUEST – GEORGETOWN PLAYGROUNDS**

Town Manager presented Council with an overview of the GREAT Fund Request for the Georgetown Parks and Playgrounds.

They are requesting \$2,300.00 from the GREAT Fund for the Concert in the Parks promotional expenses. The current balance in the GREAT Fund as of May 31<sup>st</sup>, 2016 is \$131,713.30. This request will fall under Arts and Recreation.

Motion by Councilperson Johnson-Dennis, seconded by Councilperson Holston to use \$2,300.00 from the GREAT Fund to help offset the Concert in the Parks promotional expenses. Abstained: Lecates

**APPROVED Motion carried 4-1**

**7. NEIGHBORHOOD BUILDING BLOCKS FUND GRANT PROPOSAL**

Town Manager Dvornick introduced Deborah Pfeil from KCI Technologies to share information on this opportunity.

Ms. Pfeil then presented Council with an overview of the Neighborhood Building Blocks Fund Grant Proposal.

Motion by Councilperson Lecates, seconded by Councilperson Hartstein to approve the Neighborhood Building Blocks Fund up to \$45,600.00. **APPROVED (unanimous).**

**8. REVISED COMPREHENSIVE PLAN PROPOSAL**

Town Manager Dvornick and Deborah Pfeil presented Council with an overview of the Revised Comprehensive Plan. The estimated cost is \$49,000.00.

Motion by Councilperson Lecates, seconded by Councilperson Johnson-Dennis to move forward with the Revised Comprehensive Plan up to \$49,000.00. **APPROVED (unanimous).**

**9. BELLA TERRA CIRCLE LIGHTING PROPOSAL**

Town Manager Dvornick presented Council with an overview of the Bella Terra circle lighting proposal.

This company has installed a similar system at the park in Milford.

The total price was listed at \$22,469.00.

Motion by Councilperson Holston, seconded by Councilperson Hartstein to move forward with the Bella Terra Circle Lighting Proposal up to \$25,000.00. **APPROVED (unanimous).**

**10. DEPARTMENTAL REPORTS**

**A. GENE DVORNICK – TOWN MANAGER**

**Parking Restrictions – College Park Drive**

The Town has received several complaints of tractor trailers parking on the sides of College Park Drive in the area of Redners and Walmart. This is causing a concern with respect to vehicle and pedestrian safety as it is difficult to see around these vehicles when attempting to exit the store parking lot and turning onto College Park Drive.

After discussion with the Public Works Director, we feel the best course of action is to restrict parking along both sides of College Park Drive from DuPont Boulevard (Route 113) to the intersection with University Drive and Carmean Way (see hand out). Authority for this is granted by Town Charter, Article II, section 2.4 – Enumeration of Powers, subsection (b)(5).

Motion by Councilperson Lecates, seconded by Councilperson Hartstein to restrict parking along both sides of College Park Drive from DuPont Boulevard (Route 113) to the intersection with University Drive and Carmean Way. **APPROVED (unanimous).**

### **Code Enforcement Vacancy**

The Town is currently advertising to fill the Code Enforcement Officer vacancy. The opening was advertised June 3, 2016 and closes on June 24, 2016. As of today, we have received 23 applications.

It is anticipated interviews will be scheduled for the week of July 11<sup>th</sup>.

### **Little League World Series**

The Town has received a request to sponsor an ad in the 2016 Senior and Big Leagues Softball World Series Program.

Cost for a full page black & white ad is \$500.00; full page color ad is \$600.00. In 2015, the Town sponsored a full page color ad.

After discussion, the Mayor and Council decided that the funds should come from the GREAT Fund.

Motion by Councilperson Hartstein, seconded by Councilperson Johnson-Dennis to approve a full page color ad for the Little League World Series up to \$600.00 from the GREAT Fund. **APPROVED (unanimous).**

### **July 13<sup>th</sup> Meeting**

I have received notice that the Town Solicitor and a Member of Council will not be available for the July 13, 2016 Regular Council Meeting. I'd like to suggest we replace this meeting with a workshop starting at 4:30 PM. The focus will be an orientation presentation about the Town Government, various departments, and facility locations.

Motion by Councilperson Lecates, seconded by Councilperson Johnson-Dennis to approve changing the July 13<sup>th</sup>, 2016 Regular Council Meeting to a 4:30 PM workshop. **APPROVED (unanimous).**

### **Miscellaneous**

- Legislative Update
- Upcoming Events:
  - **Summer Concert Series:** Thursday, June 23<sup>rd</sup>, 7:00 PM, Bedford Street Park – Featuring Mike Hines and The Look.
  - **Town Offices Closed:** Monday, July 4<sup>th</sup>, in observation of Independence Day.

**11. PUBLIC COMMENT**

Linda Dennis, 4 Huckleberry, First I want to say thank you for the presentation on the Comprehensive Plan. I think the only points I want to emphasize on is I think this is a tremendous opportunity for our town, and as you know, there is a tremendous amount of information that needs to be updated. It is an opportunity for us, like I have said before, it is not only what we want to see in our town, but what we don't want to see here, and I think the reason why I emphasize that is because if you just look in the paper weekly, there are articles about development going on around us and it is an important part of our ability to reflect this plan the kinds of things that we would like to see. We need to give some really thoughtful discussion around these issues because they impact the future of our town. As a member of Planning Commission, I will definitely be involved, but more importantly, I would like to be involved as a citizen because these issues have been on my mind since I moved here ten (10) years ago. And, again, it is an important opportunity for us to really give a cohesive overview of what we want to see in our town.

Mayor West discussed with Deborah Pfeil how they will come up with ways to inform the Town other than at the Summer Concerts.

**12. ADJOURNMENT**

Motion by Councilperson Hartstein, seconded by Councilperson Lecates to adjourn at 7:35 P.M.

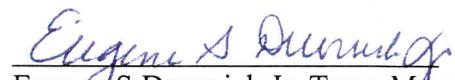
**APPROVED (unanimous).**

APPROVED:



Steve M. Hartstein, Secretary

ATTEST:



Eugene S Dvornick Jr, Town Manager