# TOWN OF GEORGETOWN
# TOWN COUNCIL MEETING MINUTES

**Meeting Date:** Wednesday, June 8th, 2016
**Location:** Town Hall, 39 The Circle, Georgetown, DE
**Time:** 7:00 P.M. Regular Meeting

**PRESENT:**
Bill West, Mayor
Steve M Hartstein, Ward One
Rebecca Johnson-Dennis, Ward Two
Chris Lecates, Ward Three
Bob Holston, Ward Four

**STAFF PRESENT:**
Eugene S. Dvornick, Jr, Town Manager
Stephani Ballard, Town Solicitor
R L Hughes II, Chief of Police

**ABSENT:**
Jason Loar, Town Engineer

**7:00 P.M. Regular Meeting**

**1. PLEDGE OF ALLEGIANCE**
Town Manager Dvornick led the Pledge of Allegiance.

**2. INVOCATION**
Councilperson Lecates led the Invocation.

**3. ADOPTION OF THE AGENDA**
Motion by Councilperson Hartstein, seconded by Councilperson Holston, to adopt the agenda as approved. **APPROVED (unanimous).**

**4. APPROVAL OF MAY 11, 2016 TOWN COUNCIL MINUTES**
Motion by Councilperson Lecates, seconded by Councilperson Hartstein, to approve the minutes as presented. **APPROVED (unanimous).**

**5. ANNUAL PRESENTATION OF FUNDING**

**A. GEORGETOWN AMBULANCE SERVICE – STATION 93**
Jeff Ward from the American Legion Ambulance Service – Station 93 was in attendance for presentation of two checks; Annual donation - $5,000.00; Emergency Services Fund - $2,891.92.

**B. GEORGETOWN VOLUNTEER FIRE DEPARTMENT – STATION 77**
Jeff Ward from the Georgetown Volunteer Fire Department – Station 77 was in attendance for presentation of two checks; Annual donation - $5,000.00; Emergency Services Fund - $2,891.92.

**6. DOWNTOWN INCENTIVE GRANT – COLLECTOR'S CORNER**

**A. AWNING**
Town Manager presented Council with an overview of the application for the awning.

**B. FAÇADE**
Town Manager presented Council with an overview of the application for the façade.

After extensive discussion, it was requested staff contact the property owner to obtain status of the project and an update on the timing for completion of the work. Additionally, it was requested Code Enforcement be contacted regarding the cracked windows.

Motion by Councilperson Lecates, seconded by Councilperson Johnson-Dennis to Table the Downtown Incentive Grant pending additional information. **APPROVED (unanimous).**

**7. BOARD OF ADJUSTMENT APPOINTMENT**

One (1) seat was up for appointment, and one (1) letter of interest was received from Suraj Gyani.

Motion by Councilperson Lecates, seconded by Councilperson Hartstein to appoint Suraj Gyani to the Board of Adjustment. **APPROVED (unanimous).**

**8. RESIDENTIAL WASTE COLLECTION CONTRACT AWARD**

Two bids were received: Peninsula Oil and Waste Industries.

Motion by Councilperson Hartstein, seconded by Councilperson Holston to award a five year contract for waste collection to Waste Industries (subject to contract review and approval by the Town Solicitor). **APPROVED (unanimous).**

**9. DEPARTMENTAL REPORTS**

**A. GENE DVORNICK – TOWN MANAGER**

**Downtown Development District Application**

Our Downtown Development District Application was submitted on May 31st. The complete application and Downtown Development District Plan are posted on the Town Website. Our second and final draw request was submitted to the Neighborhood Building Block Fund (NBBF) resulting in reimbursement in the amount of $45,000 for the development of the plan and preparation of the Application.
A new round of NBBF grants are open and we will be pulling together ideas for submission. This will be an agenda item for the June 22nd Council Meeting.

**Personnel Changes**

The Town is currently advertising for a Code Enforcement Officer.

Earlier today interviews were held for a Seasonal Parks Worker and a conditional offer has been extended and the individual is anticipated to start on Monday, June 13th.

**2016 Hispanic Festival**

Planning for the 2016 Hispanic Festival is underway. Earlier this week the Town and police department met with the festival organizers. The event is scheduled for Sunday, September 18th as street fair along North Race Street extending from East Market Street to Pepper Street.

**37 & 39 The Circle**

The Town submitted a written response to the State Historic Preservation Office with recommendations regarding the Annex and Town Hall Project. Once approved by USDA and SHPO, we anticipate authorization to move forward with our Bond Counsel.

**World War I Memorial**

After the Memorial Day Service, the Town was approached regarding the placement of a memorial to commemorate Sussex Countians killed in World War I. Design of a suitable memorial is underway. It was requested that the East Market Street Quadrant of The Circle be made available for a monument similar to the area set aside for the Korean War Memorial.

Motion by Councilperson Lecates, seconded by Councilperson Johnson-Dennis to grant authorization for a location to place a World War I Memorial on The Circle. **APPROVED (unanimous).**

**Miscellaneous**

- Legislative Update
- Upcoming Events:
  - **Summer Concert Series:** Thursday, June 9th, 7:00 PM, Bedford Street Park – Featuring Skinny Leg Pete
  - **Delaware League of Local Governments:** Tuesday, June 21st, 5:30 PM, Duncan Center (Dover).

**B. R L HUGHES II – CHIEF OF POLICE**

Chief Hughes introduced the four (4) new cadets; Cyndie Givens, Beatriz Perez-Vasquez, Blanca Perez-Roblero, and Israel Gonzalez.

Chief presented council with a PowerPoint presentation.

If anyone sees members of the Indian River School District Board, please mention the importance to support our School Resource Officer.

**14. PUBLIC COMMENT**

None.

**15. ADJOURNMENT**

Motion by Councilperson Johnson-Dennis, seconded by Councilperson Holston, to adjourn at 7:47pm. **APPROVED (unanimous).**

APPROVED:

Steve M Hartstein, Secretary

ATTEST:

Eugene S Dvornick Jr, Town Manager