TOWN OF GEORGETOWN
TOWN COUNCIL MEETING MINUTES

Meeting Date: Wednesday, October 12th, 2016
Location: Town Hall, 39 The Circle, Georgetown, DE
Time: 7:00 P.M. Regular Meeting

PRESENT:
Bill West, Mayor
Steve M Hartstein, Ward One
Rebecca Johnson-Dennis, Ward Two
Chris Lecates, Ward Three
Bob Holston, Ward Four

STAFF PRESENT:
Eugene S. Dvornick, Jr, Town Manager
Stephani Ballard, Town Solicitor

7:00 P.M. Regular Meeting

1. **PLEDGE OF ALLEGIANCE**
   Town Manager Dvornick led the Pledge of Allegiance.

2. **INVOCATION**
   Councilwoman Lecates led the Invocation.

3. **ADOPTION OF AGENDA**
   Motion by Councilwoman Lecates, seconded by Councilman Holston to adopt the agenda as presented.
   Motion Carried (unanimous).

4. **APPROVAL OF SEPTEMBER 14TH, 2016 TOWN COUNCIL MINUTES**
   Motion by Councilman Hartstein, seconded by Councilwoman Johnson-Dennis to approve the minutes as presented. **Motion Carried (unanimous).**

5. **PROCLAMATIONS**
   A. **FIRE PREVENTION WEEK**
   Mayor West thanked Councilman Holston for delivering the Fire Prevention Week proclamation to the Fire Hall.

   B. **APA COMMUNITY PLANNING MONTH**
   Mayor West read the Proclamation.

   C. **BREAST CANCER AWARENESS MONTH**
   Mayor West commented that for Breast Cancer Awareness Month, the Town has turned the Circle Pink with the lights, and there is a car show at 16 Mile, October 22-23, to benefit Breast Cancer Awareness.

6. **GREAT FUND REQUEST – WORLD WAR I MEMORIAL**
   Motion by Councilwoman Lecates, seconded by Councilman Holston to approve the GREAT Fund Request for the World War I Memorial up to $500.00. **Motion Carried (unanimous).**

7. **ADDENDUM TO THE EMPLOYMENT AGREEMENT FOR POLICE CHIEF**
   Motion by Councilwoman Lecates, seconded by Councilwoman Johnson-Dennis to approve the addendum to the Employment Agreement for the Police Chief. **Motion Carried (unanimous).**

8. **STEVENSON LANE ENVIRONMENTAL COVENANT**
   Motion by Councilwoman Lecates, seconded by Councilman Hartstein to approve the Stevenson Lane Environmental Covenant. **Motion Carried (unanimous).**

9. DEPARTMENTAL REPORTS

A. TOWN MANAGER – GENE DVORNICK

Downtown Development District

The grant application cycle for Neighborhood Building Block Funds has been delayed until November (anticipated). In order to continue our efforts for the Downtown Development District, I am requesting authorization to allow for up to $15,000.00 from Realty Transfer Taxes to complete an online, interactive district lot & structure inventory, DDD detailed map, and initial marketing materials. They are consistent with the items included in our NBBF grant application.

Motion by Councilman Hartstein, seconded by Councilwoman Lecates to authorize up to $15,000.00 of Realty Transfer Tax Funds be allowed for Downtown Development District purposes.
Motion Carried (unanimous).

2017 Community Development Block Grant

The Town received the annual notice in regard to scheduling public hearings for the 2017 Community Development Block Grant funding. If it meets the approval of Mayor and Council, I'd like permission to schedule a Public Hearing at the December 14 meeting and prepare our proposal with a focus on demolition of structures.

Motion by Councilwoman Lecates, seconded by Councilman Holston to grant the Town Manager permission to schedule a Public Hearing for the 2017 Community Development Block Grant Funding at the December 14 Town Council Meeting. **Motion Carried (unanimous).**

Easter Seals Pump Station Flow Meter

The Town has received a proposal from Beacon Engineering for Engineering Services for the design of the Easter Seals Pump Station Flow Meter installation. The anticipated cost is $5,500.00 and installation of the flow meter is to meet compliance with DNREC permit requirements.

Motion by Councilwoman Lecates, seconded by Councilwoman Johnson-Dennis to authorize the Town Manager to sign the Beacon Engineering Proposal. **Motion Carried (unanimous).**

Plan Georgetown (Comprehensive Plan)

As a reminder, the Comprehensive Plan Survey is still available – closing on November 1, 2016. As of today, 124 replies have been submitted. Please remind your friends and family to complete the survey.

Parking restrictions – South Front Street

The Town was approached requesting a modification to the current parking along South Front Street near the intersection with West Pine Street. Currently, with parking on both sides of the street, it is difficult for a vehicle to turn onto South Front Street from West Pine Street to Harris Alley. A handout showing the proposed change and a photograph of the current situation has been distributed.

Motion by Councilwoman Lecates, seconded by Councilman Hartstein to approve the modification to the current parking along South Front Street near the intersection with West Pine Street.
Motion Carried (unanimous).

B. WASTE WATER SUPERINTENDENT – ERIC RUST

Flows

Influent Flow: January – September 2016:	238.04 Million Gallons
Total rain fall recorded at the plant for the year:	38.21"
Gallons Sprayed at Town's Field:	59.21 Million Gallons
Gallons Sprayed at Baxter's Fields:	77.32 Million Gallons
Gallons Sprayed on Pettyjohn Woodlands:	94.36 Million Gallons
Lagoon Depths – 75 Million Gallons, 11.25ft.	15 Million Gallons, 6.25ft.

Invitation to Bid

Invitation to bid was sent out on October 4th for the installation of the DTCC Flor Meter. Opening of the bids is set for Monday, October 17th at 3:00pm. After installation of this meter we only have two (2) left to install, Easter Seals (which we have already met with Beacon Engineering) and County Seat Apartments.

10. PUBLIC COMMENT

Bob Holston, speaking on behalf of the Arts & Flowers group: They would like to leave the scarecrows up until the week after Returns Day.

Chris Lecates, we will be coming in the next two (2) weeks on the Circle, and planting new plants in the planters.

Gene Dvornick, The Town has ordered banners for Return Day and they should be here the week of the 24th..

Bill West, Ladies Auxillary wrote a letter thanking the Town for allowing them to use the Gator to run refreshments across the golf course.
With Return Day coming up, please stop by the Town Maintenance Yard and check out the float we have put together. I would like to have all of Council and their family to ride on the float during the parade.

11. ADJOURNMENT

Motion by Councilwoman Johnson-Dennis, seconded by Councilman Hartstein to adjourn at 7:19pm.
Motion Carried (unanimous).

APPROVED:

Steve M Hartstein, Secretary

ATTEST:

Eugene S Dvornick Jr, Town Manager